

# The City of York, Pennsylvania

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May 18, 2016

Rev. Shelton W. Scott  
361 S. Pine St.  
York, PA 17403

Dear Rev. Scott:

York City Council is in receipt of your petition to rename the 300-500 block of South Pine Street to “Bishop Carl Scott Street.” This letter sets forth Council’s request from you prior to considering your petition to change the name of said public right-of-way.

The reason Council requests this process is for the notification and protection of our property owners and the City of York. Please be advised that all costs associated with such requests are to be borne by the citizen making the request. Because street name changes affect property owners and may create an inconvenience to them, City Council will also give due consideration to the potential financial impact involved in changing the addresses of abutting private and public properties related to any proposal to rename a City road or street. Please keep in mind that Council reserves the right to deny a petition to rename a street, even if all of the requested materials are provided.

York City Council requests that you submit the following checklist of supporting documentation in addition to the previously submitted petition:

- Notarized signatures of: *(Note: Sample consent form can be found on page 2)*
  - Property owners (not renters) representing at least 51% of all property owners whose property is adjacent to the affected street or alley *(3<sup>rd</sup> Class City Code §12918 et. seq.)*
- Ten copies of a drawing showing the entire street or alley involved, including the following elements:
  - Names, deed book & page number, and mailing addresses of all adjacent property owners along the street or alley affected
  - Vacant lots & parking lots labeled
  - Drawing shall show the exact extent and location area to receive “new” name
  - How properties on the “new” street will be numbered
- Notarized statement that:
  - The “new” name is not discriminatory, defamatory, or offensive; AND
  - If named after a person, a notarized statement that the individual is not and has never been associated with any criminal activity, including misdemeanors; AND if that person is a property owner or renter that he/she is in good standing with the city *(i.e., no past or present property maintenance citations, no sewer or tax delinquencies, etc.)*
- Applicant shall receive approval of the York City Planning Commission prior to City Council consideration and shall submit said approval to City Council *(Article 901.01{a} of the York City Codified Ordinances)*

It is requested that you submit all checklist items to the City Clerk as one complete package. Please do not hesitate to contact me if you have any questions.

Sincerely,

Dianna L. Thompson-Mitchell  
York City Clerk

**CONSENT TO STREET OR ALLEY NAME CHANGE**

I have been notified that a petition to change the street / alley name abutting my property from **South Pine Street** to **Bishop Carl Scott Street** was filed with the City of York. The York City Planning Commission will make a recommendation concerning the name change to the legislative body having jurisdiction over the street / alley described above.

I, as an abutting property owner to the street / alley being re-named, do hereby consent and agree to the name change and I understand that should the name change become official I will be responsible for updating my State Identification, as well as informing any creditors I have of my new address.

Property Owner Signature: \_\_\_\_\_

Property Owner Name (*Printed*): \_\_\_\_\_

Address of abutting property: \_\_\_\_\_

Sworn and subscribed before me, a notary public, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Seal: