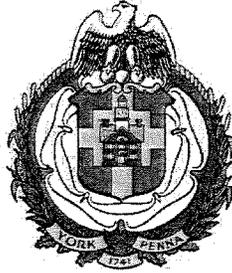


# Council of the City of York, Pennsylvania

Carol Hill-Evans, President of Council  
Henry Hay Nixon, Vice President of Council  
Renee S. Nelson, Member of Council  
Michael Helfrich, Member of Council  
David Satterlee, Member of Council

Dianna L. Thompson-Mitchell, City Clerk  
Email: [dthomps@yorkcity.org](mailto:dthomps@yorkcity.org)



Office of York City Council  
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## AGENDA

July 15, 2014

Public Comment 6:30 p.m.  
Legislative Session 7:00 p.m.

I. Public Comment: 6:30 p.m. to 7:00 p.m.

***Disclaimer:** Pursuant to the Sunshine Act, the City of York will only record citizens' names and the subject of testimony provided during the public comment period. Should you request information or desire a response to your testimony, you must provide the City Clerk or Council President with your contact information. Information you provide will be used by City of York agents to process your request. Your name, address and request for information may be entered into the City of York complaint tracking system.*

City Council welcomes public comment on agenda items and on City-related issues not on the agenda. Under Council's adopted Rules and Procedures, comment on agenda items occurs during Council's regular 7:00 p.m. meeting. Comment on non-agenda items begins at 6:30 p.m., with Council sitting as a General Committee. Persons wishing to speak on non-agenda items should sign up with the City Clerk before the 6:30 Public Comment period. Each speaker shall have up to five minutes to speak. To assure access to all participants, the presiding officer may reduce the time limit down to three minutes if the number of speakers who have signed up would extend the total comment period beyond 30 minutes and/or may resume public comment after Council's legislative session has adjourned. Council's Rules, available from the City Clerk, are also on display in Council Chambers and on Council's web page at [www.yorkcity.org](http://www.yorkcity.org).

II. Call Legislative Meeting to Order: 7:00 p.m.

III. Roll Call

IV. Pledge of Allegiance

V. Moment of Silence

VI. Action on previous meeting Minutes of **June 3, 2014**.

VII. Presentations, Proclamations and Awards: None

VII. Committee Meeting(s) Scheduled:

**Reminders – Summer Recess Schedule**

- Council's next legislative meeting is scheduled for August 19, 2014 at 7:00 p.m. in Council Chambers – Public Comment commences at 6:30 p.m. (Agenda items due by 12 noon on August 13)
- Council's next committee meeting is scheduled for Wednesday, September 24, 2014 at 6:00 p.m. in Council Chambers. (Agenda items due by 12 noon on September 17)

IX. Status of Prior Committee Referrals: No reports.

X. Legislative Agenda: (Order of Business – Action on Subdivision/Land Development & HARB Resolutions; Final Passage of Bills/Resolutions; New Business.)

**Subdivision / Land Development / HARB**

1. Resolution No. 64 - A Resolution  
 Accepting the recommendations of HARB.  
 Introduced by: Carol Hill-Evans  
 Originator: Historic York

**New Business**

2. Introduction of Bill No. 17 (Will appear on 8/19/14 agenda) - A Bill  
 Amending Article 308 “Local Economic Revitalization Tax Assistance (LERTA) Program.” (To include exceptions to investment opportunity eligible areas)  
 Introduced by: Michael Ray Helfrich  
 Originator: Business Administration  
 (**Note:** Bills must sit for at least one meeting; therefore this Bill will be considered for final passage on or after August 19, 2014)
3. Introduction of Bill No. 18 (Will appear on 8/19/14 agenda) - A Bill  
 Amending the 2014 Budget. (To appropriate revenue/expenditures in the amount of \$51,377.41 for a donation received from Wellspan Health for purchase of police patrol vehicles.)  
 Introduced by: Henry Hay Nixon  
 Originator: Police
4. Resolution No. 65 - A Resolution  
 Reappointing James Crosby to the York City Housing Authority Board.  
 Introduced by: Renee S. Nelson  
 Originator: Mayor
5. Resolution No. 66 - A Resolution  
 Authorizing a budget transfer. (\$10,547 – For the Safe & Healthy Communities initiative)  
 Introduced by: Renee S. Nelson  
 Originator: Economic & Community Development (Health)
6. Resolution No. 67 - A Resolution  
 Authorizing a budget transfer in the HOME budget. (\$100,000)  
 Introduced by: Renee S. Nelson  
 Originator: Economic & Community Development (BHS)
7. Resolution No. 68 - A Resolution  
 Amending the 2014 Annual Action Plan. (To reflect changes resulting from actual allocation of funds for the HOME program)  
 Introduced by: Renee S. Nelson  
 Originator: Economic & Community Development (BHS)

**Final Passage of Bills / Resolutions**

- 8. Resolution No. 69 (Additional amendments were made; therefore, this Resolution will be forwarded once those amendments are made) – A Resolution  
Amending Bill No. 16 “Neighborhood Improvement Ordinance” to add a subsection regulating garbage and rubbish.  
Introduced by: Renee S. Nelson  
Originator: Economic & Community Development (PP&Z)
- 9. Resolution No. 70 (Tabled until 8/19/14 agenda) - A Resolution  
Amending Bill No. 16 “Neighborhood Improvement Ordinance” to amend subsection 730.99 “Penalties.”  
Introduced by: Renee S. Nelson  
Originator: Economic & Community Development (PP&Z)  
**(Note: This was a supplement agenda item)**
- 10. Final Passage of Bill No. 16 (Tabled until 8/19/14 agenda) – A Bill  
Establishing Article 730 “Neighborhood Improvement Ordinance.”  
Introduced by: Renee S. Nelson  
Originator: Economic & Community Development (PP&Z)

XI. Requests for Future Meetings:

**Reminders – Summer Recess Schedule**

- Council’s next legislative meeting is scheduled for August 19, 2014 at 7:00 p.m. in Council Chambers – Public Comment commences at 6:30 p.m.
- Council’s next committee meeting is scheduled for Wednesday, September 24, 2014 at 6:00 p.m. in Council Chambers.

XII. Council Comment

XIII. Administration Comment

XIV. Adjournment

XV. Resumption of Public Comment Period (at the discretion of the presiding officer)



This agenda is subject to change before and during the meeting for consideration of such other business Council may desire to act upon including items of business deferred from previous Council meetings. If you are a person with a disability and plan to attend the public meeting, please call 849-2883 if any accommodations are needed to participate in the proceedings. Persons with hearing impairments may contact the Deaf Center at TDD 848-6765 for assistance.

Council of the City of York, PA  
Session 2014  
Resolution No. 64

*Carol Hill-Evans*

Introduced by: **Carol Hill-Evans**

Date: **July 15, 2014**

**BE IT RESOLVED**, by the Council of the City of York, Pennsylvania, and it is hereby resolved by the authority of the same as follows:

Council hereby approves a Certificate of Appropriateness to be certified to and forwarded by the City Clerk to the York City Building Inspector who is hereby authorized to issue permits for work to be covered in the following application(s) as recommended and approved by the Historical Architectural Review Board:

1. **Susquehanna Renovations** for work to be done at **113 S. Duke St.**
2. **Susquehanna Renovations** for work to be done at **115 S. Howard St.**
3. **Susquehanna Renovations** for work to be done at **25 N. Beaver St.**
4. **Andrew Swartz** for work to be done at **47 N. Duke St.**
5. **David Ritter** for work to be done at **43-45 W. Market St.**

The foregoing work to be done in accordance with plans and specifications approved by the Historical Architectural Review Board.

Passed Finally: **July 15, 2014**

By the following vote:

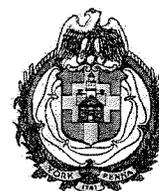
YEAS: Helfrich, Nixon, Satterlee, Nelson, Hill-Evans - 5

NAYS: None

*Carol Hill-Evans*  
\_\_\_\_\_  
Carol Hill-Evans, President of Council

ATTEST:

*Dianna L. Thompson-Mitchell*  
\_\_\_\_\_  
Dianna L. Thompson-Mitchell, City Clerk



**York Historical Architectural Review Board  
Agenda  
5:30 PM Wednesday July 2, 2014  
101 South George Street, York Pa. 17401**

- I Welcome:** John Fox, HARB Chair
- II Agenda:** Additions or changes to the agenda
- III Minutes:** Approve minutes from the June 4, 2014 HARB meeting
- IV Cases:**

Withdrawn

1. **48 North Beaver Street** – A request by Tom Sibol, owner, for Certificate of Appropriateness to construct a second floor addition to southwestern corner of the rear of the White Rose Bar & Grill.

Approved

2. **113 South Duke Street** – A request by Susquehanna Renovations for Certificate of Appropriateness to repair and repaint the sign directly above the entrance to the building. The applicant also wishes to install gooseneck lighting on the front of the building.

Approved

3. **115 South Howard Street** – A request by Susquehanna Renovations for Certificate of Appropriateness to demolish the abandoned building located at 115 South Howard Street. The building is said to be beyond repair.

Approved

4. **25 North Beaver Street** – A request by Susquehanna Renovations for Certificate of Appropriateness to repaint the existing blade sign with new logo. The applicant also wishes to replace 18 wood windows on the west elevation with aluminum clad, double-hung produced by Marvin Windows that match the specifications of the existing windows.

Tabled

5. **369 East Philadelphia Street** - The applicant proposes to remove the existing slate roof on the front of the property to be replaced with architectural shingles.

Approved

6. **47 North Duke Street** - The applicant proposes to install an EIFS wall system to the exposed north wall of the building due to moisture damage. The current wall is painted brick and shows signs of deterioration on the east side of the wall. There are similar EIFS walls in the vicinity where were HARB approved.

Approved

7. **43-45 West Market Street** - The applicant proposes to demolish the rear/north portion of the building to expand the number of available parking spaces and rehabilitate the original existing building. Upon completion of the demolition, a new north basement foundation wall, first floor bearing wall with a single-story aluminum glass storefront will be constructed which will serve as a secondary entrance. New in-fill wall finished will be constructed. Interior work will include removing partitions and finishes, and all MEP systems. Historic stairs will remain. The Market Street façade will be cleaned, spot pointed and repainted. Wood windows will be patched and/or repaired. New painted wood windows will be installed in the missing attic windows to match existing. Two new wood windows will be installed at the north façade, where planned demolition of existing door openings connecting the addition to the original building occurs.



**York Historical Architectural Review Board  
Meeting Minutes  
July 2, 2014**

Members in attendance included John Fox, Chair; Dennis Kunkle, Vice Chair; W. Craig Zumburum; Teresa Johnescu; Mark Shermeyer, and Genevieve Ray.  
Absent: Dave Redshaw, Justine Landis, Robin Pottorff and Matt Albright  
Consultant: Roger Ciuffo, Architectural Historian, Historic York, Inc.

AGENDA ITEM	DISCUSSION	ACTION/RESULT
<p><b>Welcome and call to order</b></p> <p><b>John Fox, Chair</b></p>	<p>The meeting was called to order at 5:30 pm.</p> <p>The agenda had been prepared by HYI board members and City Staff.</p>	<p>A quorum was present.</p>
<p><b>Changes to the Agenda</b></p>	<p>There were no changes to the agenda.</p>	
<p><b>Minutes of June 4, 2014</b></p>	<p>No errors or omissions were noted</p>	<p>On a motion by Dennis Kunkle, seconded by Teresa Johnescu, the Board voted unanimously to approve the minutes.</p>
<p><b>Cases</b></p>	<p>The following cases are forwarded to York City council with the recommended actions.</p>	
	<p>1. <b>48 North Beaver Street</b> – A request by Joe Mula, authorized representative for the owner Tom Sibol, for a Certificate of Appropriateness for the addition of a new dining area in the southwestern corner of the existing building on the second floor.</p>	<p>This application was removed from the agenda. The applicant is still revising the plans and is hoping to re-submit for review in time for the August meeting, no action was taken by the board.</p>

	<p>2. <b>113 South Duke Street</b> – A request by Josh Hankey, Susquehanna Renovations, for a Certificate of appropriateness for the repair and repainting of the existing sign above the main entry door. The sign will also be receiving new lettering. The application also calls for the addition of new gooseneck lighting.</p>	<p>On a motion by Mark Shermeyer, seconded by Genevieve Ray, the Board unanimously approved the application as presented.</p> <p>Teresa Johnescu asked that arrangement be made to remove the satellite dishes in front of the building, applicant said he will remove.</p> <p>John Fox requested that the new lighting be fastened to the brick mortar not the brick, applicant agreed.</p>
	<p>3. <b>115 South Howard Street</b> - A request by Josh Hankey, Susquehanna Renovations, for a Certificate of appropriateness for the demolition of the vacant property located at 115 South Howard Street.</p>	<p>On a motion by Teresa Johnescu, seconded by Dennis Kunkle, the Board unanimously approved the application as presented.</p>
	<p>4. <b>25 North Beaver Street</b> – A request by Susquehanna Renovations for Certificate of Appropriateness to repaint the existing blade sign with new logo. The applicant also wishes to replace 18 wood windows on the west elevation with aluminum clad, double-hung produced by Marvin Windows that match the specifications of the existing windows.</p>	<p>On a motion by Craig Zumbrum, seconded by Genevieve Ray, the Board unanimously approved the application as presented.</p> <p>*The application was approved but was amended that staff must review the specifications for the replacement windows and also the location of the gooseneck lighting which was added to the application.</p>

	<p>5. <b>369 East Philadelphia Street</b> - The applicant proposes to remove the existing slate roof on the front of the property to be replaced with architectural shingles.</p> <p>6. <b>47 North Duke Street</b> - The applicant proposes to install an EIFS wall system to the exposed north wall of the building due to moisture damage. The current wall is painted brick and shows signs of deterioration on the east side of the wall. There are similar EIFS walls in the vicinity where were HARB approved.</p>	<p>This application was tabled. The Board reviewed the application and from the submitted photographs realized that the said slate roof looked to be in good repair and that there seemed to be no reason to replace the entire slate roof.</p> <p>*John Fox and Roger Ciuffo (staff) will make a site visit on July 7 or July 8 to take a look at the roof and make recommendations to the applicant.</p> <p>On a motion by Craig Zumbrum, seconded by Genevieve Ray, the Board unanimously approved the application as presented.</p> <p>*The application was amended so that staff will be able to review the EIGS installation on the rear Ell of the building so that the historic integrity and details of the widows and surrounds are retained.</p>
	<p>7. <b>43-45 West Market Street</b> - The applicant proposes to demolish the rear/north portion of the building to expand the number of available parking spaces and rehabilitate the original existing building. Upon completion of the demolition, a new north basement foundation wall, first floor bearing wall with a single-story aluminum glass storefront will be constructed which will</p>	<p>On a motion by Craig Zumbrum, seconded by Mark Shermeyer, the Board unanimously approved the application as presented.</p>

	<p>serve as a secondary entrance. New in-fill wall finished will be constructed. Interior work will include removing partitions and finishes, and all MEP systems. Historic stairs will remain. The Market Street façade will be cleaned, spot pointed and repainted. Wood windows will be patched and/or repaired. New painted wood windows will be installed in the missing attic windows to match existing. Two new wood windows will be installed at the north façade, where planned demolition of existing door openings connecting the addition to the original building occurs.</p>	
<p><b>Adjourning and next meeting</b></p>	<p><b>The meeting was adjourned by common consent at 6:35 pm. The next meeting is August 6, 2014.</b></p>	
<p><b>Other business</b></p>	<p><b>The Board was updated on the new draft HARB Ordinance. Historic York is waiting comments from City of York Planning and Zoning. A meeting is set-up for Thursday July 10, 2014. Once Historic York receives comments work on the ordinance will commence.</b></p> <p><b>The Board was updated on the location of new gas meters which are being placed within the HARB District. Historic York met with representatives from Columbia Gas and noted</b></p>	

	<p><b>that the placement of the new external meters were an intrusion within the historic district. Columbia Gas noted the problem and mentioned that it is the new law to have the gas meters outside for easy access in case of an emergency. They also agreed to work with Historic York in solving the visual issue of the meters. Columbia Gas will supply Historic York with alternatives to “hide” the meters from public view from other projects that they have worked on including ones within the historic district in Gettysburg.</b></p>	
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**Minutes recorded by Roger Ciuffo, Architectural Historian, Historic York, Inc.**

25 North Duke Street; Suite 303; York Pa. 17401; Phone 717-843-0320

[Info@HistoricYork.org](mailto:Info@HistoricYork.org); [www.historicyork.org](http://www.historicyork.org)

**CERTIFICATE of APPROPRIATENESS  
RECOMMENDATION to YORK CITY COUNCIL**

APPLICATION FOR PROPERTY ADDRESS: 113 South Duke Street

APPLICANT: Joshua Hankey

At the public meeting held on Wednesday July 2, 2014 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The project entails the repair and repainting of the existing sign above the main entry door. The sign will also be receiving new lettering. The application also calls for the addition of new gooseneck lighting.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

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Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

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General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

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Other relevant findings of fact:

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WHEREUPON THE BOARD VOTED TO RECOMMEND **APPROVAL** OF THE APPLICATION:

AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS: \_\_\_\_\_

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DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

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WHEREUPON THE BOARD VOTED TO RECOMMEND **DENIAL** OF THE APPLICATION BECAUSE:

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DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

  
\_\_\_\_\_  
**John Fox, HARB Chair**

This application was reviewed by York City Council on 7-15-14 and has been  
 APPROVED  DENIED

  
\_\_\_\_\_  
**Carol Hill-Evans, President of City Council**

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The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**CERTIFICATE of APPROPRIATENESS  
RECOMMENDATION to YORK CITY COUNCIL**

APPLICATION FOR PROPERTY ADDRESS: 115 South Howard Street

APPLICANT: Joshua Hankey

At the public meeting held on Wednesday July 2, 2014 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The project entails the demolition of the vacant property located at 115 South Howard Street.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

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Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

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General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

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Other relevant findings of fact:

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AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS: \_\_\_\_\_

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DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

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WHEREUPON THE BOARD VOTED TO RECOMMEND **DENIAL** OF THE APPLICATION BECAUSE:

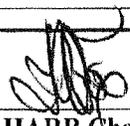
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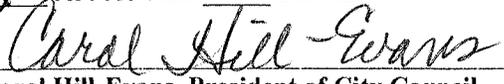
DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

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\_\_\_\_\_  
**John Fox, HARB Chair**

This application was reviewed by York City Council on 7-15-14 and has been

APPROVED  DENIED

  
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**Carol Hill-Evans, President of City Council**

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1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
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10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**CERTIFICATE of APPROPRIATENESS  
RECOMMENDATION to YORK CITY COUNCIL**

APPLICATION FOR PROPERTY ADDRESS: 25 N Beaver Street

APPLICANT: Josh Hankey

At the public meeting held on Wednesday July 2, 2014 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The project entails the repainting of the existing wood bade sign with the new company logo. The applicant also proposes to replace the wood frame windows on the west façade, a total of 18, 6 on each floor, with aluminum clad double hung windows.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

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Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

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Other relevant findings of fact:

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WHEREUPON THE BOARD VOTED TO RECOMMEND **APPROVAL** OF THE APPLICATION:

AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS:

w/ SPECIFICATIONS FOR REPLACEMENT, REVIEWED  
BY STAFF (ROGER)  
LIGHTING (GOODS NEEDED) # SIGN <sup>(WINDOW)</sup> REPAIR TO BE  
REVIEWED BY STAFF (ROGER)

DISSENTING VOTES AND RATIONALE:

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WHEREUPON THE BOARD VOTED TO RECOMMEND **DENIAL** OF THE APPLICATION BECAUSE:

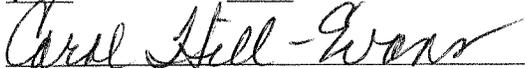
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DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

  
\_\_\_\_\_  
**John Fox, HARB Chair**

This application was reviewed by York City Council on 7-15-14 and has been

APPROVED  DENIED

  
\_\_\_\_\_  
**Carol Hill-Evans, President of City Council**

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8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**CERTIFICATE of APPROPRIATENESS  
RECOMMENDATION to YORK CITY COUNCIL**

APPLICATION FOR PROPERTY ADDRESS: 47 North Duke Street

APPLICANT: Andrew Swartz

At the public meeting held on Wednesday July 2, 2014 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

**Proposed Work:** The project entails the installation of an EIFS wall system to the exposed north wall of the building due to moisture damage. The current wall is painted brick and shows signs of deterioration on the east side of the wall.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

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Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

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General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

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Other relevant findings of fact:

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WHEREUPON THE BOARD VOTED TO RECOMMEND **APPROVAL** OF THE APPLICATION:

AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS:

STAFF TO REVIEW FINAL DETAILS FOR WINDOWS  
FORNED DETAILS TO KEEP CHARACTER OF WINDOWS, ETC.

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DISSENTING VOTES AND RATIONALE: 

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WHEREUPON THE BOARD VOTED TO RECOMMEND **DENIAL** OF THE APPLICATION BECAUSE: 

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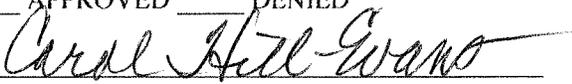
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DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

  
John Fox, HARB Chair

This application was reviewed by York City Council on 7-15-14 and has been

APPROVED  DENIED

  
Carol Hill-Evans, President of City Council

The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**CERTIFICATE of APPROPRIATENESS  
RECOMMENDATION to YORK CITY COUNCIL**

APPLICATION FOR PROPERTY ADDRESS: 43-45 West Market Street

APPLICANT: David Ritter

At the public meeting held on Wednesday July 2, 2014 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The applicant proposes to demolish the rear/north portion of the building to expand the number of available parking spaces and rehabilitate the original existing building. Upon completion of the demolition, a new north basement foundation wall, first floor bearing wall with a single-story aluminum glass storefront will be constructed which will serve as a secondary entrance. New in-fill wall finished will be constructed. Interior work will include removing partitions and finishes, and all MEP systems. Historic stairs will remain. The Market Street façade will be cleaned, spot pointed and repainted. Wood windows will be patched and/or repaired. New painted wood windows will be installed in the missing attic windows to match existing. Two new wood windows will be installed at the north façade, where planned demolition of existing door openings connecting the addition to the original building occurs.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

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Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

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General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

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Other relevant findings of fact:

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WHEREUPON THE BOARD VOTED TO RECOMMEND **APPROVAL** OF THE APPLICATION:

AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS: \_\_\_\_\_

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DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

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WHEREUPON THE BOARD VOTED TO RECOMMEND DENIAL OF THE APPLICATION BECAUSE:

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

DISSENTING VOTES AND RATIONALE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



John Fox, HARB Chair

This application was reviewed by York City Council on 7-15-14 and has been  
 APPROVED  DENIED



Carol Hill-Evans, President of City Council

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The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

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10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Council of the City of York, PA  
Session 2014  
Resolution No. 65

INTRODUCED BY:   
Renee S. Nelson

DATE: July 15, 2014

BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that Council hereby consents to the reappointment made by the Mayor of James Crosby as a member of the York City Housing Authority Board to serve in said capacity until April 1, 2019.

PASSED FINALLY: July 15, 2014

BY THE FOLLOWING VOTE:

YEAS: Helfrich, Nixon, Satterlee, Nelson, Hill-Evans - 5

NAYS: None

  
Carol Hill-Evans, President of Council

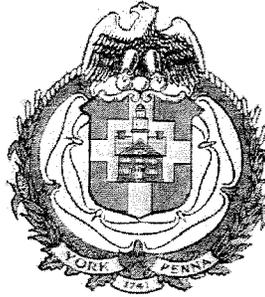
ATTEST:

  
Dianna L. Thompson-Mitchell, City Clerk

Morpheus/Resolutions2014/Crosby-Reappt

# The City of York, Pennsylvania

Carol Hill-Evans, President of Council  
Henry Hay Nixon, Vice President of Council  
Renee S. Nelson, Member of Council  
Michael R. Helfrich, Member of Council  
David Satterlee, Member of Council



Office of City Council  
101 South George Street  
York, Pennsylvania 17401

Telephone: (717) 849-2246  
Fax: (717) 812-0557  
www.yorkcity.org

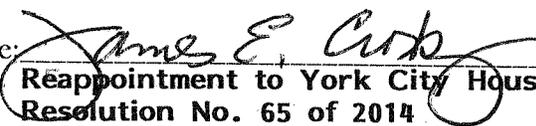
Dianna L. Thompson-Mitchell, City Clerk  
email: dthomps@yorkcity.org

## OATH OF OFFICE

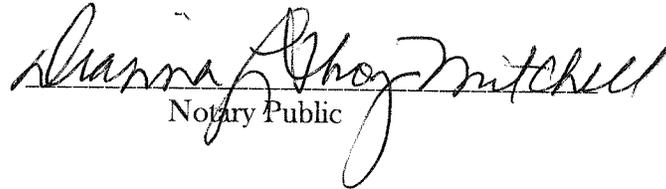
COMMONWEALTH OF PENNSYLVANIA )  
) SS:  
COUNTY OF YORK )

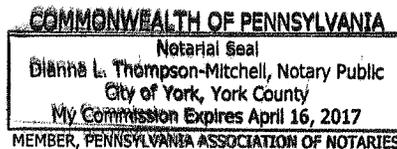
I, James E. Crosby, do solemnly affirm that I will support, obey, and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

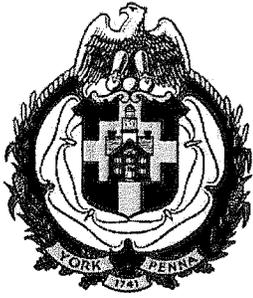
Signature:

  
Reappointment to York City Housing Authority Board  
Resolution No. 65 of 2014

Sworn and subscribed before me this 15th day of July 2014.

  
Notary Public





# The City of York Pennsylvania

101 South George Street ❖ PO Box 509 ❖ York PA 17405  
www.yorkcity.org

*The Honorable C. Kim Bracey, Mayor*

## Executive Order

Issued by C. Kim Bracey, Mayor

I hereby reappoint James Crosby, \_\_\_\_\_ York, PA 17403, as a member of the Housing Authority of the City of York, which term shall expire April 1, 2019.

Witness my hand and seal this second day of July 2014.

\_\_\_\_\_  
C. Kim Bracey  
Mayor

## James E. Crosby

**OBJECTIVE:** To obtain a position in Administration or Management that will enable for further development of skills through increasing responsibilities.

### EDUCATION

- 1974-1978 Bachelor of Science Degree in Behavioral Science  
York College of Pennsylvania, York PA.
- 1972-1974 High School Diploma, College Preparatory  
Perry Hall Senior High School, Baltimore MD.

### EMPLOYMENT

- 1/10-Present Deputy Director, Bureau of Housing Services, City of York  
Day to Day supervision of a staff of 5. Responsible for the timely submission of all Plans and Grants to HUD. Oversight of the development of all program grant agreements and monitoring. Completes housing project underwriting to ensure compliance with the appropriate federal, state and local regulations. Represents the Bureau on various boards and committees. Responsible for project relocation plans and the 106 Environmental review process. Provides technical assistance to all department staff as it relates to HOME and CDBG regulations. Monitors the performance of all HUD funded Activities to ensure compliance with mandated performance Standards. Ensures the advancement of affirmatively furthering fair Housing.
- 8/06- 9/09 HOME Compliance Specialist, Bureau of Housing Services, City of York  
Review HOME Grant projects and monitor compliance to Federal regulations. Prepare funding applications and coordinate grant preparation efforts. Review HOME funded projects to assure standards are met. Project monitoring of HOME funded projects to ensure compliance with property maintenance and income standards. Assisted with presentations to various boards, commissions and neighborhood organizations. Recommended policy and program initiatives to the Director of Community Development. Ensured the advancement of affirmatively furthering Fair Housing.
- 2/05-Present Teacher Assistant, Wordsworth Academy Harrisburg  
Assist Teacher in the delivery of day to day lesson plans. Provide individualized instruction to students facing difficulties with the comprehension of class work. Assist with classroom disciplinary actions. Assist in ensuring that all classroom, school rules and regulations are recognized and followed. Initiate and maintain daily progress reports. Periodic phone contact with student parents to update academic and social progress.

- 12/01-6/04 Counseling Supervisor, Housing Council of York County, Inc.  
Day to Day supervision of 9 member Counseling staff. Development of narrative portions of HUD and Human Services Grants. Provides guidance through interpretation of both Federal and State regulations. Review and approve all client assistance requests submitted by Counseling staff to ensure program eligibility. Planning and implementation of long term and short term goals and objectives for Counseling staff. Responsible for Counseling staff recruitment, orientation, training and evaluation. Responsible for all agency fair housing activities including submittal of cases to the State and local Human Relations Commissions. Agency representative to several local organizations.
- 1/97-12/01 Housing Counselor II, Housing Council of York County, Inc.  
Day to day client contact. Basic case management function for homeless individuals and families. Provided various housing related Counseling services such as Rental Assistance, Landlord-Tenant Information, Mortgage Default Assistance, First Time Homebuyer Assistance and development of Fair Housing complaints. Ensured that clients seeking financial related services met the income eligibility criteria established by Federal and State regulations. Assumed the responsibility of the Counseling Supervisor during the absence of the regular supervisor.
- 6/92-12/96 Service Representative, Manpower Temporary Services Inc.  
Responsible for interviewing and testing applicants to evaluate their qualifications for temporary work assignments. Administering training to temporary employees to upgrade their skills for work assignments. Coached and counseled temporaries to ensure quality performance and job satisfaction.
- 3/80-4/91 Deputy Director, Office of Employment and Training, York County Government.  
Responsible for the day to day operation of the organization, program planning, supervision of the staffing process, labor market analysis, contract development and administration, all agency grant submissions, modifications and budgeting from 5 funding sources totaling 12 million dollars.
- 2/79- 3/80 Commercial Underwriter, General Accident Group Insurance Company.  
Responsible for preparing insurance rate quotes and interfacing with independent field agents to determine risk by company.

References: Available upon request

Council of the City of York, PA  
Session 2014  
Resolution No. 66



Introduced by: **Renee S. Nelson**

Date: **July 15, 2014**

WHEREAS, The Department of Economic and Community Development, Bureau of Health, is requesting a transfer in the 2014 budget in the amount of \$10,547.00, Safe and Healthy Communities; and

WHEREAS, said transfer exceeds five percent (5%) of the appropriated item within said fund; and

WHEREAS, in accordance with Article 137.02 (b) of the Codified Ordinance of the City of York, such transfer shall require an affirmative vote of at least four members of Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania that Council hereby approves the transfer in accordance with the following schedule:

Account	Description	Increase	Decrease
25-413-44400-10015	Other Contractual Services	\$ 7,547.00	
25-413-45300-10015	Other Supplies/Materials	\$ 3,000.00	
25-413-43010-10015	Travel		\$ 2,934.00
25-413-43090-10015	Indirect Costs		\$ 4,613.00
25-413-44020-10015	Printing/Binding		\$ 3,000.00

PASSED FINALLY: **July 15, 2014**

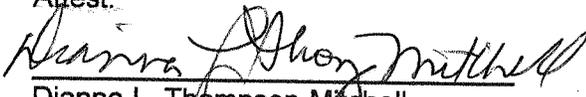
BY THE FOLLOWING VOTE:

YEAS: Helfrich, Nixon, Satterlee, Nelson, Hill-Evans - 5

NAYS: None

  
Carol Hill-Evans  
President of Council

Attest:

  
Dianna L. Thompson-Mitchell  
City Clerk

Council of the City of York, PA  
Session 2014  
Resolution No. 67

Introduced by:   
**Renee S. Nelson**

Date: **July 15, 2014**

**WHEREAS**, The Economic and Community Development Department, Bureau of Housing Services, is requesting a transfer in the amount of **\$100,000.00** in the HOME budget; and

**WHEREAS**, said transfer exceeds five percent (5%) of the appropriated item within said funds; and

**WHEREAS**, in accordance with Article 137.02 (b) of the Codified Ordinance of the City of York, such a transfer shall require an affirmative vote of at least four members of Council;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of York, Pennsylvania that Council hereby approves the transfers in accordance with the following schedule:

Account Number	Description	Original Budget		Amended Budget	
		Revenue	Expense	Revenue	Expense
31-414-34040-20910	Home-Entitlement	15,725.34		0	
31-414-48226-20910	Home-Crispus Attucks CDC-Housing		15,725.34		0
31-414-34040-20912	Home-Entitlement	64,524.69		0	
31-414-48226-20912	Home-Crispus Attucks CDC-Housing		64,524.69		0
31-414-34040-20913	Home-Entitlement	22,500.00		2,500.00	
31-414-48226-20913	Home-Crispus Attucks CDC-Housing		20,000.00		0
31-414-48264-20913	Home-Program Delivery		2,500.00		2,500.00
31-414-34040-20914	Home-Entitlement	1000.00		101,000.00	
31-414-48226-20914	Home-Crispus Attucks CDC-Housing		0		100,000.00
31-414-48264-20914	Home-Program Delivery		1,000.00		1,000.00

PASSED FINALLY: **July 15, 2014**

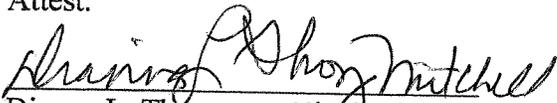
BY THE FOLLOWING VOTE:

YEAS: Helfrich, Nixon, Satterlee, Nelson, Hill-Evans - 5

NAYS: None

  
Carol Hill-Evans, President of Council

Attest:

  
Dianna L. Thompson-Mitchell  
CITY CLERK

Council of the City of York, PA  
Session 2014  
Resolution No. 68



INTRODUCED BY: Renee S. Nelson

DATE: July 15, 2014

**WHEREAS**, The Department of Community Development, Bureau of Housing Services, is requesting an amendment to the Annual Action Plan for fiscal year 2014 for the CDBG; and

**WHEREAS**, the City desires to amend the 2014 Annual Action Plan to reflect changes resulting in actual allocation of funds for HOME; and

**WHEREAS**, a 10-day period for citizen review and comment occurred in accordance with the City's Citizen Participation Plan; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of York, Pennsylvania, that the City of York's 2014 Annual Action Plan is hereby amended in accordance with the schedule attached hereto.

PASSED FINALLY: July 15, 2014

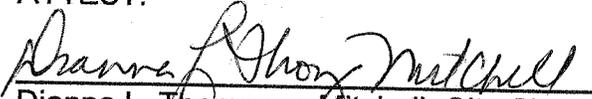
BY THE FOLLOWING VOTE:

YEAS: Helfrich, Nixon, Satterlee, Nelson, Hill-Evans - 5

NAYS: None

  
\_\_\_\_\_  
Carol Hill-Evans, President of Council

ATTEST:

  
\_\_\_\_\_  
Dianna L. Thompson-Mitchell, City Clerk

# DO NOT TAKE

# DISPLAY COPY UNTIL July 7, 2014

## 2014 Annual Action Plan

AMENDED June 18, 2014

The 2014 Annual Plan specifies available resources to meet the identified needs. The financial resources the City expects to have available include an entitlement grant of \$1,208,304.00 from the Community Development Block Grant funds and program income and unallocated funds in the amount of 250,712.00. HOME entitlement funds in the amount of \$380,852.00 and program income and unallocated funds in the amount of 100,000.00. The program period will be January 1, 2014 through December 31, 2014. The York Housing Authority will have other funds available including Section 8 assistance and HUD funds for public housing modernization.

The City intends to use the FY 2014 HUD funds it receives as described below:

<b>CDBG Projects</b> Eligibility and National Objective Citations	<b>Location</b>	<b>Funding Amount</b>
<b>Interim Assistance/Delivery</b> Building Stabilization by RDA pending Rehab or demolition. 24 CFR 570.201(f) 24CFR 570.208 (b) (2)	City-wide	\$46,652 Program Delivery \$2,500
<b>Acquisition</b> Properties to be acquired by the RDA 24 CFR 570.201(a) 24CFR 570.208 (b) (2)	City -wide	\$20,000
<b>Demolition/Delivery</b> Demolition to be undertaken by the RDA 24 CFR 570.201(d) 24CFR 570.208 (b) (2)	City -wide	\$109,139.00 Program Delivery \$2,500
<b>Code Enforcement</b> Provide systematic code enforcement in eligible areas of the City. 24 CFR 570.202(c) 24CFR 570.208 (a)(1) (i)	City-wide	\$150,000
<b>Public Service</b> Literacy Council - ESL services	800 East King Street	\$17,993

Resolution No. 68, Session 2014

24 CFR 570.201(e)		
<b>Economic Development</b> Community First – Microenterprise and Small Business Development Loan Program 24 CFR 570.201 (o) 24 CFR 570.208 (a) (3)	City –wide	\$25,000
<b>Public Service</b> Community Progress Council –York Homebuyers assistance program to Low Income clientele 24 CFR 570.201(e) 24 CFR 570.208 (a) (1)	City-Wide	\$48,354
<b>Public Improvements</b> Mill, pave and reconstruct streets and sidewalks, install curb ramps. 24CFR 570.201 (c) 24 CFR 570.208 (a) (1)	City-Wide	\$424,017
<b>Section 108 Loan Repayment</b> Repayment of Section 108 loan	HUD	\$361,200
<b>Public Service</b> York Health Bureau HIV/STD Testing 24 CFR 570.201 (e) 24 CFR 570.208 (a) (2)	City-wide	\$5,000
<b>Administration</b> Program oversight and management including Citizen Participation and applications for other federal programs including, Planning, Mapping; 24 CFR 570.205, 24 CFR 570.206 (a)(b)(f)		\$241,661
<b>Human Relations Commission</b> Fair Housing enforcement and administration 24 CFR 570.206	City-wide	\$5,000
<b>Total</b>		<b>\$1,459,016</b>
<b>HOME Projects</b> Eligibility and National Objective Citations	<b>Location</b>	<b>Funding Amount</b>
(Down payment & Closing Cost) for Homeownership	City-wide	\$150,014
CONE/CHDO <b>Homes at Thaxton Park</b> Phase 1 of a multi-phase project	S. Penn St. & W. College Ave.	\$191,753 Program Delivery \$1,000
HOME Admin Funds Bureau of Housing Services for program management 24 CFR 92.207(a)(b)(c)(e)(f)(g)	101 South George St	\$38,085
Crispus Attucks Rental Rehabilitation of two properties 24 CFR 92.205(a) Funding will be allocated from previous year HOME funds	605 South Duke Street	100,00.00
<b>Total</b>		<b>\$480,852</b>