

# Council of the City of York, Pennsylvania

Carol Hill-Evans, President of Council  
 Henry Hay Nixon, Vice President of Council  
 Renee S. Nelson, Member of Council  
 Michael Helfrich, Member of Council  
 David Satterlee, Member of Council



Office of York City Council  
 101 S. George St.  
 York, Pennsylvania 17401

Telephone: (717) 849-2246  
 Fax: (717) 812-0557

Dianna L. Thompson-Mitchell, City Clerk  
 Email: [dthomps@yorkcity.org](mailto:dthomps@yorkcity.org)

Website: [www.yorkcity.org](http://www.yorkcity.org)

## COMMITTEE MINUTES

January 29, 2014

6:00 p.m.

Police	Fire	Public Works	E&C Development	Business Admin	Rules & Admin
<b>Nixon</b> Nelson Satterlee	<b>Nixon</b> Nelson Satterlee	<b>Satterlee</b> Hill-Evans Helfrich	<b>Nelson</b> Nixon Helfrich	<b>Helfrich</b> Hill-Evans Nixon	<b>Hill-Evans</b> Nelson Satterlee

\***Bold text indicates Chairperson**

**Note:** General Committee is chaired by Council President or designee and includes all Council members.

Council Attendees: Carol Hill-Evans, Henry Hay Nixon, David Satterlee, and Michael Helfrich

Administration Attendees: Assistant Solicitor Don Hoyt; Tammy Harvey-Bethea and James Crosby – BHS; HR Director Tom Ray.

- I. Meeting called to order at 6:00 p.m.
- II. Discussion on Committee Issues for the February 4 & 18, 2014 legislative Agendas as follows:

### **PUBLIC WORKS** ([View Issues Chart](#))

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1. Resolution authorizing a professional services agreement with Buchart Horn

A Resolution authorizing an other professional services agreement with Buchart-Horn was introduced and outlined by Councilman Satterlee. Director Gross explained that Burchart-Horn has submitted a proposal to provide engineering services and technical support related to the WWTP co-generation system. This will be a one year agreement not to exceed \$48,500.00

**DECISION:** A motion was made by Satterlee, seconded by Helfrich, to place this item on the 2/4/14 Council agenda. The motion passed by the following votes: Yeas - Helfrich, Hill-Evans, Satterlee - 3; Nays - 0.

2. Resolution authorizing the purchase of one new backhoe

A Resolution authorizing purchase of a backhoe for use by the Sewer Maintenance Dept. was introduced and outlined by Councilman Satterlee. Director Gross explained that this is an excavation-type piece of equipment used for the purpose of digging and will be helpful for snow removal. Purchase of this equipment will be made through a five year lease purchase agreement through state contract.

**DECISION:** A motion was made by Satterlee, seconded by Hill-Evans to place this item on the 2/4/14 Council agenda. The motion passed by the following vote: Yeas - Helfrich, Hill-Evans, Satterlee - 3; Nays - 0.

## ECONOMIC & COMMUNITY DEVELOPMENT ([View Issues Chart](#))

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In the absence of Chairperson Renee Nelson, Council President Hill-Evans chaired this committee as a non-voting member.

1. Bill amending the 2014 CDBG/HOME budgets to reflect actual funding rolled over from 2013 (BHS)

A Resolution amending the 2014 CDBG/HOME program budgets to reflect actual funding rolled over from 2013 was introduced by Hill-Evans. Tammy Bethea, Program Funding Analyst, explained that this legislation will rollover 2013 funds into the 2014 program year. She said as they estimate their expenditures, once actual funds are realized, amendments must be made to reflect those actuals.

2. Bill amending the 2013 CDBG budget to decrease admin reimbursement (BHS)

A Resolution amending the 2013 CDBG budget to decrease admin reimbursement was introduced by Hill-Evans. Ms. Bethea said, again, this amendment is being made to account for actual funding spent in 2013 for this line item.

3. Resolution amending the 2013 Annual Action Plan (BHS)

A Resolution amending the 2013 Annual Action Plan was introduced by Hill-Evans. Ms. Bethea explained that this is the companion piece to the two previously discussed budget amendments. As the CDBG/HOM budgets are being amended, the Action Plan must also be amended to reflect those changes.

**DECISION:** A motion was made by Helfrich, seconded by Nixon, to place both Bills on 2/4/14 Council agenda and the Action Plan amendment resolution on 2/18/14 agenda. The motion passed by the following vote: Yeas - Helfrich, Nixon - 2; Nays - 0.

## BUSINESS ADMINISTRATION ([View Issues Chart](#))

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1. Resolution authorizing an agreement with AIG/National Union Fire Insurance Co. for year 2014 stop loss insurance (HR)

A Resolution authorizing an agreement with AIG/National Union Fire Insurance Co. to provide stop-loss insurance was introduced by Helfrich. Councilman Helfrich explained that stop loss insurance reduces the city's financial risk as a result of high healthcare expenses for employees funded under the self-insured medical plan.

**DECISION:** A motion was made by Helfrich, seconded by Nixon, to place the Resolution on the 2/4/14 Council agenda. The motion passed by the following vote: Yeas - Hill-Evans, Nixon, Helfrich - 3; Nays - 0.

2. Resolution authorizing a 2% COLA for HRC employees

A Resolution authorizing a 2% COLA for HRC employees was introduced by Helfrich. Councilman Helfrich said he's confused as to why the HRC needs a separate resolution. President Hill-Evans explained that the HRC is autonomous as structured through Article 185 of the Codified Ordinances. As such, their COLA's must be approved separately. She went on to say the Mayor is proposing legislation, which will appear on February's committee agenda, to change this requirement to allow the HRC employees to get a COLA at the same time as other NAFF employees.

**DECISION:** A motion was made by Helfrich, seconded by Hill-Evans, to place this Resolution on the 2/4/14 Council agenda. The motion passed by the following vote: Yeas - Hill-Evans, Nixon, Helfrich - 3; Nays - 0.

**GENERAL** ([View Issues Chart](#))

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1. Resolution establishing an ad-hoc committee to make recommendations to Council for enactment of a mobile food vendors ordinance

A Resolution establishing an Ad-Hoc Committee to make recommendations to Council for enactment of a mobile food vendor ordinance, was introduced by Hill-Evans. Councilman Helfrich questioned the committee structure as established in the Resolution. A discussion ensued on representation. After discussion, a motion was made by Helfrich, seconded by Hill-Evans, to amend the Resolution as follows:

- a. Remove: York City Health Inspector, Traffic Safety Committee, Police Department, and Public Works Director.
- b. Add: One member from the mobile food cart industry.

The motion to amend passed by the following vote: Yeas - Helfrich, Nixon, Satterlee, Hill-Evans - 4; Nays - 0.

**DECISION:** A motion was made by Helfrich, seconded by Hill-Evans, to place this Resolution, as amended, on the 2/4/14 Council agenda. The motion passed by the following vote: Yeas - Helfrich, Nixon, Satterlee, Hill-Evans - 4; Nays - 0.

**TO-DO:** City Clerk to amend the Resolution as noted and place on the 2/4/14 Council agenda.

**RULES & ADMINISTRATIVE CODE** ([View Issues Chart](#))

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1. Bill amending Article 513.18 "Handicapped Parking" to waive fees for applicants that fall within the Federal Poverty Guidelines (Solicitor's)

A Bill amending Article 513.18 "Handicapped Parking" of the Codified Ordinances to waive fees for handicapped parking permit applicants that fall within the Federal Poverty Guidelines from paying the \$50 application and/or \$10 annual renewal fee, was introduced by Nixon. Assistant Solicitor Hoyt explained that attention was brought to the Administration on this issue by a resident concerned about cost versus income. This legislation will allow applicants to request a fee waiver after providing proof they fall within the poverty guidelines.

**DECISION:** A motion was made by Hill-Evans, seconded by Satterlee to place this Bill on the 2/4/14 Council agenda. The motion passed by the following vote: Yeas - Satterlee, Hill-Evans - 2; Nays - 0.

2. Bill amending Article 507 "Booting" (Police) – PULLED FROM AGENDA
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II. Council Comment

Councilman Helfrich said his representation was requested on the county-wide Keep York Beautiful Committee and as such asked for Council's consent. A discussion ensued on Council's representation on various boards and committees. Councilman Satterlee said Council has to be concerned about these requests becoming arduous. Vice President Nixon added that some federal guidelines require specific structure for certain committees/boards. Assistant Solicitor Hoyt stated that Council must keep in mind the possible conflicts of interest that could arise should the city do business with an entity in which a Council member has involvement. Discussions on this issue are ongoing.

III. Administration Comment: None

IV. Next Committee Meeting February 26, 2014 at 6:00 p.m. in Council Chambers

V. Adjournment – 6:50 p.m.