



**City of York, Pennsylvania**  
**Bureau of Permits, Planning and Zoning**  
101 South George Street, P.O. Box 509, York Pennsylvania 17405

## SITE PLAN OVERVIEW

### What is a Site Plan?

A Site Plan is a bird's eye view drawing of your property as if you were looking down at it from above. A Site Plan shows everything that is on your property now. This includes the footprint of any buildings (home, shed, garage, decks or patios) and any other improvement such as sidewalks, driveways, fences, swimming pool, etc. that are located on the property. A Site Plan should also show any proposed buildings or improvements. Dimensions should be included for each item, and the drawing should be done to scale (i.e. 1 inch = 30 feet).

### Why do I need a Site Plan?

Generally speaking, a Site Plan is necessary whenever applying for a zoning permit. This may include a fence, an addition to your home, a new deck, storage shed, and even a freestanding sign. The City uses the Site Plan to understand exactly what you wish to do, and to determine two important design issues; setback and coverage. This information is important to maintaining the infrastructure and design patterns of York City's neighborhoods. This compliments our Bureau's goal of safeguarding the health, safety, property and public welfare through the regulated and orderly development of land and land uses within this jurisdiction. The Site Plan becomes part of the official record and will be attached to you permit application.

### Contents of a Site Plan:

A site plan must include:

- An arrow indicating north
- The scale of the drawing
- Property lines. For most additions, property lines will need to be physically located. You may refer to your property's deed or contact the York County Recorder of Deeds
- Adjacent streets and any easements
- The distance between buildings and between buildings and property lines
- A clear indication of the proposed addition or alteration
- Other appropriate items for your project

For additions, two copies of the Site Plan shall be submitted. Architectural and/or structural plans may also be required.

# SAMPLE SITE PLAN

