

Council of the City of York, PA
Session 2015
Resolution No.

INTRODUCED BY: **Carol Hill-Evans**

DATE: **March 3, 2015**

WHEREAS, The Pennsylvania Legislature passed [Senate Bill 1204-2002](#), amending the act of May 9, 1949 (P.L.908, No.250), to include the use of digital imaging for State and Municipal records retention in accordance with standards, policies and procedures for the creation, maintenance, transmission or reproduction of images of records approved by the Pennsylvania Historical and Museum Commission (PHMC); and

WHEREAS, while the PHMC allows the use of digital imaging for the retention of temporary records, the PHMC still requires Counties and Municipalities to use microfilm and other non-digital media to retain permanent records; and

WHEREAS, the use of digital imaging will free up storage space, will make documents more accessible and discoverable, provide a more affordable alternative to required document retention, and place records at the fingertips of the public and governmental employees.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that York City Council encourages the Pennsylvania Historical and Museum Commission to explore regulations relating to retention of certain permanent records thus permitting Counties and Municipalities the option to use digital media to retain permanent records in an effort to eliminate the requirement of using both microfilm and digital media for document retention.

PASSED FINALLY:

BY THE FOLLOWING VOTE:

YEAS: _____, _____, _____, _____, _____

NAYS: _____.

Carol Hill-Evans, President of Council

ATTEST:

Dianna L. Thompson-Mitchell, City Clerk