

2014 CITY OF YORK ANNUAL REPORT

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A Year In Review Of
The Highlights And
Accomplishments Of
The Departments Of
The City Of York



Our City Of Hopes And Dreams To Achieve

LSC Design

April 24, 2015

Mayor C. Kim Bracey

Governor Wolf, Representative Schreiber, County Commissioners, members of City Council, all elected officials, City directors, friends, citizens, believers, and doers, good evening!

Actually, as I look into your bright, cheerful faces, it's a **great** evening, yes, a great evening.

So let's do that again: Great evening to you, my friends!

I want to thank our event host, LSC Design, the York County Economic Alliance and this evening's sponsors: The Glatfelter Agency, A Division of Glatfelter Insurance Group; IO Creative Group; WellSpan Health; Community Courier/Engle Printing & Publishing Co.; Penn National Insurance; C. S. Davidson, Inc.; Johnson Mirmiran & Thompson; and ROCK Commercial Real Estate.

Thank you to all of our sponsors and to all of you for your commitments to and pride in our York, your county seat.

One night a year we pause to celebrate and honor our York and recommit ourselves to what she yet might be – a thriving urban community with equality, justice and opportunity for all, a shining city of work, education, recreation, creativity, heritage, and fulfillment.

When we are mired in the muck, mediocrity, and minutia of every-day challenges, we sometimes forget how many friendships we have forged, how many milestones we have reached, and how many edifices we have erected. So, one night a year, we take a step back to celebrate you, to celebrate us, and to ponder our city of hope and dreams that hovers on the horizon.

I thank our 315 dedicated city employees who make our government hum, tick, and run. From public safety to health and human services, from business management to sewer maintenance, from real estate development to high tech information services, from one-on-one assistance to entrepreneurs to blight remediation, from customer service at City

Hall to long-term public-private partnerships, from special events to maintenance of 25 parks, your city workforce is a complex and committed human organization.

For our too often unsung workers who do yeoman's work day-in, day-out, please join me in applause!

Great hopes and dreams take time to achieve. As a team, when we persevere and believe, we achieve.

My friends, through painful cuts, renegotiating union contracts, and disciplined spending, we held the line on municipal property taxes in 2013, in 2014, and now again in 2015.

And we have done so while not sacrificing public safety.

Community Policing works. From day one, our strategy was to intensify and grow our Neighborhood Enforcement Units because communication, relationships, and trust are the best antidotes to crime.

You know, before I came into office over five years ago, I addressed the Fraternal Order of Police, and I challenged our officers to intensify our Community Policing efforts then underway.

I also said that, together, we can reduce Part I. crimes to below 2,000 per year.

Part I. crimes are the most serious crimes, including murder, rape, aggravated assault, robbery, burglary, larceny, arson, and motor vehicle theft.

When I issued those challenges, I bet some whispered, "Who does this woman think she is?"

Five-plus years later, the results are in, and facts are stubborn things. Intensive Community Policing works!

The year 2014 marks the second straight year in which Part I. crimes were below 2,000.

During our administration, we reduced Part I. crimes from 2,652 in 2008 to 1,850 in 2014. That's a 30% decrease! Yes, I said that right – a 30% decrease.

And that's cause for applause.

My friends, Community Policing and civic responsibility often are two-way streets shared by neighbors and our public safety professionals. I urge our citizens to use your I-pads and other devices to text, tweet, stream and be the changes you want to see.

We are proud to announce that our new Police Headquarters on West King Street is open for business. Some \$5.6 million in upgrades has means greater integrity of our evidence

storage and processing system, a stronger security system, renovated locker-rooms, new detective interview rooms, new prisoner cells, and a new fitness center.

Upgrades also enabled our department to receive long sought accreditation by the Pennsylvania Chiefs of Police Association earlier this month.

Accreditation helps us evaluate and improve overall performance through best practices and measures of excellence.

For our budget hawk friends, please note that upgrades were made possible through a \$5 million grant from the state and \$600,000 from the WellSpan Health.

We believe in our officers and our firefighters and thank them for their hard work. Led by Fire Chief Dave Michaels, and Police Chief Wes Kahley...they are all cause for applause!

We also thank our police retirees for their civic virtue and their loyalty to their brethren. In late 2014, benefit concessions by them enabled us to avert a property tax increase and avoid draconian cuts in our Police Department.

As pension costs continue to rise in 2016, we still plead for help from the state to maintain levels of professional services. Of these services, public safety accounts for 70% of our general fund.

I took an oath to serve our city and you. For years, I have been vocal about specific state reforms that could save our cities and usher in brighter futures. I have done so even when such efforts put me, at times, at odds with my own party in Harrisburg.

At the local level, political partisanship does not matter to me. Results do. Political posturing and polarization do not matter to me. Our York matters.

Unfortunately, too often in Harrisburg, we have witnessed two disappointing movies: **50 Shades of Delay** and its sequel, **50 Shades of Dismay**.

We have pled for help from Harrisburg so Pennsylvania's 54 **other** cities can lift themselves up. We have asked for pension reform through House Bill 1581, which would be a long-term fiscal game-changer by reining in pension costs for new hires.

We also have pled for arbitration reform so arbitrators can take into account a struggling municipality's ability to pay and taxpayers are given access to closed door hearings with bargaining units. Lest we forget, already overtaxed urban residents are paying the salaries, pensions and benefits of bargaining unit members.

Help may be on the way. We are fortunate that York County's brilliant son, Governor Tom Wolf, understands that cities are the wave of Pennsylvania's future.

I fully support Governor Wolf's budget, which would nearly eliminate school property taxes, which account for about 56% of a city taxpayer's total tax bill. That would provide major relief for city homeowners and be a game-changer for urban cores.

But let's have no illusions. ***Even if*** the Governor's budget plan is passed in its entirety, ***even if*** pension reform is passed, ***even if*** arbitration reform is passed, we still are not out of the woods.

York still would be landlocked with 37% of the value of our real estate tax exempt, with ***Fair Share*** contributions falling way short, and with pension costs still rising.

We still would be an underdog fighting for tax fairness, still combatting poverty, still clawing to attract good jobs, still struggling to keep our infrastructure intact.

The work to stabilize and reform our city's finances is full time and year round. It's not limited to a budget season or a state of the city. We work annually to reform and stay afloat. You've watched the difficult decisions to reduce officer overtime, to terminate water service for delinquent sewer refuse customers, to request payments in lieu of taxes from non-profits, or to reduce our entire city workforce by 1/3rd since I've taken office. You've seen our city painfully propose to reduce our police force, to renegotiate contracts and to encourage a countywide tax to help all local governments. We are in this together, we are all sharing the sacrifice and we all want to see a financially healthy, professionally staffed, and stable city government.

Just imagine if we didn't have to do all that year in and out? Tonight, I am reaffirming my commitment made during this last budget cycle to reduce our municipal taxes by 15% over five years. We have made some very painful decisions and will continue to do so. I do firmly believe that the financial solutions for stability of all Pennsylvania cities ultimately must come from Harrisburg, and with renewed focus and Governor Wolf, I believe we will make significant strides. But in the meantime, while we as taxpayers and believers wait for our state, we will continue to chart our own destiny and invent our own reforms locally. Many of the difficult decisions we've made to date are working and beginning to bear fruit. With continue focus, led by our newly appointed Business Administrator, and financial prudence we can achieve a 15% tax REDUCTION. Then, imagine if reform does come and the playing field for cities is leveled and equilibrium is reached for all municipalities. My friends, we will see incredible success flourish as entrepreneurs, ownership, investment and confidence is unleashed in our urban cores.

* * * * *

So we meet tonight at the nucleus of over \$100 million in new and ongoing development made possible by bold visioning and good planning; public-private partnerships; city site preparation; environmental responsibility; entrepreneurial tenacity; patient equity

investments; and a host of smart programs: local tax abatements, state grants, and state loans.

In landlocked third class cities with barriers to entry, projects like this one and all around this one do not magically happen on their own. But as a team, we achieve.

When this building was a blight and just a gleam in city leaders' eyes as a key part of the Northwest Triangle, it became a gleam in architect Rob Kinsley's eyes.

Now, this 47,000 square feet historic structure has realized its highest and best use and is a Leadership in Energy and Environmental Design, PLATIUM, certified green building. After \$5 million in new construction, its 80 employees who help to build a downtown critical mass of professionals with spending power.

A jury of the American Institute of Architects of Central Pennsylvania called this building "a great example of adaptive re-use...and an exemplary use of an industrial palette."

We recently lost a giant in our decades-long efforts to transition from a hard industrial past into a softer, more civilized, and more humanized city. For over 40 years, Henry Leader led our Redevelopment Authority, transitioning abandoned factories and slums throughout our City into sites that yield life once again. This magnificent building is a prime example.

Henry and his beloved wife, Dorrie, also were instrumental in healing York's racial tensions in the late 1960s and beyond. Their devout civic service left a better York after they left us. My friends, will we be able to say the same someday?

As a nation and community, we often are cowardly when it comes to conversations of educational equality, race, religion, and poverty. Fully engaging our diverse citizens, respectfully listening to each other, and digesting opinions of which we might be skeptical will make us uncomfortable. But such conversations are cathartic in our cores, and they make us stronger and better.

You don't have to march on a bridge in Selma to bridge gaps of understanding and trust between peoples. The most segregated time in America is 10 to 11 a.m. each Sunday morning. So, as part of our ongoing **Faith Net** initiative, I'm asking faith and civic leaders and any and all to join me in a **York Worship Tour** where we will visit a new place of worship in our richly diverse city every two months.

Let's get out of our comfort zones, learn to appreciate different faiths and rituals, and get to know our spiritual neighbors better. It's free and it will free us.

Ladies and gentlemen, development officials and experts often talk about "synergy," "ripple effect," and "multiplier effect." Those phrases sound abstract at times, but they are real.

We convene in the center of the Northwest Triangle, which started with the construction in 2007 of what is now known as Santander Stadium. This year marks the ninth season of York Revolution baseball.

Sluggers dream of hitting for the cycle. Your stadium hits for the cycle each home game and beyond— hitting cycle upon cycle of family fun, friendships, fellowship, and feet-on-the-street.

Your stadium, York County's boardwalk, has been an astounding success, surpassing attendance projections and rippling positive energy in all directions.

Rippling across the street is the \$14 million CODO 241, which houses 36 market-rate apartments, Wagman Construction, and Brew Vino.

A monster shot from your stadium to 210 York Street bounces to the headquarters of Think Loud Development and United Fiber and Data.

Spearheaded by York high graduates and '90s rock-and-roll pioneers, Chad Taylor, Chad Gracey and Patrick Dahlheimer, after \$20 million in renovations, the 50,000 square foot project is becoming the nexus of a cutting-edge data company and a recording studio. What is incredibly cool, we now have successful, Grammy winning artists regularly coming to our York to make and record music.

We are living in an information and data revolution. United Fiber and Data or UFD understands that the east coast needs robust bandwidth and high-speed connectivity light years ahead of broadband. Fiber optics is the future proof technology. Pending state grants, UFD plans to build a 400-mile fiber optic network from New York City to Virginia with York as the nerve center.

In the 19th century, this section of York Street was known as the poorhouse area because it housed an almshouse and prison. It also was the intersection of three regional railroads.

From steel wheels to platinum records, from rail yards to a billion yards of blitzing bandwidth, from a poorhouse to **a Data and Connectivity Powerhouse**, York Street will grow a campus anchoring the northeast neighborhood.

Pending a state grant, this state-of-the-art data center will add 150 jobs. Consistent with our City's Strategic Comprehensive Plan, the anchor campus will stabilize our northeast neighborhood, decrease crime, add jobs, and strengthen our tax base.

Speaking of campuses, rippling across North Street from here, the York Academy International Baccalaureate School teaches 500 students from York Suburban, Central York, and York City. The academy, eventually growing from K-12, is a \$7 million-plus

project that ripples its own energy toward the Codorus in the form of the beautiful Simpson Station playground.

Great hopes and dreams take time to achieve. Working closely with the Redevelopment Authority board members, Acting Director of Economic and Community Development, Shilvosky Buffaloe and I have insisted that the west end of the Northwest Triangle be reserved for market rate housing. That stubborn vision will yield great results this spring.

Developers Jordan Ilyes and Seth Predix will start converting the three floors of Keystone Colorworks into 29 luxury apartments.

Connecting our downtown to Olde Towne East, Royal Square works its own colors in a mosaic of vintage wares and clothes; mind-bending art, music, and poetry; and art supplies and classes. Thanks to a state grant garnered by the YWCA, new streetscaping and vintage lights will complement Royal Square's bohemian charm.

We look forward to the old Allison's bar becoming a funky sit-down restaurant and the old Bond building opening a café and co-working site while hosting weddings, receptions, and art exhibits.

The Royal Square team also has an \$11.7 million vision for reinventing the first block of West Market Street featuring 45 market-rate apartments, 16 retail spaces, and restaurants. We are proud to support this plan, which is contingent upon a \$3.6 million state grant and tax credits.

The phrase "critical mass" doesn't have a solid definition. But we know "critical mass" when we see it and when we walk in the middle of it. If the stars align and if the grant gods shower UFD and Royal Square with goodness, I guarantee you: We will see and we will be critical mass.

Yes, great hopes and dreams take time to achieve, but they are worth our relentless efforts. All city students deserve a world-class education and a fair shot at the American dream.

Governor Tom Wolf, has appointed me Co-Chair, along with Dr. Carol Saylor, of a Community Action Committee. I am excited to work with Dr. Saylor, who has extensive public education experience, to craft and implement an amended recovery plan for our York City Public School District.

Dr. Saylor, please rise so we can give you a warm York welcome!

We are stronger because of our dialogue over the last two years, and we are ready to take the best practices and ideas from that process into the future. We must not let ideology displace our most important goals: fair educational funding, quality education, and equal opportunity for all.

I encourage all of us to see this as a fresh start and to recognize, get mad at, and mitigate the real menaces: injustice, unequal educational opportunities, parental dysfunction, and poverty.

To our young people and our parents-to-be: Yes, the challenges are tough. The deck seems stacked against us. Pennsylvania's outdated urban boundaries and practice of essentially warehousing poverty in our cores makes our quest for a quality education for all tougher.

But poverty and challenges are not excuses for apathy and failure. No government, no action committees, no council can legislate or usher in self-responsibility and self-respect. I urge our young people to meet us half way. A nurturing home life is as important as good schooling. If we are to realize our potential, all of us must do our part.

To our young men: impregnating a young woman does not earn you the honors of being "a father" or being "a strong man." Being consistently there for your lady and child earns you the titles of "father" and "strong man."

Being a breadwinner earns you the titles. Teaching respect, values, and love earns you the titles. So man up and be the man you're supposed to be. We need you.

And to all of our young men and ladies: Your degree is more important than a teenage squeeze. Let faith, mutual trust, and mutual love lead your hearts, minds, and decisions. You will thank me later.

Going forward, our Community Action Committee will be inclusive, diverse, open, and open-minded. With strong city representation, it will canvass the best ideas and expertise from our educational, non-profit, business, public policy, legal, and student sectors.

With mutual respect, empathy, and intellectual honesty, we will find the best options and means to provide a cost-effective, quality, just education for all of our students.

And we must close the spending gap between our rich and poor school districts. Pennsylvania has the nation's starkest spending gap between rich and poor school districts.

That must change.

Our recovery plan must be as transformative in aspiration and execution as it is engaging and inclusive for families throughout the City. The 5,600 students, parents, and staff members of our school district, York County's largest and most historic, deserve no less.

I have faith in Superintendent Holmes, who already has instituted important upgrades.

A partnership with Penn State York provides Science, Technology, Engineering, Arts and Math or STEAM instruction to students in 6th through 8th grades at the Ferguson School. Through this program students are able to incorporate STEAM skills into real world situations, both inside and outside of the classroom.

Partnering with Martin Library, our District provides three and a half hours of tutoring, recreation, and dinner Monday through Friday for approximately 700 children. Our shared goal is to double the number of participants next school year.

Your city government is doing its part.

Our **MENTORYork** program pairs high school freshmen with mentors for four years to encourage students in their successfulness. Mentors meet with students on a weekly basis and maintain consistent communications.

In 2015, the first class of **MENTORYork** graduates graduate from William Penn with each pursuing post-secondary education. We are looking for more Mentors to make a difference.

Through a HUD grant, this summer our Legacy Builders will help to develop the professional skills of city youth by providing employment opportunities in City departments at the Red Cross, and Martin Library.

The opportunity will be given to 25 high school seniors to be employed 25 hours per week during the summer. **Tonight, we challenge our York County Commissioners to expand this program to engage city students in County departments to learn skills and hone values.**

In the spirit of Governor George Leader, Henry and Dorrie Leader, the Leader Family, and in the Spirit of all Leaders, I call on our community leaders to inspire and season the next generation of civic leaders. Based on a recommendation from our MLK Sunday Supper, I call on our City Council, city boards, authorities and commissions to invite one city high school student to serve as an annual honorary delegate to each entity.

Tonight, I join Dr. Holmes in calling for universal pre-kindergarten program for all four-year-olds in our York. This added year helps children learn the fundamental skills they need to be successful later in life. Starting with 13 classrooms next school year, we will not stop until our goal of 22 classrooms is met. Ladies and gentlemen, I am a proud graduate of William Penn Senior High School.

I find it deplorable that our city students walk through hallways passing an athletic sanctioned swimming pool that is empty. What message does that send to our students? In terms of community development, we've heard of the "broken window theory." But we may need a new social theory – "the empty pool theory."

We've heard of the debate between whether a glass is half full or half empty, but the messages sent by a desolate pool is undeniable. You're not worthy. You're not good enough.

Well, those messages are not good enough. We can and we must do better.

As Mayor, I have visited every school in our district – public, charter, and private, from elementary to middle school, to high school to post-secondary – from City line to City line. I have seen the bright, expressive faces of hundreds of students, and I have met their inspirational teachers.

Even if circumstances are precarious, all of our children and youth are precious, and all deserve a first class education.

Each also deserves to feel safe and befriended so he and she can strive and thrive. Tonight, building on the brilliant, humane concept of York County's own, Christian Bucks, we will erect buddy benches in each of our City's K-8 schools and at City Hall.

A partnership between Representative Schreiber, CORE-Design Group, and Wagman Construction will bring a Buddy Bench to Lincoln Charter School this spring.

Pure kindness can conquer hearts and minds and transcend counties and nations. Already, Christian's idea has led to Buddy Benches in 50 states and ten countries. Here at home, the birthplace of so many firsts and feats, why shouldn't York County be the Buddy Bench capital of the world?

My new buddy Christian, please rise so that we can recognize you!

My friends --- oh, pardon me, I guess I should say "My Buddies" now

My buddies, we know that our greater York community ultimately will be judged, not just by the strength of our businesses, or the beauty of our architecture, or our thriving parks, trails, and recreation.

We will be judged by our partnerships against poverty and our moral commitment to our next generation.

.....
We want a city where each young boy and girl cannot be anonymous and will not drown in poverty, neglect, or instability.
.....

We want a city where it is virtually impossible for a young girl or boy to walk outside of home without being inundated with the possibilities of hope, learning, imagination, beauty, and opportunity.

We want a city where we recommit to values in the home, the family, the extended family, the block, the neighborhood, our place of worship, the village, and, yes, in you.

Each of our children and youth deserves a world class education and a fair shot at the American dream, regardless of zip code, race, and familial status.

.....

Ladies and gentlemen, shared leadership between city government and our major institutions, WellSpan and York College, are crucial to our future.

After 28 years of committed, innovative, and excellent service to our City as its Medical Director, Dr. David Hawk is retiring on June 30th. Dr. Hawk, on behalf of a grateful city, thank you! Please rise!

In July, Dr. Matt Howie will become our new medical director. No stranger to York, Dr. Howie is the Medical Director of the York Hospital Community Health Center at the Loretta Claiborne Center on South George Street. An historic first, our Medical Director will remain a WellSpan Medical Group physician and his salary will be paid by our partner, WellSpan. Dr. Howie, please rise so we can welcome you to your new position.

With WellSpan, our shared strategy is to: Improve Health, Ensure Public Safety, Support Economic Growth, and Be Active and Visibly Participate.

Public health and public safety go hand-in-hand. All lives matter.

Going forward, in both 2015 and 2016, WellSpan has pledged a contribution of \$500,000 annually for public safety. Fifty thousand dollars of this total will be earmarked for South George Street Community policing.

Tonight, we are proud to announce that, at a cost of about \$100,000, WellSpan will pay for body cameras for ALL City police officers. Body cameras are good for our officers and our people. They record accurate evidence and encourage all of us to be on our best behavior.

But all the technology in the world cannot replace meaningful communication, trust, and relationships shared by public safety professionals and our citizens. And all the technology in the world cannot usher in trust and friendship between neighbors nurturing strong, stable neighborhoods.

With some vision and innovation, we can. So, tonight, we applaud WellSpan Health, York Revolution, CGA Law Firm, and Shipley Energy for implementing a homeownership incentive program for its employees.

We also respectfully encourage our sponsors and stakeholders to launch CITYWIDE homeownership incentive programs for their employees. A thriving, walkable urban community requires more of your professionals putting up stakes in our diverse neighborhoods and nurturing socio-economic balance. Your folks can reinvigorate our neighborhoods and spur long-term trust and city-wide pride.

We also issue a friendly challenge to York College to work with us in developing a long-term plan for improving town-gown relations. Drawing on the success of Jackson Street, let's connect Kings Mill Road to our downtown and connect Grantley Avenue to WECO. Through streetscaping, pedestrian charm, and vintage street lighting, we can be a bustling "college town" in the best sense of that phrase.

From WellSpan to York College and the full span of our City,
From CapLive! to "Live" and Think Loud,
From Bearcats to Spartans to Nittany Lions,
From hand-pressed Harleys to hand-craft breweries,
From engineers to artists, musicians, and imaginers,
From culinary creators to industrial sculptors,
From Fireside to Springdale,
From Olde Towne East to the Avenues,
From Continental Square to Newtown Square to Royal Square,
From Memorial Park to our Industrial Park,
From WECO to CODO to a reconceived Codorus,
From YorkArts and CityArt and Marketview Arts to Parliament Arts,
From Dreamwrights to our right to dream, believe, and achieve,
And every precious being in between,
We are one York, united, with liberty, justice, and opportunity for all.

Next year marks the 275th Anniversary of York. In the coming months, I will charge a task force made up of professionals in history, cultural heritage tourism, and event planning to plan tributes that honor our historic city.

Next year also marks the 100th anniversary of Penn Park, whose 15 acres served as a Revolutionary War encampment and then as a Civil War hospital. Upgrading our oldest and most famous park, Bring on Play and community volunteers completed the Youth Play Garden, which boasts our City's highest sliding board! The Spray Garden and Splash Pad will be completed this spring.

To honor Penn Park and all of our parks, partnering with the York County Community Foundation, we will launch a Parks Conservancy to service our beautiful parks in perpetuity. Fundraising begins this year.

Non-tax revenue streams that benefit our city – like Beautiful York and our new Park Conservancy – are essential to our curb appeal and quality of life.

I want to publicly thank our Public Works Director, Jim Gross, who, for years, has been a stoic champion of a parks conservancy. Yes, great hopes and dreams take time to achieve. Right, Jim?

[PAUSE]

Two hundred seventy five years and counting, our York still is sacred soil in the grand story of America.

We walk city streets trudged by our nation's first heroes – George Washington, John Adams, Thomas Paine, James Smith, and the Marquis de Lafayette. We walks streets walked by more recent heroes – Thaddeus Stevens, William Goodridge, and General Jacob Devers.

Recently, we have shared these streets with exemplars of excellence Henry and Dorrie Leader, Tom and Frances Wolf, Loretta Claiborne, Bob Kinsley, Ron Martin, and Chantel Tremitiere, just to name a few.

Like this scrappy, stubborn city, they never gave up on their principles and their dreams. These giants and the ghosts of these giants are in our midst. They witness and write the great interwoven saga of York, of Pennsylvania, and of America.

We are in their midst, pondering our lives and our city of hopes and dreams lingering on the horizon. With courage, compassion, and resolve, we will continue the great, unfinished work of our York.

Each one of us has goodness and even greatness within us. Each one of us is an unfinished work of art, a magnificent garden yearning to bloom.

Great hopes and dreams take time to achieve. But when you and when we persevere and believe, you achieve and we achieve.

When our days dim, the trumpeter readies his hands.

What will you say to your Maker, family, and friends?

Did you rise and serve when the bugles were blown?

Did you pledge fidelity when our flag was flown?

Did amazing grace soak your bones?

Were sweet seeds of mercy sown?

Did you nurture and love your own at home?

Did you help the poor, the damaged, and outcasts, too?

Did our hearts, minds, and muscles do all that they could do?

[PAUSE]

Let your answers and your light shine forth brightly. May they torch-light your paths to your promised lands and to our City of hope and dreams.

Thank you and may God bless us on our noble journeys.



2014 ANNUAL REPORT
DEPARTMENT OF BUSINESS ADMINISTRATION

Honorable C. Kim Bracey, Mayor

Michael T. Doweary, EA MBA

Business Administrator

Cherie Alwine, Deputy Business Administrator for Finance

Thomas King, Deputy Business Administrator for Information Services

Thomas Ray, Deputy Business Administrator for Human Resources

Cheryl Rascoe, Deputy Business Administrator for Parking

Dear Mayor Bracey:

It is my pleasure to present to you the annual report for the Department of Business Administration for the year 2014.

The Department of Business Administration is comprised of the Office of the Business Administrator, Bureau of Finance, Office of Information Services, Parking Bureau, Office of Human Resources and White Rose Community Television (WRCT). The Department also administers the City's Risk Management Program and the Central Services Budget. The Pension Boards and the Pension Board of Trustees function within the Department of Business Administration, and the Civil Service Commissions are attached to the Office of Human Resources. The department provides financial management support services, human resources management, and information systems management to the entire City and, in addition, provides parking system operational services to the City of York General Authority (CYGA) through the Parking Bureau and administrative services to the CYGA through the Finance Bureau, Office of Information Services, and the Office of the Business Administrator. This administrative support is also provided to the York Community Revitalization and Improvement Zone Authority (YCRIZA). Through White Rose Community Television the department administers and operates the Public, Education and Government Access channels on the Comcast cable TV system made possible by the terms of the franchise agreement between the City of York and Comcast.

Throughout 2014 the Department of Business Administration worked to maintain the fiscal viability of the City of York and to support the other City departments as they strive to deliver the public services that are so important to the residents of our City, and to those who own property, operate businesses or visit the City for work or play. As in previous years, maintaining the financial viability of the City is a challenge.

The City finished 2012 with a \$(4,948,629) accumulated deficit in the general fund. The deficit increased by \$767,367 in 2013 resulting in an accumulated deficit at the end of 2013 of \$(5,715,996). In 2011, 2012 and 2013, the City budgeted to reduce the accumulated deficits. However, in 2014 the firefighters received an arbitration award resulting in \$1.3 million in accrued wages payable as of year-end 2013. Starting with the 2015 budget, contingency funds will be properly maintained in order to offset the negative impacts these payouts have on cash flow.

In 2010 the City embarked on a program of capital improvements that included acquisition and renovation of a new building to serve as City Hall, renovation of the current City Hall into a modern police station, and renovation of four community centers in the City. The new City Hall and new Police Station projects were to be funded fifty percent, up to \$5 million dollars by a RACP grant from the Commonwealth of Pennsylvania. The RACP grant was supplemented by a donation from WellSpan Health in the amount of \$600 thousand dollars. Other capital projects that were in process and required permanent long-term funding included the Northwest Triangle Sewer Line, the City's share of the Poorhouse Run project undertaken by the City Sewer Authority, and the acquisition of the final parcel of land to complete the Northwest Triangle Redevelopment Project. In the first quarter of 2015, the state finally funded the Northwest Triangle Redevelopment Project and the newly renovated police station is nearing completion. Additionally, Santander Bank vacated their administrative offices at City Hall enabling the City to relocate the Health Bureau's administrative staff, consequently saving money on rental expenses for the general fund.

The high cost of borrowing associated with the initiatives previously mentioned, sidelined a long planned refinancing of the City Ice Arena debt that would have provided needed General Fund relief from the Ice Arena debt service subsidy. The Administration made several unsuccessful attempts in 2014. However, with the City's bond rating dropping for a third consecutive year to below investment grade (BBB-), it is unlikely that the Ice Arena will ever be refinanced. Following the suggestion put for in the Commonwealth's second Early Intervention Plan (EIP), the City changed risk management companies in mid-2014. It is too early to tell what impact, if any, this will have on operations but the administration is anxiously awaiting a measured improvement in profitability.

**ICE RINK
GUARANTEED
2001 DEBT SERVICE**

YEAR	PRINCIPAL	INTEREST	TOTAL
2015	440,000.00	181,290.00	621,290.00
2016	465,000.00	156,402.50	621,402.50
2017	490,000.00	130,140.00	620,140.00
2018	520,000.00	102,365.00	622,365.00
2019	550,000.00	73,902.50	623,902.50
2020	575,000.00	44,933.75	619,933.75
2021	585,000.00	15,063.75	600,063.75
Total	3,625,000.00	704,097.50	4,329,097.50

Unfortunately, 2014 also marks the end of a partnership with North York Borough to provide fire protection services to their borough. North York decided to join York Area United Fire & Rescue effective January 1, 2015 bringing an end to the \$75,000 collected annually by the City general fund.

PFM delivered the EIPII report in October 2011. The report projected that if the City did nothing it will have an accumulated deficit of \$50 million dollars by 2016. The report proposed a number of initiatives to reduce the deficit. As in 2006 the City will continue to review each of the suggested initiatives and will implement those that appear to hold promise for helping increase revenue or decrease costs. Some of the revenue raising initiatives including establishing street light and storm-water fees are still being explored. While others like implementing an admissions tax and adopting a commuter income tax pursuant to Act 205 to assist with the funding of the City's distressed pension fund were initiated in 2014. The admissions tax is expected to raise \$75,000 in 2015 while the increased earned income tax on residents and non-residents alike is projected to bring in \$2.5 million. As efforts continue, a third EIP study was initiated in October 2014 to research potential asset monetization and prepare for upcoming labor negotiations as three union contracts expire in 2015.

The inadequacy of the methods to generate revenue to pay for municipal services, and the burden of rising costs, continues to strain the City's ability to maintain financial viability. Other elements aggravating the situation are unfunded mandates imposed by the state government, especially with regard to labor issues. Act 111, while passed with good intentions, has become the bane of municipal labor relations. Arbitrators in Act 111 cases are not subject to review and are not obligated to consider the ability of a community to pay, the adequacy and benefits of compensation already in place, the relative value of different kinds of benefits. And, the decisions of the arbitrators are not subject to review on the substantive issues of whether the arbitrator knows the law, understands the documents and contracts, or can do financial and/or managerial accounting. The standard of review for appeal purposes is so narrow that only issues of corruption and jurisdiction ever make it to court. It is a small wonder why municipal managers and elected officials are unanimous that Act 111 must be overhauled.

Other unfunded labor mandates include pension benefit structures, disease presumptions, death benefits, and Pennsylvania Department of Environmental Protection (DEP) mandated improvements to the waste water treatment plant and the sewer collection systems.

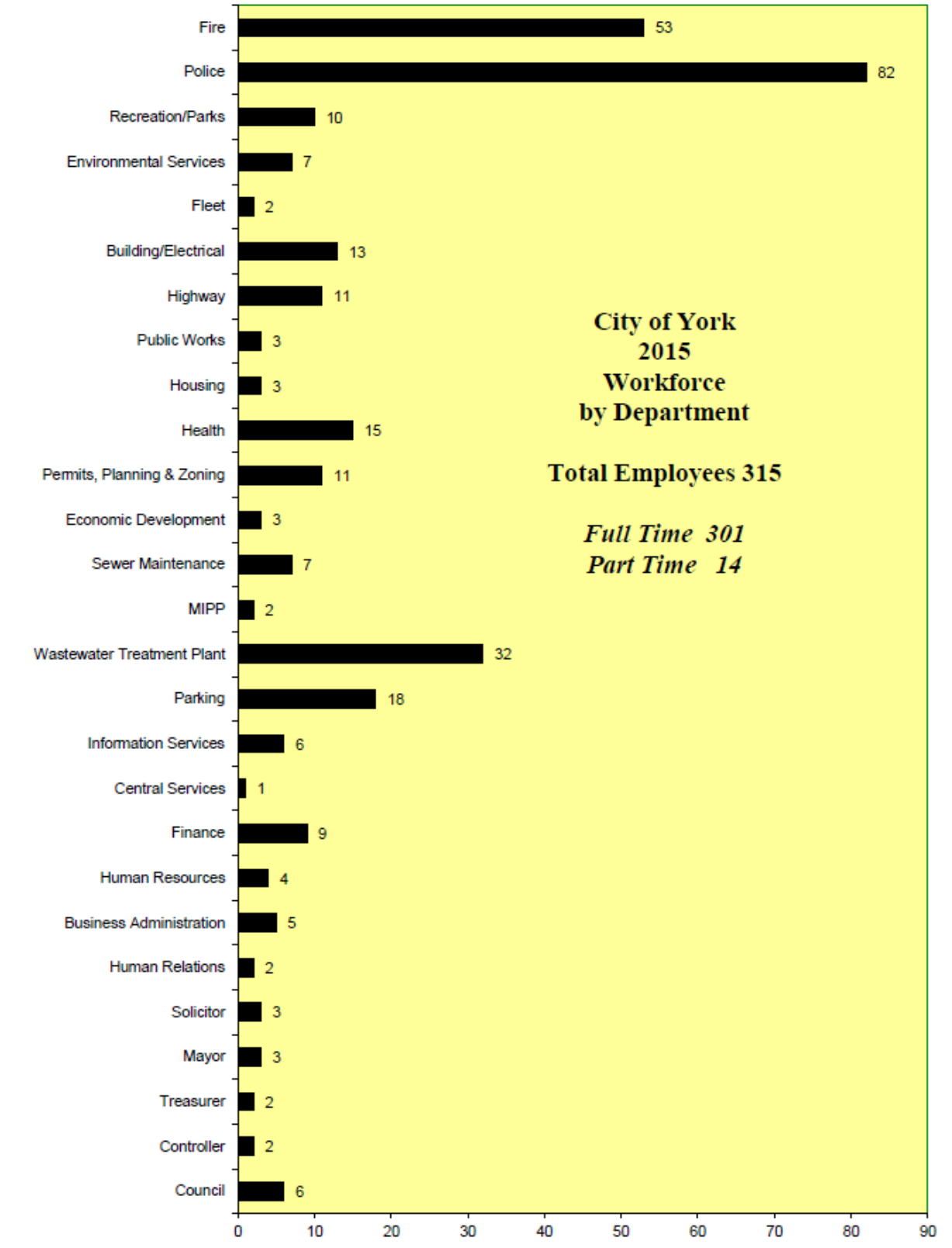
The financial straits in which the City finds itself challenge staff and elected officials to find ways to raise revenue and reduce expense without compromising service. Notwithstanding admonitions that governments should live within their means, we must be mindful that government exists for the purpose of protecting the health, safety and welfare of community. With that charge in mind, there is a constant tension between maintaining effective services and reducing expenses. Public safety, public health and maintaining public infrastructure, along with programs to respond to citizen distress, compete for public funds. Fortunately, there are state and federal funds available to assist with housing, community and economic development, and public health. Provision of public safety, i.e. seventy percent of the general fund budget, and maintenance of public infrastructure, another twenty percent, are left to local resources. With public safety costs increasing at a rate in excess of nine percent per year and revenue stable, every budget year is fraught with tension and strife as decision-makers work to resolve priorities.

This challenge was evident throughout the 2015 budget process. 35 positions (25 vacant) had to be cut as the City faced a \$7 million budget shortfall. Increasing the earned income tax rate on residents and non-residents coupled with pension reform negotiated with active and retired police officers balanced the budget but undoubtedly, the City's ability to provide quality service will be tested moving forward.

Efforts to find ways of lightening the tax burden by incorporating non real estate tax revenue items is critical. Astronomical real estate tax rates further perpetuate a vicious cycle of an increasingly weakened tax base producing insufficient revenues to cover expenses. To an already overburdened tax paying population, the continued inaction of the state legislature pushes the City of York and others ever closer to the brink.

The following series of charts provide information regarding facts that are critical to the financial and operational good health of the City:

Number of Employees by Department



The following series of charts shows the relative costs of the categories of employees, analyzed by bargaining unit, who work for the city, including non-union employees:

Cost of a YPEA Employee

Average - Salary	\$	31,859.00
Internal Services		
O&E Pension		3,905.50
Insurance (Health, Dental, Vision, Prescription, Stop Loss, Life Insurance, Workers Comp)		19,572.00
	\$	23,477.50

Salary	\$	31,859.00
Internal Services	\$	23,477.50
Total Average Cost of a YPEA Employee	\$	55,336.50
<i>Total does not include overtime</i>		

Cost of a NAFF Employee

Average - Salary	\$	44,951.00
Internal Services		
O&E Pension		3,905.50
Insurance (Health, Dental, Vision, Prescription, Stop Loss, Life Insurance, Workers Comp)		16,641.25
	\$	20,546.75

Salary	\$	44,951.00
Internal Services	\$	20,546.75
Total Average Cost of a NAFF Employee	\$	65,497.75

Cost of a Teamster Employee

Average - Salary	\$ 39,617.00
Internal Services	
O&E Pension	3,905.50
Insurance (Health, Dental, Vision, Prescription, Stop Loss, Life Insurance, Workers Comp)	21,147.93
	<hr/>
	\$ 25,053.43

Salary	\$ 39,617.00
Internal Services	\$ 25,053.43
Total Average Cost of a Teamster Employee	\$ 64,670.43

Total does not include overtime

Cost of a Firefighter

Average - Firefighter with 10 years	\$ 60,231.00
Internal Services	
Fire Pension	24,949.67
Insurance (Health, Dental, Vision, Prescription, Stop Loss, Life Insurance, Workers Comp)	38,261.05
	<hr/>
	\$ 63,210.72

Contractual Agreements	
Footwear Allowance	100.00
Cleaning Allowance	350.00
Clothing Allowance	150.00
Christmas Bonus	75.00
	<hr/>
	\$ 675.00

Salary	\$ 60,231.00
Internal Services	\$ 63,210.72
Contractual Agreements	\$ 675.00
Total Average Cost of a Firefighter	\$ 124,116.72

Cost of a Police Officer

Average - Police Officer with 10 years	\$ 72,133.00
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Internal Services

Police Pension	23,168.61
Insurance (Health, Dental, Vision, Prescription, Stop Loss, Life Insurance, Workers Comp)	18,174.00
	<hr/>
	\$ 41,342.61

Contractual Agreements

Uniform Allowance	370.00
Footwear Allowance	100.00
Cleaning Allowance	325.00
1/2 day pay for Christmas	145.00 approx.
	<hr/>
	\$ 940.00

Salary	\$ 72,133.00
Internal Services	\$ 41,342.61
Contractual Agreements	\$ 940.00
	<hr/>
Total Average Cost of a Police Officer	\$ 114,415.61

Total does not include overtime

Average - Salary	\$ 49,763.00
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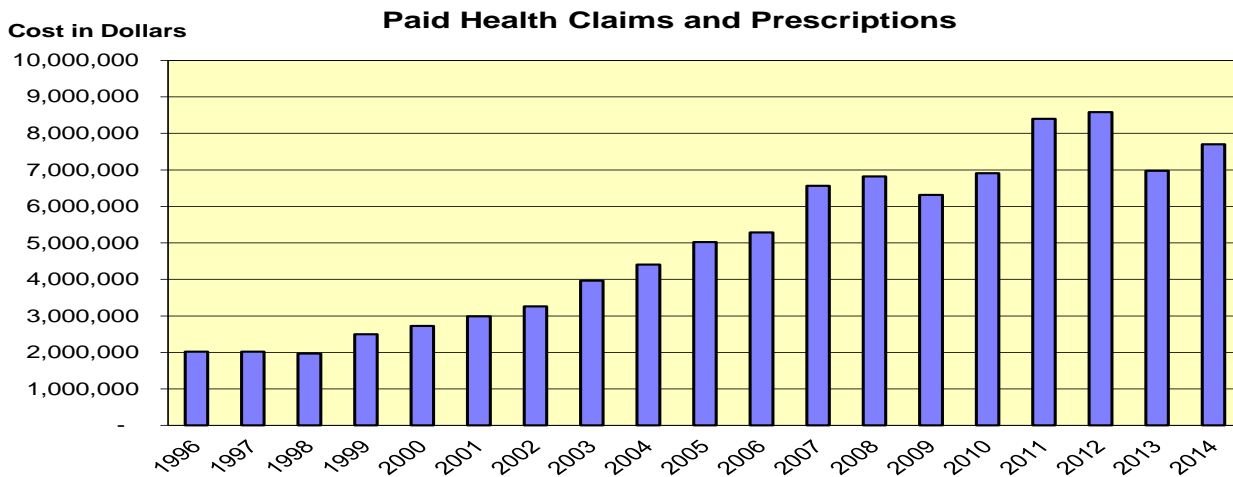
Internal Services

O&E Pension	3,905.50
Insurance (Health, Dental, Vision, Prescription, Stop Loss, Life Insurance, Workers Comp)	14,539.20
	<hr/>
	\$ 18,444.70

Salary	\$ 49,763.00
Internal Services	\$ 18,444.70
	<hr/>
Total Average Cost of a IBEW Employee	\$ 68,207.70

Total does not include overtime

The labor related costs of the City operations in addition to wages and salaries include health care and retirement costs. Despite several reductions to the size of the workforce, health care costs are projected to continue to rise at an alarming rate. The following chart shows the changes in health care costs:



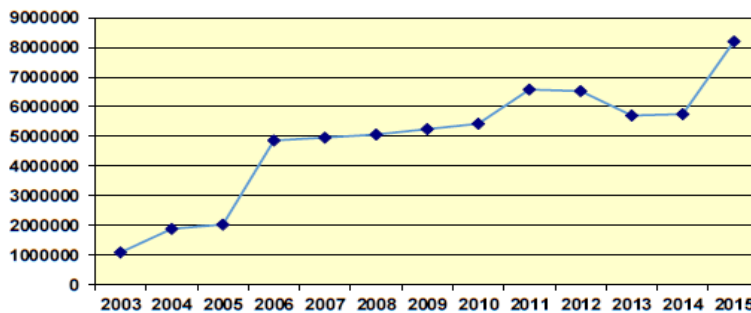
The chart reflects that the benefits from modifications to the City health care plan that took effect in 2009. Costs rose after 2009 but not at the same rate as in prior years. The conversion to a true PPO and the implementation of pharmacy management strategies such as step therapy, mandatory generics, and mail order, has yielded significant cost savings. Notwithstanding these improvements we will continue to find ways to improve the plan making it more effective for our employees and more efficient with costs.

Like health care costs, retirement costs have risen dramatically over the past ten years. The chart below shows the periods and amounts that the MMO, the City’s state mandated contribution to the pension plans and the amount that has gone into each plan. In 2001 the MMO for all plans was \$546,042, none of which was for the O&E plan. For 2011 the total MMO will be \$6,575,288. This increase is attributable to the growing cost of pension benefits and the decline in the value of the plan assets as a result of market declines in the 2008-2009 period. The most significant increase in the MMO occurred in 2006 and equaled almost \$3 million dollars. The larger share of the increase resulted from the City’s recognition of the unfunded liability created by the 1994 police and fire pension arbitration, commonly known as the Symonette Award that provided an annual increase in the pension benefits to the retirees. Another significant increase in benefits that raised the MMO was the arbitration award improving the benefits for firefighters hired after 1988. In addition to the base payment, the City is also obligated to make interest payments into the fund since the full amount is not paid by year end. For the last 4 years, the City took advantage of the state’s quantitative easing program enabling the City to contribute 75% of the annual MMO requirement. Unfortunately, this program expired December 31st, 2014 and the City was faced with a \$2.8 million increase in the plan. In order to offset the anticipated increase, the City enacted the Act 205 distressed pension earned income tax. This tax raised the earned income tax rate for residents and non-residents alike by 0.25%. This tax is expected to generate an additional \$2.5 million of revenue each year.

In addition, the pension reform accomplished through the 2015 FOP contract negotiations will significantly improve the MMO balance for Police and Fire. The FOP accepted a fixed cost of living adjustment as opposed to the variable rate previously used in the actuarial calculations. This subtle change produced enough one time savings to eliminate the 2015 Police MMO and reduce future MMO payments by \$1.3 million each of the next 10 years. By the end of 2015, the City expects the Fire and O & E MMO payments to be current and the past due Police balance should be reduced by more than 50%. A similar reform is currently being discussed with the IAFF. Please note that the full effect of these modifications will not be properly reported until the January 1, 2017 actuarial valuation report is produced. This report has a two year look back period that will capture all of the reforms negotiated in 2015. Until then, the 2016 and 2017 MMO payments will remain high thus the need to continue the Act 205 earned income tax.

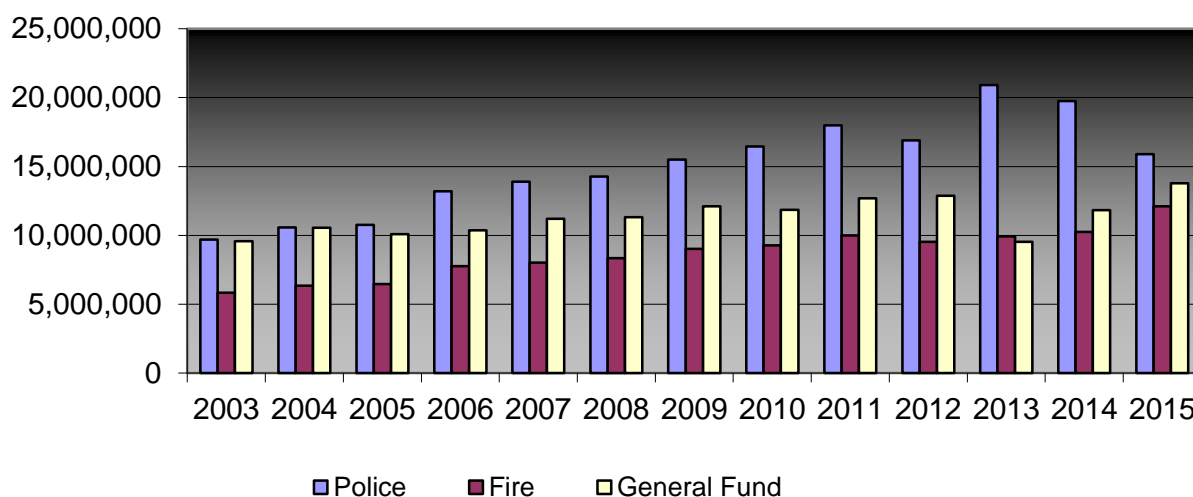
Minimum Municipal Obligation Comparison

	Police		Fire		O&E		Total	
	Obligation	Increase from Prior Year	Obligation	Increase from Prior Year	Obligation	Increase from Prior Year	Obligation	Increase from Prior Year
2003	719,845		293,896		86,651		1,100,392	
2004	1,087,478	367,633	509,242	215,346	295,282	208,631	1,892,002	791,610
2005	1,172,257	84,779	545,584	36,342	316,290	21,008	2,034,131	142,129
2006	2,949,964	1,777,707	1,621,527	1,075,943	291,572	-24,718	4,863,063	2,828,932
2007	2,988,309	38,345	1,641,164	19,637	331,360	39,788	4,960,833	97,770
2008	3,052,400	64,091	1,681,386	40,222	335,270	3,910	5,069,056	108,223
2009	3,120,389	67,989	1,785,031	103,645	344,088	8,818	5,249,508	180,452
2010	3,244,829	124,440	1,805,385	20,354	376,684	32,596	5,426,898	177,390
2011	3,842,987	598,158	1,972,854	167,469	759,447	382,763	6,575,288	1,148,390
2012	3,828,655	-14,332	1,933,875	-38,979	762,020	2,573	6,524,550	-50,738
2013	3,428,955	-399,700	1,521,930	-411,945	757,667	-4,353	5,708,552	-815,998
2014	3,491,221	62,266	1,537,319	15,389	724,531	-33,136	5,753,071	44,519
2015	4,775,215	1,283,994	2,217,245	679,926	1,204,572	480,041	5,987,670	234,599
2015	-2,209,362							



Public safety costs, particularly police and fire fighter labor costs, continue to rise faster than the rate of inflation. Between 2001 and 2014, the police department budget increased by an average 7.22% per year while the fire department budget increased by an average 7.32% per year. The general fund, however, only increased on average 6.2% per year and real estate taxes only increased by an average 6% per year. Another result of the trends is that the share of resources devoted to other general fund activities has shrunk or remained stagnant: the Elected Appointed in 2001 was 4.9% of the general fund budget while in 2014 it is 3.49% of the general fund budget, Business Administration in 2001 was 6.1% while in 2014 it is 6.8%, Public Works in 2001 was 22% while in 2014 it is 16.62%, Economic and Community Development in 2001 was 6.6% while in 2014 it is 7.05%, In 2001, Public Safety consumed 60% of the City's general fund budget and in 2013 it consumed about 75% of the general fund budget. With the \$2.8 million dollar increase in the MMO for 2015, it was anticipated that the public safety share of general resources will rise to more than 80%. However, the net savings from the police pension reform, has temporarily offset this trend reducing the public safety percentage to 67% of the general fund.

	Police	% of GF	Fire	% of GF		Remaining in General Fund
2003	9,704,729	38.62%	5,840,538	23.24%	25,131,035	9,585,768
2004	10,580,613	38.51%	6,344,821	23.09%	27,476,550	10,551,116
2005	10,771,781	39.41%	6,468,184	23.66%	27,335,511	10,095,546
2006	13,211,116	42.12%	7,780,288	24.81%	31,363,047	10,371,643
2007	13,903,631	41.96%	8,021,852	24.21%	33,132,768	11,207,285
2008	14,281,964	42.07%	8,351,636	24.60%	33,948,504	11,314,904
2009	15,497,011	42.31%	9,017,701	24.62%	36,628,441	12,113,729
2010	16,448,379	43.77%	9,280,005	24.70%	37,576,057	11,847,673
2011	17,990,957	44.22%	10,000,006	24.58%	40,684,793	12,693,830
2012	16,909,080	42.98%	9,542,229	24.26%	39,337,379	12,886,070
2013	20,924,910	51.81%	9,920,227	24.56%	40,384,975	9,539,838
2014	19,759,318	47.20%	10,261,320	24.51%	41,865,947	11,845,309
2015	15,889,875	38.02%	12,114,359	28.98%	41,797,865	13,793,631

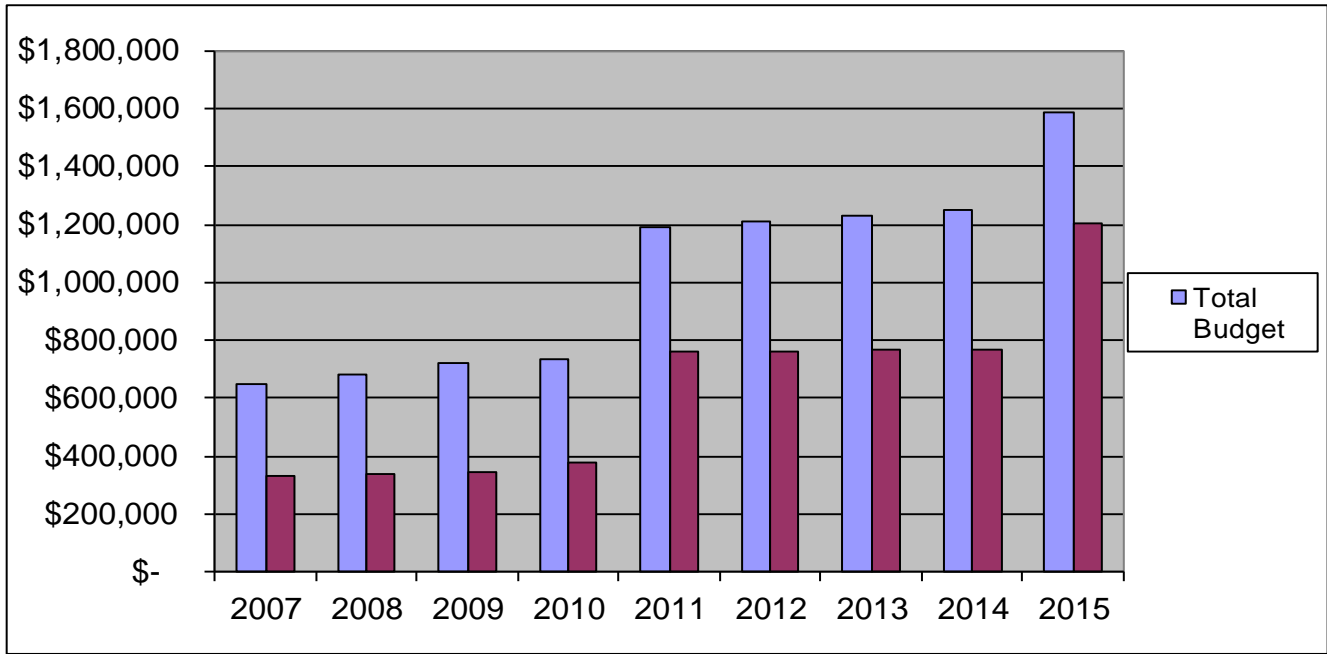


The trend into the future is for the cost of public safety to consume an even larger share of total General Fund resources. The real estate tax base continues to decline and rates have already been increased as much as the market can bare. Without continued reform to public safety costs, York City will continue to struggle to deliver adequate service to the community.

The next series of charts depict the historic budgets of the bureaus, offices, and services that comprise the Department of Business Administration: Office of the Business Administrator, including White Rose Community Television, Finance, Information Services, Office of Human Resources and the Parking Bureau, as well as the budgets for Risk Management and Central Services. The growth in the budget for the Office of the Business Administrator is directly tied to the growth in the MMO.

Administrator

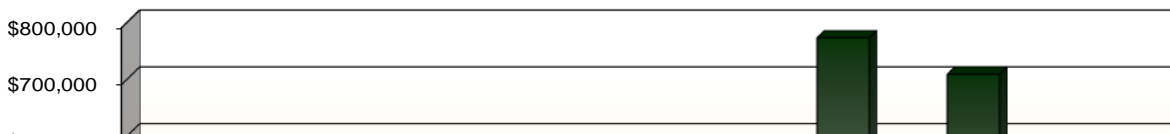
	<u>Total Budget</u>	<u>O & E MMO</u>
2007	\$ 645,049	331,360
2008	\$ 683,192	335,270
2009	\$ 719,028	344,088
2010	\$ 737,122	376,684
2011	\$ 1,193,323	759,447
2012	\$ 1,211,695	762,020
2013	\$ 1,230,067	764,593
2014	\$ 1,248,439	767,166
2015	\$ 1,589,303	1,204,572



Human Resources

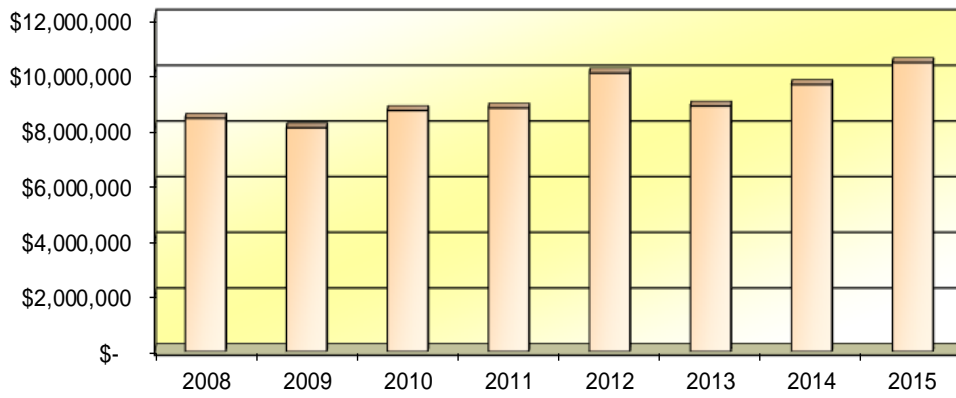
The growth in the human resources budget is directly related to labor issues, including contract negotiations, grievance arbitrations, etc.

	<u>Total Budget</u>
2008 Budget	\$ 317,645
2009 Budget	\$ 377,048
2010 Budget	\$ 378,276
2011 Budget	\$ 477,593
2012 Budget	\$ 490,693
2013 Budget	\$ 773,051
2014 Budget	\$ 708,824
2015 Request	\$ 541,589



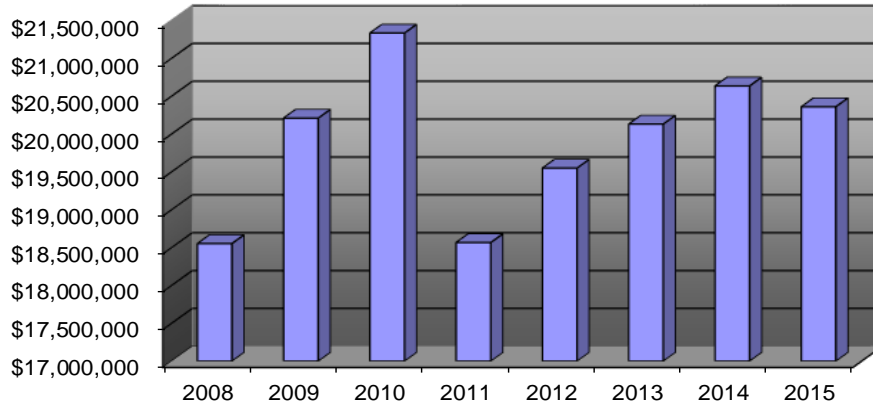
Risk Management

2008	\$	8,386,016
2009	\$	8,045,400
2010	\$	8,665,500
2011	\$	8,750,500
2012	\$	10,007,815
2013	\$	8,826,114
2014	\$	9,600,500
2015	\$	10,384,229



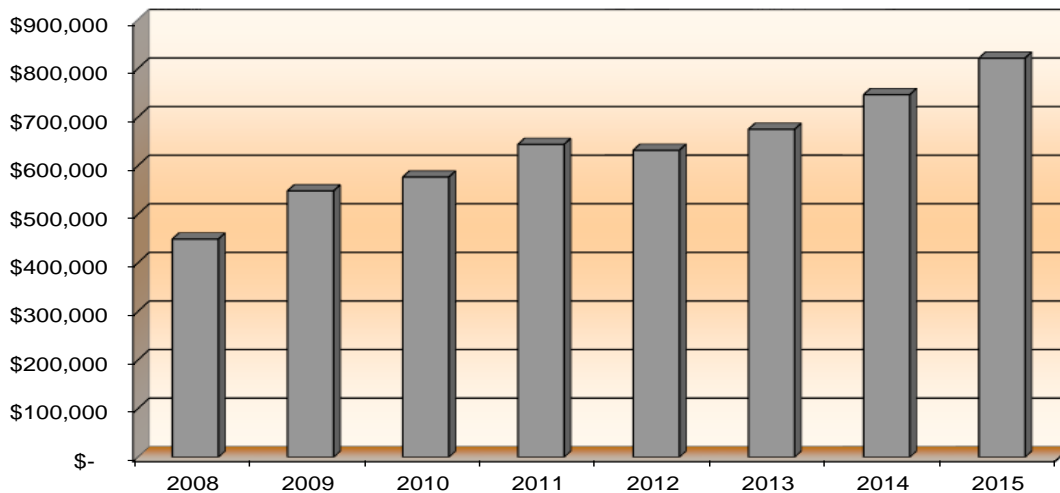
Finance

	<u>Total Budget</u>
2008	\$ 18,552,412
2009	\$ 20,209,531
2010	\$ 21,332,997
2011	\$ 18,566,265
2012	\$ 19,549,455
2013	\$ 20,130,374
2014	\$ 20,634,743
2015	\$ 20,359,684



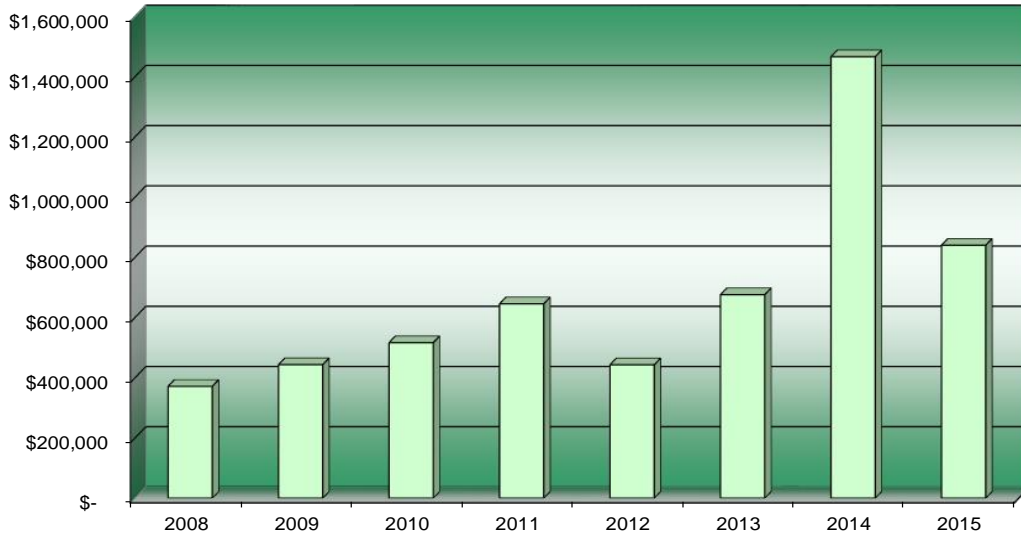
Central Services

	<u>Total Budget</u>
2008	\$ 448,888
2009	\$ 548,144
2010	\$ 576,549
2011	\$ 643,815
2012	\$ 631,614
2013	\$ 674,797
2014	\$ 746,171
2015	\$ 821,261



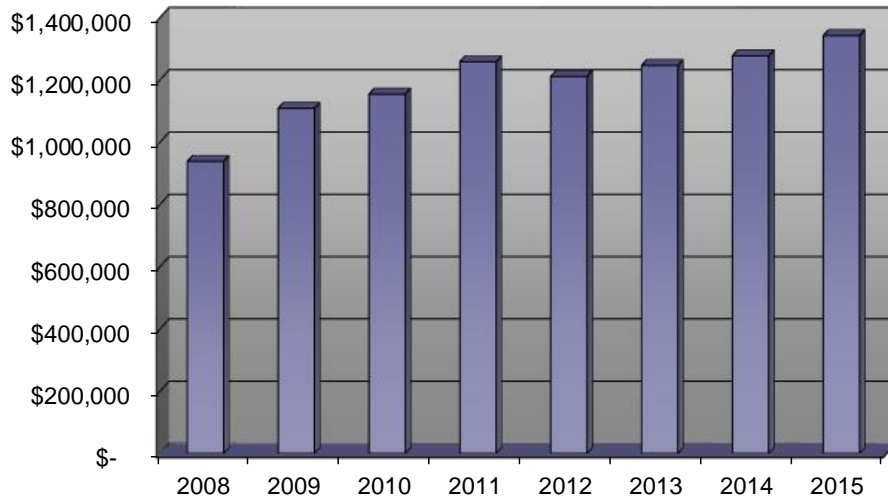
Information Services

	<u>Total Budget</u>
2008	\$ 371,137
2009	\$ 443,343
2010	\$ 516,282
2011	\$ 645,283
2012	\$ 442,740
2013	\$ 675,822
2014	\$ 1,465,896
2015	\$ 839,836



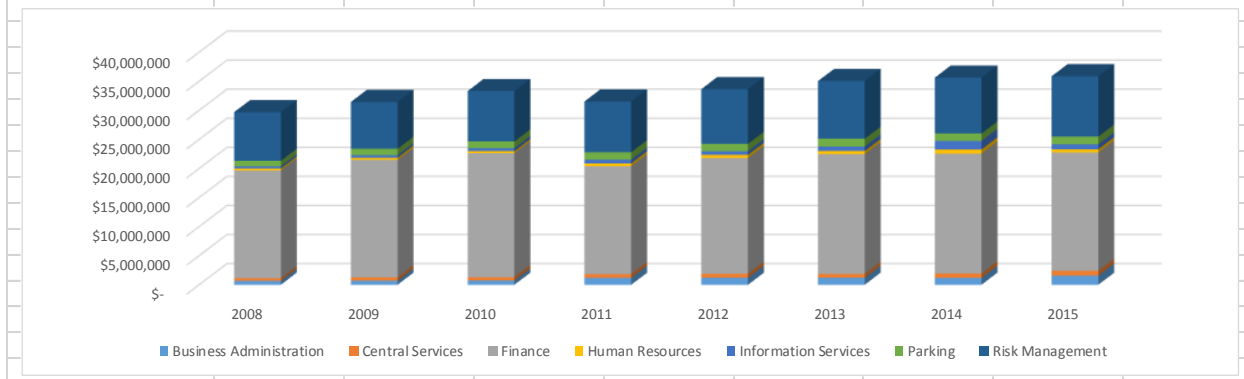
Parking

	<u>Total Budget</u>
2008	\$ 937,753
2009	\$ 1,108,014
2010	\$ 1,153,657
2011	\$ 1,257,464
2012	\$ 1,210,471
2013	\$ 1,245,594
2014	\$ 1,276,808
2015	\$ 1,341,398



Department of Business Administration

	2008	2009	2010	2011	2012	2013	2014	2015
Business Administration	\$ 683,192	\$ 719,028	\$ 737,122	\$ 1,193,323	\$ 1,211,695	\$ 1,211,810	\$ 1,193,907	\$ 1,589,303
Central Services	448,888	548,144	576,549	643,815	668,335	653,653	746,171	821,261
Finance	18,552,412	20,209,531	21,332,997	18,566,265	19,928,573	20,625,773	20,634,743	20,359,684
Human Resources	317,645	377,048	343,276	477,593	538,991	515,439	708,824	541,589
Information Services	371,137	443,343	516,282	645,283	627,833	778,953	1,465,896	839,836
Parking	937,753	1,108,014	1,153,657	1,257,464	1,261,560	1,343,906	1,276,808	1,341,398
Risk Management	8,386,016	8,045,400	8,665,500	8,750,500	9,405,500	9,924,800	9,600,500	10,384,229
	\$ 29,697,043	\$ 31,450,508	\$ 33,325,383	\$ 31,534,243	\$ 33,642,487	\$ 35,054,334	\$ 35,626,849	\$ 35,877,300



Over the course of the past ten years the City has accommodated significant annual expenses that are legacy obligations but obligations of the City nonetheless. For example, the Ice Arena debt service payments are subsidized by the general fund by approximately \$600,000 per year. In addition the City has absorbed increases in employee compensation and significant increases in benefit costs, most notably the increase in public safety costs, healthcare and pension obligations as previously discussed. While the City has absorbed these significant increases in annual cost we have been renovating the City and have maintained high levels of public service.

Still, the taxpayers and residents of the City have much to be proud of, despite facing the challenges of an antiquated structure that plaque metropolitan areas throughout the country. The most glaring example of that dysfunction can be found in the public safety models of the United States and Pennsylvania. For example, there are 18,000 state and local law enforcement agencies within the United States. Relatively speaking, Canada has 80 and England has 40. Of the 18,000, Pennsylvania has the most police agencies in the United States. Regionalization is the obvious way to overcome these redundant structures of wasted money on duplicate fixed assets and underutilization of resources, but the City of York cannot regionalize on its own. The problems we face are much bigger than York as are the solutions. But the City is committed to turning lemons into lemonade.

The following sections of this report have been prepared by the bureaus, offices and divisions of the Department of Business Administration.

BUREAU OF FINANCE

For the first time in several years, our office was fully staffed until one of our City Accountant I employees resigned in September 2014. She was mainly responsible for payroll, payroll taxes and quarterly reporting of taxes. These duties had to be assigned to other employees within the department. During the 2015 budget process, this position was eliminated. Then, in January of 2015, our Financial Analyst resigned. Now her duties plus the duties she was given when the City Accountant I resigned had to be given to the remaining City Accountant I until a new Financial Analyst is hired.

In 2014, we entered into a contract with McGladrey, consultants for a new financial management system-Dynamics AX. This is a very time consuming and challenging project for everyone involved. During the spring/summer months, McGladrey conducted rapid assessment sessions with all departments to gather information to start the foundation of the new financial management system. This project is moving forward. One goal of this project is to be able to compile our financial statements with little assistance from outside sources.

2014 was the third year of posting properties that are delinquent for water shut-off. Each year, we are posting more properties. The total number of properties posted by the Water Service Termination Poster was 1,532.

December 2014 marked the first year anniversary for Sewer/Refuse on line payments. In 2014, \$979,862.52 was collected from on line payments. We met our goal of on line payment for Traffic Fines. By August 2014, on line payment was available for Traffic Fines. \$55,745.00 was collected in 2014. In 2015, the goal is to have Parking Billing and other types of payments available on line.

Another accomplishment for 2014 was the completion of the 2012 and 2013 audits. The 2013 audit was completed by September 30, 2014. In the future, our goal is to continue to have the audit completed on time.

Finance is responsible for:

- Maintaining the financial records for the City (including the General Authority) and completing State, Federal and Local reports as required. We work with our consultants, Maher Duessel, who help us prepare our yearly financial statements and interface with our auditors.
- In December 2014, we started to enter the financial records of one Redevelopment Authority project into our current Budget Based Accounting System. Accounts Payable checks for the RDA were ordered and received. All RDA checks will be printed in Finance.
- Banking-internal transfers, ACH (automated clearing house) and wire transfers, and reconciling the bank accounts. The City has approximately 30 bank accounts that are reconciled monthly.
- Maintaining the City fixed asset schedule-as required for our annual audit.
- Processing resolutions and ordinances, related to the budget, for Council approval. Once approved, enter corrections to budget into the system to update BBAS (Budget Based Accounting System).

- Finance, in conjunction with the Business Administrator and the Mayor, is responsible for the annual preparation of the City budget. In 2014, the 2015 City budget was prepared. This process started in September by creating the 2015 budget work file and notifying departments to begin entering their revenue and expenditure projections for 2014 and their requests for 2015. The Mayor’s public hearings were held in October. Changes/adjustments were made to the 2015 budget requests and the 2015 Proposed Budget was presented to Council November 18, 2014. The 2015 Budget was a challenge-making adjustments after the budget was presented and prior to Council approval.

- Maintaining the Sewer/Refuse data base
 - Validating water usage file received monthly from the York Water Company
 - Updating changes of owner information received from the owner, settlement company or from the County Recorder of Deeds office
 - Processing adjustments to customer accounts
 - Assisting customers at the windows, on the phone or by e-mail
 - Compiling Sewer/Refuse histories for customers-236 histories were requested during 2014-an increase of 59 histories
 - Importing files daily from Fulton Bank with payment information updating our customer records
 - Importing files daily with on line payment information
 - Active Sewer/Refuse customers in 2014 15,554

- Maintaining and processing the City payroll and pension payroll. Payroll is processed 26 times per year and pension payroll for O&E and Police are processed on the 15th and 30th of each month and for Fire on the 19th of each month. Payroll processing includes filing/paying taxes/deductions. Also, there are quarterly report filings. At year-end, the payroll process includes reconciling data in order to print and file W2’s for payroll and 1099R’s for pension.

- Maintaining Parking Billing Records
 - Updating customer information
 - Signing up new customers
 - Processing monthly invoices
 - Processing monthly ACH payment for customers on Auto-Pay
 - Assisting customers at the windows and on the phone

- Maintaining and processing Accounts Payable
 - Accounts Payable checks are processed twice a week-Tuesday and Friday
 - Checks printed during 2014:

○ Accounts Payable	6,335
○ Community Development Block Grant	65
○ HOME	24
○ General Authority	50
○ Redevelopment Authority	1
 - The back-up for the checks printed are filed and these records are part of our annual audit. At year-end, the Accounts Payable process includes the printing and filing of 1099 Miscellaneous forms.

Clerk II Cashier Responsibilities:

We have three Clerk II Cashiers. They take and enter all payments into the cash receipts system, except real estate taxes. Our customers are mainly paying Sewer/Refuse bills, Parking bills and Traffic Fines. The cashiers also enter revenue received in our office from other City departments.

One Clerk II Cashier is responsible for reconciling the money collected daily from each garage. This cashier also enters the daily mail related to Parking Billing Invoices and mails the Accounts Payable Checks.

One Clerk II Cashier is responsible for processing owner/address changes in the Sewer/Refuse database. This cashier also enters the daily mail related to Sewer/Refuse Invoices.

One Clerk II Cashier is responsible for downloading daily the previous day's tickets issued by the Parking Enforcement Officers into the Traffic Fines system. This cashier is also responsible for entering the daily mail related to Traffic/Parking Fines and printing of the ticket notices. Also, this cashier is responsible for printing the Accounts Payable checks.

Each cashier closes and reconciles their cash drawer daily to the cash receipts system for their terminal. Each cashier is responsible for the electronic deposit of checks.

The cashiers keep a daily call log of voice mail messages. The log consists of the date, time call received, time call returned, name of caller, phone number of caller and nature of call. Calls are returned within 24 to 48 hours. Most of our calls are returned the same day.

Accounting Assistant Responsibilities:

- Signs up new parking customers
- Responsible for keeping and updating parking customer information
- Answers questions from parking customers
- Responsible for residential parking, BYOB licenses, Parking licenses
- Responsible collecting Parking Tax
- Responsible for updating parking forms for the website
- Creates file for Parking autopay on a monthly basis
- Prints and mails the monthly parking invoices
- Orders supplies for the office and copier paper for the City
- Bills customers for meter bag usage
- Reconciles the three pension checking accounts
- Works on other projects as needed

City Accountant I Responsibilities:

- The responsibilities of the Accounting Assistant include:
- Creates journal entries
- Responsible for bank reconciliations
- Processes bank transfers and ACH transfers
- Sorts the mail received in Finance
- Enters P. O.'s for Finance, IS and is responsible for City-wide Staples payments
- Answers phone calls from vendors
- Sets up new vendors

- Responsible for the yearly 1099's
- Mails the quarterly MIPP invoices
- Creates and mails the Debt Service invoices to the municipalities
- Responsible for fixed assets
- Helps with the annual budget process and the audit
- Works on projects as assigned
- Currently has taken over the duties of the Financial Analyst

Responsibilities-Revenue Supervisor:

- Responsible for any issues regarding customers and any problems with the closing of cash drawers
- When needed, works at the windows
- Responsible for the Sewer customers once they are posted-this consumes most of her time with the amount of phone calls and customers coming in to make payment plans or to make payments on their current plans by phone
- Downloads the online payment information for sewer/refuse and traffic fines daily
- Downloads the lock box payment information for sewer/refuse-daily
- Downloads the water consumption reports from the Water Company on a monthly basis
- Creates the autopay file for sewer/refuse on a monthly basis
- Handles bankruptcies-works with Pat Siebert
- Works with the Water Company regarding shutoffs

Water Service Termination Poster Responsibilities:

- Posts delinquent sewer customers
- Keeps records of postings and payments
- Answers phone calls
- Works with the Water Company regarding shutoffs
- When necessary, helps at the windows taking sewer/refuse payments
- Checks records to determine which properties need to be posted
- Helps set up payment plans

Grant Coordinator Responsibilities:

- Currently primary person for payroll and pension payroll
- Works with departments regarding grants
- Does research as necessary to find new grants
- Does grant reporting
- Enters grant related P. O.'s for the Police Department and IS
- Completes necessary forms for reimbursement of grant expenditures for Police and IS
- Helps with the SEFA schedule—checks to be sure all federal grants are included on the schedule
- Keeps files for grant agreements

Transactions-2014

Sewer/Refuse payments received:

\$5,077,530.67 Fulton lockbox

\$8,488,826.97 Window Payments

\$ 979,862.52 On-line

• Total number of all transactions processed through cash receipts in 2014	152,148
• Total number of transactions processed through cash receipts terminals	126,137
• Percentage of transactions processed through cash receipts terminals	82.90%
• Total dollar amount of all transactions processed through all windows	\$114,899,022
• Total dollar amount of transactions processed through finance windows	\$85,938,891
• Number of credit card transactions processed through Finance windows	26,479
• Total dollar amount of credit card transactions processed through Finance	\$1,263,750

Delinquent Sewer/Refuse Payment Plans

• Total Properties Posted	
○ Water Service Termination Poster	1,532
○ York Water Company	146
• Properties Water shutoff	341
• Water Service Restored	159
• Accounts Paid in Full	67-2012
	73-2013
	162-2014
• Amount collected due to initial postings	\$707,998.22

OFFICE OF INFORMATION SERVICES

Executive Summary

Information Services (IS) provides value to the City of York offering Information Technology Service Management to City Government Offices and Departments. IS implements continuous improvement of information technology services to achieve strategic goals and objectives defined by the City of York Executive governance. IS is aligned with the Mayor's initiatives providing improved services on demand to the City and constituents within the budget guidelines.

A Strategic Goal is to provide all City Departments and personnel with reliable information technology services on demand. Demand for City services includes providing 'online' services and public wireless services to constituents of the City. This technology is critical for employees to perform City work and requires infrastructure and operational availability is 24 hours a day, 7 days a week. Meeting the demand for IT services is a continuous challenge for IS.

Information Services Staff positions are highly technical requiring specialized knowledge in multiple disciplines to maintain the Enterprise Infrastructure and Enterprise Application Systems. Maintaining current and emerging technology skill sets is a continual risk issue.

Core Enterprise Infrastructure

- Datacenters Enterprise grade servers
- Hyper – Virtual Machines
- Production and Test environments
- Fiber Networks
- **User Base Devices**
 - Workstations (300 at 16 City sites)
 - Tablets (35)
 - Cell Phones (120)
- **Enterprise Applications**
 - Microsoft Office 2013
 - EMAIL – MS Exchange – Outlook
 - BBAS – Municipal Financial Systems
 - ESRI – ArcGIS in Cloud Services
 - All user base applications including WWTP applications

2014 Accomplishments

- Completed Implementation of an efficient, reliable and stable network decreases network service calls by 95%.
- Implemented infrastructure server 'Test' environment to support the server 'Production' environment following industry best practices.
- Implemented storage backup systems onsite and offsite 1st phase of Disaster Recovery model for the City.
- Implemented industrial grade battery power supply failover allowing manageable emergency power down of City Datacenter.
- Police Department
 - Upgrade Metro Visual Alert server
 - Installed Internet and phones at 2 Police Resource Centers
 - Entraining environment moved to Datacenter
 - Decommissioned 207 network on PD servers
 - Police headquarters renovation
- City Wide Services:
 - Online collection of sewer payments
 - Online collection of traffic fine payments
 - Fiber network completed connecting 16 City sites
 - GIS Map Catalog upload and housed on city website
 - Assess decreasing city phone lines from 300 to 50 (need to prototype)
- Public Works (WWTP)
 - OSISOFT PI server environment upgrade: Installed upgraded OSISOFT PI server to meet required reporting standard for the State DEP
 - OPS DEP reporting conversion to PI
 - Linko Data Systems implemented into Cloud Services
 - Network Diagram of WWTP Process Control Network
- City Datacenter
 - Implemented Server Test Environment
 - Returned HP Thin Clients to HP
 - Testing Mobile Office using Dell Tablets
 - Battery Backup system for Datacenter

- Microsoft Enterprise Agreement to save costs through 2017
- Fire Department
 - Staged private wireless at Fire Stations 2, 5, 9
- Economic Development
 - Health Bureau administration moved to City Hall
 - PPZ Permit kiosk set up in City Hall

Pending 2015:

- General Electric environment upgrade
- Process Control Network configuration per GE
- Work with Public Works Highway Bureau to stage wireless access in garages.
- Work with Fire Department to stage wireless access at Fire Stations
- City Services Online Payments:
 - Parking Billing
 - Permit Fees
- Consolidated and aligned Information Technologies enterprise license structures for long term savings.

2015 Budget Impacts

- 2015 Budget decrease 15.58%
- Staff:
 - Microsoft Dynamics Developer position eliminated. \$38,700.98 - \$50,818.44
 - Remaining staff will be furloughed throughout 2015
- City/Departments
 - Desktop printers are Departments' responsibility

2016/2017 Strategic Initiatives

- Microsoft Office 365 Cloud services
- Disaster Recovery Continuity of Operations for Business (COOP)
- Microsoft operating systems software upgrades (assessments, options and recommendations)
- Servers and Dell workstation refreshes (2017)
- Development of Standard Operating Procedures for Information Technology Domains
- Improved planning with all Departments for future needs to provide services to constituents.

OFFICE OF HUMAN RESOURCES

During 2014, the City of York employed a total of 438 employees, which included: 371 full time employees, 17 part-time employees, and 50 seasonal employees. Table 1 shows the number of employees employed by the City of York for calendar year 2014.

Employee Classification	Number
Full-time	371
Part-time	17
Seasonal/temporary	50
Total	438

Table 1. 2014 Number of Employee by Classification

There were a total of 97 employee terminations in 2014. There were 13 full-time, 4 part-time and 6 seasonal/temporary employees that voluntarily resigned from their positions with the City; 14 full time 3 part-time and 42 employees that were involuntarily terminated and 15 full time employees retired. Table 2 show the number of voluntary and involuntary terminations for 2014.

Employee Classification	Voluntary	Involuntary	Retired	Total
Full-time	13	14	15	42
Part-time	4	3		7
Seasonal/temporary	6	42		48
Total	23	59	15	97

Table 2. 2014 Number of Terminations by Classification and Type

The Office of Human Resources was very active throughout the year recruiting to fill vacant positions and participating throughout the interview/hiring processes. Staff processed a total of 2,045 applications for 39 positions. The number of applications received ranged from 2 to 198 for the various positions. New hires for 2014 included 36 full time, 11 part-time, and 46 seasonal/temporary employees. The City created one new full-time position in 2014, the Latino Services Coordinator. Table 3 provides a synopsis of the recruitment and selection process exercised by the Office of Human Resources. Staff participated in two (2) local job fairs.

2014 New Hires	Total
Full-time	20
Part-time	3
Seasonal/temporary	44
Total	67

Table 3. New Hires by Employee Classification

Health Insurance:

Capital BlueCross continues to act as the City's Third Party Administrator for the City's self-insured health plans for 2014. The City provided coverage for an average of 326 active employees, an average of 228 retirees or a total of 554 active employees/retirees. Table 4 shows the aggregate 2014 paid claims by coverage type.

Coverage Type	2013 Paid Claims
Dental	\$384,557
Medical	\$4,242,265
Prescription	\$2,671,511

Vision	\$ 57,172
Total	\$7,355,505

Table 4. Aggregate 2014 Paid Claims by Coverage Type

The city began a three year contract with Express Scripts ESI as the City's Pharmacy Benefit Management administrator on January 1, 2014.

The City implemented a new benefits administration program called bSwift that will allow active employees the ability to make self-service changes to their benefit plans. In addition, this program will allow staff to access to up to date information about employee health insurance information. This program will be integrated with the City's various benefit vendors allowing information to be uploaded on the vendors' system rather manual entry by staff.

Wellness:

Capital BlueCross provides a \$10,000 credit to the City of York's Wellness Program. The City has a very active Wellness Committee. The Committee has four active members. The Committee sent out monthly wellness reminders usually tied to a national wellness/fitness theme; hosted an employee health fair on October 02, 2014; distributed apples to employees as part of an eat healthy initiative; purchased pedometers for a 2015 walking challenge. All expenses were reimbursable from the Capital Blue Cross credit for the City's wellness initiatives.

Workers' Compensation:

There were a total 89 on-the-job injury claims reported for the 2014 policy period. Total cost for the policy year 2014 totaled \$160,458.00 incurred costs and \$159,575.31 in payments. Table 5 shows the type of claims and their associated costs. As a rule of thumb, each lost time claim cost on the average 4 to 6 times the dollars paid.

Claim Type	Number of	Total Losses	Average Cost	Total Paid
Medical Only	55	\$96,639.00	\$1,757.07	\$95,756.96
Lost Time	6	\$63,819.00	\$10,636.50	\$63,818.35
Record Only	28	\$0.00	\$0.00	\$0.00
Total	89	\$160,458.00		\$159,575.31

Table 5. 2014 On-the-Job Injury by Claim Type

The Office is Human Resources continues to work closely with our third party administrator, PMA and Engle-Hambright and Davie's, reviewing and monitoring on-the-job injury claims. Human Resources staff and consultants continue to educate and train supervisors on the importance of modified duty and turnaround time on incident reports.

Safety:

The City continues to have an active, hands-on safety committee that meets once a month to review monthly on-the-job injury incidents, address safety concerns and make safety recommendations. The Safety committee completed a comprehensive Safety Guidelines and Procedure Manual that will be provided to stake holders in 2015 for review and comment. Engle-Hambright and Davies’s Risk Control Consultant conducted safety training for City employees, safety training topics for 2014 included, chain saw safety, safe driving, fall protection, slips, trips and falls, and workplace violence.

Liability Claims:

The Office of Human Resources processed a total of 38 liability claims. The claims ranged from automobile liability (19), personal injury/property claims (15) and civil liability claims (4). Table 6 shows the type of claim and number.

Claim Type	Number
Automobile	19
Personal property/injury	15
Civil	4
Total	38

Table 6: Liability Claims by Claim Type

Office of Human Resources 2015 Initiatives:

1. Workforce Central go live by July 01, 2015;
2. Act 205 Report completed by March 31, 2015;
3. A. G. 385 Report completed by March 31, 2015;
4. Worker’s Compensation Audit Report completed by March 01, 2015;
5. 2014 Financial Reports completed by April 01, 2015;
6. Develop HR metrics to measure effectiveness;
7. Create Employee Health Insurance Committee;
8. Enhance wellness program;
9. Negotiate tentative contracts with International Brotherhood of Electrical Workers Local #229, Teamsters International Local #776, and York Public Employees Association;
10. Employee and Supervisor Training;
11. Implement Safety Guidelines and Procedures per recommendation of Safety Committee; and
12. Complete revision of the employee performance review process

PARKING BUREAU



Our mission is to provide parking facilities and parking related services to meet the parking needs of York City residents, businesses and visitors. We pursue this obligation with the understanding that we must remain aware of our changing city environment and adapt our services based on the needs of the public. We are responsible for enforcing the Pennsylvania parking laws along with the City of York parking ordinances.

The City of York Parking Bureau manages for the City of York General Authority (CYGA) 13 surface lots, three multi-level garages and 1,044 parking meters as well as 1 City owned lot and 2 RDA lots, in total 3,585 parking spaces. We are responsible for enforcing the state of Pennsylvania parking laws along with the City of York parking ordinances. Currently we have on staff 11 full time, and 4 part time individuals. Throughout the many challenges and obstacles faced, we are able to persevere and move forward to accomplish our mission.

Meters

As required by law, one third of the 1044 meters are to be certified annually in 2014, we certified 404 meters. Total Meter Coin Collection for 2014 is as follows:

Revenue	2014	2013	2012	2011
Non-Core Meter Stickers	31,332	31,600	29,691	35,789
Residential Core Meter Stickers	17,967	17,466	15,924	16,062
Street Meters	514,871	511,233	554,492	554,396
Meter Bag Rental	6,458	4,238	6,244	5,184
Total	570,628	564,537	606,351	611,431

- During the summer, we upgraded to 214 “smart meters” with sensors in the downtown. purchased from the IPS Group. The smart meters allow parking customers to pay at the meter with either coins or a credit/debit card and the sensors allow the meters to reset after a parker has moved their vehicle. No longer will a parker be able to take advantage of the time left on a meter by previous parker, each meter resets to zero for each new vehicle.
- Partnered with the Highway Department Staff to lower the height of 50 meters, as the Smart Meters were a bit taller than previous meters.



- Held discussions with the residents of the unit block of South Pine Street and members of Old Towne East neighborhood association regarding the re-installation of meters on this block. We did not move forward with this as majority of residents did not want meters re-installed.
- Received request from an organization to make the meters in front of their facility designated for their patrons only. This request was denied; per ordinance permit parking in residential areas only.
- The City of York General Authority has decided to increase the rates at the meters and decrease the rates per hours within the garages. Effective March 1, 2015 the meters will now cost \$1.50 per hour and the garages will offer a flat fee of \$2.50 per hour up to a maximum rate or daily rate of \$35.00.

Garages

Market Street

Revenue	2014	2013	2012	2011
Market St. – Monthly	176,531	146,541	126,619	121,129
Market St. – Transient	182,843	122,753	115,159	101,220
Market St. - Special Events	0	0	22	0
Market St. - Punch Card	1,839	3,726	4,386	4,945
Market St. - Night Parking		0	0	150
Market St. Totals	361,213	275,033	248,198	229,455



During the year the Market Street Garage:

- Repaired unground leak
- New signage installed for customer way finding
- Repaired the ballasts in the light fixtures
- Established partnership with Yorktowne for their customers to park in garage during their staying

Philadelphia Street

Revenue	2014	2013	2012	2011
Philadelphia St. -- Monthly	145,642	185,224	171,384	182,879
Philadelphia St. -- Transient	172,386	171,523	164,548	154,315
Philadelphia St. -- Special Events	6,186	2,264	2,165	5,040
Philadelphia St. -- Strand Capital	46,937	64,433	62,928	57,460
Philadelphia St. -- Night Parking	0	0	6	228
Philadelphia St. -- Walkway License	0	0	0	0
Philadelphia St. Totals	371,151	423,444	401,031	399,922

During the year at the Philadelphia Street Garage:

- Installed new parking way finding signage
- Artwork planter installed in front of garage.
- Circuit board burnt out and needed replaced in elevator to continue its operation

King Street

Revenue	2014	2013	2012	2011
King St. -- Monthly	207,866	203,498	188,167	221,939
King St. -- Transient	59,710	56,587	41,442	41,972
King St. -- Special Events	1,110	624	109	0
King St. -- Night Parking	201	0	525	1,485
Reimburse for 96 S. George	64,041	64,041	64,041	66,603
King St. Total	332,928	324,750	294,284	331,999

During the year at the King Street Garage:

- Installed new parking way finding signage
- Rewired and installed upgraded cameras

Miscellaneous Revenue

	2014	2013	2012	2011
Access Card Deposits	2,868	2,252	1,839	1,470
Punch Cards	1,839	3,726	4,386	4,945
Total	4,707	5,978	6,225	6,415

Parking Lots

Lot Revenue is as follows:

CGYA Owned	2014	2013	2012	2011
Lot -- 1 1st Block. E. Gas Ave.	32,547	31,936	26,898	27,993
Lot -- 2 300 W. King St.	7,502	8,577	8,308	7,109
Lot -- 3 143 S. Duke St.	6,365	5,973	3,166	1,775
Lot -- 4 Howard & Newton	1,477	1,043	624	343
Lot -- 7 600 W. Mason Ave.	4,789	5,167	4,266	4,022
Lot -- 8 Lafayette Plaza	16,187	17,282	20,336	19,162
Lot -- 9 Park Lane Monthly	42,036	39,346	32,188	28,719
Lot -- 9 York County	93,397	88,681	84,332	80,241
Lot --11 200 S. Duke St.	4,500	3,884	3,465	2,538
Lot --13 Kings Mill & Manor	0	284	0	288
Lot --14 St. Paul & Penn	3,407	636	3,520	3,364
Lot --15 300 W. Princess St.	1,454	1,530	1,451	1,486
Lot --17 200 W. Mason Ave.	29,074	21,451	22,473	24,819
CYGA Lots Total	242,735	225,790	211,027	201,859
City Owned	2014	2013	2012	2011
Lot 12 -- 700 Block East Mason Ave	1,766	2,238	3,079	2,796
Lot 18 -- 300 Block North Beaver -- RDA	13,457	0	0	0
Lot 20 -- 376 West Philadelphia St -- RDA	464	0	0	0
City Owned Lots Total	15,687	2,238	3,079	2,796

- Assisted with bridge safety inspections; Blocked off section of lot for crane to lower inspection boat into the Codorus Creek at Lot #8.
- Twice during the year roped off spaces on two separate lots to allow for tree removal on private property next to the lots. Occurred on Lots #2 and #7.
- Configured 30 meters from 2 hours to 4 hours to participated with pilot project of placing meters on monthly permit only lots to provide service to transient parkers within the downtown area only.



Parking Enforcement Officers

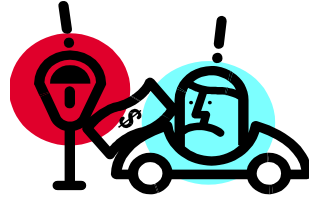


During 2014, the Bureau once again had difficulty in maintaining the entire complement of 5 full time and 1 seasonal Parking Enforcement Officers (PEO's). We hired new PEO's, only needing to replace them a few months later. In spite of these obstacles, we were able to accomplish the following:

	2014		2013	
Tickets Issued	33,618	\$1,091,400	30,643	\$1,050,670
Street Sweeping Tickets Issued	11,900	\$598,000	12,684	\$634,200
Saturday Retail Zone Tickets Issued	391	\$8,255	2,075	\$44,375
York Fair Tickets	405	\$10,125	685	\$17,125
Voided Tickets	3,270	\$131,460	2,948	\$92,921
Warning Tickets	985	\$17,380	0	\$0

- Warning ticket software installed on PEO handheld devices in December 2013. The warning tickets were issued in the downtown retail zone on Saturdays only during 2014. However, warning tickets will not continue in 2015.
- Parking Enforcement Supervisor and PEOs participated in pretrial preparations with City Solicitor when persons disputed their tickets beyond the District Magistrate level.
- PEO's assisted with ticket & tow during the various snow emergencies during the 2013/2014 winter season.
- Nighttime street sweeping was effect from March 17 to November 14, 2014; however daytime street sweeping continues for year round streets.
- Online payment of Parking Fines began September 2014.

- Updated City Ordinance 513.14 (Parking Prohibited in Specified Places) to include the 600 blocks of Linden, Florida, Texas Avenues for the Fair Parking Permits.
- Distributed no parking signs for Halloween Parade.
- Received request from two businesses to have the parking near their facilities designated as permit parking only for their employees. Both requested were denied per ordinances; permit parking is for residential areas only and neither meet the criteria.



Vehicle Fuel Report

The Parking Bureau makes use of 10 vehicles to carry out daily operations.

The below chart shows the number of gallons, price per gallon and total cost per month over the past three years.



2014 -- Parking Vehicle Gas Usage				2013 -- Parking Vehicle Gas Usage				2012 -- Parking Vehicle Gas Usage			
	Gallons	Price	Total		Gallons	Price	Total		Gallons	Price	Total
January	359.2	\$3.252	\$1,168.19	January	228.80	\$3.440	\$787.07	January	201.90	\$3.610	\$728.86
February	322.4	\$3.212	\$1,035.45	February	168.40	\$3.721	\$626.62	February	188.60	\$3.624	\$683.49
March	277	\$3.429	\$949.94	March	152.60	\$3.558	\$542.95	March	253.90	\$3.624	\$920.13
April	379.6	\$3.580	\$1,358.97	April	200.80	\$3.320	\$666.66	April	262.10	\$3.999	\$1,048.14
May	314.4	\$3.637	\$1,143.38	May	253.50	\$3.365	\$853.03	May	286.00	\$3.610	\$1,032.46
June	367.4	\$3.606	\$1,324.81	June	244.50	\$3.328	\$813.70	June	314.50	\$3.319	\$1,043.83
July	284.5	\$3.335	\$948.92	July	306.90	\$3.203	\$983.00	July	363.90	\$3.132	\$1,139.73
August	248.6	\$3.142	\$781.15	August	298.90	\$3.377	\$1,009.39	August	352.10	\$3.634	\$1,279.53
September	324.9	\$3.138	\$1,019.63	September	384.00	\$3.500	\$1,344.00	September	279.90	\$3.634	\$1,017.16
October	270.3	\$2.805	\$758.08	October	278.50	\$3.200	\$891.20	October	244.90	\$3.841	\$940.66
November	248.7	\$2.805	\$697.50	November	215.60	\$3.170	\$683.45	November	175.80	\$3.691	\$648.88
December	216.1	\$2.026	\$437.73	December	245.90	\$3.377	\$830.40	December	206.60	\$3.632	\$750.37
Total	3,613.10	\$3.164	\$11,623.77	Total	2,978.40	\$3.380	\$10,031.46	Total	3,130.20	\$3.613	\$11,233.24
Yearly Average	301.09	\$3.164	\$968.65	Yearly Average	248.20	\$3.380	\$835.96	Yearly Average	260.85	\$3.613	\$936.10

City of York General Authority

The CYGA was created by the City of York to own the formerly city owned parking facilities and to assist the City with community improvement efforts. Additionally during the year:

- Market Street Garage roof used as staging area for New Year's Eve fireworks display.
- Distributed parking passes for residents living near ball stadium and fair grounds during their respective seasons.
- Multiple customers received special event pricing over the year for various downtown events such as:
 - York Water Company Annual Board Meeting Art Institute
 - Non Profit Innovation Awards Family Support Alliance
 - SPCA/Yorktowne Event Bike Night Events
 - New Year's Eve in Downtown



• Free Parking offered to following:

- Small Business Saturday (meters)
- Salvation Army Holiday Give-Away (lot)
- Red Cross with York County Employee Blood Drive (garage)
- York County Heritage Trust Restoration Celebration Festival (lot)

Miscellaneous

- The Deputy Business Administrator for Parking (DBA) and Parking Enforcement Supervisor attended the PA Parking Association Conference in Lancaster, PA.
- Discussion with Johnson Controls for possible cost savings on the utility bills at all three garages
- The DBA attended the International Parking Institute Conference in Dallas, TX.
- The Park N Shop program was in effect during the entire year. Customers were able to purchase chaser tickets in bundles of 50. We have moved from using stickers to creating chaser tickets with the installation of new equipment to produce the discount tickets in house. The chart below shows our progress as the program was revamped.
- Updated parking information was broadcasted on WRCT Television throughout the year.
- DBA on sick leave for two months recovering from complications to foot surgery.

- DBA & Parking Supervisor gave a Park & Shop presentation to the members of Downtown Business Association at one of their monthly meetings.
- Upgraded the parking billing system to properly reflect the correct number of spaces in all lots and garages.
- Staff attended various trainings such as suicide prevention, reasonable suspicion training, City vehicle driving, and fire extinguisher safety class.
- Created and distributed no parking signs for Halloween parade.
- Contracted with Washington & Dowling for snow removal during 2014/2015 winter season.
- Attended meeting to discuss potential of solar panel installation on roof of garages.
- Park & Shop Program

	# of Participants	Bundles Purchased	Price	Total
2012	--	98	\$ 184.00	\$ 17,952.00
2013	15	63	\$ 87.50	\$ 5,512.50
2014	25	159	\$ 87.50	\$ 13,834.00



- During the year, we have had a considerable increase in Workers Compensation expenses due to two falls within the garages (one require surgery to injured finger.)



Workers Compensation

Year	Claims	Medical Expense
2014	5	\$30,396
2013	4	\$150
2012	5	\$8,318

Upcoming in 2015:

Listed below are the goals that we are working toward implementing 2015. Some are a continuation of projects began in 2014 but not yet completed:

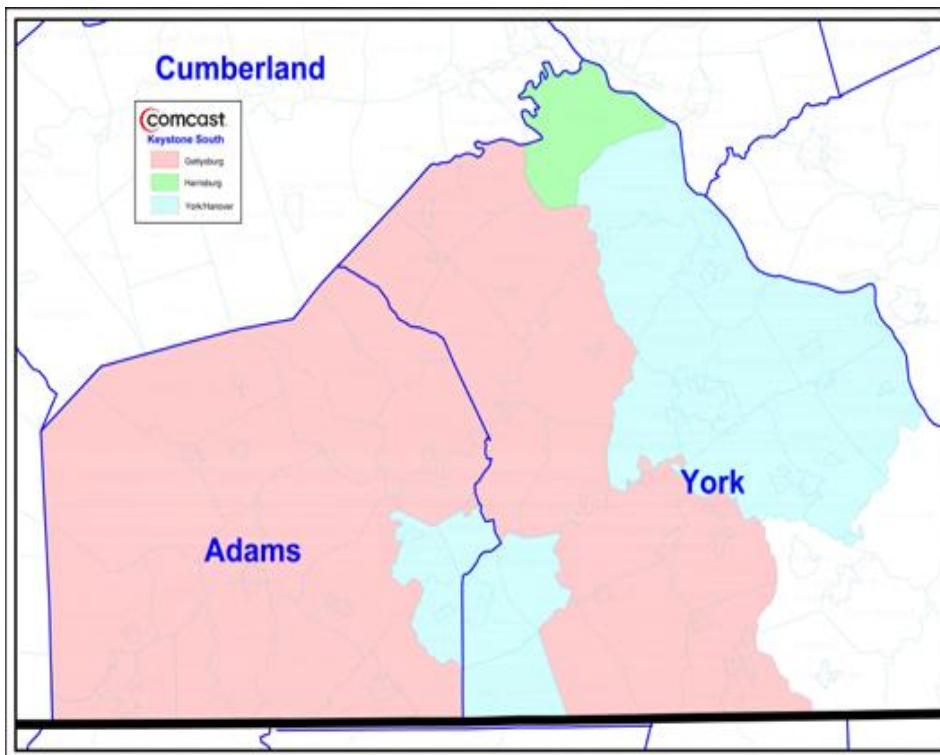


- Installation of cameras in all garages with the assistance of the IS department and Electrical Bureau. These cameras will better enhance our garage security.
 - Warning tickets will not continue in 2015 per the Mayor.
 - Upgrades to PEO handheld devices.
 - Signage and line painting at all lots.
-
- Configured 30 meters from 2 hours to 4 hours to participate with pilot project of placing meters on monthly permit only lots to provide service to transient parkers within the downtown area only.
 - Modernization upgrades to KSG and PSG elevators planned and budgeted.
 - The 2015 budget constraints has created YPEA “Bump” within the staff, a person formerly within Police records moved into a vacant PEO position. Parking has lost 1 part time and 1 full time position as well.
 - Downtown Inc and York College partnering in spring to complete a parking signage inventory.
 - IPS will have to send technician to assist with 37 of 214 sensors that are not working properly.
 - Partnering with Public Works for Market Street repaving project in summer of 2015. We will have to remove sensors and reinstall once repaving project is completed.
 - Parking Enforcement (Supervisor & PEOs) moving to Police Department. Remaining members of Parking Bureau will move to Economic Development.

WHITE ROSE COMMUNITY TELEVISION (WRCT)



White Rose Community Television (WRCT) is a Regional Public, Education and Government (PEG) Cable Television Access System that reaches over 100,000 households in 55 of York County's 72 municipalities on the Comcast Cable TV System. Historically channel 16 reaches 55,000 subscribers in the greater York Area with approximately 4,000 households located in the City of York. In 2006, channel 18 was added to the cable line up. Channel 18's footprint includes the greater York area and added an additional 45,000 subscribers reached into the Hanover area. Households that have satellite service are encouraged to watch our programming on the Internet via www.wrct.tv



Recent efforts made by the City of York broadened WRCT's footprint throughout York County with extended coverage in the Dover township and borough areas.

Comcast has acquired cable systems that serve most of York County residents but the cable channels are still divided by systems. The channel lineup for the Gettysburg system that reaches into York is different than the York and the Hanover system, for example.

One issue that needs to be resolved is the neighborhood where the Public Access Channel 16 and the Government/Education Channel 18 would reside in the respective channel lineups. In the City's Franchise Agreement with the cable company the 'Basic Tier' is mentioned (lower channel numbers) but technology has changed to the point where that is not as important. If WRCT is successful in broadening its footprint with the Comcast coverage area throughout York, it may be through a compromise in channel location. Channel 16 is not on in the Hanover system at this time and most likely will not be located on channel 16 but instead, perhaps channel 99. This may mean that the channel lineup in Hanover, Gettysburg and York system will each be a different number and may require a rebranding of White Rose Community Television away from Channel identification toward the function of each channel: Public Access TV and a Government/Education Channel.

WRCT does provide an opportunity for a local voice in the creation of content by organizations and individuals throughout York County. WRCT broadcasts municipal and school board meetings, student productions and is a unique and valuable resource to communicate effectively to residents, which allows a greater participation in the process of governing.

Since 1974, the City of York has broadcast a continuously operating community access channel on the local cable system, providing citizens in York County with a voice in various types of locally produced programming. Each municipality in which the local cable company provides services negotiate a cable franchise agreement for use of the municipal 'rights of way' and require the subscribers to pay a 5% franchise fee that is then paid to that municipality. In 1973, the City of York included a Public Access Channel for use by the York community in their agreement. In early 2006, an additional Educational and Government access channel, Channel 18 was created by the City of York and the City rebranded these PEG channels "White Rose Community Television".



2006 and the move was completed in 2012.

WRCT had been co-located in the Comcast Technical field office at 1050 E King St. for more than 20 years. In 2012, construction of a new studio began in a portion of the Rotary Kranich building at 122 S Lehman St.; the renovation of the building was included in the City's Community Centers' upgrade. As part of the negotiated franchise agreement, funds were received from the former cable provider SusCom and then later from Comcast, for the equipment for both a studio and the broadcast facility equipment. This effort began early in

Building a new broadcast facility and studio is a significant achievement in the history of White Rose Community Television, its partnership with the City of York and all the volunteers and viewers that have supported Public Access since its beginnings in 1974. WRCT moved from a 10X20 foot space into a modern 2,000 square foot facility that is accessible and designed and constructed specifically for the technical infrastructure needed for broadcasting two television channels and the operation of a new High Definition Studio. It's also important to recognize the support and investment of Comcast in the success of this project in providing the equipment and fiber connections to the Cable TV System in York County.

2013 was the first full year of the operation of the new WRCT high definition studio located at 122 S Lehman St. The maintenance and repairs associated with this sophisticated technology is challenging. WRCT's operating budget has remained similar to its 2011 levels and has resulted in efforts to generate income for use of WRCT resources; staff has encouraged sponsorships and financial support from producers of shows aired on WRCT and others; In 2014 WRCT had the opportunity to partner on grants with the YMCA, York City Health Bureau and the American Red Cross. Efforts continue to identify additional funding as talks are currently underway with several entities that responded to a request for proposals.

White Rose Community Television is a regional Public Education and Government access system and operates as a regional resource. For a number of years, the City of York has had ongoing negotiations with York County Government to not only receive financial support but also ensure that County information be generated as content for York county residents. The Board of Commissioners have funded WRCT in the amount of \$55,000 in 2014 and continued support of \$60,000 in 2015.

Accomplishments for 2014

WRCT broadcasts channel 16 and 18, twenty-four hours a day, seven days a week. During 2013, over 581 hours of live programming was broadcast which included 260 hours of independently produced live call in shows, 75 hours of York County Commissioners meetings and 246 hours of WRCT produced York City Council meetings and hearings.

Over 473 different 1st run programs were aired on WRCT channels 16 and 18 for a total of 2,685 hours of programming. WRCT provides a Community Calendar on 16 and 18 that posts events, activities and other important community information that airs at least 20 hours a week. An enhanced Community Calendar function was developed that includes an AP news feed and weather forecast to air alongside announcements. WRCT offers local community groups and government offices the ability to post their own messages through a user id program that allows Internet access for posting on the Community Calendar and a volunteer at WRCT posts announcements that are emailed or mailed to wrct@comcast.net.

Building on this experience with digital signage, WRCT maintains the digital signage at the new York City Hall. This signage is designed to allow City employees to request a user id and password to input up to date slides, news and weather feeds and can be scheduled to play short video clips. Another feature is a RSS feed connected to the City's Web page that automatically updates the digital sign when new information is added to the City's homepage, reducing the staff time related to data entry of information.

Carla Christopher, Poet Laureate of the City of York has created over 50 episodes of a new show, "Culture and Main", produced in WRCT's new studio to showcase emerging artists in Spoken Word, Music, Dance and the Fine Arts and to help the City of York brand itself as a culture center for the arts.

Our ongoing commitment to WEB 2.0 and Social Networking as a way of an additional connection with viewers continued in 2013 with a significant increase in the use of our website www.wrct.tv , which streams channels 16 & 18 and the community calendar. The added capability of watching a Video On Demand (VOD) file of selected programs in a YouTube 'like' window on your computer has increased viewers to www.wrct.tv and we maintain a Face Book page.

This merging of technology enhances the value of locally created content and the way in which York residents can participate in their community. We have developed the capability of allowing individuals and organizations to upload short videos to WRCT for broadcast and for individuals to be part of live shows via the Internet and their web cams through SKYPE.

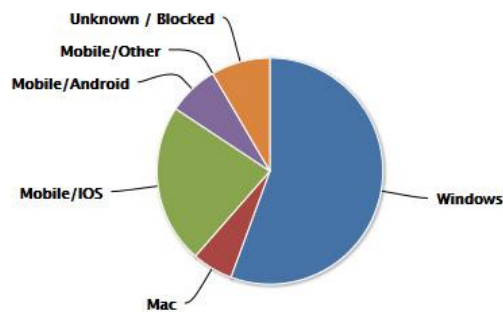
In 2012 WRCT installed new streaming and VOD equipment and upgraded the contract with the hosted streaming service features to move from a windows media stream to an mpeg4 or H.2 content wrapper. As Smartphones, Tablets and iPads become more ubiquitous and viewing habits have changed, WRCT began the challenge of delivering our local content to these devices in 2012.

WRCT decided to re-invent/create a new web site that would be 'Mobile Friendly' and to change our streaming option. The City of York owns the domain name www.wrct.tv ; a volunteer contributes to the cost of the web hosting services of www.wrct.tv and the software that is being used and in August of 2012 WRCT migrated to this new web page.

The hits on www.wrct.tv since the availability of VOD in October 2009 has more than doubled. Our new enhanced capability should also encourage interested municipalities, school boards, organizations and community groups to have links on their own web pages that point to www.wrct.tv . The analytics of the usage of VOD, streaming, website hits and Facebook usage includes over 84,432 hits to our VOD Earthchannel sessions since January of 2013 with York Most Wanted receiving as many as 100 views on one day. 13,211 viewers used window operating system; 1391 used Mac; 5411 of our mobile users were iPod/iPad/iPhone users; 1722 Android. Over 115,750 minutes were watched on WRCT YouTube channel with 22% of whom used mobile devices.

Browser-Type Breakdown

Browser Type	Total Views	% of Total
Windows	13211	55.63
Apple / Mac	1391	5.86
Mobile - iPod/iPad/iPhone	5416	22.81
Mobile - Android	1722	7.25
Mobile - Other	2	0.01
Unknown / Blocked	2007	8.45



Programming in 2014

Through a fiber optic network connecting WRCT to sites throughout York City, we are able to offer live broadcasting of community events at York City Council Chambers, City Hall, York County Administrative Center,

Martin Library, Crispus Attucks, and the Pullo Family Performing Arts Center at Penn State York. The following programs were broadcast live this year:

- City Council Meetings every two weeks and various committee meetings
- York County Commissioners weekly meetings
- Mayor’s budget Hearings
- St Patrick’s Day Parade
- Mother’s Day Street Fair
- William Penn Senior High School Graduation Ceremony
- First Night Celebration Downtown York
- Halloween Parade

WRCT’s first priority is to manage the infrastructure of the PEG system and empower others to produce content for broadcast on either channel 16, the public access channel or government and educational programming for channel 18. Channel 16 programming is primarily created by independent producers. Which includes the following shows:

- “Now We’re Cooking”;
- “In the Square Circle”
- “Bible Baptist Church” Ministry
- “Brethren Voices” Ministry
- “That Pro Wrestling Show”
- “Friday Night Frights”
- “Musical Memories”
- “Rails Around York”
- “Susquehanna Wrestling Organization”
- “30 Odd Minutes”
- “Breathe TV”
- “This is Our City”
- “Race Night”
- “Emporium”
- “Life Talk”



- “Present Truth”
- “Spoken Word Cafe”
- “Behind the Headlines”
- “Beyond Today”
- “The Humanist Perspective”
- “English Mass” St Mary’s Church
- “Shiloh Baptist Church”
- “ChosenVille TV”
- “Biblical Errantcy”
- “Democracy Now”, an alternative media national broadcast
- “Almost Persuaded”
- “York Hemp Freedom Rally”
- “I Can Be Me”
- “Alley 99”
- “URM TV”
- “Travel TV”
- “Fastrax Video”
- “Cartoon Castle”

- “Not Live”
- “Chatting with History”
- “Seven Valley Boys”
- “Donkey Ollie”
- “Folklorist”
- “Tumbleweed Theatre”
- “Tom Mix”
- “Batman Serial”
- “Silent Sinema”
- “The Garage”
- “Illusions”
- “Three Stooges”
- “Train Time”
- “Xmas in New Freedom”
- “Culinary Kids”
- “Liquid Tuesday”
- “Kids a Cookn”
- “Smart Boating”
- “2nd Chance Talent”
- “Liquid Tuesday”



WRCT continues to accommodate live shows in our studio:

- “In the Square Circle” Wednesday, 6pm to 7:30pm, a wrestling call in show
- “An Ordinary Journey” Thursday, 7pm to 8pm about domestic violence prevention, hosted by Leigh Thomas
- “Joe Live” each Saturday from 6pm to 8pm, hosted by Joe Jackson
- “Free Thought Forum” Alternate Tuesdays 6pm to 7pm

WRCT regularly broadcasts the following Government programming:

- Weekly County Commissioner’s meetings
- Bi-weekly York City Council meetings
- Legislative reports from the PA State Legislators in 2013 that included:
 - Senator Mike Waugh
 - Senator Rob Teplitz
 - Senator Richard Alloway
 - Representative Stan Saylor
 - Representative Ron Miller
 - Representative Kevin Schreiber
 - Representative Seth Grove
 - Representative Keith Gillespie
 - Representative Will Tallman
 - House Republicans and Democrats– “Agenda for Action”
 - Senate Republicans and Democrats – “Capital Connection” – “Focus on PA”
- US Department of Education
- Soldier’s Journey
- Medicare and Social Security
- American Veteran
- Desert Vision
- In The Fight from the Military Channel
- York’s Most Wanted
- Dover School Board meetings
- Road to Recover – US Dept of Health
- Today’s Air Force
- US Dept of Agriculture Series

Conclusion

2014 was not void of setbacks as well. In April 2014, former City Business Administrator Attorney Michael O'Rourke resigned after 15 years in office. Serving diligently under three different Mayor's, Attorney O'Rourke had intimate knowledge of the inner workings of City government demonstrating a strong character and unique ability to keep things together financially in the midst of chaos. The lost knowledge was further exacerbated by the retirement of the Business Administrator's executive assistant Alexa Quinn in November 2014. Alexa served the city well and will surely be missed.

And so 2015 is the dawn of a new day. Former Assistant Business Administrator Michael Doweary accepted a promotion to the appointment of Business Administrator in January 2015. Michael brings extensive accounting and financial management skills to the table. The first order of business, balancing the 2015 budget and completing negotiations on a new deal with the Fraternal Order of Police were completed prior to December 31, 2014 setting the table for continued reform and improvements. Work continues on implementing a new financial management system that is set to go live in Spring 2015. Additionally, YCRIZA continues to meet regularly in anticipation of a 2016 designation. Moving forward, the business administration department has some pretty aggressive goals to accomplish over the next 3-5 years. Keep your eyes open for BA initiatives coming your way in the very near future!



2014 ANNUAL REPORT
DEPARTMENT OF ECONOMIC/COMMUNITY DEVELOPMENT

Honorable C. Kim Bracey, Mayor

Shilvosky Buffaloe

Interim Director

ADMINISTRATION

The Mission of this department is to create conditions that encourage a diversely vibrant economy throughout the City by forming partnerships and coalition-building, to incubate and execute economic development and a variety of lifestyle enhancing initiatives for all residents of and visitors to our City. We pride ourselves in creating and initiating large scale development and redevelopment projects by marketing sites, project management and facilitation, coordinating land acquisition, appraisals and environmental studies. We also strive to assist citizens of the city and the neighborhoods in which they reside through housing initiatives, neighborhood-building, programs for first time home buyers and use of federal funding to improve the quality of life of our residents.

The Department of Economic and Community Development (DECD) is dedicated to building the growing the local economy through both traditional economic development and neighborhood revitalization programs. DECD is comprised of four bureaus – Economic Development, Health, Housing, and Permits, Planning & Zoning seeks to cultivate a positive business environment all the while fostering viable mixed-income residential neighborhoods. Our aim is to maximize the city's assets and advantages without compromising the health of its neighborhoods and residents

Bureau of Economic Development

The Bureau of Economic Development consisting of two (2) full-time positions, serves as the lead advocate for citywide businesses and not-for-profit organizations, and serves as the liaison between the private/non-profit sector and government. It is our job to negotiate redevelopment contracts for the City's Redevelopment Authority-owned parcels so that the redevelopment is "neighborhood appropriate" and that the Redevelopment Authority (RDA) has a reversion right to the parcel should the proposed redevelopment not occur. The Bureau creates and initiates large scale development and redevelopment projects by marketing sites, project management and facilitation, coordinating land acquisition, appraisals and environmental studies.

Summary of Accomplishments

The Bureau has spent a significant amount of 2014 seeking funding to finalize several strategic projects that will have the most impact in the neighborhoods of our City. The Bureau has worked to provide solutions the needs of the community even in times of fiscal and staffing constraints. Staff continues to be a champion of small business in the City of York, and in conjunction with our community partners continue to offer training and educational opportunities for entrepreneurs. The Bureau has seen a surge in new businesses or varying backgrounds and industries, remains vigilant in ensuring the momentum continues to trend upwards. Major milestones have been accomplished on area wide/ multi-phased projects, including the Northwest Triangle, ArtSpace York, Royal Square, Penn and Market Farmer's Market, and the revitalization of West Market Street. In an effort to include more diversity in the civic process, the Bureau worked to extend services to the Latino population through the Latino Affairs Coordinator. Under this position the Bureau was able to organize and effectively create a cohort new services and connections in the Community. Staff continues to support the Administration's Zero Tolerance for

Blight Initiative, and thanks to strategic partnerships and the efforts of the Redevelopment Authority has been able to effectively reposition properties and return them tax generating structures.

Major Project Accomplishments

ArtSpace York

The City of York concluded a one year Market Study for the development of an artist housing Feasibility study finalized and concluded there is a market for such a project in The City of York. In partnership with the Cultural Alliance, the City hosted ArtSpace consultant, Roy Close, who presented to a private forum for the Creative Impact Arts and Culture Conference event and did a one day event where the announcement was made that the City of York does have a market for Artist based housing. This market study concluded the preliminary investigation by the City to determine the viability of a specialty affordable housing project tailored specifically for artists in our community.

The Arts Market Study revealed a need and market for affordable spaces serving individual artists in York, including live/work as well as ongoing and occasional studio space rentals. It is the recommendation of ArtSpace that an affordable live/work arts facility project be pursued into a next phase of predevelopment to include as top priorities identifying predevelopment and development funding sources, securing a site and continuing to engage the community.

City Revitalization Improvement Zone

The City continues to make preparations to vie for one of two designations from the Commonwealth's City Revitalization Improvement Zones. An authority established with the express purpose to define the CRIZ area, vet projects, and establishment funding criteria has met monthly since its inception by City Council in 2013. Led by an all-volunteer group of local business professionals. This Board has sought several to help improve the state legislation to benefit third class cities, establish relationships with the development community to lobby on behalf of a local CRIZ, and has made all efforts to help continue to move the City forward in its pursuit to obtain this coveted designation.

The City Revitalization and Improvement Zone (CRIZ) Program was created by Act 52 of 2013. The Pennsylvania Department of Revenue (Revenue Department), the Pennsylvania Department of Community and Economic Development (DCED) and the Governor's Office of Budget are tasked with administration of the CRIZ Program. These guidelines provide information for municipalities looking to apply to the CRIZ Program. A CRIZ is an area of up to 130 acres, comprised of parcels designated by a contracting authority, which will provide economic development and job creation within a political subdivision. State and local taxes collected within the CRIZ will be used to repay debt service to stimulate economic development projects within the CRIZ.

The CRIZ Program also permits one pilot zone to be designated. A pilot zone is an area of not more than 130 acres designated by a contracting authority within a township or borough with a population of at least 7,000 based on the most recent federal decennial census. Program guidelines apply to both zones. The focus of the program is to provide opportunity to spur new growth, helping to revive downtowns and create jobs for the residents in the regions. Vacant, desolate, underutilized or abandoned space will be developed, thereby creating jobs, increasing personal incomes, growing state and local tax revenues, reviving local economies and improving the lives of city residents and visitors.

Latino Affairs

Under the tenure of our Latino Affairs Coordinator, the bureau was able to accomplish amazing feats in getting the Latino population involved in the civic process and more important have the Bureau of Economic Development, a

new channel by which to reach members of the community that are the fastest growing population, but one the most underserved in our communities.

- **Latino Taskforce**

The Latino Affairs Taskforce (LAT) is a group born out of a question of how can, we as a Bureau and as the City of York empower the Latino Community. The budding idea included participation from the York City School District, The Housing Authority, Faith Based organizations, Social Services and Public Health organizations and business owners in our community. Coupled with the goals and objectives for the Bureau, the Latino Task Force's mission is to provide and promote opportunities for education and information on subjects, programs and services to the Latino Community by developing strategies to highlight them and exploring ways to introduce and educate the community at large of the Latino Cultures. Under the tenure of Nate Rivera, the Taskforce was able to execute one of the three events in 2014. The group meets every third Thursday of the month and plans to continue the momentum started by hosting another three events in 2015 highlighting issues pertaining to education, public health and access to community services.

- **Business Roundtable**

One of the events introduced under the position of the Latino Affairs Coordinator was the Latino Business Summit. The event stemmed from the following statistic: In 2010, 28.5 % of the population in The City of York is Latino, while Latino Businesses account for less than 2% of businesses in the City of York. The purpose of the event was get Latino Business Owners in the City of York to convene and discuss and any issues pertaining owning and operating a business in the City of York. The goals of the events were as follows:

- Recognize/Acknowledge the contribution Latino Business Owners (LBOs) to our City
- Organize LBOs in a fashion where they concerns can be heard by civic leaders
- Garner interest in starting a Latino Chamber of Commerce
- Create a channel by which LBOs can be involved in the civic process

Which was in line with our Bureau Goals of:

1. Close the employment and revenue gap for LOB
2. Address financing and training needs for LOB
3. Communicate known best practices to existing and future business owners
4. Celebrate and better track the growth and progress of LOB in the City of York

The event was well received and hugely successful, with upwards of fifty (50) people in attendance the majority of which were small business owners in the City of York and keynote, Norman Bristol Colon. The Bureau has plans for this to be an annual event.

- **Latino Pastors Coalition**

Recognizing the importance of faith in the community, The Latino Pastors Coalition sought to combine the services offered by the Faith-based organizations and get the lines of communication open between the leaders of each organization, so that in the event that their own church does not offer a social service, they would have a network whereby members of the congregation would be directed where they can get their needs met.

Entrepreneurial Initiatives

- **New Businesses & Ribbon Cuttings**

Bureau staff tracked and followed up with the 61 new business that opened in the City of York in 2014. These business ranged from eateries, professional services and retail shops. As part of an effort to be more visible in the community, staff sent letters of welcome from the Bureau's Director, with an extension of services offered by the bureau and an open invitation to visit with staff. In conjunction with the new businesses, staff also organized staged several ribbon cuttings for business outside the central business district.

- **Technical Assistance**

One of the duties of the Economic Development professional is to provide one on one technical assistance to businesses. Staff served as a guide to transplants to our city, as they navigate through the business process. The Bureau not only worked to get each individual business open, but we offered and introduced other community services and agencies, further intertwining the businesses in the fabric of the City of York. In 2014, The bureau was able to provide

- **Shop Small**

November 29, 2014 is designated as shop small Saturday, whereby citizens are encouraged to patronize the small business in and around their neighborhoods. This year the Bureau made more of an effort to highlight and celebrate all the small business in the City of York. We had over twenty (20) small business participate in SHOP SMALL SATURDAY.

- **MBE/WBE Growing Diverse Business Luncheon**

The City hosted its third annual Minority and Women Based Enterprise Luncheon to continue to bolster diversity in the local economy. The City of York's aim with this program is to help bridge some of these economic disparity's through increased knowledge and strengthened relationships. This year the program featured keynote speaker Mrs. Jaqueline Camacho-Ruiz, author and award winning marketing agency owner of JJR Marketing, Inc. This year's program also featured three breakout sessions prior to our keynote speaker on Marketing, Money and a Meet-up for the purposes of networking. Each year we continue to expand our reach into the community for increased participation and business partnership to better serve our residents.

- **York Business Academy**

York Business Academy is an 8 series course held in partnership with York College professors, their respective MBA graduate students, student members of York College ENACTUS organization and other local business professionals. Each series focuses on a major aspect of opening, owning, and operating a successful business in the City of York or York County. The classes are held in a spring and fall session. In 2014, thirty (30) budding entrepreneurs graduated from York Business Academy. Staff continues to work with students to get them further education through Susquehanna SCORE and other partner organizations.

Transparency and the Departmental Newsletter

Staff launched a monthly Departmental Newsletter sent to the public at large that highlights the accomplishments, major news and notices of the Department of Economic and Community Development. The newsletter was a way for the Department to be more visible in the community, to relay unfiltered news about the activities staff undertakes, and to celebrate the monthly accomplishments of the DECD staff.

THE REDEVELOPMENT AUTHORITY

Administration

The staff of the City of York Economic and Community Development Department oversee and administer the Redevelopment Authority of the City of York (RDA). The role of the RDA is to responsibly maintain and market its residential, commercial and mixed-use development properties in the City of York. The RDA aim for responsible redevelopments to not only increase the City tax base, but to support community and economic development in all city neighborhoods. The RDA is audited annually as part of the City of York's annual audit and the financial reports are part of public record.

The RDA acquires property through donation, tax sale, purchase and condemnation. The majority of the RDA's holdings consist of vacant grass lots, many of which are clustered together. Occasionally, as the circumstance is presented, the RDA acquires vacant structures for which it seeks redevelopment proposals. To redevelop and rehabilitate blighted areas and to prevent property deterioration in other areas. The RDA has express authority and power, within areas set by the Planning Commission, to investigate, plan, purchase property, make contracts for demolition and rebuilding, and provide parks and recreation areas. The Redevelopment Authority has properties for sale for the purpose of homeownership and elimination of blight conditions in the City of York.

The mission of the Redevelopment Authority of The City of York is to create conditions encouraging city-wide development through: Project management and public-private partnerships; Property planning, acquisitions, marketing and agreements; Performance-based incentives and loans; and Small business counseling and training.

Summary of Accomplishments

Pursuant to the outlined goals, the Authority's actions have been centered on the repositioning of blighted, vacant structures in tax generating parcels for the City of York. At the beginning of 2014, The RDA held title to 287 parcels, 237 of which were vacant lots consisting of infill project candidates, playgrounds, community gardens and the Northwest Triangle. Over the course of the year, The RDA also acquired an additional 19 parcels through, donation, condemnation and the judicial tax claim repository list. In a record year, the Authority was able to sell and reposition 50 parcels consisting of mostly structures and a few vacant lots. The strategic manner in which the Authority has disposed of properties, had lent itself to notable ongoing and budding development projects in the City. The RDA continues to be a conduit of financing and has contributed to projects such as ArtSpace York, the extension of the Rail Trail, efforts of Salem Square Community Association. Through its Community Development Block Grant allocation continues to play a critical part in the stabilization of neighborhoods.

Major Accomplishments

West Princess Street Revitalization

In partnership with Salem Square Community Association and York Habitat for Humanity. The Redevelopment Authority staff was able to accomplish and continues to make progress for the West Princess Street area.

- **York Habitat West Princess Street Build**

The Redevelopment Authority partnered with York Habitat for Humanity to redevelop seven fallow parcels of land that have been land banked in the west end for the better part of six years. With the advent became a part of the West Princess Street Build by donating the parcels of land to the project for the subsequent redevelopment of two

- **Hope Street Garden & Learning Lab**

The mission of the Hope Street Gardens is to make the City of York a healthier place to live. Through a miraculous partnership that includes residents, students, schools, neighborhood associations, religious organization

businesses, and government agencies to grow healthy minds and bodies through an urban farm. The Redevelopment Authority granted the use of the parcels because it believes in the mission of the outdoor learning lab, and its ability to be a catalyst in the revitalization of the neighborhood.

South Duke Street Corridor

During a walkthrough with the South Duke Street Neighborhood Association, the residents identified several vacant problem properties and requested the help of the Bureau in order to remedy what was perceived as threats to the stabilization and progress of the overall area. Through the mechanisms provided by the Redevelopment Authority, staff was able to successfully remedy some of the concerns of the neighborhood and continues to work with the residents in that neighborhood to address the remaining concerns.

West Market Street Corridor

Staff under the approval of the Redevelopment Authority Board, was able to negotiate and sell two prominent properties in the West Market Street Corridor. The properties are as follows:

1. 43-45 W. Market Street (Old Griffith Smith Building)
2. 44-50 W. Market Street (Woolworth Building)

South George Street Corridor

Redevelopment Authority staff was able to sell a slate of properties on the City's major thoroughfare, George Street. Renovations are already underway for these properties, some will be demolished because of their structural integrity and other will become tax generating residences.

1. 308 S. George Street
2. 312 S. George Street
3. 324 S. George Street
4. 326 S. George Street
5. 353 S. George Street

Royal Square Project (rework)

In conjunction with the development activities Royal Square Development has pursued, The Redevelopment Authority has been **instrumental** in the acquisition of properties. In 2014, the following notable properties were sold.

1. 123-125 S. Duke Street
2. 115-117 S. Duke Street
3. 127-129 S. Duke Street
4. 100-110 S. Queen Street
5. 115 S. Howard Street

Fresh Food Fund

Based on a grant from the United States Department of Agriculture and seed money provided by the City of York Redevelopment Authority, the York City Fresh Foods Fund (FFF) is a revolving loan fund that has been created to modestly assist the development of new and existing restaurants and other food service establishments in the City of York. Our goal is to help entrepreneurs and business owners start and expand successful businesses in an effort to bring jobs and economic prosperity to the City.

Since its inception, there have been 39 applications and inquiries to the fresh Food Fund. In 2014, there was one application received. Staff continues to market the program to prospective restaurateurs, while being careful to make responsible loans so this program may continue on perpetuity.

Demolition

In 2014, the Redevelopment Authority demolished 5 unsafe structures in the City of York. The demolition cost for the structures totaled \$79,800.00.

Stabilization

The Authority continues to maintain the 206 parcels in its name. These services include, lawn care, trash removal and snow removal. Of the 206 parcels remaining 59 parcels are being utilized as community gardens or Urban Greenspaces. Over the course of the year the Authority expended \$29,241.50 on stabilization efforts

Acquisition

The Authority acquired 19 new properties. The RDA expended \$0 of general fund dollars to acquire these properties

Disposition

In a record year, The Authority was able to sell 50 parcels throughout the City of York, a few notable properties are:

- 1. 238-242 N. George Street (Pullman Apartment Building)
- 2. 1 N. George Street (Citizens Bank Building)
- 3. 450 Madison Avenue (Elm Terrace Apartments)

Northwest Triangle

The RDA has entered into a development agreement with Messrs. Seth Predix and Jordan Ilyes to redevelop the old Keystone Colorworks property. It is noteworthy that this was the first parcel acquired for the project and it is now the first to undergo renovation into 29 luxury apartments. With this effort we anticipate that there will be increased interest in the site over the next year and beyond.

Zero Tolerance for Blight

The Bureau took a more aggressive approach to blight in 2014, starting 60 properties through the blight process. Of the sixty properties, staff was able to successfully complete 4 properties through condemnation. Some of the notable properties taken through this process are:

- o 319 Chestnut Street
- o 450 Madison Avenue



YORK CITY BUREAU OF HEALTH

Preparing and Training for Public Health Emergencies

The Health Bureau works in conjunction with the York City Emergency Management Authority to ensure Health Bureau staff is kept apprised and trained to respond to emergencies and or emerging threats to Public Health. In 2014, many reporting requirements changed which resulted in revisions to several policies and procedures. This also provided opportunities for training and educational activities which included self-contained breathing apparatus training, fit testing, exploration and discussion of contagious disease outbreaks and using new computer programs to monitor and coordinate emergency response activities in our community and neighboring counties.

Ebola emerged as a major public concern in the fall of this 2014. This viral disease became a national concern during October and November. In response to this public health concern, several activities and information briefs were developed with the assistance of our local partners. The Health Bureau worked with CDC, PA Department of Health, York/Adams Metropolitan Medical Response System (YAMMRS), WellSpan, Memorial Hospital, York Hospital Community Health Center, White Rose Ambulance and Family First Health to ensure protocols were put into place to ensure we were all on the same page and working together.

Community Emergency Response Team (CERT) is a training program offered to citizens to provide them with basic skill sets in disaster survival, rescue and emergency preparedness. CERT training was provided to the York Housing Authority management staff. Engagement with the City's Latino population was facilitated through the City Latino Affairs Coordinator to develop relationships and interest in future CERT training programs.

Public Health Staff participated in community events providing support and education to the community on simple steps everyone can take to prepare for any emergency. Training and exercising with our county and neighboring communities is on-going through such activities as the TMI Emergency Exercise and South Central Task Force events.

Additional accomplishments include:

Michael Shanabrook, Emergency Management Planner completed his classwork and submitted paperwork for his Professional EMA Certification from PEMA. The last group of classes were a total of 71 hours of class work and training. It takes about 200 hours of training and class work in over 20 subjects to complete all PEMA's requirements to receive EMA certification. Congratulations, Mike!

Monica Kruger from the Health Bureau recently completed Health Care Leadership (HCL) training and the Integrated Capstone Exercise (ICE) offered by the Center for Domestic Preparedness (CDP), in Anniston, Ala. The CDP is operated by the United States Department of Homeland Security's Federal Emergency Management Agency and is the only federally-chartered Weapons of Mass Destruction (WMD) training facility in the nation. Participants were from across the Commonwealth of PA and represented diverse responder disciplines including: Emergency Management, Medical Services, Fire Service, Governmental Administrative, Hazardous Materials, Healthcare, Law Enforcement, Public Health, Public Safety Communications, and Public Works. Monica served as the Incident Commander in the Public Health Incident Command Center during the hands on exercises responding to real-world incidents involving catastrophic natural disasters, acts of terrorism, and multiple hazardous materials. Training at the CDP campus is federally funded at no cost to state, local, tribal emergency response professionals or their agencies. Information about CDP training programs can be found at <http://cdp.dhs.gov>.

Promoting Violence and Injury Prevention Programs

The York City Bureau of Health's Violence and Injury Prevention Program, led by Community Health Specialists Patricia Bonsu and Craig Walt, aims to reduce the number of hospitalizations and deaths related to unintentional injuries. YCBH implements evidence-based programs, interventions that are proven to be effective, to prevent unintentional injuries among children, reduce the incidence of falls among older adults, and increase awareness and compliance of child passenger seat safety laws, proper installation and use in the York City region.

Matter of Balance

The Health Bureau implemented 4 A Matter of Balance classes in 2014 (Northeastern Senior Center, Normandie Ridge Senior Center, September House and Yorktown Senior Center). More than 70 older adults have completed the program and received safety equipment. In completing the program, participants learn to view falls as controllable, set goals for increasing activity, make changes to reduce fall risk at home and learn exercises to increase strength and balance. For example, many have decided to remove slippery throw rugs, add rubber bathmats to tubs and pursue other opportunities to continue exercising. YCBH collaborates with Senior Centers and Senior Living Communities throughout York County as well as other community organizations and coalitions, such as the York County Area Agency on Aging and Senior Outreach Services, to support our efforts in making this program widely available and preventing falls among older adults.



Residents proudly display their certificates earned from attending MOB classes!

Risk Watch

The York City Bureau of Health has implemented the Risk Watch program in multiple community settings, including York Academy Regional Charter School, Helen Thackston Charter School, Devers Elementary School, and various York City Parks summer camps. In 2014, YCBH provided injury prevention education to over 500 city students. YCBH aims to promote safety and injury prevention among children in York City and believes providing Risk Watch, an evidence-based program, will reduce the rate of unintentional injuries York City's youth. To align efforts within the York region, YCBH collaborates with Safe Kids York County in providing injury prevention education.

Child Passenger Safety Program

In 2014, the YCBH has provided services at five Child Passenger Safety (CPS) community events; East York Kohl's, Hanover Kohl's, WellSpan Community Health and Wellness, York Pediatric Medicine, and Lehman Volvo. YCBH Community Health Specialists, Patricia Bonsu and Craig Walt, are certified as Child Passenger Safety (CPS) technicians, and therefore are trained in providing education to parents on child passenger seat safety laws, proper installation and use. YCBH offers CPS services, participates in community events, and conducts educational programs in partnership with Safe Kids York County.

Providing public health educational opportunities for future health care professionals

Health Bureau staff provide professional education opportunities and experiences for medical and nursing students, family practice residents as part of their school program and residency requirements, and for public health students and high school through internships. In 2014, Health Bureau staff devoted time to meet with and provide experiences for 6 medical students, 2 BSN nursing students, 8 family practice residents, 4 public health interns and 1 high school student.

Making York a Healthier Community

The York City Bureau of Health was a major partner in the healthy communities movement in the city – Eat Play Breathe York. Eat Play Breathe York created a plethora of videos that were utilized in a variety of settings to education and inform the public on a variety of health-related behaviors.

The York City Bureau of Health and Eat Play Breathe York created a variety of educational videos that focused on how to utilize the bike racks on rabbittransit (our local transportation provider) and how to properly secure a bicycle on the recently installed bike racks in the City.

- Rack It! - <http://youtu.be/Vq--WKwX0aI>
- Bus Rack (Long Version) - <http://youtu.be/WD4aKOscE90>
- Bus Rack (Short Version) - http://youtu.be/Oj_Q4Ce8y6M

The Bike to City Hall event took place during National Bike to Work Week. The Bike to City Hall event was held on May 12, 2014. Approximately 1,500 students, faculty, and staff from Lincoln Charter School and Helen Thackston Charter School either rode a bicycle or walked to City Hall.

- Bike to City Hall video - <http://youtu.be/qUt1ae11UIM>

The City of York was designated a Bicycle Friendly Community at the bronze-level by the League of American Bicyclists. This is a 4-year designation from 2014 to 2018.

The YMCA of the USA has selected the City of York's digital story-tell video which highlights our Healthy Communities Initiative.

- My Healthier Life: Savanna's Story - <http://youtu.be/WcNjFLgwHvE>
- Here is the Let's Move York City video - <http://youtu.be/vO9n8QaEvis>

Additional Educational Videos include:

- Yum Oranges <https://www.youtube.com/watch?v=T886LFLB8IY>
- Yum Apples <https://www.youtube.com/watch?v=O2NER9HS4FU>
- Yum! Berries! <https://www.youtube.com/watch?v=7KZeIFq1ivc>
- Do you like squash? <https://www.youtube.com/watch?v=bwxMaBlxq5g>

Below are a few photos that capture the Health Bureau's impact on the community. The first two photos are from KaBoom's Playful City USA Leader Summit. The last two are of the Hope Street Garden and Learning Lab.



Figure 11: Cori Strathmeyer, Mayor C. Kim Bracey, Tom Landis, and Shaun Underkoffler attend the Playful City USA Leader Summit.

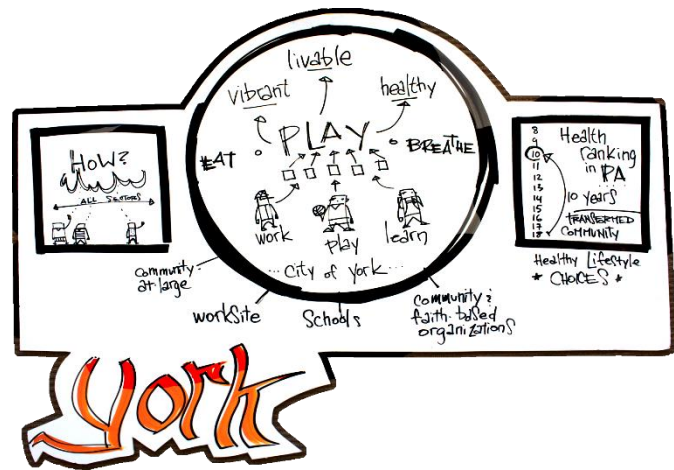


Figure 2: Sketch of a Healthy York! - Playful Cities Summit



Figure 3: National Bike to School Day



FIGURE 2: HOPE STREET GARDEN AND LEARNING LAB STUDENTS

Preventing Lead Poisoning and Home Environmental Health Risks

The Health Bureau is addressing lead poisoning prevention among children and other environmental health issues in families in two areas. One is through an agreement with Pinnacle Health Hospitals, Lead and Healthy Homes Program. This program is funded by the State Dept. of Health. The Program receives a referral from a physician or agency for a variety of reasons of health or environmental concerns within the home that may be causing chronic illness, including elevated blood lead levels (blood lead levels at ≥ 5 ug/dl). An Environmental Health Assessment is done in the home, education and supplies are provided to help them make their home healthier and safer. A lead risk assessment is performed if a child has an elevated blood lead level. The City ordinance is then enforced to have corrections made to the home.

The second program, the Bureau's Lead Hazards Risk Assessment Program allows physicians to make a referral to have a lead risk assessment performed at lower blood lead levels than the Lead and Healthy Homes Program

allows. This primary prevention strategy allows staff to reach out to the family early to get the child's blood lead level lower before they reach the Centers for Disease Control and Prevention (CDC) guidelines for intervention.

The Health Bureau received a grant from St. Paul's Lutheran Church to provide blood lead testing for the children enrolled in Early Head Start and Head Start of York County for the school year of 2013-2014. In 2014, Ms. Marilou Yingling tested 187 children throughout York County. Thirteen (13) of the children had blood lead levels at ≥5 ug/dl which is the level of concern from the CDC.

Improving Health Status of City residents

Through grant opportunities and as part of our strategic plan, the Health Bureau implemented several strategies in 2014 to improve health status of the community.

- Designed and implemented a Fluoride Varnish Program to apply varnish to the teeth of 6 month – 16 year olds to prevent dental decay. All nurses at the Bureau received training to apply fluoride varnish.
- Started a Hepatitis C testing service for Baby Boomers per CDC recommendations. Individuals with insurance and a primary care provider are screened and provided with a lab slip for the Hepatitis C test.
- Convened community partners in an effort to improve birth outcomes of city residents. A pilot with obstetrician offices will be conducted in 2015 to provide resource information for staff to identify and refer women with risks in a variety of social /economic factors and link them with resources that will help her with a healthy pregnancy and good birth outcomes.
- Administered over 1,770 vaccinations to city residents. Residents who are uninsured and or children with Medicaid are eligible for vaccines. Residents with insurance are being linked to their primary care office for vaccinations as part of their routine child care and preventive services.
- Engaged with NAACP and the Black Minister's Association to talk about HIV/AIDS among the Black community through church sermons and encourage their congregations to be tested.

Impacting STIs through the Expedited Partner Treatment Program

The Expedited Partner Treatment (EPT) program treats individuals exposed to a sexually transmitted infection by providing "expedited" treatment at the City's Albert S. Weyer Health Center. The EPT Program saw 301 clients in 2014, a 54% increase compared to the 195 clients in 2013. The following provides data for those individuals seen and treated through this program.

Demographics:

69% were males; 31% females. The largest age group was the 20 to 24 year olds with 101 clients or one-third of the total 301 clients. 73% were York City residents; 27% were from outside the City – elsewhere in York County, elsewhere in PA, or outside PA. 42% of the clients were African-American, 27% White, 27% Latino, and 4% Other (Biracial, Asian, etc.).

Results:

Two out of three clients weren't sure which sexually transmitted infection (STI) they were exposed to, couldn't remember the name of the infection, or claimed they weren't told by the index case. 61% of the clients had no symptoms; the two most frequent symptoms were a discharge (penile or vaginal) – 19% and burning or burning on urination – 17%. Thirty-five percent of the clients had positive urine tests for one or more STI – 30% Chlamydia (CT), 4% Gonorrhea (GC), and 1% dual CT/GC infection. Appropriate medications were administered in all cases. Also, positive Syphilis tests were found in 5 cases and appropriate investigations were conducted. 26 clients received metronidazole (Flagyl) prescriptions because of exposure to Trichomonas infection.

BUREAU OF HOUSING SERVICES

The purpose of this Annual Performance Report is to review the City's performance and progress in carrying out approved projects and activities funded through the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) Programs during fiscal year 2014. The City has established HOME and Community Development Block Grant program objectives in its 5 year Consolidated Plan approved by the US Department of Housing and Urban Development. This report summarizes actions the City has taken during the program year to address local priority needs and objectives as well as their impact on low-moderate income residents of the City. The intent of the HOME program is to assure an adequate supply of decent housing that is affordable to low-moderate income individuals and families while CDBG funds are directed to community development activities. These funds must also benefit low-moderate income citizens.

York City received HOME Investment Partnership Act (HOME) funds in the amount of \$380,852 and \$51,267 in program income for fiscal year 2014. HOME grant funds and program income were obligated to support program administration (10%) and other housing activities that benefit low-moderate income residents of the City of York. During 2014, the HOME Program and Program Income totaled \$480,852. Program accomplishments for 2014 are summarized below.

- 1. HOME OWNERSHIP:** The Bureau used HOME grant funds to increase home ownership in the City. The York Homebuyer assistance Program (YHAP) is designed to provide down payment and closing cost assistance to low-moderate income households in York City. The assistance is in the form of a zero percent interest 5-year forgivable loan to the buyer, secured by a second mortgage against the property. Full and accurate documentation is required with a strong emphasis on the borrower(s) income eligibility requirements. This program is implemented with the cooperation of the Realtor's Association of York and Adams County (RAYAC), the Community Progress Council and the City/ County of York. During 2014, the City provided down payment and closing cost assistance to 15 first time low-mod income homebuyers in the City of York. The City set aside \$109,000 in HOME funds for this activity.

The City also entered an agreement with Habitat for Humanity to construct a duplex with 3 bedrooms each in the 400 block of West Princess Street. Once completed, two income eligible families will become homeowners and tax payers in the City of York. A total of \$41,000 in HOME funds was set aside for this project.

- 2. RENTAL HOUSING:** In 2012, \$750,000 in HOME Program funds was committed to the Thackston Park rental development project for the creation of 39 units of affordable rental, general occupancy housing on the west end of town. HOME funds were used to leverage several other sources of funding and tax credits to complete the project. In 2014, the final payment of \$191,753 in HOME Program funds were expended on the Thackston Park project. This marked the completion of the project with the exception of leasing the units. The development was formally dedicated on October 4, 2014. The development is currently 100% occupied. A recent monitoring visit to the project showed that management understands the complexities of operating a HOME and Tax credit funded development. Household income eligibility was determined correctly and minor items identified during the physical inspection were repaired immediately.

In 2014, the City of York entered into an agreement to provide HOME funds to the Crispus Attucks Association in the amount of \$100,000.

These funds were to be used for the rehabilitation of a single family home at 605 Cleveland Avenue. Once completed the property will be rented as a 3 bedroom single family home to a low-moderate income eligible family. The property identified and purchased came from the Redevelopment Authority of the City of York. The house needed extensive improvements which included a complete roof replacement, new floors, new floor joists and floor boards on all levels, new dry wall, ceilings, windows and door replacement, furnace, hot water heater and regular improvements to the bathroom, cabinets, flooring, plumbing and new electrical service. Crispus Attucks will rely on its YouthBuild Charter School which teaches skills for the construction trade to 12th grade students to provide the labor for this project.

York City received Community Block Grant (CDBG) funds in the amount of \$1,208,304.00 and \$110,101.00 in program income for fiscal year 2014. The total allocation for 2014 was \$1,318,405.00 The CDBG grant funds and program income were obligated to program administration (20%) and to an array of housing and community development projects/activities. A more detailed description of CDBG Program accomplishments are as follows.

1. **PUBLIC SERVICES:** Four (4) public services agencies received assistance through the CDBG Program during program year 2014 for a variety of services to lower income households. Among the services provided were first time homeowner education/counseling (162 city residents), fair housing (50 city residents) and HIV Testing and Awareness (188 city residents) and Adult Literacy (90 residents). Together, the funded agencies provided assistance to 490 eligible persons. Public Services expenditures for 2014 amounted to \$76,347.
2. **Public Facility and Infrastructure Improvements:** Throughout 2014, four (4) public facility and infrastructure improvement activities were assisted using Community Development Block Grant funds. In total, these activities were obligated \$424,017 from the 2014 program allocation.

Public Facility activities included improvements to one (1) park and recreational facility. The public infrastructure category included three (3) street improvements complete with handicap curb and sidewalk cut improvements at all intersections were street improvements occurred.

3. **Elimination of Slum and Blight:** The prevention of slum and blight is a primary concern of the City of York. The current level of abandonment, slum and blighted conditions throughout the City require proactive intervention and redevelopment to allow positive change to occur. CDBG funds are used to acquire blighted structures, to demolish, stabilize or rehabilitate into a viable property. In 2014, 290 properties were impacted and 287 received assistance with stabilization. The City supported these activities with \$180,789 in CDBG funding.

City CDBG funds were also utilized to fund 2.5 Property Maintenance Inspectors. Property Maintenance Inspectors enforce property codes in the City of York. These inspectors work diligently enforcing the city's housing, zoning, building and related codes. Property Maintenance Inspectors are committed to maintaining the appearance and values of York City's neighborhoods. In 2014, the Inspectors performed 5351 inspections. The City provided \$150,000.00 in CDBG funds for this activity.

4. **Economic Development:** Programs that help boost the local economy are a high priority. The CDBG funded Community First Fund is a Micro Enterprise development activity that provides eligible City residents with individual business counseling, small business training programs, and access to loan capital for the purpose of starting or expanding small businesses in the City of York. In 2014 the

Community First Fund received a total of \$25,000 in CDBG funds. As a result, services were provided to 57 individuals and businesses. A total of 53 received technical assistance, 2 business loans were facilitated, there were no new business start-ups and of 2 existing distressed businesses were stabilized. The City invested \$25,000 in CDBG funding in 2014.

5. **Housing Rehabilitation:** A once nuisance bar on the west end of town was purchased by the Redevelopment of York and is now being transferred into 2 rental units on the 2nd floor that will be rented to income eligible tenants and commercial space on the first floor. Work on the project started in 2014. \$250,000.

The City of York has seen a significant decrease in both the Community Development Block Grant and HOME Investment Partnership Act Grant over the last 4 years. All indications from Washington DC is this trend will continue due to a lack of understanding by some and a disregard by others of the impact these programs have in our low-moderate income neighborhoods. I am extremely concerned with the supply of decent affordable housing within the City and believe we should continue to expand the supply. We recently received the review of the Analysis of Impediments to Fair Housing Choice in Central Pennsylvania, prepared by the West Penn Rural Fair Housing organization and Southwestern Pennsylvania Legal Services. A statistic included in this report that supports my position for more affordable housing appears on page 106 of the report. The number of affordable units went from 5415 in 2010 to 2120 in 2012 (US Census Bureau). This represents a 3,295 unit change (60.8% decrease). Units \$500 or more increased from 2,979 in 2000 to 6,979 in 2012 a change of 4,000 units (134.3% increase). A closer look at the rent indicates that units \$500 - \$749 increased from 2,579 (year 2000) to 3367 (year 2012), \$750 - \$999 increased from 273 (year 2000) to 2,089 (year 2012), \$1,000 - \$1499 increased from 99 (year 2000) to 1,385 (year 2012) and \$1500 and more 28 (year 2000) to 138 (2012). If this trend continues, low-moderate income families will be hard pressed to find decent affordable housing in the City.

PERMITS, PLANING AND ZONING

Bureau of Permits, Planning and Zoning is on the front lines of development, customer service and quality of life enforcement in our community. The bureau is staffed as follows:

- Deputy Director, PPZ/Building Code Official
- Office Coordinator
- Permit Technician
- Zoning Officer
- City Planner
- Health and Sanitation Officer
- 4 - Property Maintenance Inspectors

PP&Z continues to be nearly entirely self-funded through revenue earned from permit fees, health licenses and the community block grant program.

The Bureau oversees and manages all land development and subdivision and zoning obligations citywide and, as such, is responsible to review all plans and usher them through the necessary channels of Planning Commission, Zoning Hearing Board, Plan Review and Permitting while ensuring all construction completed is compliant with all provisions of the Uniform Construction Code as well as storm water management requirements. We are also responsible for the licensing of all establishments that serve and or sell food.

Project Overviews

2014 was again an encouraging year for development. There were several notable projects that will benefit that city in many ways such as improved healthcare, revitalization of a prominent downtown neighborhood, several new restaurants and new life brought to an aging commercial structure.

WellSpan Health began construction on a \$50 million dollar expansion of their emergency department that required a significant rearrangement of the site, including construction of a new helipad.

Work continues on the Royal Square area with many of the commercial spaces completed and occupied.

Renovations of the former Bond Building began and should be completed in the first quarter of 2015. This will bring a large commercial property back to a useful and productive use.

Plan Review, Permitting and Technical Inspections

In 2014 the Bureau issued 702 construction permits. A total of 79 certificates of occupancy and 45 certificates of compliance were issued.

Qdot Engineering continued to provide plan review and technical inspections in 2014 and in the last quarter also began inspections of tenant occupied properties. Qdot performed 158 plan reviews, 1,257 UCC technical

inspections, 320 electrical turn-on inspections, 501 tenant occupied inspections and 247 grease trap inspections. They also participated in 6 project related meetings that included pre-development meetings and on-site meetings to clarify code compliance issues.

Property Maintenance

The four property maintenance inspectors are responsible for enforcing the Property Maintenance Code, the Municipal Solid Waste Act and various other codes and ordinances on all owner occupied residential and commercial properties. In 2014 they conducted a total of 12,817 property inspections. This resulted in 2,247 violation notices and 1,983 citations issued. The PMIs participated in eleven clean sweeps throughout the year as well. We received 2,261 new complaints and resolved a total of 1,507 complaints.

LERTA/RETAP

Another task performed by the Bureau is to intake and process applications for the **Local Economic Revitalization Tax Abatement (LERTA)** and **Residential Tax Abatement Program (ReTAP)** programs. The LERTA program provides a ten-year phased out tax exemption on the value of new construction of houses and condominiums and commercial and retail related new construction while the ReTAP program, one of the most aggressive in the Commonwealth, provides for a 100% ten-year tax exemption on the value of new residential construction or residential rehabilitation.

Legislation

We continue to work on the rewrite of development-related ordinances such as the Subdivision & Land Development Ordinance (SALDO) and Historic Architectural Review Board ordinance. These ordinances have not had a significant review or update in many years. It is our intent to deliver ordinances that while ensuring appropriate development and preservation of our rich history while minimizing the potential impediments to development.



2014 ANNUAL REPORT
DEPARTMENT OF PUBLIC WORKS
Honorable C. Kim Bracey, Mayor
JAMES E. GROSS
Director

ADMINISTRATION

The Mission of the Department of Public Works is to provide safe, clean, healthy, and productive buildings, infrastructure, programs and services as efficiently as possible for the People of York.

The Director of the Department is responsible for the professional management of six major bureaus. These include the Bureaus of Highway and Fleet Maintenance, Environmental Services, Recreation and Parks, Buildings and Electrical Maintenance, Wastewater Treatment Plant, and the York City Ice Arena.

Major Accomplishments for 2014

Paving – Contracted

Engineering work was completed for the Market Street Paving project and the project will be ready to bid in January 2015.

The following streets were paved:

South Pine Street - Rockdale to Rathton

The following streets were paved in conjunction with Utility work:

West College Avenue - Grantley to Belvidere
Edison Street - Pattison to Fulton
Fulton Street - Edison to Princess
Hartman Street - Market to King
West Jackson Street - Newberry to Jessup Place
Lehman Street - Market to Philadelphia
Manor Street - Cottage Place to Butler
Pattison Street - Edison to Princess

Paving – Alleys

The following alleys were paved:

Crone -Edgar to Poplar
Cadot –Edgar to Poplar
Poplar –Rathton to Peyton
Howard – College to Princess
Hope – Queen to Duke
Police entrance and Exit

Facilities

The renovation of the York City Police Station was completed.

The downtown Visitors Center was relocated from West Market Street to inside of Central Market.

The administrative offices of the Health Bureau were relocated to the first floor, south wing of City Hall.

A lease agreement was executed with a security firm for a portion of the Yorktown Center.

BOP – Bring On Play Committee

Bring On Play constructed a new youth playground at Penn Park.

Streetscape Projects

The streetscape project in West Jackson Street was completed.

Keep York Beautiful

A spring city-wide litter cleanup was held April 12.

Ice Arena

A new management agreement was executed with the York Revolution for management of the Ice Arena and took effect on September 1, 2014.

Permits and Applications

Public Works issued 312 Street Cut Permits, generating revenue of \$18,260.00 in permit and inspection fees and \$42,108.00 in degradation fees.

Public Works issued 85 Oversize Load Permits, reviewed 83 State Route Permits, and approved 30 Super Load Permits which generated revenue of \$5,576.00.

Public Works issued 250 Activity Permits, generating revenue of \$18,730.00.

Public Works processed 16 Street Banner applications, generating revenue of \$3,200.00.

Special Events

The following special events were organized and held by the York City Recreation and Parks Bureau in 2014: Olde York Street Fair, Box Lunch Revue, Yorkfest, York Bike Night, Light Up Night, and New Year's Eve celebration.

Weather Events

Winter 2014 had a total of seventeen (17) snow and ice events and also had extreme cold temperatures through January and February.

HIGHWAY AND FLEET MAINTENANCE BUREAU

The Highway Bureau is responsible for maintaining the City's 89.8 miles of streets, 40 miles of alleys and 9.15 miles of State roads within the City limits. Under the direction of the Superintendent, the Bureau's thirteen (13) employees perform duties including street resurfacing, snow and ice control, pot hole repair, storm sewer maintenance, street sweeping, leaf collection, traffic signs, pavement markings and lines, graffiti removal and the inspection of utility street cuts. Fleet maintenance makes repairs and performs state inspections on over 150 City-owned and leased vehicles and equipment.

Summary of Accomplishments

The Highway Crew spent the majority of their time on patching/paving for 1,984 hours. Street sweeping totaled 1,455 hours, leaf pick-up totaled 1054 hours, storm sewer cleaning totaled 678 hours, storm sewer repair totaled 296 hours and storm inlet mapping just 4 hours. Snow and ice removal task were very busy this year and totaled 1,979 hours.

Paving efforts were curtailed this year due to some funding being diverted to purchase rock salt for snow and ice control.

Paving projects completed in house this year include:

Portions of 5 streets/alleys including:

Hope –from Queen to Duke

Howard- from College to Princess

Cadot- from Edgar to Poplar

Crone- from Edgar to Poplar

Poplar- from Rathton to Peyton

The King St. entrance and the Beaver St exit of the police station were also repaved

Patching potholes on city streets and alleyways took over 222 tons of asphalt to repair. Highway staff spent 1,726 hours repairing over 8,500 potholes. Sink holes and/or settling spots have again been a regular occurrence in city streets. 179 hours were spent repairing these areas throughout the city. Crack sealing was also back on the task list with 76 hours of sealing recently paved alleys and street cuts

Snow and ice removal were hard on equipment and overtime. 17 snow events required overtime including overnights and weekends. All bureaus within public works were called on to help with snow and ice control. Highway staff also worked several overnight shifts to haul snow away from the downtown areas.

The Sign Crew spent 2,301 hours making, installing and repairing signs and channels. Signs need to be updated regularly to insure they are legal, proper and legible. Through the City's Persons with Disabilities Residential Parking Program 66 hours were spent installing handicap signs for applicants. Curb painting was again done in the down town area and several locations throughout the city totaling 66 hours. They also continue to upgrade street markings and crosswalk markings with longer lasting 3M reflective material. Ross Industries painted traffic lines at a substantial savings to the City.

Double yellow lines were painted again this year to be compliant with PADOT regulations. The crew spent 20 hours removing graffiti on properties within the City

The Concrete crew expended most of their time (604 hours) on storm inlets and the conveyance system. All storm sewer repairs and inlet cleaning and other storm water activities were documented for mandated MS4 reporting. Several concrete pads were poured along with the replacement of some city-owned curbing and sidewalks. Storm water projects included; repairing and cleaning the George Street bump outs several times, and storm pipe repair at George & Princess, Harrison & Wallace and a section on East St. near Rec Oil. The Cherry lane brick crosswalk repair, Police Department sidewalk and making tree marker memorials were several of the concrete projects completed this year.

The Highway staff also expended 438 hours working with or for other departments. Projects included moving equipment and supplies for the renovation of the Police Department, set up and later removal of the city Christmas tree, removal and set up of new meters for the Parking Bureau. We also assisted the Parks and Sanitation Bureau with making and installing memorial plaques, equipment repair, clean sweeps, ball field prep, hauling stone and trash, mowing, trimming, and cleaning up after special events. The bureau also assisted Sewer Maintenance with pavement saw cuts, pipe excavation and repair and raising several manholes for paving or replacement.

The Fleet Maintenance Crew is responsible for servicing over 200 City-owned and leased vehicles and equipment. The Bureau's 3 mechanics are qualified to perform state inspections. Due to a vacant position, Fleet Maintenance was short staffed for the entire year. Staff were able to keep all of the city's departments on the road, including police, while incurring less than 5 hours of overtime. The City fleet and the County Housing Authority vehicles used 27,724 gallons of diesel fuel and 92,393 gallons of gasoline. Gasoline usage dropped due to the York City School District opting out of using our fueling station during the prior year.

ENVIRONMENTAL BUREAU

The Environmental Bureau consists of five (5) full-time and one (1) part-time positions, administering a variety of programs and enforcing numerous local, state and federal laws, with the primary focus on solid waste management. Proper and timely collection and disposal of solid waste from our community has significant environmental and health impacts. Recycling items such as glass, metal cans and appliances, plastics, cardboard and a variety of other papers saves resources and considerable landfill space. By removing recyclables and yard waste from the waste stream, the City is able to significantly reduce disposal fees.

Major Accomplishments

The Environmental Bureau continued to oversee the Refuse and Recycling Collections Contract with York Waste Disposal (Republic Services). The bureau devoted a great deal of time related to the collection contracts, including scheduling collection of large-items, summarizing collection costs and material tonnages (trash, recycling, yard waste, large-items), logging and following-up on complaints for missed collections (trash, recycling, yard waste, large-item and Christmas trees), relaying contract requirements, routine inspections of collection crews, and meeting with contracted hauler representatives as needed.

The Refuse and Recycling Collections Contract covers various solid waste management programs such as twice per week trash collections, once per week recycling collections, seasonal/weekly yard waste collections (March – Mid December), year-round/scheduled large-item collections, and collection of trash three times per week from 147 street containers. The contract also includes various contracted dumpster and tote cart collections, located primarily at City facilities and multi-unit residential buildings.

The current Refuse and Recycling Collections Contract began May 1, 2013 and ends April 30, 2017. There are three optional 1-year extensions if both parties agree to extend under the existing terms.

All of York City's processible municipal solid waste is delivered to the County's incinerator. Non-processible materials are delivered to Modern Landfill.

Management of the sanitation and large-item curbside collection program resulted in collection and disposal of 16,501.20 tons of refuse (an increase of 450.72 tons from 2013).

With 559.89 tons of yard waste in 2014, there was an increase of 33.22 tons or 6.3% compared to 2013. White goods (metal household items and appliances) plummeted to 1.66 tons, down 5.4 tons or 76.5% from what was collected in 2013.

Another 2,750.49 tons (an increase of 337.17 tons or 14% compared to 2013) of glass, metal and plastic containers, newspapers, office paper, cardboard, magazines and junk mail were recycled from the City's contract curbside collections plus additional tons from City contract dumpster and tote collections within the city.

In June, 2008, Penn Waste (the City's contracted hauler at that time) began operating a second recycling facility in Manchester Township, where they collect, process and marketing cardboard and other paper materials. The City added corrugated cardboard and paperboard items to the required recyclables and recyclable tonnages climbed from 1,820.39 tons in 2007 to 2,750.49 tons in 2014, *an amazing 930.1 tons or 51% increase from (8) years ago.*

From March through mid-December, yard waste was collected and transported by the City's curbside hauler to H & H composters in Spring Grove. During this time, there were up to 15,107 addresses collected each week. Of the 619,387 possible collections, there were 382 complaints, totaling 0.06%.

Biodegradable paper yard waste bags were made available for sale at the Public Works Office at City Hall. The compost facility at Memorial Stadium was open the first Saturday of each month (April – December) from 10 a.m. to 2 p.m. Customers were able to deliver large quantities of yard waste that could not be placed for weekly curbside collection.

Late fall, city staff vacuumed loose leaves from curb areas and transported them to the City's compost facility. Litter and debris were removed to provide a cleaner product for a private composter. Staff collected and chipped

978 Christmas Trees (nearly 15 tons) city-wide during the first two-weeks of January.

Nearly 15,107 households and small businesses in York City receive twice per week refuse collection and once per week recycling collection, 52 weeks of the year. Of the 2,356,692 possible collections, there were 915 complaints, a plausible 0.039%.

Bureau staff scheduled 8,361 addresses for large-item collection, including 1,344 “white goods”, or metal household items and appliances. Of the scheduled addresses there were 384 complaints, totaling 4.6%.

The Bureau’s litter vacuum collected litter each weekday, weather permitting, primarily in the downtown area. Having begun in 1991, the City’s Adopt-A-Block program finished its 23rd year with four Adopt-A-Block cleanups accomplished by volunteers from the 26 active neighborhood and business groups, as well as active York College student organizations totaling about 200 students.

Throughout the year, Environmental Bureau staff delivered recycling and yard waste containers and bags to the Public Works office. A total of 65 recycling bins, 90 round recycling cans and 14 recycling buckets were issued to new customers or sold to replace lost, stolen or broken recycling containers. In addition, 56 packs of yard waste bags were sold and 203 yard waste cans were leased by City customers.

Periodic news briefs were submitted to the Mayor’s office for release and messages were posted on public access TV and on the city’s web page regarding contract changes, holiday collection schedules, seasonal collections including the start-up and final collections for curbside yard waste and Christmas tree collections, as well as collection information for inclement weather and about the Electronics ban that has been effect since January 24, 2013 and how to recycle an array of electronic items. The City conducted an Electronics Program on the first Saturday of each month throughout the year in conjunction with the York County Solid Waste Authority’s program.

An Environmental and Recreation & Parks newsletter was sent Postal Patron to refuse customers in the spring and fall as it is required by Act 101 to advertise recycling requirements at least twice per year.

In November, the Environmental Bureau mailed the annual recycling report to 1,644 commercial establishments located within the City. Following the results of these reports each year, recycling reports are mailed to local haulers that privately service any of the City’s commercial establishments, requesting tonnage information for all private collections within York City limits. The City then submits an annual recycling report to the York County Solid Waste Authority and a 902 Performance Grant application to DEP for consideration of grant funding under Act 101. The State’s recycling grant helps to offset costs related to recycling education and curbside recycling and yard waste containers.

In the spring, fifteen public education sessions were presented in second-grade classrooms in the City’s elementary schools. The majority of the classes participated in a “litter walk” around their school grounds to remove unsightly litter. An EnviroScape unit is also part of the program which shows storm water contamination and coincides with the litter segment of the program.

The Environmental Bureau has been administering street cut permits since July, 1999. This year, 312 street cut permits were issued. After work by the utilities, permits were updated with final cut information and forwarded to the Highway Superintendent for inspection. After inspection, permits were returned to the Environmental Bureau and permit, inspection and degradation fees were invoiced for 166 final repairs, totaling \$60,368.

Bureau staff arranged for delivery of supplies, removal of litter bags, free disposal, and other preparations (maps, sign-in sheets, etc.) for KYB’s Spring Litter Cleanup where volunteers removed litter from along sidewalks, streets,

etc. The fall KYB cleanup was cancelled due to inclement weather.

Arrangements were made with York Waste Disposal for a rear-load truck or roll-off container and with YCSWA for free disposal for the following neighborhood cleanups: North East Neighborhood Association (NENA) on 7/26/14, Tidings of Peace Christian School on 9/27/14, Civic North East/Jane Heller on 10/18/14, and Olde Towne East Neighborhood on 10/25/14.

There were 29 refuse reclassifications and/or inquiries were processed throughout the year.

Each year, the Environmental Bureau completes the required YCSWA hauler licensing applications (MSW and Recycling), DEP hauler licensing application, YCSWA Annual Recycling Report (city-wide and private tonnages), as well as the 904-Recycling Performance Grant application to DEP.

The Environmental Services Supervisor attended monthly combined supervisor staff meetings, monthly individual staff meetings, monthly Keep York Beautiful board meetings, quarterly MS4 meetings, quarterly Utility Meetings, various meetings with the Director and with York Waste Disposal representatives as well as in information meeting about the new Kronos attendance tracking system. The Environmental Services Supervisor attended training on Hazardous Material, Defensive Driving, Ergonomics & Safe Lift and Slip/Trip/Fall Prevention.

RECREATION AND PARKS

The Recreation and Parks Bureau consists of fourteen full-time employees, one part time custodian, one Recreation Coordinator, a Park Maintenance Supervisor and the Superintendent of Recreation and Parks. Duties from the eliminated Youth Coordinator position were assumed by the Superintendent of Recreation and Parks. The Recreation and Parks Bureau is responsible for the operation and maintenance of twenty-four parks, three Recreational Facilities (Princess Center, Rotary Building and Yorktown Center), the Voni B. Grimes Gym and the Bob Hoffman Softball Complex located in Veteran's Memorial Park.

The City's Park System of twenty-five parks consists of 246.05 acres of recreational space. The Recreation and Parks Bureau is also responsible for the forestry needs for the city and for maintaining portions of the downtown area including the Square and Cherry Lane.

The Recreational side of the bureau's responsibilities provides recreational programming for youth and adults with after school programs, various sporting leagues, special events and a six-week Summer Playground Program.

Major Accomplishments

In 2014, Mother Nature hit the York community with sub-freezing temperatures and a couple snow storms, keeping City Maintenance Crews extremely busy. On January 21st, the City of York declared a Snow Emergency for the first time in four years. With help from the Snow Emergency Team and York City Police Department, designated Snow Emergency Routes were cleared of cars so that snow could be plowed curb line to curb line. In February, a severe ice storm crippled parts of our community, bringing down trees and power lines and causing some resident to be without power for almost a week. The City's park system sustained substantial damage with downed trees and limbs. The City officially closed the park system until the tree debris could be removed. Clean up efforts kept City Maintenance Staff busy for over six weeks with all parks being reopened for public use the first full week of April.

Community partnerships proved once again to be a vital tool with helping to upkeep and maintain our City Parks and programs. The City's Angels of the Park Program, along with some private donations, raised over \$42,000.00.

A Student Beautification Program began with students from York City School District. The program is to inspire youth in our community to be more involved in City beautification. By utilizing the School Districts green houses, students grew plants for beautification efforts throughout the City. For example, the summer annuals planted around City Hall were from the students efforts. The program also offers students insight into the horticultural field for possible further educational and/or professional opportunities.

On Saturday, June 14th, the Second Annual York City Garden Tour was held in the area of the Memorial Park Neighborhood Association. A beautiful, but chilly, Saturday brought folks in from all over the County to tour beautiful gardens owned by City residents on South Pine Street. Eight garden sites participated in the tour.

The Summer Playground Program added a site at Yorktown Park and offered evening hours at Penn Park and Kiwanis Lake. Registrations for the program increased by 50 children, taking the average number of children participating to 170 campers daily. The total attendance for the six-week program was 1,020 children.

The Park Maintenance Staff and Supervisors received public recognition by the Amateur Softball Association during the Opening Ceremonies of Eastern Nationals for having the highest/best survey results for facility appearance and ground maintenance practices of all Eastern National Tournaments held within the United States for the eleventh year in a row.

York City's Bring On Play had another successful year. Phase II of the Penn Park Project was completed on September 13, 2014. Despite the cool temperatures and rainy conditions, fifty volunteers participated in building a new play structure for ages 6 through 13. Construction began on the installation of the parks first splash pad. Contractors worked on the project from April through November installing water lines and concrete surfacing. The project was put on hold due to cold winter temperatures. The Splash Pad and Rain Garden are due to for completion by end of spring, 2015. This will complete the third phase of the Penn Park Renovation Project.

Angels of the Park Program

The Angels of the Park Program had a successful year with organizations throughout York City showing support by rolling up their sleeves and with financial assistance for improvements not only within the Park System but the City as a whole. The following organizations made a positive impact in our community:

1. Grace Fellowship Church (Farquhar Park - Value \$1,000.00) This organization renovated the Pavilion, picnic tables and park benches. They assisted with Tree Vitalize, a tree planting project, in Farquhar and Kiwanis Lake Parks. The group removed litter throughout the park on a couple occasions and replaced the wooden slats in all the park benches.
2. Family Health (Serenity Garden at Albemarle Park – Value \$600.00) In the Spring of this year, Family Health contracted Hively Nurseries to replant a large portion of the garden with perennials. A bench was installed in the garden and mulch was applied.
3. Bell Socialization (Foundry Boat Basin) This group participated in the Mayor's Take Ten On Tuesday Initiative every Tuesday during the summer months by weeding flower beds and by helping spread mulch.
4. Comcast (Foundry Boat Basin - Value \$1,200.00) This organization purchased landscape mulch, weeded and applied the mulch to the flower beds and the Gear Garden in coordination with the state-wide Comcast Cares Day.
5. Starbucks Coffee (Kiwanis Lake Area – Value \$500.00) Volunteers weeded and mulched the 911 Memorial

- Garden, spread wood carpet on the exercise trail in Farquhar Park and did a general cleanup of the area.
6. Food Struck (Penn Park – Value \$1,000.00) Money was donated towards BOP for play equipment in Penn Park.
 7. Downtown Inc. (Cherry Lane – Estimated Value \$15,000.00) This organization contracted Trump Lawn and Landscape to replant the flower beds. New benches were also installed in the park.
 8. Rescue Mission of York partners every year with York City’s Easter Egg Hunt at Kiwanis Lake. An additional sponsor this year, Meeting Place Church sponsored the 2 year old and under age group and purchased 4 bikes to be used as prizes. The Untamed Motor Cycle Club of York sponsored the 5 and 6 year old age group egg hunt area. Volunteers from City View Community Church filled over 2,000 plastic eggs with candy, a \$500.00 value.
 9. York Alliance Church (Albemarle Park – Value \$750.00) This organization adopted Albemarle Park and donated wood carpet and paint for the band shelter.
 10. RAYAC (Renaissance Park) This group adopted Renaissance Park and is planning improvement projects for the park.
 11. City View Community Church (Lincoln Park – Donated \$1,000.00) This group donated money and spread wood carpet for under play equipment. They also assisted with After School Program at Yorktown Center.
 12. Shadow Fax (Arles Park – Donated \$1,500.00) This organization purchased wood carpet for under play equipment.
 13. Spartan Day (Rail Trail – Value \$6,000.00) This group of volunteers planted Red Twig Dogwoods and Mock Orange shrubbery along the fence lines on the Rail Trail. Plants were donated by Downtown Inc. as seasonal plantings were removed from the downtown ornamental planters.
 14. Frito-Lay (Williams Park – Donated \$2,300.00) In July, this organization donated wood carpet for under play equipment.
 15. Mr. Appell (Garden Tour on S Pine Street – Sponsorship \$2,000.00)
 16. Mr. Appell (Memorial Park Complex signage - Value \$1,700.09)
 17. ES3 (Yorktown Park – Donated \$1,000.00) This organization donated towards the Community Garden, park maintenance needs and After School Program.
 18. Baker Tilly (Angel Amble Devil Dash 5-K- Donated \$1,000.00)
 19. United Way of York County (Labor Day Event at Kiwanis Lake – Sponsorship \$5,000.00)

TOTAL CONTRIBUTIONS: \$42,050.09

Bring On Play (BOP)

The Bring On Play Committee, with the direction of Cori Strathmeyer from the YMCA, did a fantastic job organizing events and securing donations for Playground Projects. In 2014, DCNR released final funding for improvements at Penn Park. This allowed BOP and the City to organize Phase II of the Community Playground Build, with the planning and installation of a new play structure for ages 6 through 13. On a rainy Saturday, September 13th, 50 volunteers along with Park Maintenance Staff and General Recreation Staff completed installation of a play structure for ages 6-13. The Build took approximately 7 hours to complete. This new play structure is now the tallest structure of its kind in York County.

The Seventh Annual Day of Play took place on Monday, July 29th at Lincoln Park. Approximately 180 children from the City’s Summer Playground Program participated. This year, the City’s Summer Playground Staff did a great job planning activities that would engage children in physical exercise during the event.

The Fourth Annual BOPstacle Race was held on Saturday, October 4th, from 9 a.m. to 2 p.m. Twenty-five teams

participated in the event which made its way through downtown.

BOP members Cori Strathmeyer, Shaun Underkoffler and Tom Landis attended a KaBOOM! Summit workshop in Chicago October 22nd - 24th. The basic concept of the Summit was to encourage local municipalities to create new programs and spaces that encourage play and recreational opportunities for children, ultimately improving the overall health of the children and the community.

Construction began on the new Splash Pad at Penn Park. Construction crews worked all summer on installing utilities, concrete surfacing, bench seating, shade structures and walkways. The project also includes a Rain Garden which will serve as a catch basin for the runoff water from the Splash Pad. Completion of the Splash Pad and the planting of the Rain Garden are slated for spring 2015 with the Splash Pad being fully functional and open to the public on Memorial Day, 2015.

Special Events

Maintenance staff attended to maintenance needs for the St Patrick's Day Parade, Olde York Street Fair, York City Garden Tour, Box Lunch Revue, York Arts Festival, York Bike Night, Halloween Parade, Angel Amble/Devil Dash 5-K, Light Up Night and New Year's Eve First Night events.

The 2014 York City Garden Tour was held on Saturday, June 14th, from 10:30 a.m. to 3:30 p.m. in the Memorial Park Neighborhood Association area. Nine neighborhood gardens and the Gold Star Garden participated in the event that drew over 140 patrons. The weather was sunny, but unseasonably chilly for April. The Garden Tour showcased not only 9 properties in the City, but an entire neighborhood setting. The 9 garden sites were within a two block walking distance. Wine sampling, a flower demonstration by Butera, how to seminars on canning vegetables and a juried flower arrangement contest highlighted the afternoon.

The Summer Movie Series at Kiwanis Lake began Wednesday, June 18th and was held every Wednesday evening for seven weeks. The movie began at dusk, weather permitting and approximately 700 people had attended the family movies.

The Summer Concert Series at Lincoln Park began Thursday, July 10th and was held every Thursday evening for five weeks beginning at 7 p.m., weather permitting. The free concert series featured rhythm and blues bands, classic rock, folk and reggae. Attendance averaged fifty people each evening.

The Labor Day Festival at Kiwanis Lake was held Monday, September 1st. Due to low attendance in prior years, this year's event ran on a modified schedule. The York Adams County Labor Council held their early morning fishing derby and mid-morning parade. However, the entertainment schedule began at 5 p.m., with two live bands performing and a hands-on reptile display area for children. Food and game vendors were on hand, along with a bounce house. The fireworks display shot off at 8 p.m. Over a thousand people attended the fireworks show. Sponsors for the Labor Day Festival included United Way of York County, Production Express, Bricker's French Fries, First Energy Foundation, York Adams County Labor Council and York City Recreation and Parks.

The first annual Angel Amble Devil Dash 5-K run, sponsored by the York Revolution and York City Recreation Parks, was held on Sunday, October 26th, one hour prior to the start of the York Halloween Parade. Participants either ran or walked the parade route of the Halloween Parade on Market Street. Forty seven participants, some dressed in costumes, "ran" in the event with proceeds benefitting the York City Angels of the Park Program. Baker Tilly was the premier sponsor for the event with a \$1,000.00 donation. The weather was perfect for the event. Prizes were awarded to best top three finishers in Men's, Women's and Youth. Prizes were also awarded for best dressed individual and group categories.

Parks and Sanitation Crews

Maintenance staff performed daily cleaning of the downtown area, custodial maintenance and building maintenance issues at recreation centers, grounds maintenance at City Hall and the Police Station, equipment and vehicle maintenance, removal of dead animals from City-owned property and streets, forestry needs of the City (including storm damage clean ups), removal of debris and large items from city streets and alleyways, trash and litter removal from City Parks, graffiti removal, playground maintenance, special event maintenance and cleaning and sealing vacant properties throughout the City.

Staff collected and chipped 978 Christmas trees from City residents and assisted with removing Christmas decorations and the Christmas tree from downtown.

Following the January storms, February rolled around, four more snow events and a severe ice storm crippled parts of our community. Three more Snow Emergencies were declared. The severe ice storm that hit the City on February 5th, brought numerous trees and limbs down, knocking out power in some neighborhoods for over a week. Downed trees and branches were scattered throughout the City. Neighborhoods severely affected by the ice storm were Fireside, the Avenues, Springdale and Springettsbury. On February 6th, City Administration closed the park system to the public. It took the city's maintenance crews a little over six weeks to get all the parks cleaned up. In March, three more light snow storms continued to keep maintenance staff busy with snow removal on streets, sidewalks and pathways of the park system and downtown. On several occasions, January through March, maintenance crews removed large snow piles from the downtown area, Continental Square and handicap ramps located at corners of intersections throughout the City.

City Maintenance Crews across the department of Public Works worked together to get the city cleaned up from all of the snow. After the snow melted, litter and large items that had been covered by snow were removed throughout the City over a couple week period.

Thirty-four tri-axel loads of brush and vegetation were hauled out of the Compost Site by H&H in Spring Grove.

At the Princess Center, a section of wall was removed which had separated the rear and front stairwells, allowing more natural light to enter the front of the building.

Multiple meetings were held with user groups for scheduling Softball Tournaments and Leagues at the Memorial Park Complex. Multiple meetings were held with potential sponsors to plan upcoming spring programs, special events and sporting leagues.

The City of York participated for the second year with (YCSWA) York County Solid Waste Authority's electronics collection events. The Covered Device Recycling Act went into effect on January 24, 2013, which prohibits anyone in Pennsylvania from disposing electronic devices into the normal waste stream. Waste haulers are no longer permitted to collect these items curbside. In 2014, the York City E-cycle program remained limited to just City residents and business's on the first Saturday of each month from 10 a.m. to 2 p.m. Beginning in December, the E-cycle event hours changed to 9 a.m. to 12 noon to match the YCSWA's hours of operation.

As spring rolled around, maintenance crews changed their attention from winter maintenance to getting the park system ready for spring. Park restrooms and outdoor facilities located out at Memorial Park Complex were de-winterized and water was turned on. Memorial Park Complex fields and Batting Cages were prepared and opened for spring. As use of the City's Park System by City residents and York County patrons increased, trash and litter removal became a priority. During the growing season, maintenance staff mow and trim 250 acres of recreational space. The Park System was reopened to the public during the first week of April, after cleanup from the severe ice

storm in February.

Little League Facilities and fields located at Allen Fields and Odeon Field were prepared for the 2014 season. Preparation included de-winterizing restrooms and concessions, dragging infields to remove any unwanted weeds, cleaning fence lines, trash can placement and placement of picnic tables.

Summer Softball Leagues at Memorial Park Complex began April 21st and weekend tournaments at the Memorial Park Complex began April 5th.

Playgrounds throughout the Park System were inspected for safety concerns prior to the start of increased recreational use.

In April, maintenance staff removed one of the large concrete planters from the South East corner of the Square. Water was leaking through the planter into the underground bathrooms. A local contractor filled in the empty space with concrete once the dirt and debris was removed.

Arbor Day was celebrated with the fifth grade classes at Devers Elementary School on Friday, April 25th. Heritage Lawn and Landscape, along with York Tree Service participated in the event put on by York City Parks and Recreation. The Garden Club of York purchased and donated 3 trees for the students to plant. Matt Kerns from Pennsylvania State Forestry presented Mayor Bracey and the City of York with the Tree City USA award.

The Memorial Park Stadium Compost Site was opened on the first Saturday of the month from 10 a.m. to 2 p.m., April through December, for curbside refuse customers to deliver quantities of yard waste.

On Saturday, April 26th, volunteers from these organizations completed projects in the following parks:

- a. Starbucks employees mulched under exercise equipment and cleaned the tennis courts at Farquhar Park and weeded and mulched the Liberty Garden at Kiwanis Lake Park.
- b. Comcast employees volunteered time as part of Comcast Community Cares Day in York County. Forty volunteers weeded and mulched flower beds, planted Day Lillies in the park triangle and spread red-dyed mulch in the Gear Garden beds at the Foundry Boat Basin.
- c. Family First employees weeded, planted and mulched the Serenity Garden at Albemarle Park. Family First contracted Hively Nurseries to create a planting schematic for the project which placed several varieties of perennials and a Service Berry tree in the garden.

The ornamental planters downtown were prepared for three seasonal plantings (Spring, Summer and Fall/Winter) throughout the year. In May, the Garden Club of York installed sixty-five hanging baskets containing summer annuals throughout the downtown area, providing summer color to the patrons of the downtown area May through September. A private contractor watered the baskets for the Garden Club of York.

In May, the City Forester began spraying to eliminate extra trimming and unwanted vegetation from the park system, City-owned facilities and along roadways.

Twenty truckloads of clean fill debris were removed from behind the stadium of Memorial Park Complex and taken to a farm in Hellam resulting in no disposal cost.

Downtown Inc. adopted Cherry Lane as part of the City's Angels of the Park Program. Park maintenance staff removed trees, shrubbery, perennials and benches to make way for improvements. Trump Landscaping was hired by Downtown Inc. to design and replant the garden beds in Cherry Lane. New benches were designed and install by Patrick Sells. Total improvements for the project were estimated at \$15,000.00.

Maintenance staff assisted in two monthly Clean Sweeps from April to October. Crews assisted with removal of litter, trash, large items and unwanted vegetation from neighborhood streets, alleyways and sidewalks.

Maintenance crews worked throughout the year to cut high vegetation and remove debris and large items from backyards of abandon houses, as well as removal of dead animals from City Streets.

Maintenance staff responded to downed trees and limbs associated with thunderstorms and snow/ice storms throughout the year where City streets and sidewalks must be cleared for vehicular and pedestrian traffic.

Several recycling containers are stored at the Yorktown Center. These containers are made available at City Hall for purchase by curbside customers.

In May, Grace Lutheran Church adopted Farquhar Park as part of the Angels of the Park Program. Volunteers pressure washed the pavilion, replaced boards on park benches and spread wood carpet under the play structure. Shadow Fax donated funds for wood carpet at Arles Park which was installed by parks maintenance staff.

Lunch Box Revue in Cherry Lane began in May with free concerts over the lunchtime hour. Concerts were held Tuesdays and Thursdays throughout the end of September.

Morgan Detective Agency began leasing front room space for their offices at the Yorktown Center.

Trump Landscaping donated 10 trees to the City's park system.

Arrangements were made with Youth Development to have juveniles on probation complete community hours picking up litter on a routine basis over the summer on S. Queen St., S. Duke St., W. Princess St., and at the Reid Menzer Skate Park, Bantz Park, Kings Park, Penn Park, Campus Park and Renaissance Park.

Grimes Gym floor was sanded and refinished the week of May 19th.

Recreation Facility repairs included painting, bleacher repair and back board repairs to Grimes Gym, roof leak repair and repainting walls in the multi-purpose room at the Princess Center, multiple bathroom and plumbing repairs, waxing floors, painting windows, cleaning rain spouts and removal of graffiti, as well as daily cleaning of facilities.

The Summer Playground Program got underway for the summer season in June, along with the Summer Concert Series at Lincoln Park, the Summer Movie Series at Kiwanis Lake and Art in the Park.

Frito-Lay volunteers and maintenance staff applied wood carpet in the playground at Williams Park.

Two new Gear Garden Flowers were added to Gear Garden beds at Foundry Boat Basin.

In June, the Coors Light Beach Volleyball League began at Memorial Park Complex, the 20th Annual of York Round Ball 3 On 3 was held at Grimes Gym and Summer League Basketball Programs at Grimes Gym began.

Tree elevations and stump removal took place throughout the Park System. Shrubbery at City Facilities and in the park system were trimmed and maintained.

The old play equipment located at Memorial Park Complex was removed due to becoming unsafe. This playground

will be the focus of a Community Playground Build for BOP in 2015.

The 2014 Eastern National Softball Event took place at Memorial Park Complex on Wednesday, July 30th, through Sunday, August 3rd. Twenty-two teams competed for Championships in 18 U and 16 U brackets. Mayor Bracey threw out the Ceremonial First Pitch. Weather was a bit challenging with off and on rain. Maintenance Staff was recognized during Opening Ceremonies for having the best ground maintenance survey results of all National Tournaments for eleven years in a row.

Adventure Camp was held at Pinchot State Park August 4th - 7th for 15 registered children.

Arts Festival was held on the Rail Trail on Saturday, August 23rd and Sunday, August 24th. Maintenance crews mulched beds at the Colonial Court House, repaired split rail fencing, elevated trees and trimmed shrubbery.

On Sunday, August 31st, Penn Park was utilized for a Food Truck Event. Over 10,000 people attended the event, which featured over 50 food truck vendors.

Over 1,000 people attended the 10th Annual Labor Day Festival on Monday, September 1st at Kiwanis Lake. The festival had free entertainment from 5 p.m. to 8 p.m. and ended with fireworks at 8 p.m.

During the first two weeks of September, maintenance crews worked with Steve Hemler from General Recreation to begin installing the phase II play structure at Penn Park. The center tower portion of the play apparatus had to be installed prior to the community build due to the large construction equipment used to assemble it. On Saturday, September 13th, despite dreary, rainy weather, 50 volunteers worked on building what has become the City's largest play structure during BOP's 2014 Community Playground Build. Two weeks after the build, the poured-in-place, rubberized playground surface was installed. The playground was opened to the public during the first week of October. A more formalized Opening Ceremony will take place in the spring, 2015, after the Splash Pad installation is completed.

Maintenance staff attend several safety training seminars.

York's Bike Night was held downtown on Friday, September 19th from 5 p.m. to 10 p.m.

Parks and Sanitation Supervisor Keith Gerber announced his resignation.

City Health Bureau Offices were moved to City Hall.

York College's Spartan Days was held in the City on September 27th. Students volunteered in the City performing clean up and planting 130 shrubs along the Rail Trail.

Albemarle Park's band shelter was painted by City Painter and Park Technicians.

Leaf mulching throughout the park system along with leaf removal on streets for City residents began in October.

ARD worker completed community service hours by making repairs to the stone wall around Farquhar Park.

New trees were planted around the Police Station and Green Bean Coffee Shop.

Outdoor Park facilities were winterized for the season and the water was turned off. Memorial Park Complex was winterized mid-November.

2015 Winter Tree Maintenance projects were put together.

Boiler repairs were made at Grimes Gym and furnace repairs were made at the Yorktown Building.

The After School Programs began in November at the Princess Center and Yorktown Center.

New Signage was installed at Memorial Park Complex.

The interview process for the Supervisor of Parks and Sanitation began in November with an offer being extended to Richard Miller. Mr. Miller will begin in this position January, 2015.

During the month of December two special events, Light Up Night and First Night, were held in the square, downtown.

The 2015 Tree City USA application was submitted.

Scheduling 2015 tournaments for Memorial Park Complex began.

Leaf season ended and mowing equipment was put away for the year. Snow removal equipment and plows were serviced for the snow season.

Youth Programs

Youth Programs for 2014, experienced an increase in participation. An additional After School Program and an additional Summer Playground site were added. The following outlines 2014 Youth Programs:

- a. An Afterschool Program at the Princess Center offered tutoring and recreational opportunities to children in the community, consisting of board games and arts and crafts. The program was offered Monday through Friday, 4-6 p.m. On Wednesdays, children participating in the afterschool program were transported by Recreation staff to Martin Memorial Library where they had the opportunity to work on computers and read books. Each child received their own library card which allowed them to check books out and to utilize library resources. On the last Friday of each month, children enjoyed a pizza party and watched movies. Thirty (30) children participated daily in the program which ran from January through May 24th.
- b. In November, the After School Program began at the Princess Center and a new program was started at the Yorktown Center. Hours of operation were Monday through Thursday from 3:30 p.m. to 6:30 p.m. This year a hot meal was incorporated into the program, free of charge, from Pastor Sease at the New Direction Life Center. Children received assistance with homework and studying and recreational opportunities. Approximately 55 children were enrolled in the program between the two locations.
- c. The 39th Annual Easter Egg Hunt took place on Saturday, April 12th at Kiwanis Lake Park from 1 p.m. to 4 p.m. Over 1,000 people turned out on the beautiful day as 700 children collected 7,000 candy filled plastic eggs. Four age groups were offered this year and the egg hunt took 20 minutes. The following preparations made this event a success:
 - i. Purchased 7,000 plastic eggs and filled them with candy.

- ii. Purchased items for prize eggs, which were then arranged in fifteen Easter Baskets. Children who found a prize egg received a prize basket.
 - iii. City View Community Church and the Untamed Motorcycle Club volunteers filled over 2,000 plastic eggs.
 - iv. Partnered with York Rescue Mission who sponsored the plastic eggs and prizes for the 7 to 8 year old age group. The Rescue Mission of York also handed out 571 free lunches to children and their families and conducted an educational program called “Son Rise City”, which led children through games and activities that explained the religious reasons for celebrating Easter.
 - v. The Meeting Place Church sponsored prizes and snack items for the 1-2 year old age group, plus donated 4 brand new bicycles which were raffled off as prizes.
 - vi. Advertised the program
- d. The 15th Annual William Shaffer Trout Fishing Derby was held at Kiwanis Lake on Saturday, March 29th, from 8 a.m. to 12 noon. A total of 167 children registered for the free derby. Participation was down from 2013 due to cold and rainy weather. The following preparations helped make the event a success:
- i. Implemented the Kids Hooked On Fishing Program in five of the York City Elementary Schools. A total of 35 students participated in a one-hour educational program that took place afterschool in the cafeterias. Each child participating in the afterschool program received a fishing rod.
 - ii. Ordered fishing rods for the classroom portion of the program.
 - iii. Trout stocking arrangements were made with Issac Walton League of York. 900 trout were put into the lake for City youth to catch. The York Chapter of the Issac Walton League donated the fish for the derby.
 - iv. Sponsorships were lined up for the event including:
 1. Kiwanis Club of York
 2. Rotary Club of York
 3. CiCi’s Pizza
 4. Bait and Hook Tackle Shop
 5. Frito-Lay – free chips and Doritos
 6. Gander Mountain – prizes and bait for derby
 7. Schaad Detective Agency - monitored lake after it was stocked with fish.
 8. Bricker French Fries – food sale donation
 9. Issac Walton League – donation of trout for the derby
 - v. Lined up volunteers to help run the event. Special thanks to the Kiwanis Club of York
 - vi. Ordered trophies
 - vii. Advertised the event
- e. The Annual Art in the Park Program was set up with York Arts, where an evening art program was offered to children free of charge for five weeks over the summer. In 2014, the Art in the Park Program previously held in Westminster Park was moved to Yorktown Park due to poor attendance. The

program was held Monday through Thursday evenings from 6:30 p.m. to 7:30 p.m. on the following dates and locations:

- i. Week of June 30th, Yorktown Park
 - ii. Week of July 7th, Allen Park
 - iii. Week of July 14th, Albemarle Park
 - iv. Week of July 21st, Lincoln Park
 - v. Week of July 28th, Penn Park
- f. The Summer Playground Program had an excellent year with 170 children participating daily, June 23rd through July 31st. The program was held Monday through Thursday from 10 a.m. to 3 p.m. This year an additional Summer Playground Program was added at Yorktown Park and an evening hour program was held at Penn Park. Recreation staff engaged the children with arts and crafts and kickball games. The weekly Summer Playground Program was held at Lincoln, Albemarle, Allen, Bantz and Yorktown Parks. Evening program hours were held at Penn Park (Mondays, Tuesdays and Thursdays) and Kiwanis Lake (Wednesdays) from 5:30 p.m. to 7:30 p.m. Planned activities for each week included:
- i. Monday – children stayed in their registered park where they were engaged in physical activities, games and arts and crafts
 - ii. Tuesday – children went to swim at the Graham Aquatic Center’s outdoor pool.
 - iii. Wednesday – children roller-skated at Roll-R-Way Skating Rink.
 - iv. Thursday – children went to either Memorial Park Complex or to Farquhar Park and were exposed to various recreational opportunities which they may not get exposed to in their neighborhood park.

Transportation was arranged with Durham Bus Services. The Week of Hope volunteers were extremely helpful as they assisted Recreation staff with keeping watch on the children, playing games, and assisting with arts and crafts and sporting activities. The York City School District’s Summer Lunch program provided lunch for children on a daily basis. For a second year in a row, an inner-park track competition took place at William Penn Senior High School’s track at Smalls Athletic Field. The children participated in running, jumping and throwing events. The children had a blast and asked that the event be held annually. Overall, the weather cooperated with the exception of a couple rainy mornings. However, no programs were cancelled. During week #4 of the Summer Playground Program, temperatures reached 100 degrees and the heat index was very high. Recreation staff did an excellent job with keeping kids cool. Twenty-Seven Recreation Staff were hired to run the summer program. This year’s staff proved to be one of the best. A total of 3,910 children participated in the Summer Playground Program, which was up from 3,339 children in 2013.

The 2014 Adventure Camp at Pinchot Park took place August 4th through 7th. Recreation Staff transported the children in recreation vans. Fifteen campers and five Recreation Staff spent the day at Pinchot participating in outdoor adventures. Beth Kemply, Pinchot’s biologist, directed our campers through activities involving hiking, fishing, kayaking, swimming, camping, navigation with GPS, and biology and plant identification. One of the highlights of the week was that the children and Recreation Staff participated in zip lining and rope climbs at Ski Round Top.

Athletic Programs

The 2014 Eastern Nationals softball tournaments were hosted at Memorial Park Complex from July 30th through August 3rd. Twenty two teams, representing Eastern States, participated in the tournament.

Graham Companies Grimes Gym Youth Basketball League – Voni Grimes Gym, February and March. (6) Middle school and (4) high school teams participated.
Graham Companies donated \$3,000.

Coors Light White Rose Softball League – Memorial Park Complex, April 15th through August. (60) Teams, (10) women’s teams and (50) men’s teams participated.

Coors Light White Rose Fall Softball League – Memorial Park Complex, September 9 through October 30. (24) Teams participated.

Softball income	\$92,098.05 (includes Memorial Park field rentals)
	<u>+ 2,600.00</u> (from sponsor)
	\$94,698.05

Coors Light York Summer Basketball League – Grimes Gym, May 27 through August 12.

Division 1 – (16) Teams and Division 2 – (6) Teams

League income	\$4,800.00
	<u>+\$ 450.00</u> (from sponsor)
	\$5,250.00

Coors Light Beach Volleyball League – Memorial Park Sand Courts, June to mid-August. (78) Teams participated. League was divided into Women’s fours -23, Men’s fours -12, Co-Ed sixes -16, Men’s doubles -12. Women’s doubles 9, Co Ed doubles -6.

League profit	\$3,500
	<u>+\$ 450</u> (from sponsor)
	\$3,950 .

York Roundball 3 on 3 Basketball Tournament – Voni Grimes Gym, June 28th. (28) Teams participated in (6) divisions, with players ranging from 11 to 45 years old and at three skill levels (competitive and recreation). Event income \$4,138.00 expense \$4,065.23.

York City / County Tennis Tour - Farquhar Park and Penn State York, June 19 -25. Divisions were men’s singles – 24, Intermediate 14, men’s doubles,- 15 women’s doubles - 6 mixed doubles – 7
Income \$805.00 expense \$785.22

Mason Dixon Youth Baseball Tour – Memorial Park, July 26-27 (8) Teams, 12 and under played in the tournament. Tournament profit \$3,971.50 which includes profit from tournament program

Coors Light Co-Ed Volleyball League – Voni Grimes Gym, mid-October 2013 through February 2014. (25) Teams played in two divisions. League profit \$1500.00

Fall High School Basketball League – Voni Grimes Gym, September 21 through October 19.
(6) Teams played in the league. League profit \$300.00

Coors Light York Winter Basketball League - Voni Grimes Gym, December 2, 2013 through February 24, 2014. (8) Teams entered. Income \$1,800.00

Voni Grimes Gym, Open Gym Program. Opened Monday through Thursday, beginning the third week of October through the first week of April. Attendance varied from 40 to 80 participants each day.

Voni Grimes Gym Rentals. Gym was rented for recreational activities throughout the year.
Rental income \$11,608.25 profit off rentals \$11,060.75

Skyhoundz K-9 Frisbee competition –Memorial Park June 8 2013 38 dog/human teams participated in the event.

Memorial Park Batting Cages, income \$5,018 open 118 days closed 13 day due to rain 5 days open but rainy weather Holidays closed 3 days, Staff problems closed 4 days.

BUILDINGS AND ELECTRICAL MAINTENANCE BUREAU

This Bureau, consisting of eleven (11) full time and two (2) part-time employees under the direction of the Superintendent, is responsible for maintenance, renovations and painting of all City-owned buildings; maintenance, modifications and installation of 103 traffic signals and controllers and maintenance of nine (9) fire alarm circuits; monitoring of 3,100 GPU street lights and maintenance of 600 street lights owned by the City; and in-house telephone and computer line maintenance. Electrical services are also provided to Recreation facilities at the Memorial Complex, and Allen Field.

Major Accomplishments

This year was very busy for traffic work. All (103) traffic control cabinets were cleaned, lubricated and had new filters installed. The Electrical Bureau responded to one hundred fifty seven (157) calls for traffic signal malfunctions with several hundred additional calls about intersections people perceive to not be working properly. The Electrical staff located and marked one thousand three hundred and nine (1,309) PA One Call reports.

3 new Gamewell auxiliary boxes were added to the system this year. Problems were experienced with Circuits 1, 4, 5, 7 and 8 of the fire alarm system at times during the year and work was completed to restore service to these circuits. Work continued on the fire alarm database. Trimming was also completed on circuits 5, 6, and 7.

The Buildings and Electrical Maintenance Bureau was involved in several projects this year. Two Bull pen style auto storage units were built at the Eagle station for evidence processing. Installed gates at Eagle station for outdoor vehicle storage. Retro reflective signs were added at multiple intersections to bring them into compliance with PA DOT standards. Changed Pine St to one-way north. The Band shell at Albemarle Park was cleaned and painted. We installed 10 cameras at King St garage. Completed 40 repair tickets at WWTP. Replaced 19 LED man/hands throughout the City. HR Offices were moved and changed to allow for a new employee. Multiple moves of Police Dept. offices were made for the retrofitting of the building. The lighting cabinet at cherry lane was replaced because of damage by a vehicle accident. We replaced underground wiring from South Street to Maple Street on George Street. A new batting cage machine was installed for the Parks Department. The windows on the exterior of the PSC building were painted and caulked. The Health Bureau offices were relocated to City Hall, the rooms were painted and 28 network and phone lines were installed in the process. The underground wiring and pipes were relocated to move them out of the new play structure at Penn Park. The exterior of fire station #5 was painted this summer. A radio interconnect survey was completed for Market street and George street.

The Buildings and Electrical Maintenance Bureau assisted the Parking Bureau by repairing the gates at the King

Street garage (2) times, and repairing (60) lights in the Market Street parking garage. Two new electrical panels were installed at the Philadelphia Street garage. The Buildings and Electrical Maintenance Bureau staff assisted with snow removal on surface lots and parking garages. The Department also set up the Podium and Sound System for the Mayor's office 27 times this year in different locations.

The bureau provided electrical services for performances and vendors for downtown special events such as the St. Patrick's Day Parade, Halloween Parade, Street Fair, Bike Night, York fest, and New Year's Eve.

WASTEWATER FACILITIES BUREAU

The Wastewater Facilities Bureau of the City of York Department of Public Works is comprised of the following divisions:

- Wastewater Treatment Plant
- Sewer Maintenance Division
- Municipal Industrial Pretreatment Program

WASTEWATER TREATMENT PLANT

The City of York regional wastewater treatment plant serves eight municipalities including:

The City of York	West Manchester Township
Manchester Township	York Township
Spring Garden Township	North York Borough
Springettsbury Township	West York Borough

This treatment plant includes reliable core treatment processes providing pollutant treatment, biological nutrient removal (BNR), sand filtration, ultraviolet disinfection and post aeration of a high-quality treated effluent, prior to release to the Codorus Creek. The plant is permitted with an organic capacity of 18 million-gallons-per-day (mgd) and a hydraulic capacity of 26 mgd. Our treatment plant is in the "large plant" category and serves as a role model for other plants in the state and the EPA region.

The plant also has sustainable features for the extraction of reusable resources from raw sewage, including:

- Anaerobic digestion that produces a Class B biosolids which is applied to Pennsylvania farmland as a fertilizer and soil conditioner, also saving landfill space
- Microturbine co-generators that recover electricity from digester gas and shave peak power loads
- Ostara fertilizer plant that extracts nitrogen and phosphorus to produce a clean, crystalline fertilizer product for resale

The treatment plant staff includes thirteen full-time administrative and laboratory staff positions, twenty-two full-time labor positions and one part-time labor position, in order to provide 24-hour staff coverage 7-days per week.

Major Accomplishments

Treatment of 11 million gallons per day (mgd) with no violation notices.

An order was placed for 34 replacement valves costing \$118K for sludge and digester piping.

Stevens College shot and aired a plant operator commercial using York WWTP footage.

A late-March rain storm resulted in two days of high plant flows exceeding 60 mgd. The hydraulic rating of the plant was exceeded and the plant discharged heightened pollutant concentrations. The plant will likely exceed the NPDES limits for at least one parameter (Suspended Solids) in the March DMR.

A meeting was held with Manchester Twp. to discuss their plans to address SSOs. They plan to expand the Manchester interceptor. They plan to clean and TV the interceptor and requested that York pay for the portion owned by YCSA. We suggested using the Manchester share of the inter-municipal interceptor maintenance fund for that cost.

A report was prepared and submitted to DEP for the April 29 storm, which resulted in 5 non-compliances with TSS and BOD limits, resulting from clarifier solids washout with 63 mgd peak flows, exceeding plant capacity. The event report also highlighted an MLSS surge and pointed out operator attentiveness during the storm.

Master planning meetings were held to repair and upgrade the WWTP process control system and Administrative computer system.

Scott Millar was promoted to Plant Maintenance Supervisor.

Staffing issues remained at the plant throughout the year. The Operations Manager, one Shift Supervisor and two Plant Operator Positions remain vacant.

SEWER MAINTENANCE DIVISION

Major Accomplishments for 2014

The division recorded 159 sewer-related actions or complaints. Sluggish or blocked mains generated 19 complaints. There were 102 complaints related to actual lateral blockages. Eleven (11) of these were when a plumber was unable to restore service or reported a defect. The division restored service by using sewer-cleaning rods or a Harben. Plumbers addressed the other 91 lateral complaints. Eight (8) laterals were inspected with the CCTV equipment. The other complaints resulted in a general investigation or were unrelated to lateral or main malfunctions. A total of 143 trouble reports occurred while on-duty and 16 were call-outs. The call-outs are as follows: 8 due to main blockages and 8 due to reports of lateral blockages.

The division repaired five laterals during 2014. (2013: 5 repairs; 2012: 3 repairs; 2011, 2 repairs; 2010: 5 repairs, 2009: 9 repairs, 2008: 4 repairs, 2007: 6 repairs, 2006: 4 repairs, 2005: 3 repairs, 2004: 6 repairs).

There were 4 main repairs completed by either the division or a private contractor during 2014.

The division cleaned 93,766 lineal feet of sanitary sewer during 2014 (2013: 353,329; 2012: 445,934; 2011, 257,091; 2010: 182,500; 2009: 245,200; 2008: 163,058; 2007: 135,567). The decrease in jetting was due to an increase in CCTV inspections.

No major replacements or rehabilitation took place in 2014. Main Sewer pipe replacement/rehabilitation: 2013: 356 (132 lf by City contractor, 234 lf by developer; 2012: 0 lf; 2011: 3001 lf; 2010: 2707 lf; 2009: 1322 lf; 2008: 817 lf.

The crew televised 19,627' lineal feet of sanitary sewer mains in 2014. (2013: 0'; 2012: 0'; 2011: 1500'; 2010: 6,490'; 2009: 1,278'; 2008: 7817'; 2007: 5,024')

In 2014, 1450 manholes were inspected during cleaning and maintenance activities.

A total of 7 sanitary sewer manhole frame and cover was replaced and adjusted to grade. The division assisted Highway replacing/adjusting 3 storm sewer manholes. No manhole cushions were installed. (2013: 14 SS, 5 SWS; 2012: 1 SS, 30 SWS (replaced 3); 2011: 17 SS 19 SS due to sewer construction, 3 SWS manholes; 2010: 63 SS manholes, 10 SWS manholes, 2009: 35 SS manholes, 10 SWS manholes)

The chemical root control program for laterals continued in 2014. Root control was applied to 16 service laterals where homeowners indicated or the division found root problems (2013: 13; 2012: 22; 2011: 21 laterals; 2010: 50 laterals; 2009: 29 laterals). Root control was applied to 0' of sewer mains in problem areas (2013: 0'; 2012: 2643'; 2011: 391').

The division continued utilizing CSL for Intermunicipal flow monitoring. This firm collects data and prepares reports from the 19 intermunicipal flow meters and two rain gauges. The information was used for sewer billing and collection system capacity evaluation. Four additional meters were added to system in 2014.

The division responded to 1,495 requests for PA-One Call utility markings. (2013: 1524; 2012: 1884; 2011: 1888; 2010: 1709; 2009: 1826; 2008: 2115; 2007: 2113; 2006: 2,066; 2005: 1,727).

Five (5) Flood Pump Stations were inspected and maintained. All five stations were operational and ready for a flood emergency.

The division continues to use a database management system for tracking activities within the division.

The Sewer Emergency Response Team continued to operate for serious sewer related backups.

The division continued to update the comprehensive sewer maps and lateral detail sheets.

The Superintendent continued to work on the mapping and attribute components of the GIS system for sanitary sewers and storm sewer system. Inventorying and inclusion of the storm water outfalls to the Codorus Creek and tributaries continued as part of the City's ongoing MS4 program.

The division assisted the Highway, Parks, and WWTP as needed. The Highway Bureau assisted Sewer Maintenance on several patching and manhole projects.

The division became fully staffed by the end of 2014.

MUNICIPAL INDUSTRIAL PRETREATMENT PROGRAM

1. Purpose of the Municipal Industrial Pretreatment Program

Wastewater treatment plants are designed to treat domestic sewage; however, they also receive higher strength wastewater from industrial (non-domestic) facilities and processes. Recognizing that industrial wastewater often has different types and greater concentrations of pollutants compared to household wastewater, the United States Environmental Protection Agency (USEPA) established the National Pretreatment Program. The program's authority comes from Section 307 of the Federal Water Pollution Control Act, which is referred to as the Clean Water Act.

The goals of the pretreatment program are to:

- Prevent the introduction of industrial pollutants into wastewater treatment plants that interfere or are incompatible with wastewater treatment plant processes and operations,
- Prevent industrial facility pollutants from passing through wastewater treatment plants into receiving waters (i.e., Codorus Creek, streams, lakes),
- Prevent the contamination of, and improve the quality of, municipal and industrial wastewater and sludges so they can be properly disposed of or used for beneficial purposes, and
- Protect treatment plants, sanitary sewer systems, their workers and the safety of the public and the environment from the threats posed by industrial wastewater.^{1, 2}

Established in 1981, the City of York Municipal Industrial Pretreatment Program (MIPP) is responsible for implementing the national pretreatment program for the City of York Wastewater Treatment Plant sewer service area. The MIPP is tasked with enforcing all federal pretreatment standards and requirements in addition to any local sewer use regulations.

The MIPP accomplishes this through industrial facility inspections and industrial wastewater sampling. Inspections are performed to ensure industries conduct their manufacturing processes and operate their wastewater treatment systems in compliance with pretreatment regulations, and to prevent the discharge of unwanted substances to the sanitary sewer system and wastewater treatment plant. Wastewater sampling and testing allows the MIPP to evaluate industrial compliance with both federal and local wastewater discharge regulations. Some industrial facilities may be required to treat their wastewater before discharge to the sanitary sewer to meet federal and local wastewater regulations; hence, the term "pretreatment." Wastewater test results are also used to recoup costs incurred by the City of York wastewater treatment plant to process the higher strength industrial waste- costs that would otherwise be borne by ratepayers. Personnel also investigate spills and discharges that may pose an environmental threat. MIPP has two full time staff.

2. Mission Statement

The MIPP is dedicated to providing effective and equitable enforcement of federal and local industrial wastewater regulations. MIPP will protect the environment, health of regional residents and workers, condition of the sanitary sewer system, and wastewater treatment plant processes. MIPP will accomplish this through the consistent

¹ 40 CFR 401.12(f), 40 CFR 403.2

² 1996. Pretreatment Facility Inspection. 3rd ed. California State University, Sacramento.

application of regulations and policies, purposeful sampling and inspection activities, and keeping abreast of changes in regulations and industrial processes.

3. Activities Summary for 2014

The following sections summarize MIPP activities for 2014, and include core activities as well as stormwater management activities.

3.1. Core Activities

Industrial Site Visits

MIPP staff conducted over 730 industrial site visits in 2014, and staff collected 365 industrial wastewater samples. Thirty-nine (39) inspections were conducted, which included annual inspections, compliance inspections, and facility closure inspections.

Program Administration

Five industrial wastewater discharge permits were issued, which included permit renewals, amendments, and transfers. Permits are typically issued for a three-year period. In addition, staff also evaluated proposed industrial processes at existing industrial facilities, and required the submission of slug discharge control plans or the development of other industrial standard operating procedures.

Fifty-four (54) Notices of Violation were issued to ten industries. Industries came into compliance within the required regulatory time frame.

Staff worked with various industries regarding Notice of Violation responses, compliance, self-monitoring reports, facility closures, manufacturing expansions, flow meter calibration, and permit requirements.

Various policies and standard operating procedures (SOP) were updated including, but not limited to: downstream user notification, 2014 fees, data management, reporting, Chapter 94, facility closure procedure and inspections, sewage facilities planning, cyanide sampling, pH sampling, dental waste, high flow sampler procedure, emergency industrial contacts, spill response measures, address file, utility provision for financing, administrative penalty, slug control plans, media communications, permit application process, bypass measures, and data entry.

Forthcoming changes to federal pretreatment regulations were reviewed.

Staff continued to systematically locate, or rule out, additional significant industrial users, an ongoing activity that will continue in 2015. All research materials, such as inspection sheets, site plans, land use data, state or federal environmental notifications, and news articles were added to the MIPP industrial property address file for properties not currently requiring an industrial wastewater discharge permit but which are within, or border, the City of York treatment plant sewershed.

Staff attended land development plan review meetings for sewage facilities planning and stormwater issues.

Reporting Requirements

The MIPP met reporting requirements for 2014. The MIPP fulfills the annual pretreatment program reporting requirements of the City of York wastewater treatment plant's NPDES permit as well as the USEPA's annual

pretreatment program reporting requirements. The 2013 Chapter 94 Municipal Waste Load Management Report was submitted to the Pennsylvania Department of Environmental Protection (PADEP), and the 2013 annual pretreatment report was submitted to the USEPA. Both reports were accepted. The USEPA commented that the pretreatment program appears to be well-run and scored a 94.4 of 100 points, which is above the 2012 USEPA Region 3 average score of 87.7 (the last year for which data are available). The pretreatment program was audited by USEPA in September 2014: audit results will be received in early 2015.

Staff compiled and submitted the annually-required Air Information Management System (AIMS) report to PADEP. Report data are used by the Commonwealth to estimate air emissions from qualifying facilities.

Staff also coordinated completion and/or submission of the: PADEP Spill Prevention Response Plan; USEPA Spill, Prevention, Control and Countermeasure Plan; and, SARA Title III Community Right-to-Know Plan.

Sewage Facilities Planning

As preparer of the Chapter 94 report, MIPP processes sewage facilities planning modules for all developments and subdivision requiring public sewer in the City of York wastewater treatment plant sewershed. Sewage facilities planning is required under the Pennsylvania Sewage Facilities Act to ensure adequate sewage facilities are available to serve proposed developments for a five-year planning horizon. Seven sewage facilities planning modules were processed in 2014. Additional sanitary sewer planning related issues within the sewershed were addressed by staff. Staff coordinated information with other City of York departments, engineering firms, other municipalities, and PADEP as needed.

The sewage facilities planning review process was again evaluated in 2014 to determine if the process changes instituted in 2012 continued to provide increased customer service and decreased turn-around times. Based on the ongoing time study data and comments received from customers, these goals were achieved. The time study will continue to track each step in the review process. The sewage facilities planning SOP was updated. The review process will be reevaluated annually.

Environmental Investigations

The pretreatment program is relied upon to provide environmental investigation assistance. Typically, a citizen complaint is lodged either directly or through the PADEP to investigate a release to the Codorus Creek, storm sewer system, sanitary sewer system, or public or private properties. In 2014 staff responded to a handful of incidents and coordinated findings with the appropriate local or state entities.

Revenue

The MIPP generated invoices to recoup the costs for industrial wastewater treatment and sampling activities. Combined with permit fees and administrative penalties, total MIPP revenue for 2014 was \$645,156.80.

Information Requests

The department responded to approximately 180 information requests, including, but not limited to, Right-to-Know requests and requests for regulatory and environmental information. Staff also assisted various industries with regulatory compliance questions and technical issues.

Interdepartmental Assistance

Staff continued to aid other City of York departments with stormwater regulation and enforcement, and state and federal environmental regulatory requirements. Staff worked with wastewater treatment plant personnel regarding influent biochemical oxygen demand loadings, plant performance, and industrial production scheduling. Staff also drafted responses and worked with outlying municipalities regarding a sewer bans, siphon status, and PADEP inspections.

Continuing Education and Training

MIPP staff attended industrial pretreatment conferences and received continuing education credits. The following trainings were also attended: treatment train processes and parameter control, utility operation, utility management, substance abuse, hazards communication, defensive driving, and work safety. A staff member received a certificate of completion for the University of Sacramento's Office of Water Programs Operation of Wastewater Treatment Plants-Volume 1 course, and started the Volume 2 course.

3.2. Stormwater Management

The City of York holds a Commonwealth-issued general National Pollution Discharge and Elimination System (NPDES) permit for small municipal separate storm sewer system (MS4) discharges. As a natural outcome of MIPP's environmental investigation activities, familiarity with NPDES permitting, and environmental training, MIPP staff are part of a City of York inter-departmental team tasked with addressing the MS4 permit requirements.

MS4 Administration

Staff attended Task Force meetings, and drafted minutes for distribution. MIPP staff is responsible for documenting all illicit discharge events in the City of York and maintaining an illicit discharge database that meets audit requirements. Staff continued to work with other departments to meet permit requirements. MIPP prepared information for inclusion in the annual report to the Commonwealth, which included illicit discharge information, field screening activities, and staff training information.

The following standard operating procedures (SOPs) were revised: priority outfall determination and sampling, staff MS4 education, illicit discharge determination, and field screening. The Pennsylvania Department of Environmental Protection contacted staff in late 2014 requesting permission to use one of the SOPs as an example in statewide stormwater permit compliance training.

A staff member co-presented at two stormwater permit compliance workshops, which were attended by engineers and municipal staff and managers.

The City of York continued to participate in development of the regional Chesapeake Bay Pollutant Reduction Plan development: staff attended regional committee meetings coordinated by the York County Planning Commission. Staff will continue to participate in plan implementation activities in 2015.

MS4 Outfall Inventory, Dry-Weather Inspection, and Testing

Staff assisted with the field inventory of stormwater outfalls, dry-weather inspections, and outfall testing for the Codorus Creek in 2014. These activities encompassed approximately 1.5 miles of stream channel. Sampling information was organized for audit compliance.

Illicit Discharge Investigations

In 2014 there were forty (40) illicit discharge investigations: of those, twelve (12) were not illicit discharges as defined by the City of York MS4 permit, and four (4) were located in other municipalities. Although the City of York NPDES permit covers only the municipal boundaries, MIPP responds to and assists in events throughout the entire sewershed. Pollution events and watercourses do not heed municipal boundaries: tracing discharge sources may lead to locations outside the City of York. Staff contacted other city departments, municipalities, and the Pennsylvania Department of Environmental Protection and York County Conservation District for abatement or enforcement as needed. Staff also worked directly with industrial property owners to correct illicit discharges.

4. Summary

The City of York Municipal Industrial Pretreatment Program met regulatory program requirements in 2014. The pretreatment program is in good standing at the state and federal levels

2014 ANNUAL REPORT
DEPARTMENT OF FIRE RESCUE SERVICES

Honorable C. Kim Bracey, Mayor

DAVID P. MICHAELS, CHIEF

I am pleased to present to you the 2014 Annual Report of the Department of Fire/Rescue Services. This report represents the state of our Department and our efforts to provide professional, courteous and cost effective emergency response and service to our residents and visitors.

Five members of the department retired in 2014. The retirements included Assistant Chief Larry Shroyer, Firefighters Terry Newcomer, Gordy Myers and Jason Rhoades. Also, Steph Seredych, our Fire Prevention Administrative Assistant, retired after 40 years of service to the City. Two firefighters started their careers with the department in 2014, Firefighters Steven Bowman, Jr. and Clifton Frederick, IV.

The partnership with North York Borough continued in 2014. The City of York provided fire protection services per a negotiated contract. 2014 was the last year of providing contracted service to North York.

As with every other department and bureau within the City, we faced a very challenging budget year in 2014. Much needed maintenance on department facilities was once again deferred. The department was successful at obtaining several grants including a grant to update water rescue equipment and replace aging Automated External Defibrillators (AED's). Unfortunately, due to financial conditions, four firefighters were laid off December 31st 2014.

We continue to face the challenges of the complex operations of the Department in response to the needs of our citizens. We do this while maintaining fiscal responsibility. Our financial resources remain exceptionally limited.

In 2014, the department responded to 2,792 calls for service. Estimated fire loss for the year was \$2,049,120.00. The department responded to several significant fires throughout the year. In the early morning hours of March 20th, crews were dispatched to Philadelphia St. and Belvidere Ave. for a reported structure fire. Crews arrived to find heavy fire involving several structures. The three alarm fire threatened numerous buildings in the neighborhood. Multiple master streams were used to bring the fire under control. The fire was intentionally set.

On August 15th, shortly after midnight, crews were sent to 119 N. West St. for a reported structure fire with entrapment. Crews arrived to find heavy fire involving two duplex homes. A search of the properties found everyone did escape safely. The two alarm fire was determined to have been intentionally set.

The very next morning, on August 16th, crews were dispatched to the 100 block of Manchester St. for again, a reported structure fire with entrapment. Crews arrived to find a well advanced fire involving four row homes. Personnel searched the homes and found all occupants had escaped. The fire of undetermined origin went to three alarms before being brought under control.

On September 12th shortly after midnight, personnel were alerted to a structure fire with entrapment at 134 N. Albemarle St. Crews arrived to find a working fire and three people trapped on the roof. Crews used a ground ladder to rescue the trapped occupants. The fire was intentionally set.

On September 20th around 7:00pm, crews were sent to 237 S. Court St. for an automatic fire alarm. Crews arrived to find smoke coming from the building. Crews conducted an aggressive interior attack but found that conditions began to deteriorate rapidly. Crews were removed from the building and a defensive attack was put in place. The building had been a print shop but was converted to apartments. No one was injured in the two alarm fire.

The department continued to provide and install free smoke detectors to residents in conjunction with several community partners. 6,908 smoke detectors have been installed as part of the program. In addition, the department installed a limited number of carbon monoxide detectors in homes throughout the city.

I would like to express my thanks and appreciation to the members of the Department for their continued hard work, dedication and cooperation during the past year. I would also like to thank Administrative Aides Steph Seredych & Trish McDowell for their valuable assistance.

Sincerely,

David P. Michaels

Chief

INCIDENT TYPE REPORT – 2014

Fire

Building Fire	129	\$1,929,460
Fires in Structure Other than in a Building	1	\$500
Cooking Fire, Confined to Container	27	\$200
Cooking Fire, Confined to Appliance	22	\$2,875
Chimney or Flu Fire, Confined to Chimney	3	\$1,000
Incinerator Overload or Malfunction, Fire	1	\$0
Fuel Burner/Boiler Malfunction, Fire	4	\$0
Trash or Rubbish Fire, Contained	6	\$300
Fire in Mobile Home used as Fixed Residence	1	\$0
Fire in Portable Building, Fixed Location	1	\$2,000
Mobile Property (Vehicle) Fire, Other	1	\$400
Passenger Vehicle Fire	34	\$105,980
Road Freight or Transport Vehicle Fire	0	\$0
Off-Road Vehicle or Heavy Equipment Fire	1	\$2,000
Natural Vegetation Fire, Other	4	\$0
Forest, Woods or Wildland Fire	1	\$0
Brush or Brush-and-Grass Mixture Fire	19	\$0
Grass Fire	1	\$0
Outside Rubbish, Trash, or Waste Fire	35	\$4,030
Construction or Demolition Landfill Fire	1	\$0
Dumpster or Other Outside Trash Receptacle	9	\$225
Special Outside Fire, Other	1	\$0
Outside Equipment Fire	10	\$150

INCIDENT TYPE REPORT – 2014

TOTAL

312 \$2,049,120

Overpressure Rupture/Explosion, Overheat (No Fire)

Overpressure Rupture of Steam Pipe	0
Overpressure Rupture of Steam Boiler	3
Overpressure Rupture from Air or Gas, Other	1
Explosion (No Fire), Other	1
Munitions or Bob Explosion (No Fire)	0
Fireworks Explosion (No Fire)	1
Excessive Heat, Scorch Burns with No Fire	11
TOTAL	17

RESCUE AND EMERGENCY MEDICAL SERVICE INCIDENTS

Medical Assist, Assist EMS Crew	38	Emergency Medical Service, Other	1
EMS Call, Excluding Vehicle Accident with Injury	430		
Firefighter Injury, Non-Incident Response	3		
AED Pads Applied	0		
AED Pads Applied Shock Administered	0		
Motor Vehicle Accident with Injuries	121		
Motor Vehicle/Pedestrian Accident	49		
Motor Vehicle Accident with No Injuries	74		
Lock-In	5		
Search for Person in Water	0		
	108		

INCIDENT TYPE REPORT – 2014

Extrication, Rescue, Other	4
Extrication of Victim(s) from Buildings or Structures	1
Extrication of Victim(s) from Vehicle	1
Removal of Victims from Stalled Elevator	9
Victims Self-Extricated from Stalled	4
Extrication of Victim(s) from Machinery	0
Swimming/Recreational Water Areas Rescue	2
Swift Water Rescue	0
TOTAL	742

HAZARDOUS CONDITION (NO FIRE)

Hazardous Condition, Other	0
Combustible/Flammable Gas/Liquid Condition	3
Gasoline or Other Flammable Liquid Spill	18
Gas Leak (Natural Gas or LPG)	65
Oil or Other Combustible Liquid Spill	18
Chemical Hazard (No Spill or Leak)	4
Toxic condition, Other	0
Chemical Spill or Leak	4
Refrigeration Leak	0
Carbon Monoxide Incident	19
Electrical Wiring/Equipment Problem, Other	5
Heat from Short Circuit (Wiring)	5
	109

INCIDENT TYPE REPORT – 2014

Overheated Motor	10
Breakdown of Light Ballast	1
Power Line Down	22
Arcing, Shorted Electrical Equipment	57
Biological Hazard, Confirmed or Suspected	1
Accident, Potential Accident, Other	2
Building or Structure Weakened or Collapsed	5
Building or Structure Struck by Vehicle	23
Vehicle Accident, General Cleanup 64 Vehicle Accident, Unstable Vehicle	1
Attempt to Burn	1
TOTAL	328

SERVICE CALL

Person in Distress, Other	2
Lock-Out	8
Water Problem, Other	14
Water Evacuation	2
Water or Steam Leak	77
Water Leak - Broken Sprinkler Line	14
Smoke or Odor Removal	6
Animal Problem	0
Animal Rescue	3
Public Service Assistance, Other	0
	110

INCIDENT TYPE REPORT – 2014

Assist Police or Other Governmental Agency	18
Return to Fire Scene for Investigation	1
Police Matter	8
Public Service	17
Public Service Assistance, Other	0
Fire Watch Detail	20
Unauthorized Burning	9
Cover Assignment, Standby, Moveup	3
TOTAL	202

GOOD INTENT CALL

Good Intent Call, Other	21
Dispatched and Cancelled En Route	165
Wrong Location	14
No Incident Found on Arrival at Dispatch	58
Authorized Controlled Burning	12
Prescribed Fire	0
Vicinity Alarm (Incident in Other Location)	4
Steam, Other Gas Mistaken for Smoke, Other	3
Smoke Scare, Odor of Smoke	49
Smoke Scare, Smoke from Cooking (Not Fire)	150
Steam, Vapor, Fog or Dust Thought to be Smoke	14
Smoke for Barbeque, Tar Kettle	3
	111

INCIDENT TYPE REPORT – 2014

HazMat Release Investigation with No HazMat	41
Biological Hazard Investigation	0
TOTAL	534

FALSE ALARM AND FALSE CALL

False Alarm or False Call, Other	0
Malicious, Mischievous False Call, Other	3
Municipal Alarm System, Malicious False	113
Direct Tie to FD, Malicious False Alarm	33
Telephone, Malicious False Alarm	12
Central Station, Malicious False Alarm	9
Local Alarm System, Malicious False Alarm	4
Bomb Scare - No Bomb	0
System Malfunction, Other	11
Sprinkler Activation Due to Malfunction	3
Extinguishing System Activation Due to Malfunction	2
Smoke Detector Activation Due to Malfunction	102
Heat Detector Activation Due to Malfunction	6
Alarm System Sounded Due to Malfunction	92
CO Detector Activation Due to Malfunction	3
Unintentional Transmission of Alarm, Other	20
Sprinkler Activation, No Fire	7
Smoke Detector Activation, No Fire	105
	112

INCIDENT TYPE REPORT – 2014

Detector Activation, No Fire	22
Alarm System Activation, No Fire	95
Carbon Monoxide Detector Activation, No CO	11
TOTAL	653

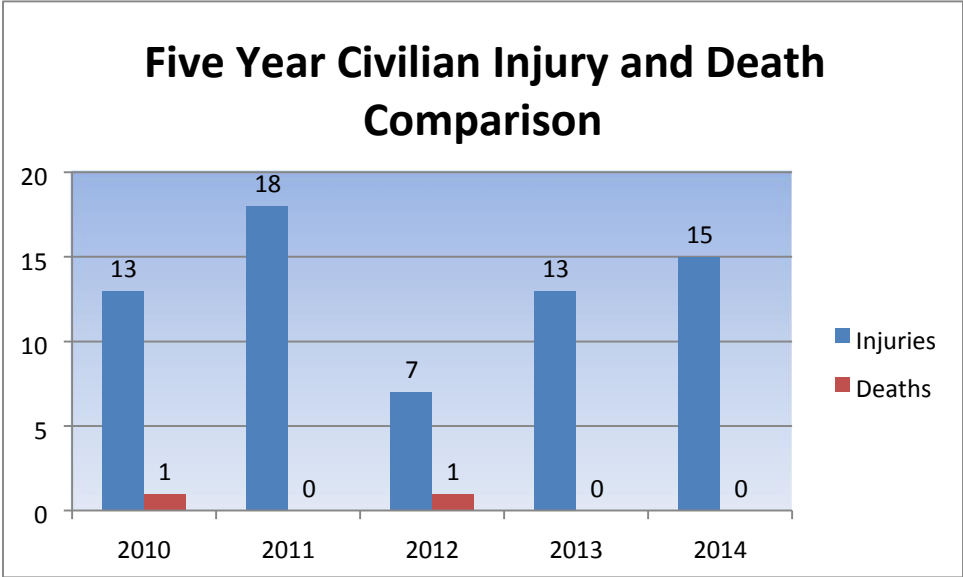
SEVERE WEATHER AND NATURAL DISASTER

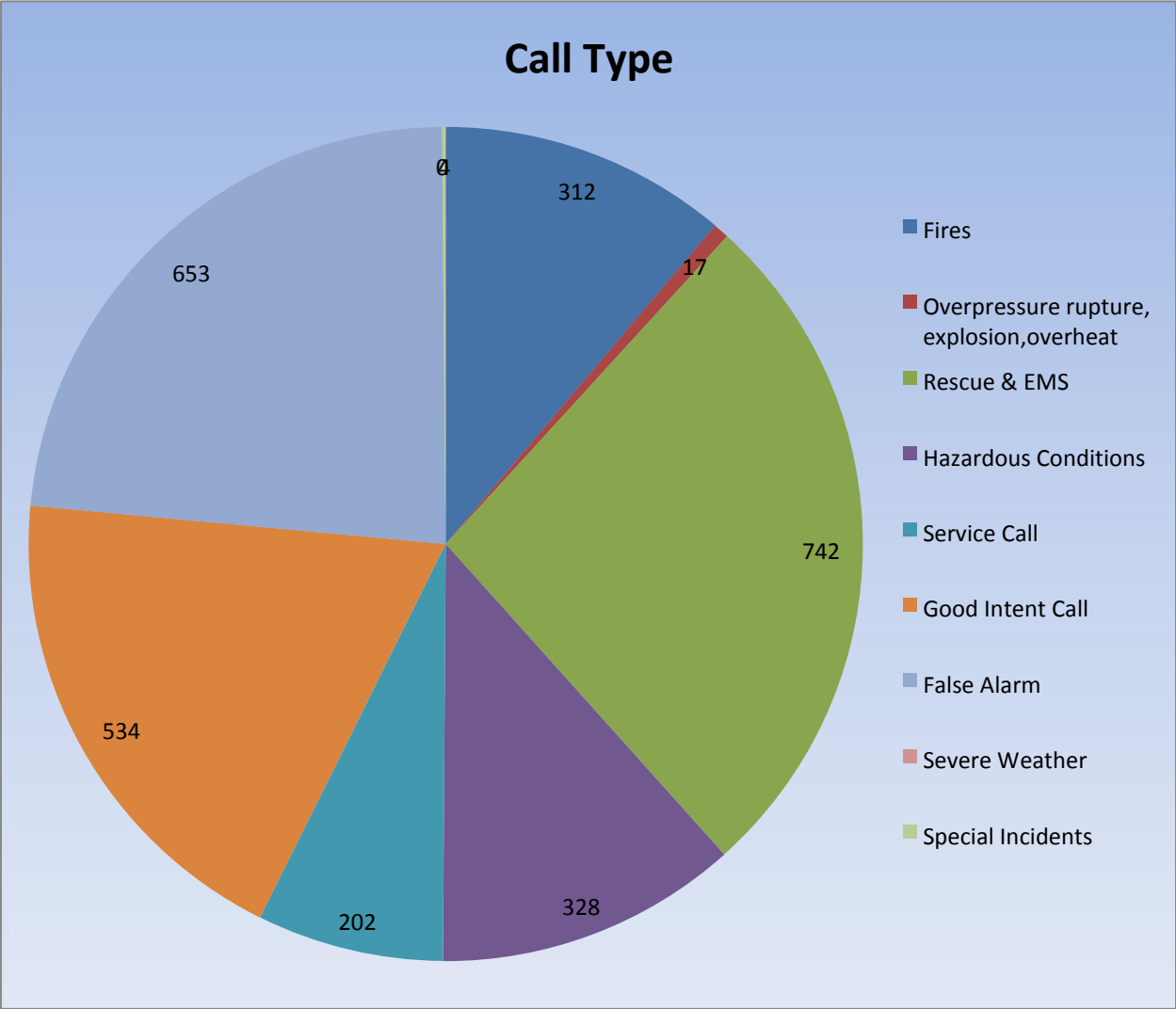
Flood Assessment	1
TOTAL	1 <u>Special Incident Type</u>
Special Type of Incident, Other	1
911 Citizen Complaint	3
TOTAL	4

TOTAL INCIDENT COUNT (INCLUDES EXPOSURE REPORTS)	2792 TOTAL ESTIMATED FIRE
LOSS	\$2,049,120

INCIDENT TYPE REPORT – 2014







FIRE/RESCUE SERVICES FIRE SUPPRESSION

There are currently 48 personnel assigned to fire suppression. The firefighters/officers are assigned to four operational platoons. The Department operates three engines and one ladder truck. Each platoon is commanded by an Assistant Chief and a Captain.

Suppression personnel:

- Answer calls for emergencies
- Maintain equipment
- Attend trainings
- Perform fire prevention inspections
- Maintain facilities
- Perform pre-fire plan inspections
- Install smoke and carbon monoxide detectors
- Conduct fire safety events

In addition to performing the above duties, personnel continue to save money for the city through their work. Personnel perform vehicle maintenance, maintain ladders and small tools, service power equipment and test and maintain all department breathing apparatus. Personnel also continue to keep up with building maintenance on a limited budget.

Personnel Changes:

The following personnel retired from the department in 2014:

Assistant Chief Larry Shroyer	34 Years of Service
Firefighter Terry Newcomer	20 Years of Service
Firefighter Jason Rhoades	20 Years of Service
Firefighter Gordon Myers	20 Years of Service
Administrative Assistant Steph Seredych	39 Years of Service

The following personnel were hired by the department in 2014:

Firefighter Steven Bowman, Jr.
Firefighter Clifton Frederick, IV

Firefighters Bowman and Frederick both graduated from the HACC Fire Academy.

Firefighter of the Year

Firefighter William Collins was named Firefighter of the Year for 2013.

Incidents

The Department was confronted with several major incidents throughout the year.

On March 20th at 0104 hours, on-duty crews were dispatched to Philadelphia St. and Belvidere Ave. for a reported structure fire. Crews arrived to find a well involved and fast moving fire. The fire involved several structures and was threatening other buildings. The three alarm blaze was intentionally set. City Police did arrest a suspect who was caught climbing out of a window of the building.

On August 15th at 0025 hours, a dispatch was made for a structure fire with entrapment at 119 N. West St. Personnel arrived and reported heavy fire involving two duplex homes. The properties were searched and all occupants had safely escaped. The two alarm fire was determined to have been intentionally set.

On August 16th at 0154 hours, crews were dispatched to 120 Manchester St. for a reported structure fire with entrapment. Crews arrived in minutes to find a well involved and fast moving fire involving four row homes. A search of the properties found all occupants were accounted for. The fire of undetermined origin went to three alarms before being brought under control.

On September 12th at 0038 hours, crews were alerted to a structure fire with entrapment at 134 N. Albemarle St. Crews arrived to find a working fire with three people trapped on the roof. A ground ladder was used to rescue the trapped occupants. The fire was determined to have been intentionally set.

On September 20th at 1854 hours, crews received an automatic fire alarm at 237 S. Court St. Personnel arrived and reported smoke showing and upgraded the assignment to a structure fire response. An interior attack was underway and crews soon found that conditions were deteriorating rapidly. With the change in conditions, the Incident Commander pulled all crews from the building. Crews switched to a defensive attack with numerous master streams in operations. The multi-alarm fire of undetermined origin occurred in a building that had been a print shop but converted to residential apartments. The extremely smoky fire blanketed the downtown with smoke and caused numerous residents and business to lose power.

On October 20th at 0544 hours, a dispatched was made to the rear of the Yorktown Mall on N. Duke St. for a person trapped in a garbage truck. Personnel arrived to find a homeless person had been sleeping in a dumpster when the garbage truck emptied the dumpster into the garbage truck. After the operator of the garbage truck had activated the compactor he heard a noise and found someone was trapped in the truck. Crews were able to rescue the person from the truck. Amazingly, he suffered no injuries.

On November 9th at 0548 hours, a call was dispatched to the 200 block of N. George St. for a report of flames coming from a building. Crews arrived to find heavy fire from the third floor of Cupid's Adult Store at 244 N. George St. The two alarm fire caused \$125, 000.00 in damages.

On December 3rd, at 1800 hours, a civilian ran to Station 2 to report she had seen a person in the creek at the Market St. Bridge. Crews immediately responded and had found that a person had jumped from the bridge into the creek. Crews made their way to the creek and were able to get the person out of the water. It was an extremely cold night and the patient suffered from multiple injuries including a back injury and a collapsed lung. Truck 99-1 used the ladder to lower the Stokes basket on a haul system to the patient. The patient was packaged and brought up to the bridge. Care was transferred to White Rose Ambulance and the patient was transported to York Hospital.

Training

Department members had a total of 5,384 hours of training throughout the year. Department members were trained in:

- CPR
- Haz-Mat operations
- EMS
- Confined space rescue
- Ropes and rigging
- Vehicle extrication
- Front seat rider course
- Fire prevention
- Water supply
- Truck company operations
- Fire behavior
- Pump operations
- Ventilations

In 2014, the department was recognized by the Pennsylvania Office of the State Fire Commissioner as a Participating Department. The recognition is achieved through department personnel obtaining State certifications.

FIRE/RESCUE SERVICES FIRE PREVENTION

The Fire Prevention Bureau is comprised of four firefighters/inspectors, a Captain, and an Assistant Chief. The Fire Prevention Bureau is responsible for the tenant occupied licensing and inspection program. The Fire Prevention Bureau is also responsible for enforcing the International Fire Code and the Property Maintenance Code.

Members of the Bureau:

- Conduct cellar-to-attic inspections
- Conduct certificate of occupancy inspections
- Receive and investigate complaints
- Conduct certificate of compliance inspections
- Issue operational permits
- Review plans
- Conduct fire drills
- Provide public education
- Register and inspect vacant properties
- Maintain certifications
- Serve on the Civil Enforcement Unit
- Conduct clean sweeps

In 2014, the Fire Prevention Bureau conducted 9,344 inspections and collected \$1,301,562.00 in fees. Fire prevention education and training provided by staff reached 7,334 people.

The Fire Prevention Bureau received 638 complaints for 2014 and issued 389 citations.

The work of the Fire Prevention Bureau is often unable to be measured. Without a doubt, the inspection of properties and enforcement of codes reduces the number of fires and potential loss of life and serious injury. The work of the Fire Prevention Bureau is not only to save lives but also improve the quality of life throughout the city.

In October of 2014, the duties of Tenant-Occupied Inspection and License program were transferred from the Fire Department as part of a settlement of a long standing contract dispute. The department retained the Fire Prevention Bureau and continues to enforce the International Fire Code and inspect buildings throughout the city.

Steph Seredych, our Fire Prevention Administrative Assistant retired on September 2nd 2014. Steph began work for the city in 1975. In 1980 she moved to the Fire Prevention Bureau where she remained until her retirement. Steph was extremely dedicated to the Department and the city and will be missed.

FIRE PREVENTION STATISTICS

The Department of Fire/Rescue Services performed the following fire prevention activities during the year 2014.

Inspections

Residential Inspections (Initial-Units)	4,137
Residential Re-Inspections	2,986
Certificate of Occupancy Inspections	123
Certificate of Occupancy Re-Inspections	49
Site Inspections	341
Storage Tank Inspections	0
Complaints Received This Year	638
Complaint Re-Inspections	1,070
Complaint Orders Issued	389
Fire Separation Inspections	0
TOTAL INSPECTIONS CONDUCTED THIS YEAR	9,344
TOTAL UNITS INSPECTED THIS YEAR	9,344

Fees Collected

License Fees Collected This Year	\$778,309.00
Inspection Fees Collected This Year	\$344,128.00
Miscellaneous Fees	\$570.00
Fire Extinguisher Training Fees	\$1,750.00

Fire Department Issued Permit Fees	\$29,355.00
Vacant Property Registration Fees	\$45,630.00
False Alarm Fees	\$16,500.00
Gamewell Box Connection Fees	\$85,320.00
TOTAL FEES COLLECTED THIS YEAR	\$1,301,562.00

Citation/Hearings

Citations Issued This Year	506
Hearings Attended This Year	143

Violation Notices

Violation Notices Issued This Year	468
Violation Notice Re-checks Conducted This Year	1,376

Non-Inspectional Property Visits

Ownership Verifications	866
Properties Posted	46
Properties Deemed Unfit	50
TOTAL PROPERTY VISITS THIS YEAR	962

Plan Reviews

Construction Plan Reviews	26
Evacuation Plan Reviews	0

Miscellaneous Activities

Fire Alarm Boxes Tested	125
Fire Drills Conducted	29
Activities Not Otherwise Specified	6
Hours of Office Coverage by Inspectors	3,472

Public Education/Training

	Attendance	No. of Events
Fire Station Tours	191	13
Hands-On Training Programs	453	81
Public Education Programs	100	1
Public Awareness Events	6,590	41
TOTAL ATTENDANCE	7,334	136

DEPARTMENT OF FIRE/RESCUE SERVICES VOLUNTEERS

There are nine volunteer fire companies associated with the York City Fire Department: Eagle, Goodwill, Laurel, Lincoln, Rescue, Rex, Union, Vigilant, and Royal.

In 2014, the department continued working to combine all volunteers into one firefighting unit. This allows each company to maintain their identity and members and brought all volunteers under the same structure. The new structure should help in recruiting and maintaining volunteer firefighters.

The volunteer firefighters operate two service trucks. The service trucks provide support during fires and other emergencies. The service trucks are capable of providing breathing air for air packs, lighting, rescue equipment and can serve as a rehab or command post.

Fire Police continue to provide a valuable service to the city. They provide traffic and scene control at the scene of emergencies. Fire police also provide traffic control at special events throughout the city.

The York City Fireman’s Relief Association continues to provide benefits to the city. The Relief Association has purchased equipment that continues to save taxpayer’s money. In 2014, the association purchased over \$43,000 worth of equipment including a set of airbags to be used for rescue situations and turn-out gear for volunteer firefighters.

2014 VOLUNTEER FIREFIGHTER HOURS
Trainings, Meetings, Station Manning and Incident Response

1. 294:49 Shaffer, Albert		31. 3:03	Fox, Erin
2. 265:37 Grove, Marlin		32. 1:19	Leas, Dennis
3. 246:41 Warren, Charlie			
4. 235:18 McDonald, David			
5. 186:46 Ferguson, James			
6. 130:00 Sheasley, David			
7. 115:39 Harman, Arthur H.			
8. 98:56 Huffman, Ricky			
9. 81:28 Wiley, Eddie			
10. 78:49 Riley, Christopher			
11. 56:07 Krone, George			
12. 50:22 Welty, James			
13. 46:00 Welty, Lisa			
14. 45:54 Wiley, Theodore			
15. 44:30 Kottmyer, Frederick III			
16. 41:30 Bowman, Robert			
17. 40:54 Wiley, Melvin			
18. 37:30 Weaver, Kenneth			
19. 37:01 Bowman, Osborne			
20. 36:30 Myers, Geoffrey			
21. 35:00 Kottmyer, Frederick Jr.			
22. 34:30 Jenkins, Sharon			
23. 31:00 Reinhold, Harold			
24. 26:00 Lightner, Dean			
25. 25:30 Bleacher, Sharon			
26. 21:54 Harman, Arthur			
27. 16:00 Culp, William			
28. 15:13 Stahle, Richard			
29. 9:48 Shilke, Fred			
30. 6:00 Ferguson, Kathy			
		Total Volunteer Hours: 2,395:38	

VOLUNTEER SERVICE UNITS

During 2014, Service 99-1 and Service 99-2 responded to the following calls:

	<u>Calls</u>	<u>Hours</u>	<u>Miles</u>
Service 99-1	49	52.0	596
Service 99-2	7	0.4	59

A special thank you to the crew of Service 99 for the past years' service of **over 101.80 hours**.

We also thank the City of York for the repairs and maintenance on the truck the career and volunteer firefighters for helping throughout the year.

Respectfully submitted,

Albert H. Shaffer
Captain
Service Unit Coordinator

CITY OF YORK VOLUNTEER FIRE POLICE

The City of York had nine (9) fire police members and three (3) inactive members for the year 2014.

In the year 2014, the fire police responded to 40 calls with a total of 157.5 hours of duty. Of the 40 calls, 29 were emergency calls for a total of 53 hours and 11 special calls for a total of 104.5 hours. There were a total of 344.25 hours for meetings.

The following fire police were elected as officers to serve during 2014:

President	Paul Leiphart
Vice-President	Clarence March
Recording Secretary	Bonnie Shilke
Treasurer	Raymond Sneddon
Trustee	John Housseal
Trustee	Richard Hauck
Trustee	Fred Shilke

The line officers appointed by the Mayor of the City to serve during 2014 were:

Chief Clarence March

A special thank you goes to our advisor, Sgt. Rick Barth, and to all Chiefs and Captains of the York City Fire Department for all your help and advice given to us throughout the year.

Respectfully submitted,

Clarence "Bud" March

Chief

YORK VOLUNTEER FIREMEN'S RELIEF ASSOCIATION

TREASURER REPORT

Robert N. Bowman
Treasurer

EQUIPMENT PURCHASES AND OTHER FIREMEN'S RELATED EXPENSES

Insurance:

Length of Service (LOSP) (2 years)	\$ 8,142.50
Health and Accident (paid in 2014)	0.00
Bond	0.00
Volunteer Firefighters' Supplies	1,116.91
State Meetings	297.98
Maintenance: Service 99-1 and 99-2	19.95
Volunteer Firefighters' Equipment Maintenance	669.61
Volunteer Equipment: Service 99-1	0.00
Volunteer Firefighters' Equipment - Turnouts	15,055.00
Volunteer Firefighters' Equipment – Airbags	11,195.00
Volunteer Training	7,459.11

2014 TOTAL \$ 43,956.06

2013		\$89,136.34
2012		\$ 25,648.43
2011		\$ 31,040.34
2010		\$ 37,998.31
2009		\$ 58,592.01
2008	SCBAs	\$498,686.98
2007		\$ 64,044.51
2006		\$ 53,980.19
2005		\$ 51,291.13
2004		\$ 60,608.90
2003		\$103,338.43
2002		\$160,304.98
2001		\$ 94,873.42
2000	(Two engines)	\$385,685.99

1999	(Includes 3-year insurance and trucks-45/ladder)		\$669,822.34
1998			\$113,923.41
1997			\$ 44,247.54
1996	(Includes 3-year insurance)		\$237,835.43
1995			\$ 53,871.98
1994			\$ 60,693.93
1993	(Includes 3-year insurance)		\$ 61,983.35
1992			\$ 24,191.05
1991			\$ 24,881.63
1990	(Includes 3-year insurance)		\$ 57,053.94
1989			\$ 38,495.84
1988			\$ 43,990.79
1987	(Includes 3-year insurance)	\$ 37,431.95	1986 (Includes Service 45)
		\$128,552.57	
1985			\$ 83,651.50
1984	(Includes 3-year insurance)		\$ 41,239.78
1983			\$ 9,659.30
1982			\$ 13,647.36
1981	(Includes 3-year insurance)		\$ 29,002.10
1980			\$ 30,415.33

**YORK VOLUNTEER FIREMEN'S ASSOCIATION
SUMMARY OF DEATH CLAIMS PAID IN 2014**

YEAR	NUMBER	VALUE 2014
	6	\$ 72,106.40
2013	13	\$156,097.01
2012	16	\$192,249.85
2011	18	\$216,487.30
2010	11	\$157,096.10
2009	15	\$180,230.70
2008	14	\$168,227.45
2007	12	\$144,104.90
2006	10	\$120,093.60

2005		11	\$132,084.26
2004		14	\$168,188.00
2003		17	\$204,157.96
2002		12	\$144,182.15
2001	(Based on \$12,000.00)	11	\$132,087.50
2000		19	\$152,332.51
1999	(Based on \$8,000.00)	12	\$ 94,466.50
1998		20	\$100,202.30
1997		25	\$125,344.30
1996	(Based on \$5,000—7/1/1996)	22	\$ 94,178.85
1995		22	\$ 88,214.85
1994		16	\$ 64,153.15
1993		21	\$ 84,486.30
1992		22	\$ 88,163.10
1991	(Based on \$4,000)	15	\$ 59,659.70
1990		26	\$ 91,282.95
1989	(Based on \$3,500)	17	\$ 59,615.70
1988		32	\$ 96,267.40
1987		18	\$ 54,129.86
1986		32	\$ 96,177.95
1985		25	\$ 75,241.30
1984		21	\$ 63,123.20
1983		21	\$ 63,138.05
1982	(Based on \$3,000)	30	\$ 90,206.45
1981		28*	\$ 77,134.80
1980	(Some under \$3,000)	26*	\$ 65,129.70

*Some claims for less than \$3,000

Submitted by,

Robert N. Bowman

Recording Secretary/Treasurer

YORK VOLUNTEER FIREMEN'S RELIEF ASSOCIATION 2013 OFFICERS

President

David C. Sheasley

Assistant Treasurer

Dean A. Lightner

First Vice-President

Marlin H. Grove

Recording Secretary

David L. Bowman

Second Vice-President

James Welty

Assistant Recording Secretary

Sharon A. Bleacher

Treasurer

Robert N. Bowman

Financial Secretary

Albert H. Shaffer, Sr.

Trustees

Frederick A. Kottmyer Jr.

Lisa Welty

Osborne W. Bowman

Assistant Financial Secretary

Frederick A. Kottmyer, III

Quartermaster

Harold J. Reinhold

Insurance Representative

Sharon Bleacher

Investigating Committee

Osborne W. Bowman

Gordon F. Myers

William Culp

Volunteer Coordinator

Marlin H. Grove

Insurance Representative

Sharon Bleacher

Assistant Coordinators

Frederick Kottmyer III

Dean Lightner

EMERGENCY PLANNING 2014

The primary focus of this office is to develop and maintain resources, documents, maps and plans for the protection and safety of our community and its first responders. 2014 proved to be a year with unique challenges and rewards. The year began with a record number of snow emergency events. July brought the Can-Am Police and Fire Games to York drawing on athletes from all over the Americas and World. We closed out the year confronting the public health issues of Ebola and developing strategies to face this new challenge.

OFFICE HIGHLIGHTS

1. Major Events

- a. Emergency Preparedness Activities. As a member of the Can-Am Police and Fire Games Incident Command Staff this office was charged with development and coordination of emergency planning and credentialing activities for the games. Athletic events were held in York, Lancaster and Dauphin Counties. These games were the culmination of planning and event scheduling that began in 2007.

- b. Public Health Activities. In 2014, the PA Department of Health revised their requirements for the performance and annual reporting required in the PPHR Program. This resulted in major revisions to the reporting documentation. Additional Special Operating Guides (SOG's) and Reference Procedures were developed for such activities as Volunteer Management, Incident Action Plan Development and Staff Deployment Medical Evaluations. These changes resulted in revisions to several existing SOG's and ESF#8A Public Health All Hazards Annex in the York City Emergency Operations Plan.

A component of the PPHR requirements are to develop and execute training and educational activities for the Health Bureau staff. We completed selfcontained breathing apparatus training, fit testing of staff and training in the new technologies of WEB EOC and Knowledge Center (KC). Both WEB EOC and KC will be used to monitor, respond and coordinate emergency response activities in our Task Force Area and the State.

Ebola emerged as a major public concern in the fall of this year. This viral disease became a national concern during October and November. To combat public concerns, several activities and information briefs were developed with the assistance of our local partners. The Bureau

worked with CDC, PA Department of Health, YAMMRS, WellSpan, Memorial Hospital, White Rose Ambulance and Family First Health Care.

- c. Emergency Response. This office responded to several fire and emergency calls. In January there was a Hazardous Materials discharge on the Codorus Creek. This was tracked back to Hokes Mill Run outfall. The source was located in West York Borough. A Gas line rupture resulted in the evacuation of half a City block. This resulted in temporary sheltering and care of about a dozen residents.

2. Community Education and Training

- a. Community Emergency Response Team (CERT) – CERT is a training program offered to citizens to provide them with basic skill sets in disaster survival, rescue and emergency preparedness. CERT training was provided to the York Housing Authority management staff. We have been engaged with the City Latino Affairs Coordinator to develop outreach to this city demographic.

In coordination with other York County CERT instructor’s guidelines were developed to provide a consistent approach to execute CERT trainings.

- b. Organizations and schools – Emergency preparedness presentations were provided to over 5 schools and organizations. This included reviews and assessments of their present emergency plans and protocols. Some of these were; York Catholic High School, Shadow fax, Lutheran Home and York Ice Co.

3. Emergency Planning and Exercises

- a. Special resource plans - These were developed for any special event in York City with an attendance of 10,000 or greater or a unique event, as required by Pennsylvania Emergency Management Authority. Resource guides and plans were developed for eight events in 2014. In addition to City events such as the Street Fair and York Fest plans were developed for July 4th Fireworks, Firestock, York Fair and for 2015 Festivice.
- b. TMI Emergency Exercise – In April this office participated as part of the York County EOC staff during the Peach Bottom Nuclear Power Plant drill monitored by Federal authorities. Staff functioned as Liaison Officer under the incident command system.

- c. Plan Development – This office participated in the Pennsylvania Department of Health Children’s Health in Disasters exercise.

4. Resource Development

- a. Regular updates and revisions are done to major mapping coverages. There were several updates to reflect building demolitions and new construction. The available GIS data and mapping capabilities have been expanded and enhanced through a close working relationship with County Planning GIS operations, County E911 GIS operations and the SCTF GIS work group. Several of the existing map sets were updated and adjusted for inclusion on the City WEB page.
- b. FEMA has released update flood analysis mapping. This mapping data in both hard copy and GIS files have been added to arsenal of emergency resource documents.

5. Training and Education

- a. During 2014, staff attended several training and informational events.
 - i. Emergency response update and training with South Central Task Force (SCTF) at Harrisburg Area Community College.
 - ii. Regular attendance at County Office of Emergency Management quarterly trainings.
 - iii. Completed training IS-15.b “Special Events Contingency Planning”
 - iv. Completed training IS-139 “Exercise Design and Evaluation”
 - v. Completed Training G-235 “Emergency Planning”
 - vi. Completed Training G-290 “Basic Public Information Officer”
 - vii. Completed Training G-489 “Management of Spontaneous Volunteers In Disasters”
 - viii. Completed training CDC’s Radiological Response
 - ix. Completed, submitted and received the Professional EMA Certification from PEMA. There are only 4 Emergency Management Coordinators out of 72 in York County with this certification. This office will be number 5.

6. Additional Activities

- a. The office reviews and tracks Hazardous Material Facilities, answers “Right to Know” requests and responds to information requests on historical, environmental and engineering issues. Twenty-one of these requests were processed along with 33 requests for engineering information.

- b. City Departments and local boards requested support during 2014. Requests were received from Redevelopment Authority, Economic & Community Development, Public Works, Police, Business Administration, Information Systems, Mayor’s Office and City Council. All requests by these departments and several associated boards and bureaus were provided services by Emergency Planning as expeditiously as possible.
 - i. Civil Enforcement Units were supported with mapping and aerial photography during clean sweeps and other special operations.
 - ii. The Police were provided with mapping and data to support Neighborhood Enforcement Units.
 - iii. Multiple maps and aerials were provided to Economic & Community Development, and Redevelopment Authority to support development projects and client presentations.
 - iv. Several research requests were addressed from Business Administration pertaining to various city properties.
 - v. A research project from the Mayor’s Office was undertaken. This involved researching all parcels with the city limits.

- c. Staff represents the City on several boards and committees. During 2014 we attended meetings by: Traffic Safety Committee, York County Emergency Coordinators, York-Adams Metropolitan Medical Response System (YAMMRS) and MS4 group.



**2014 ANNUAL REPORT
POLICE DEPARTMENT**

Honorable C. Kim Bracey, Mayor

Wesley A. Kahley

Chief

Mayor Bracey,

Once again I am much honored to have worked with the York City Police Officers and the York Community during this last year. Even though we faced several obstacles, the men and women of this agency continued to persevere and have notable accomplishments. The York City Police Department once again made it a priority to provide proactive police services while partnering with our community members for a better quality of life within each neighborhood.

For the second year in a row the City of York recorded Part I crimes below 2000, a trend we hope will continue well into the future. Part I crimes (the most serious crimes recorded by the FBI) were recorded at 1,850 an approx. 1% reduction from 2013, Part II crimes were recorded at 3,632 an approx. 11% reduction from 2013 and overall crime was recorded at 5,482 for an approx. 8% reduction from 2013. While this overall reduction trend is promising, we saw a slight uptick in crimes with firearms this year as compared to last. Our proactive efforts within the Neighborhood Policing Unit continued to pay dividends continuing the downward trend of crime in those areas since 2011.

During 2014, officers responded to approx. 45,000 calls for service, investigated 5,539 criminal incidents, made 4,413 arrests and issued 3,981 traffic citations. The year was highlighted by the conclusion of a nearly two year federal investigation in partnership with BATF in which 30 violent gang members were removed from the street along with weapons, narcotics and approx. \$500,000 in assets. This year also culminated a nearly four year project to become an accredited police agency within the State of Pennsylvania. We were able to pass the testing in late December meeting the standards set by the State in every category showing our commitment to professional policing within York City.

The men and women of this agency are already working hard in 2015 and I look forward to providing another successful report at years end.

Wesley A. Kahley
Chief of Police
York City Police Dept.

OPERATIONS

FIELD OPERATIONS DIVISION

COMMANDER

Capt. Timothy Utley

UNIFORM PATROL DIVISION

A Platoon Lt. Matt Leitzel

B Platoon Lt. Glenn Knauer

NEIGHBORHOOD ENFORCEMENT DIVISION

Lt Eric Kleynen

The Operations Division is responsible for providing essential police service and criminal investigations for the City of York on a 24-hour a day, 7 day a week basis. Approximately 90% of all full time personnel within the Department are assigned to the Operations Division, which includes the Uniformed Patrol Division, Investigative Services Division and the Neighborhood Enforcement Division. During 2014 members of the Operations Division responded to nearly 45,000 calls for service, investigated 5,539 criminal incidents and made 4413 arrests for criminal activity, an 18% decrease from 2013. The Operations Division also issued 3,981 Traffic Citations .

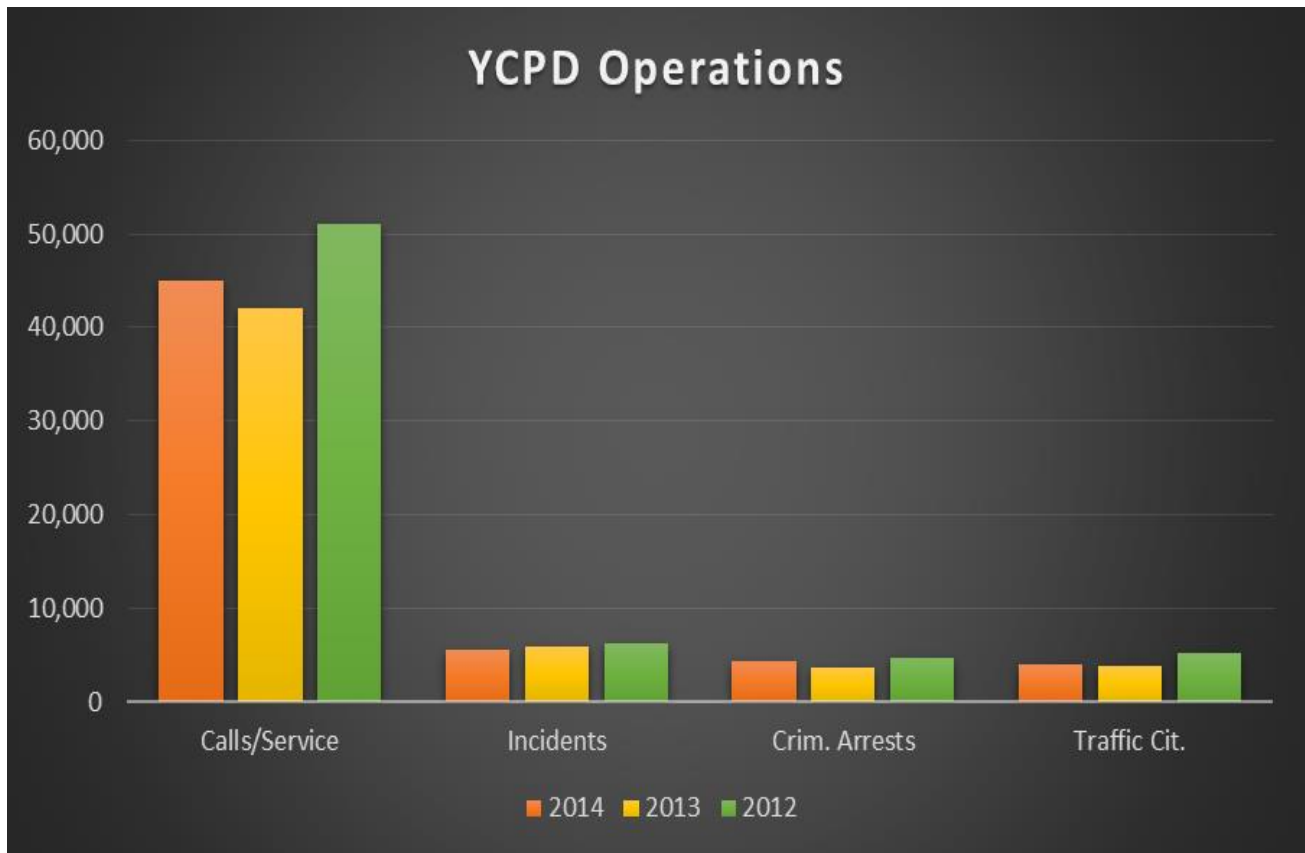
The Uniform Patrol Division meets its primary goals of crime prevention, apprehension of offenders, and order maintenance through the use of random conspicuous patrol and rapid response to calls for service. Plainclothes assignments, foot and bicycle patrols, motorcycle patrols, and surveillance operations are tools used by the Patrol Division to solve problems and combat crime. Cooperative efforts with other department divisions, law enforcement agencies and the community aid in achieving the goals of the department. During the months of 2014 the Uniform Patrol Division was made up of two platoons with officers working 12-hour shifts and one platoon of officers working 8-hour shifts. This platoon of officers working 8-hour shifts was utilized to focus manpower during peak times of criminal activity in order to better enhance officer response and proactive activity. The officers assigned to the Uniform Patrol Division did an excellent job of providing services to the citizen of York during 2014.

In 2014 the Neighborhood Enforcement Division (NEU) was comprised of a Lieutenant, two Sergeants, and 15 Officers. 2014 had some minor personnel changes within the Neighborhood Enforcement Unit (NEU). PO Vincent Monte was added to the Parkway area unit, and PO Christopher Martin was added to the College unit, replacing PO Smith and PO Knarr respectively. Due to logistical reasons, the downtown unit was transferred to under the command of the day shift patrol division. Officers Blymier and Perry completed the year at the high school, however, at the beginning of the school year their assignments were changed based upon changes to the school district. PO Blymier continued at the high school and

the west area of the city school district: Devers Elementary; Ferguson Elementary and McKinley Elementary Schools. PO Perry was reassigned to Hannah Penn Middle School with it's reopening as a K – 8 elementary school. Additionally, he was assigned to the east school districts: Phineas Davis Elementary; Alexander Goode Elementary; and Jackson Elementary. The NEU units combined totals for 2014 are as follows, in excess of 800 criminal arrests, 1800 summary traffic and non-traffic arrests. The unit also seized over \$80,000 in cocaine, marijuana and heroin, (street value), 35 guns and over \$28,000 in cash.

In 2014 Inspector Dana Ward retired and two other uniformed patrol officers left to pursue careers with other law enforcement agencies.

The Operations Division of the York City Police Department continues to foster cooperative relationships with local, state and federal law enforcement agencies. It also works well with community members in order to provide the best possible service to the citizens of York through cooperative problem solving methods.



INVESTIGATIVE SERVICES DIVISION

DIVISION COMMANDER

Capt. R. Tschopp

OFFICE COORDINATOR

SHELBY PIERRE

CRIMES AGAINST PERSONS & PROPERTY UNIT

Detective 1st Class Jeffrey Spence

Detective Anthony Fetrow

Detective George Ripley

Detective Andy Baez

PO Travis Sowers

PO Paul Dehart

Crime Scene / Fraud

Det. Jeremy Mayer

Warrants & Marshall Task Force

Detective Richard Peddicord

VICE & NARCOTICS UNIT

Detective 1st Class Andrew Shaffer

Detective Scott Nadzom

Detective Officer Barton Seelig

Nuisance Abatement

PO William Wentz

PO Zachary Pelton

PO Stephen Aderhold

CHILD ABUSE/SEX CRIMES UNIT

Detective Alan Clarkson

Detective Matt Luchko

PO Kyle Hower

The criminal investigative process is one of the most important police responses in addressing the problem of crime. The success of the criminal investigation has direct impact on the amount of crime in a given community. The method of crime solution is now as important as the outcome, as convictions are increasingly difficult to obtain when the proper procedural rules have not been followed. This has placed severe pressures on the investigative function.

The main purpose of the criminal investigative process is to increase arrests for serious crimes that are prosecutable, ultimately leading to an increased number of convictions. Criminal investigation policies and procedures in this division are directed to the accomplishment of these goals.

The Investigative Services Division serves as an auxiliary arm of the police department. It is the duty of the detectives to detect and arrest criminals who have escaped apprehension or detection by members of the Field Operations Division.

A criminal investigator is a person who collects facts to accomplish a threefold aim; namely, to identify and locate criminal suspects and to provide evidence of their guilt. Investigation is an art, not a science. Detectives do not have the same duties as that of a patrol officer. This allows detectives to focus for a long period of time on a particular case.

Detectives seek sources of information by making contacts throughout the community. They should possess a better than average knowledge of rules of evidence, human nature, psychology and a thorough understanding of modus operandi. Many of the officers assigned to the Investigative Services Division have outstanding ability to interrogate and interview suspects and witnesses. They are required to have the skill to write comprehensive and detailed reports.

The final responsibility of the follow-up investigator is the preparation of the case for prosecution. The quality of the investigative effort will directly affect the ability of the department and the District Attorney's Office to successfully conclude the case with a conviction.

During 2014, the Investigative Services Division investigated 9 homicides that occurred in the city. Throughout the year, detectives investigated in excess 90 robberies involving firearms and shootings involving personal injury, threat of injury or property damage. The detectives also investigated over 95 burglaries and thefts and 12 arsons.

Child Abuse/Sex Crimes Unit

During the year, the Child Abuse/Sex Crimes Unit investigated 338 cases of sexual assault and child abuse with a 91 % clearance rate. The investigators assigned to this unit frequently work with other agencies including the State Attorney General's Office, Pennsylvania State Police and US Postal Inspector. Members of the unit are also members of the York County Missing Child Task Force.

Vice & Narcotics Unit

During 2014, the Vice and Narcotics Unit consisted of D1C Andrew Shaffer, Detective Scott Nadzom and Detective Barton Seelig. The Narcotics Unit often partners with the Nuisance Abatement Unit and the Neighborhood Enforcement Unit to conduct drug operations. A considerable amount of these units time was spent on a major federal operation with Alcohol Tobacco and Firearms agents on a Racketeer Influenced and Corrupt Organization investigation into the "South Side Gang" that has operated within the City for several years. This was a two year investigation that ended in 2014. The York City Narcotics Unit was responsible for numerous interviews, targeted surveillance, search warrants and overall case

investigations. The resulting case concluded with over 30 suspects charged federally, and an extensive amount of illegal narcotics and firearms confiscated. Additionally, approximately one half million dollars in cash and assets was seized from these suspects. Due to the prolonged and immense cooperation of the York City Police Department with the ATF, the Federal Government has agreed to “give back” 80% of these assets. The Narcotics Detectives have seen the continual growth of heroin users, dealers and overdoses attributed to this drug. The Unit made the investigation of this drug a priority. This was evident by the continued increase in large seizures of heroin and arrests. Below are the drug totals for 2014.

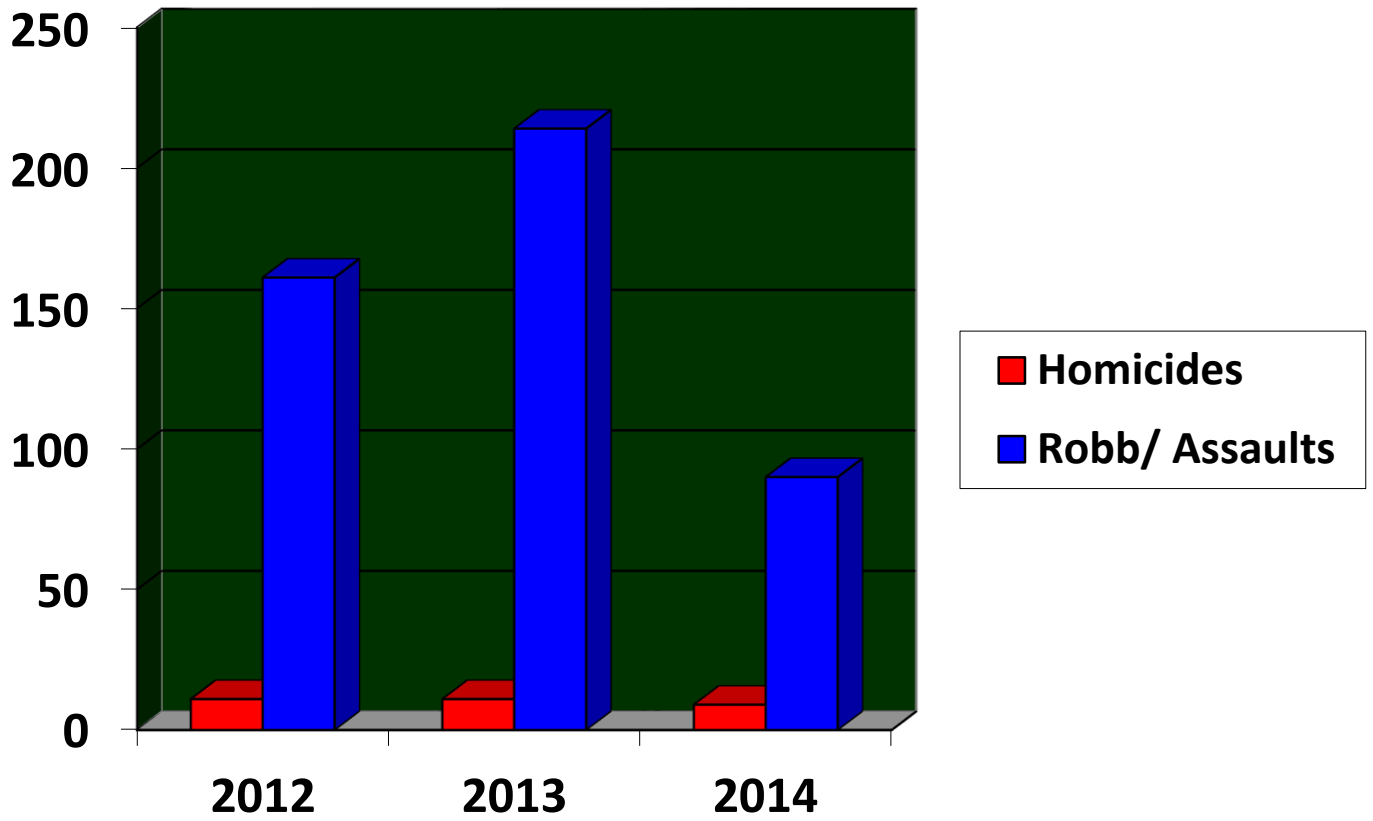
Felony Drug Arrests – 114
Misdemeanor Drug Arrests – 84
Heroin Seized (street value) – \$97,020
Cocaine Seized (street value) - \$33,371
Marijuana Seized (street value) - \$16,299
Guns Seized – 17
Cash Seized - \$43,492

Nuisance Abatement

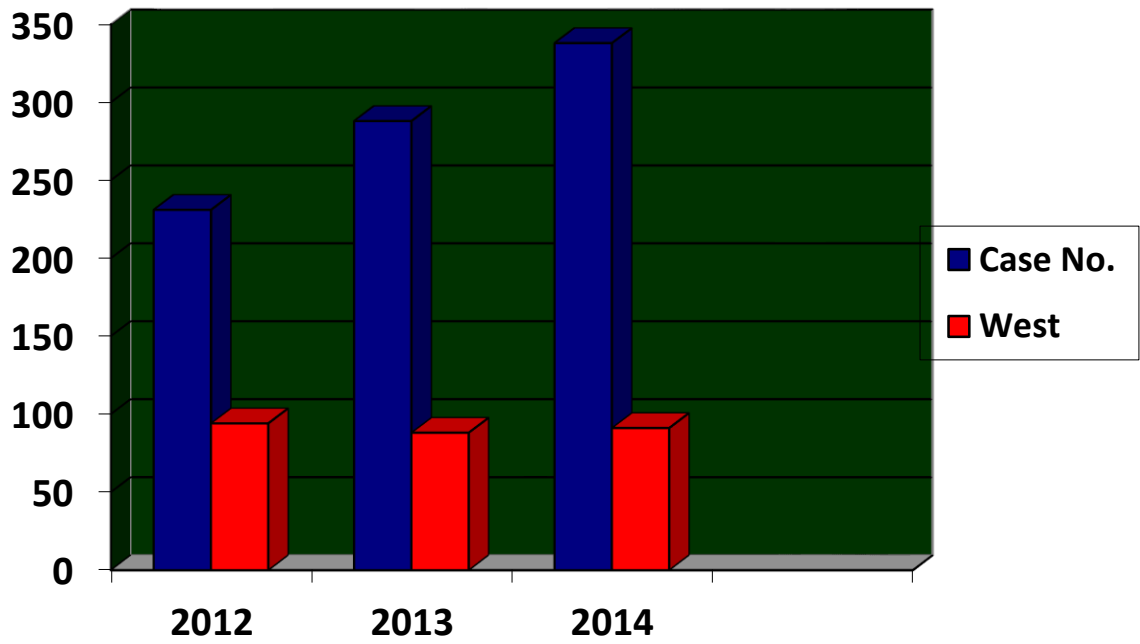
During 2014, the Nuisance Abatement Unit consisted of Officer Wentz, Aderhold and Pelton. They organized 74 details utilizing officers from the Patrol Division, York County Sheriff’s Department and York City Fire and Rescue Services. These details targeted prostitution, abandoned vehicles, public urination, noise, drinking in public, curfew, codes violations and other “quality of life” violations that negatively affect neighborhoods. Several of the details concentrated on the service of the City issued citations that resulted in summary warrants. Listed below is 2014 statistical information.

Warrants served	332
Persons	151
Traffic Citations	300
Non- Traffic Citation	99
Prostitution	2
Criminal Other	4

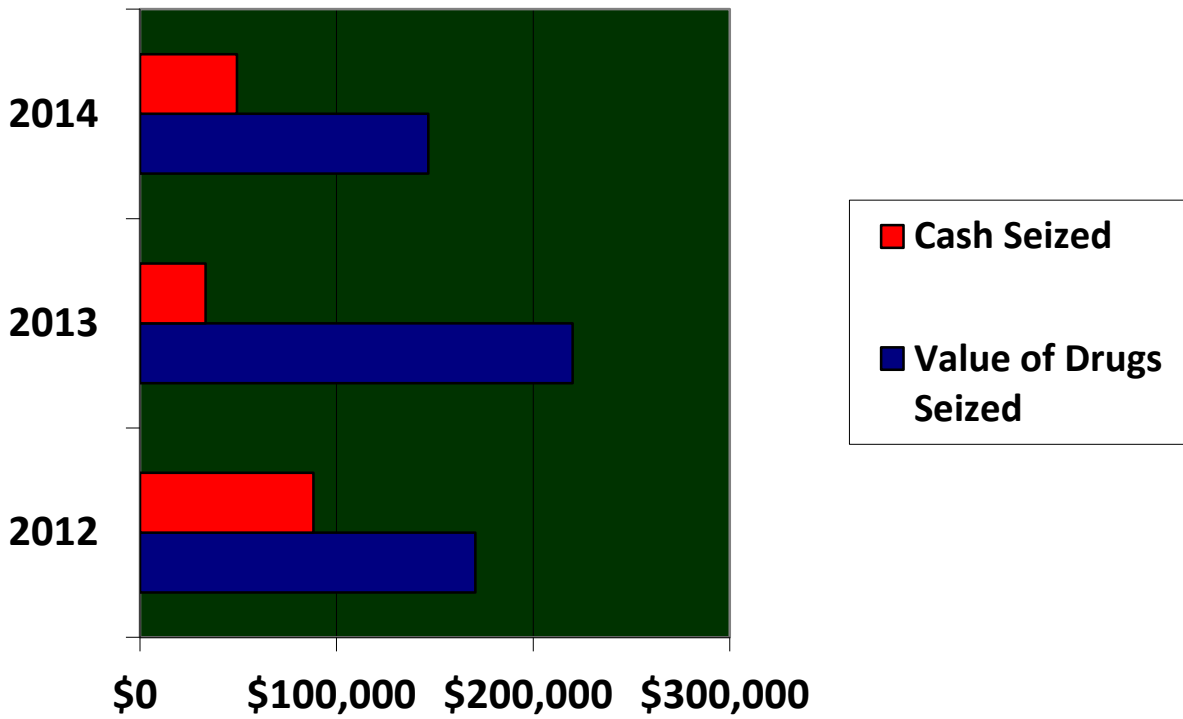
Homicides/ Robberies/ Assaults



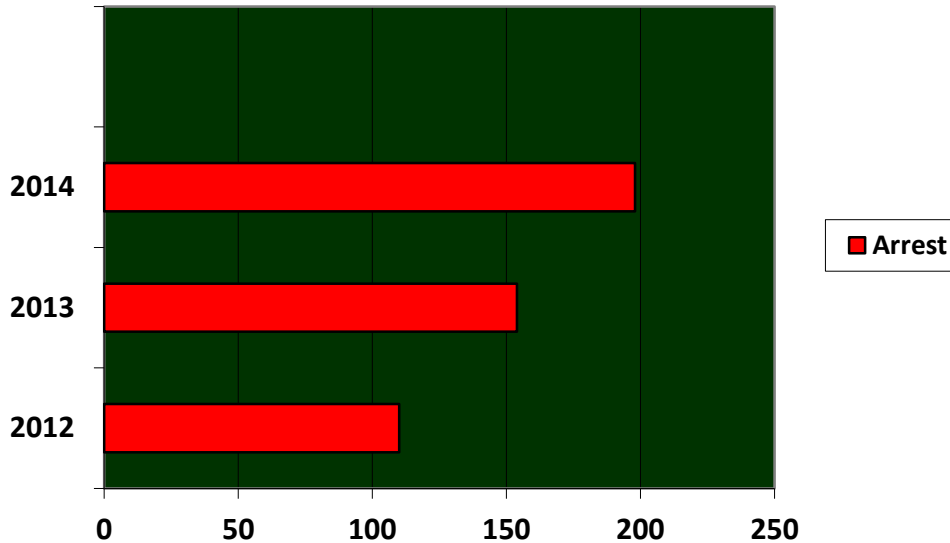
Sexual Assaults/ Child Abuse Cases



Vice and Narcotics



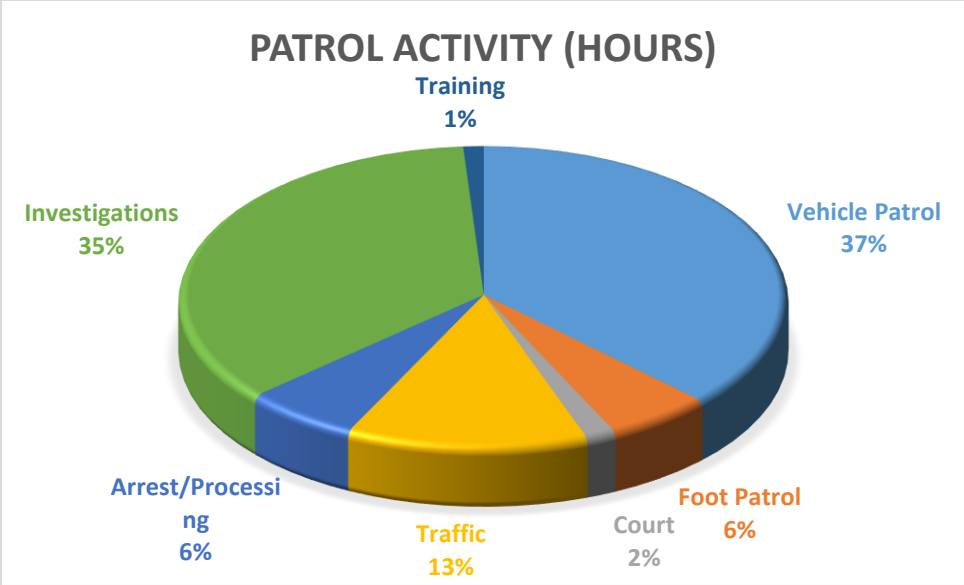
Vice and Narcotics Arrests



2014 A PLATOON (DAY SHIFT) LT. MATTHEW LEITZEL

During calendar year 2014, A Platoon was staffed by one lieutenant, four sergeants and twenty patrol officers. Shift operations were also directly supported by several civilian staff positions including the Animal Enforcement Officer, Fleet Maintenance Assistant and several Complaint Officers. Shift personnel responded to a total of 17,983 calls for service, an increase in the number of incidents handled the previous year. Officers logged 74,196 patrol miles and spent 10,334 hours conducting routine vehicle patrol. Additionally, officers recorded 3,548 hours dedicated to traffic enforcement duties, 9,815 hours conducting investigations and 1,549 hours of foot patrol typically engaging in "Take 30" details in high crime or known problem areas.

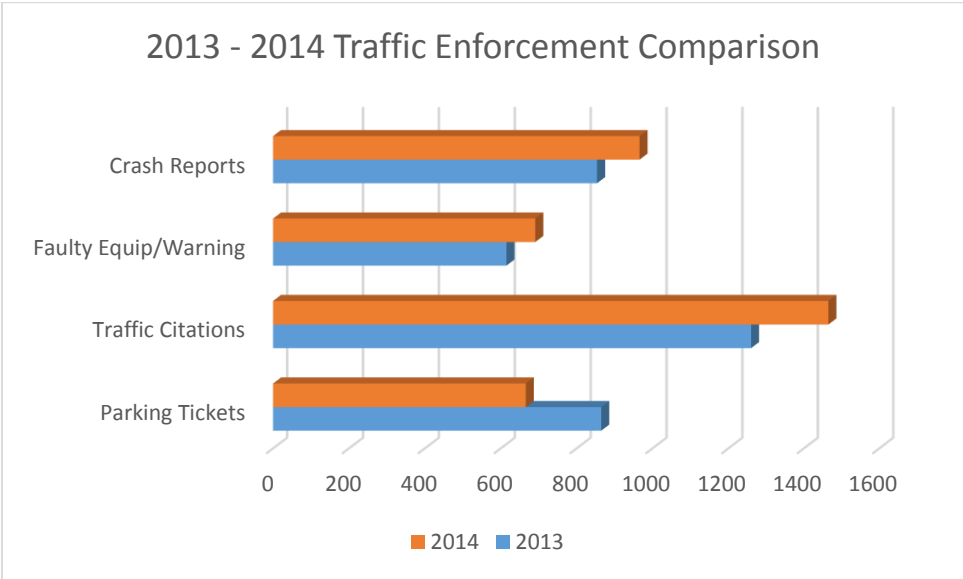
In addition to time spent engaging in enforcement activities, officers assigned to the shift attended 440 hours of court while on duty and participated in 306 hours of training.



2014 A Platoon Statistical Activity Summary

Traffic Enforcement

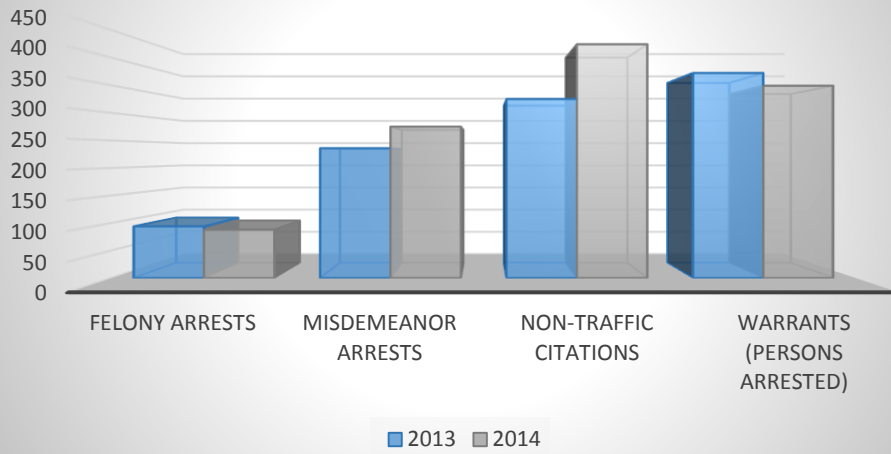
Parking Tickets.....	666
Traffic Citations.....	1465
Faulty Equipment/Warning Cards.....	691



Criminal Arrests/Citations

Felony Arrests.....	88
Misdemeanor Arrests.....	275
Non-Traffic Citations.....	424
Warrant Arrests (Persons).....	349
Warrants Served.....	674

2013 - 2014 Arrest Data Comparison



Other Activity

Calls for Service.....	17983
Incident Reports.....	2341
Traffic Accident Reports.....	966
Follow-up Reports/Investigations.....	1115

2014 A PLATOON STAFF ROSTER

Lt. Matthew Leitzel – Platoon Commander

Group 1

Sgt. J. Veater
Sgt. N. Figge

PO S. Ross
PO C. Goodwin
PO J. Knarr
PO N. Hansel
PO L. Lawrence
PO R. Kehler
PO M. Rykowski
PO K. Fogleman
PO B. Eastman
PO M. Adzema

Group 2

Sgt. R. Kohler
Sgt. D. Aikey

PO S. Hansen
PO S. Nicholas
PO S. Hooper
PO D. Hartman
PO R. Anderson
PO A. Henty
PO J. Reisenweber
PO M. Reinert
PO J. Hatterer
PO J. Fultz

2014 "B" PLATOON
LT. G. KNAUER

GROUP I

Sgt R. Nestor
Sgt. E. Lowe

PO J. Buchkoski
PO S. Kelly
PO M. Ebersole
PO M. Tunall
PO J. Huncher
PO A. Riedy
PO M. Adzema
PO G. Schick
PO D. Gehron
PO J. Colahan

GROUP II

Sgt. D. Millhouse
Sgt. J. Strathmeyer

PO C. Stevens
PO S. Rosier
PO T. Seitz
PO B. Lehman
PO J. Jay
PO M. Meeker
PO M. DeWitt
PO J. Gilliland
PO C. Roosen
PO C. Howell
PPO G. Pritchard

CO S. Woodyard (3p-11p) CO R. Kent (9a-5p)

7p-3a
Sgt. R. Goshen

PO B. Smith
PO C. Husted
PO P. Thorne

PO M. Orlando
PO S. Haggerty

B Platoon provides police service to the City between the hours of 7 p.m. and 7 a.m. During 2014, the platoon was led by a Lieutenant and consisted of, four Sergeants, 21 Police Officers working 12 hour shifts. These officers were augmented by a Sergeant and 5 officers who worked 8 hour shifts. Several Probationary Officers were assigned to the shift during various stages of their Field Training Program and after completion of field training. Civilian Desk/Complaint officers worked 3p-11p. The front desk of the Police Department closed between the hours of 11pm -7am Monday thru Thursday. The Desk was also closed from Friday night at 11pm thru Monday morning at 7am. After renovations were made to improve the building, the Patrol Division was moved up to the 2nd floor. This improvement made it possible to expand the areas used on a daily basis by patrol officers making for a better working environment.

Several changes occurred throughout the year. PO J. Strathmeyer was promoted to Sergeant and was assigned to Group 2, B Platoon after receiving his orientation as a Sergeant. PPO Pritchard completed his Field Training and was assigned to Group 2, B Platoon for the remainder of the year.

During the year, "B" Platoon answered 22,422 calls for service. The shift also covered 100,198 miles in patrol vehicles. In addition 3003 hours were spent on Traffic Enforcement; 10,459 hours on Investigations and 2,786.5 hours on Foot Patrol.

Shift Activity Report
"B" Platoon
2014

TRAFFIC ENFORCEMENT

Parking Tickets	1,354
Traffic Citations.....	1,169
Faulty Equipment/Warning Cards.....	1,174

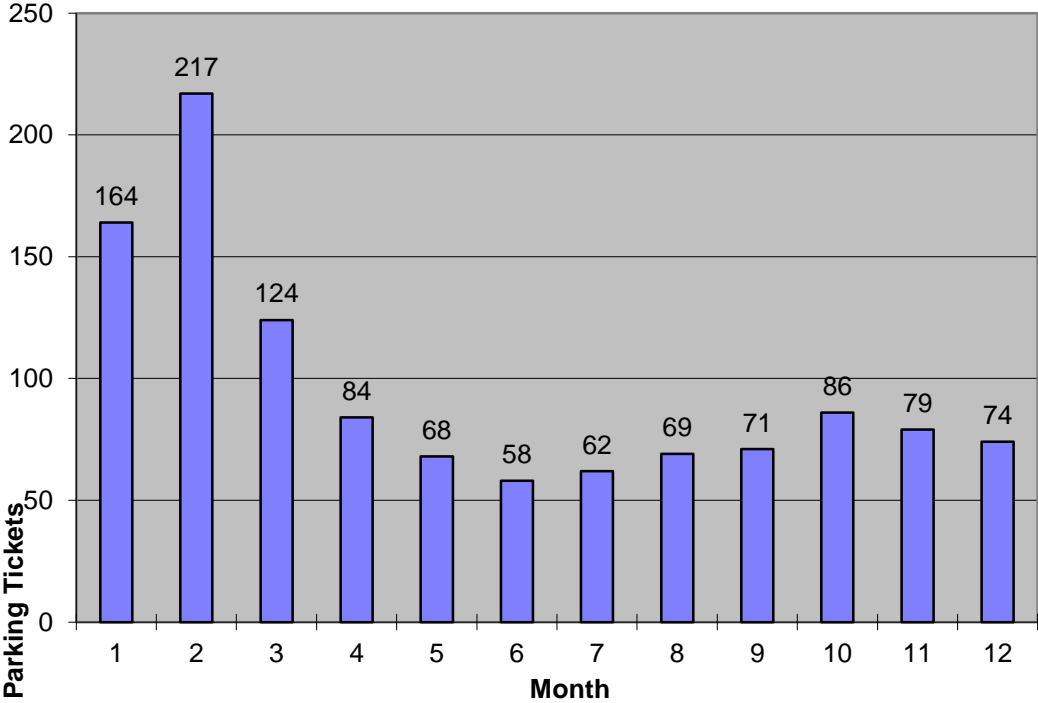
CRIMINAL ARRESTS

Felony Arrests.....	154
Misdemeanor Arrests.....	388
Summary Arrests.....	728
Warrant Arrest (Persons Arrested).....	596
Warrants Served.....	985

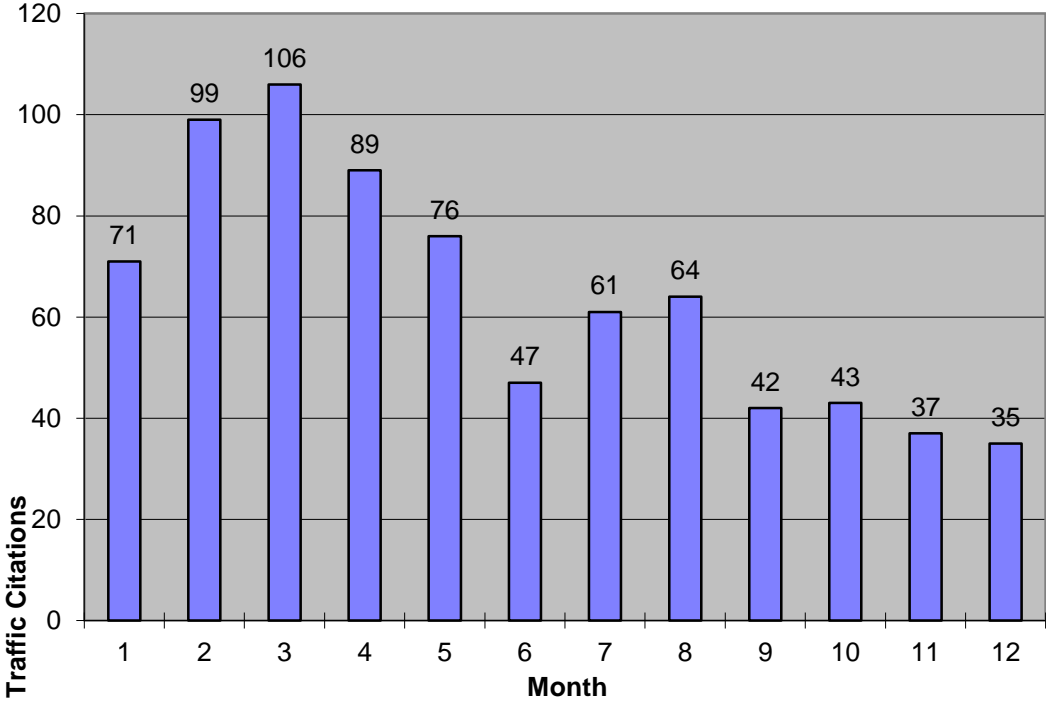
OTHER ACTIVITY

Calls for Service.....	22,422
Incident Reports.....	2,548
Accident Reports.....	488
Follow Up Reports.....	1,412
Curfew.....	18

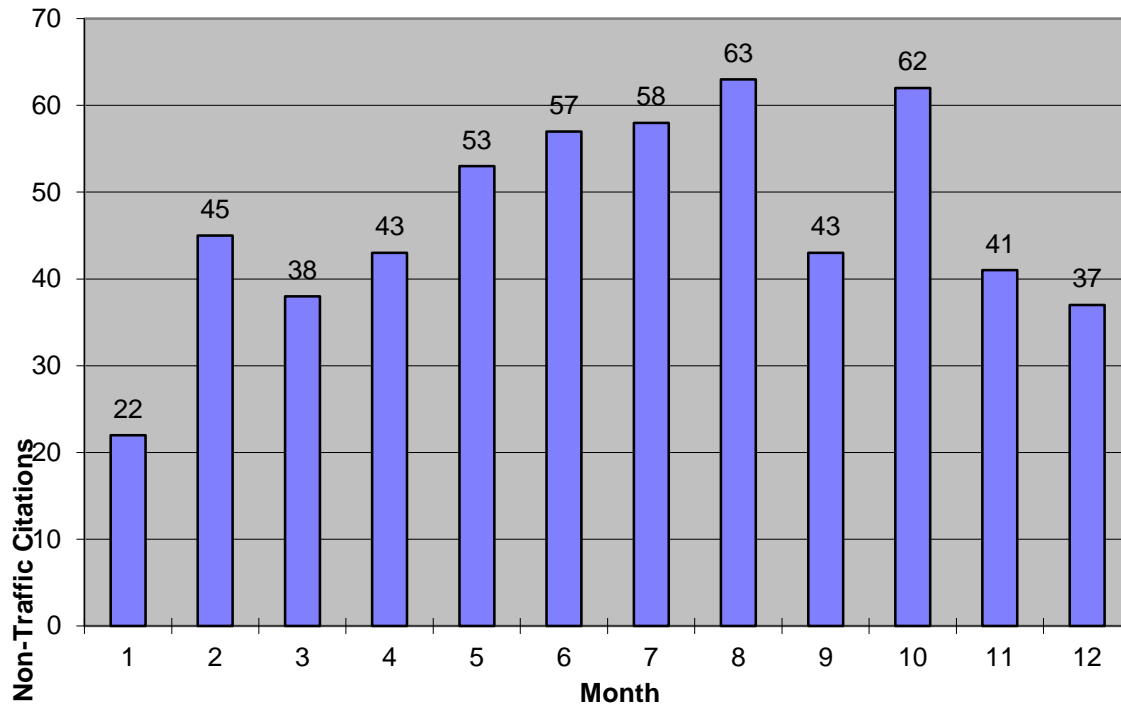
2014 7PM to 7AM Parking Tickets



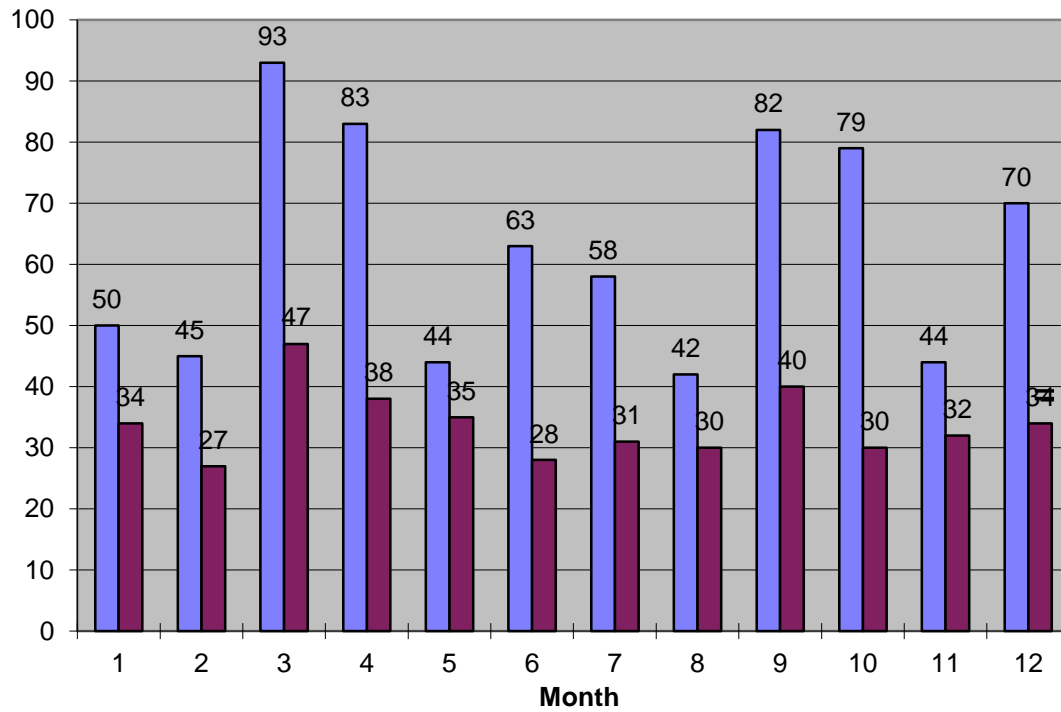
2014 7PM to 7AM Traffic



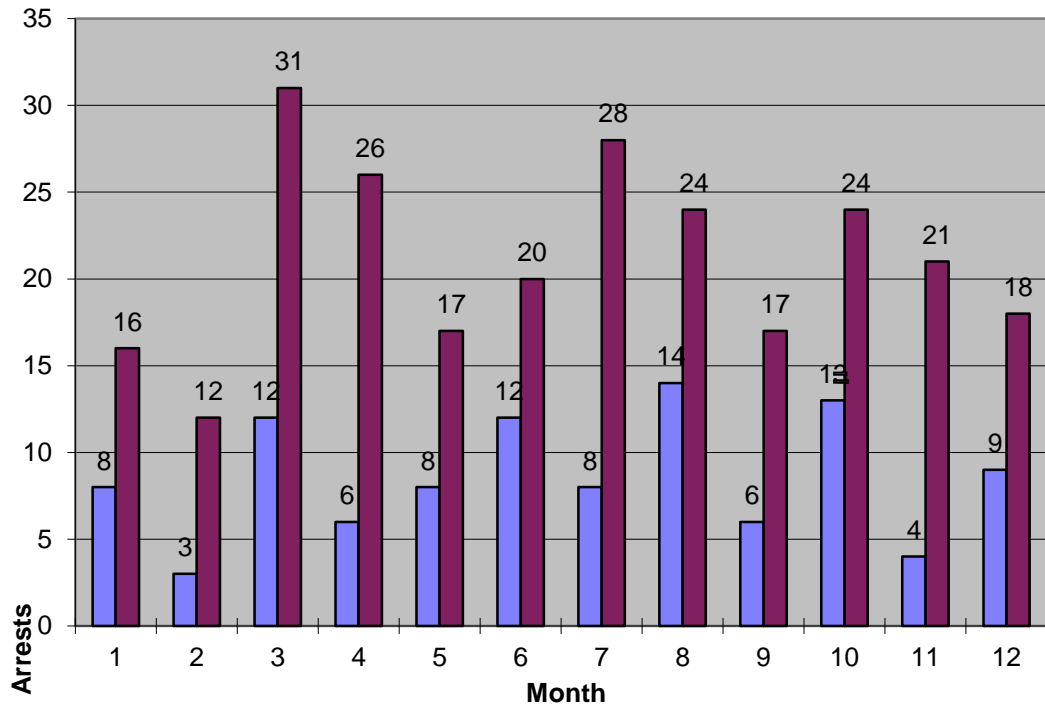
2014 7PM to 7AM Non-Traffic



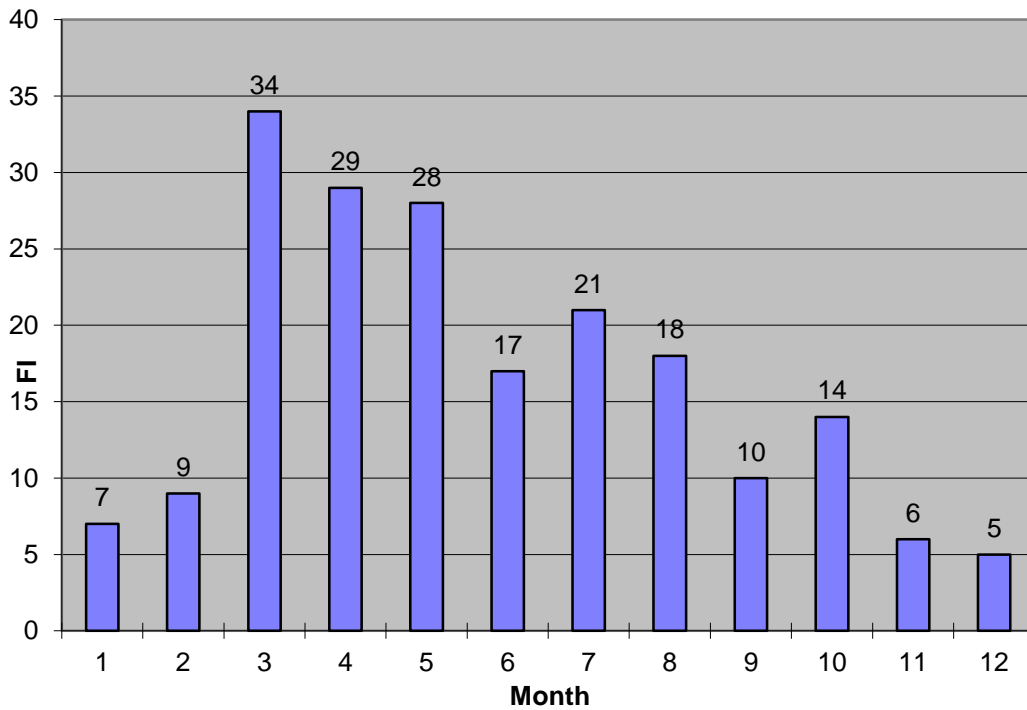
2014 7PM to 7AM Warrant Service



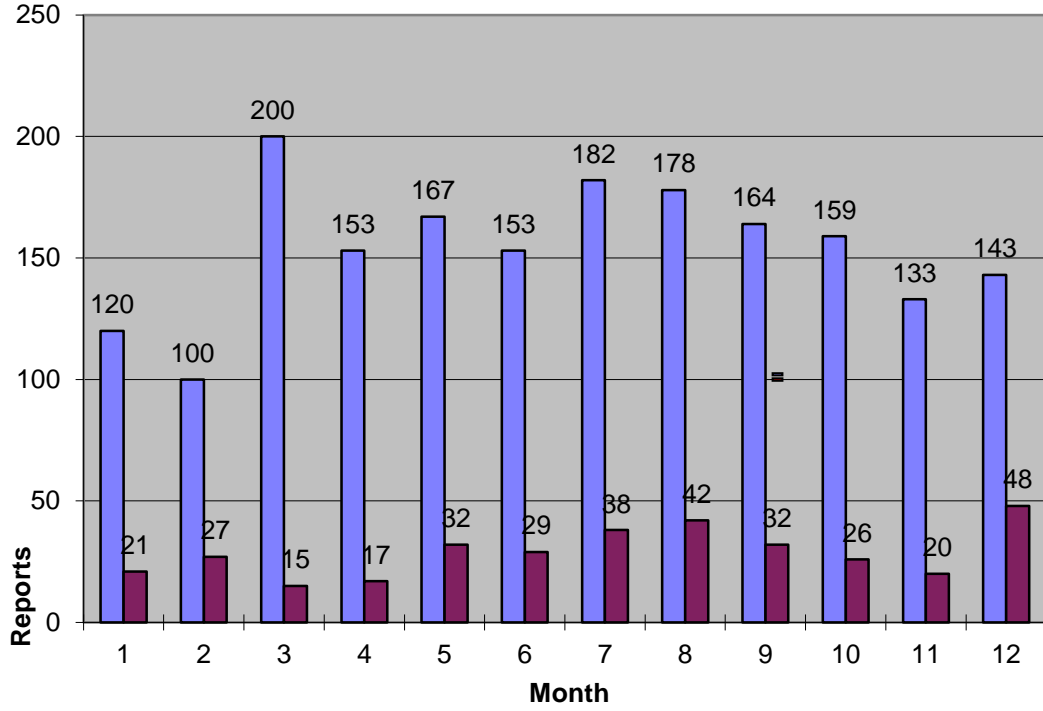
2014 7PM to 7AM Felony and Misdemeanor Arrests



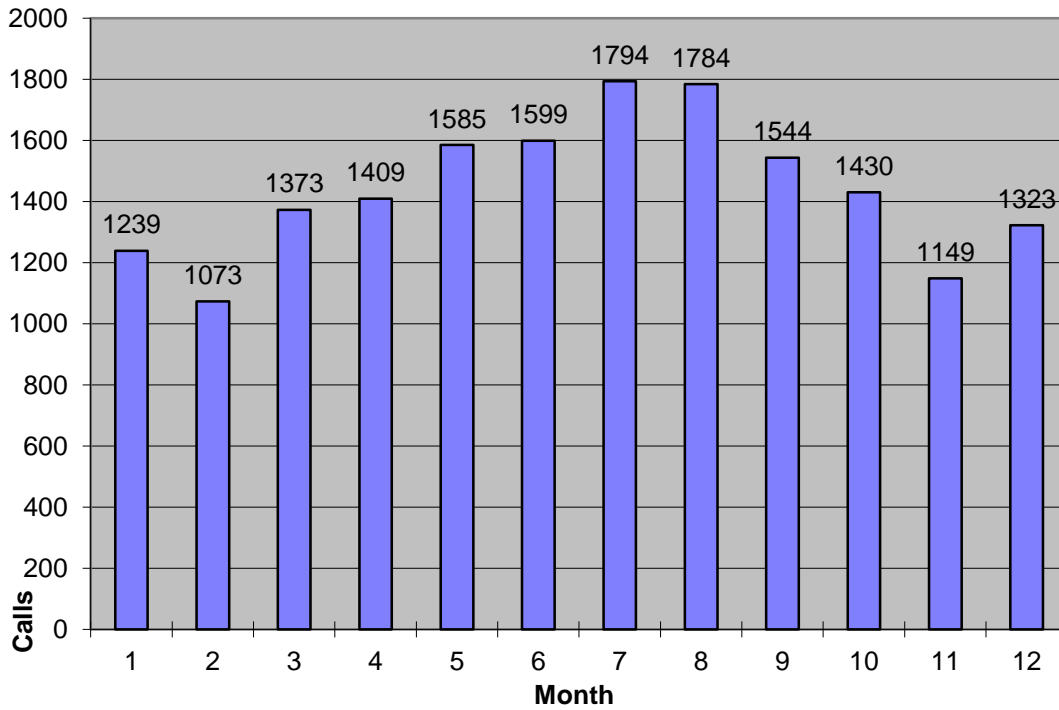
2014 7PM to 7AM Field Interviews



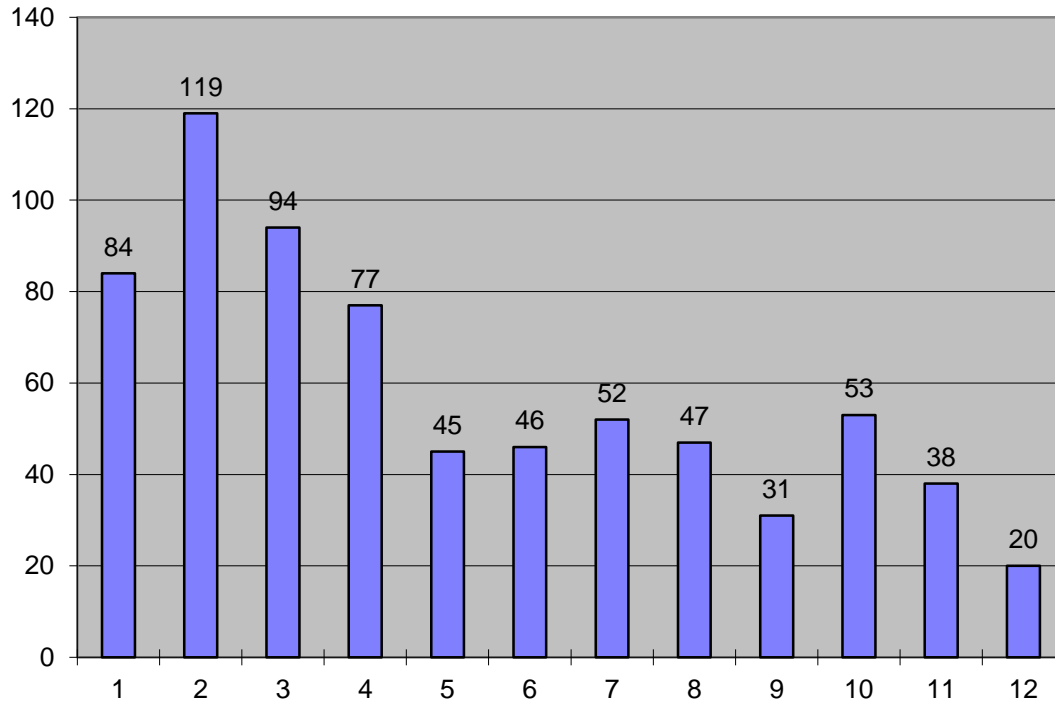
2014 7PM to 7AM Reports



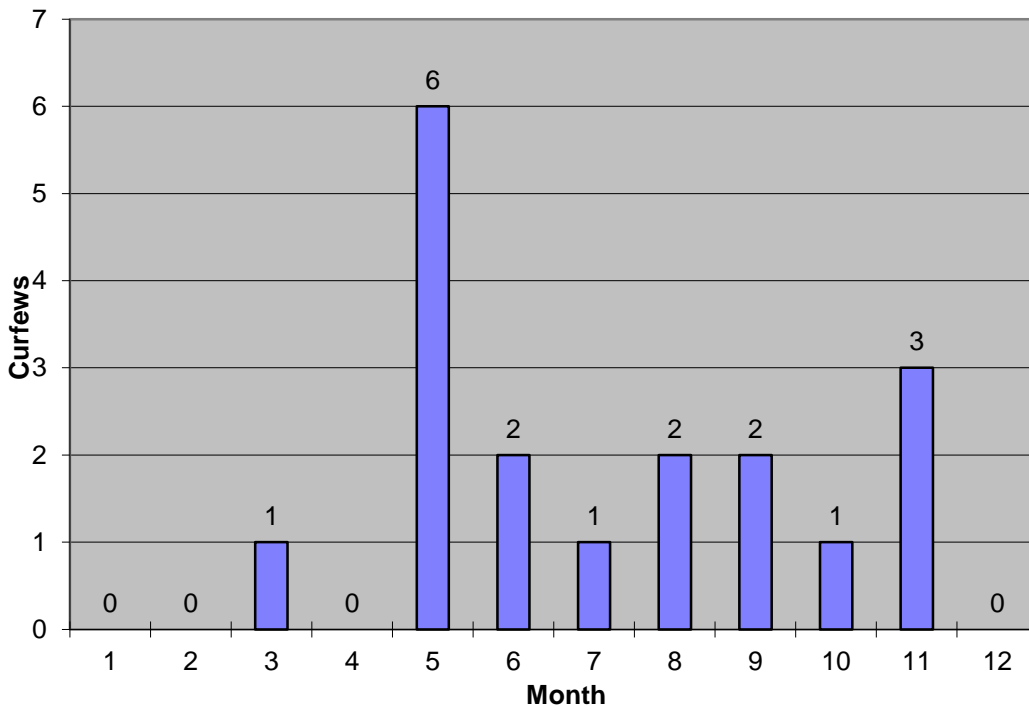
2014 7PM to 7AM Calls



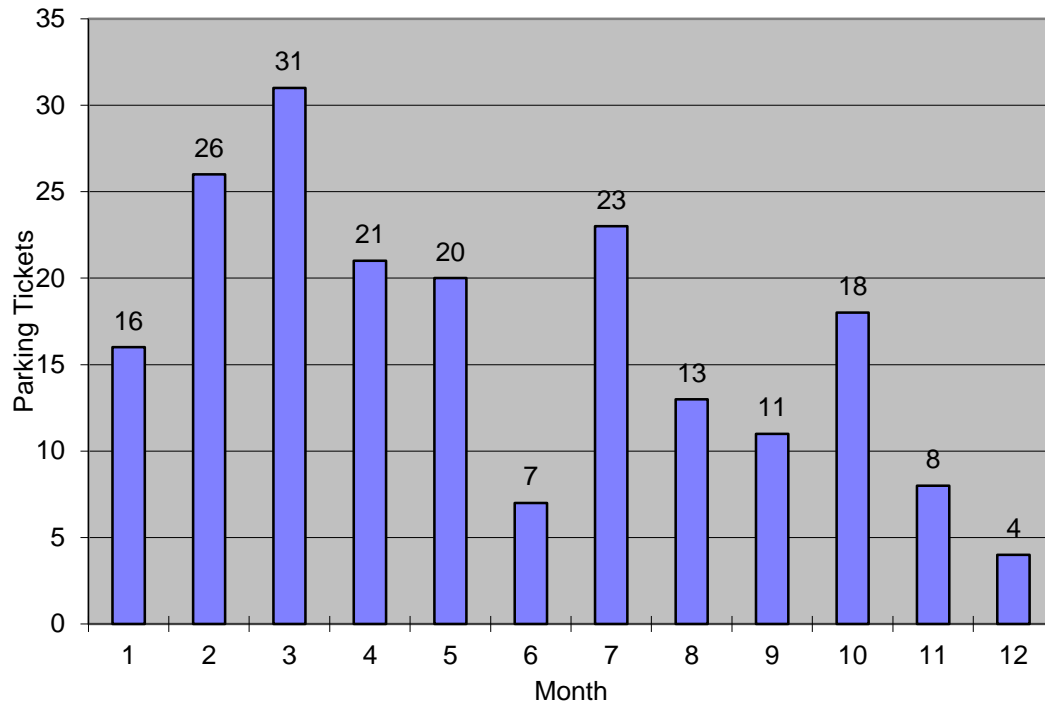
2014 7PM to 7AM Faulty Equip



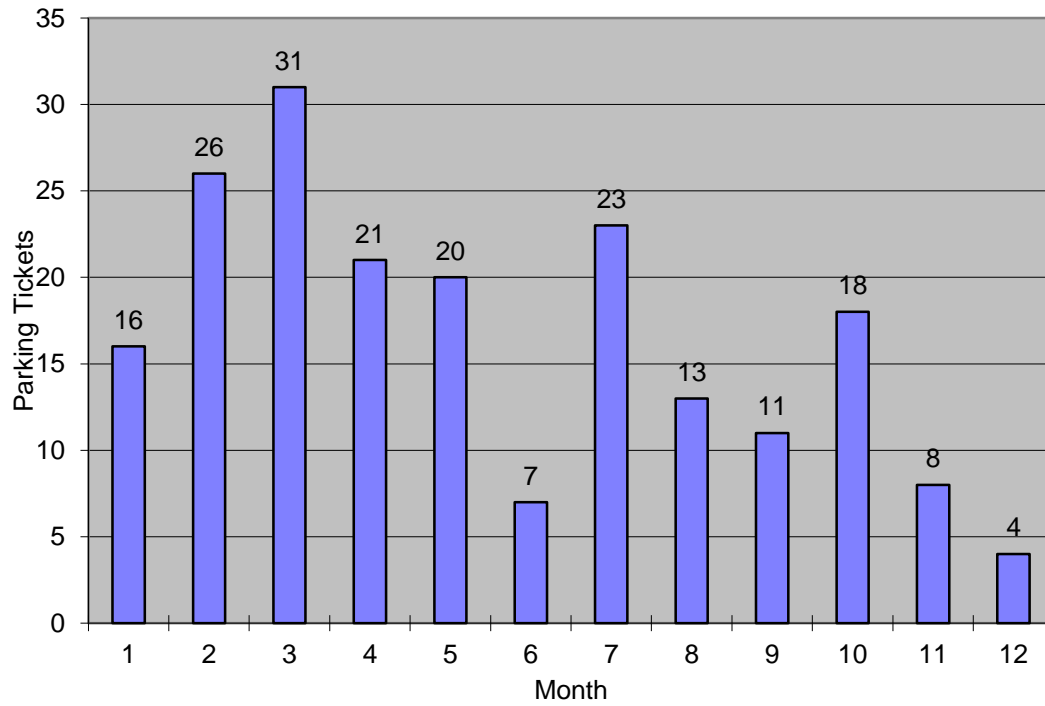
2014 7PM to 7AM Curfew



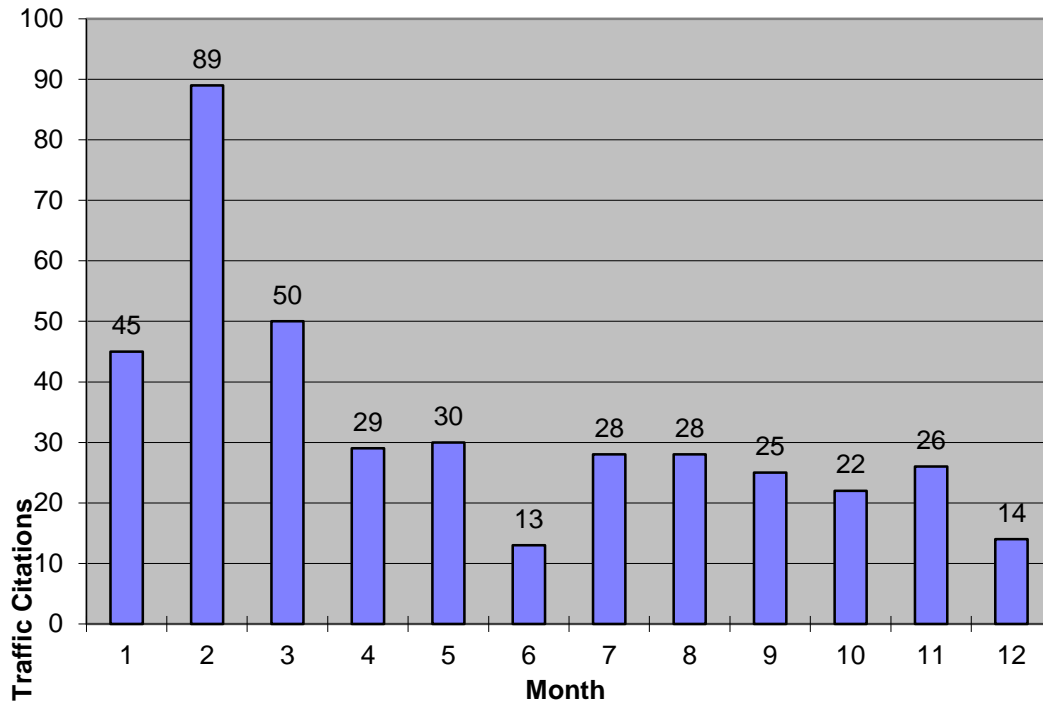
2014 7PM to 3AM Parking



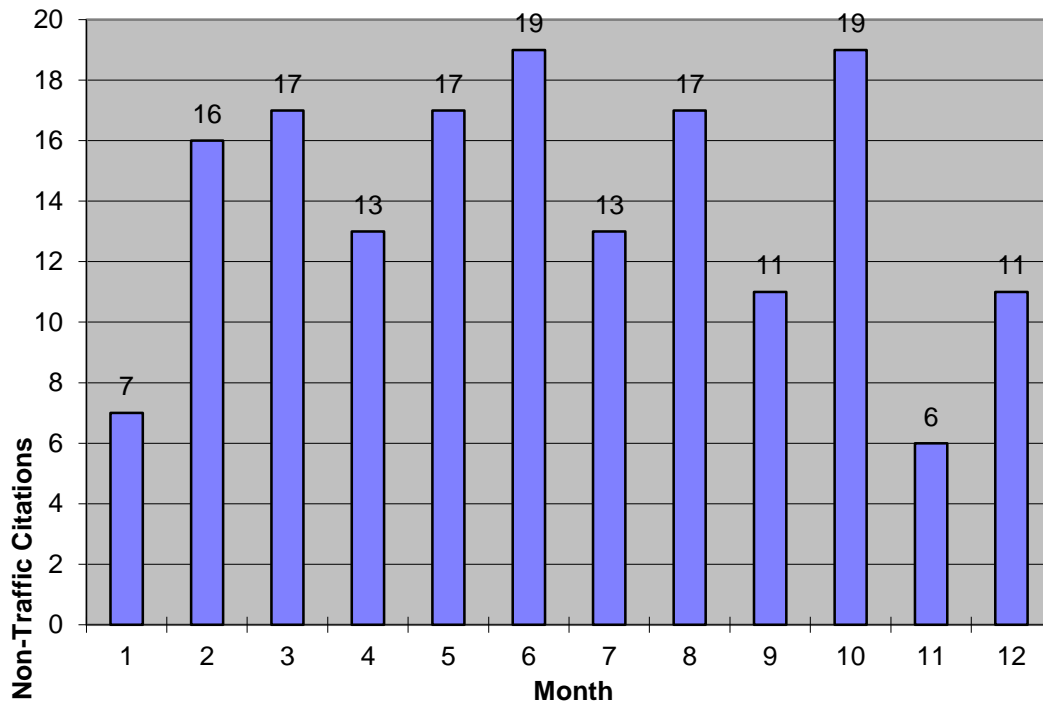
2014 7PM to 3AM Parking



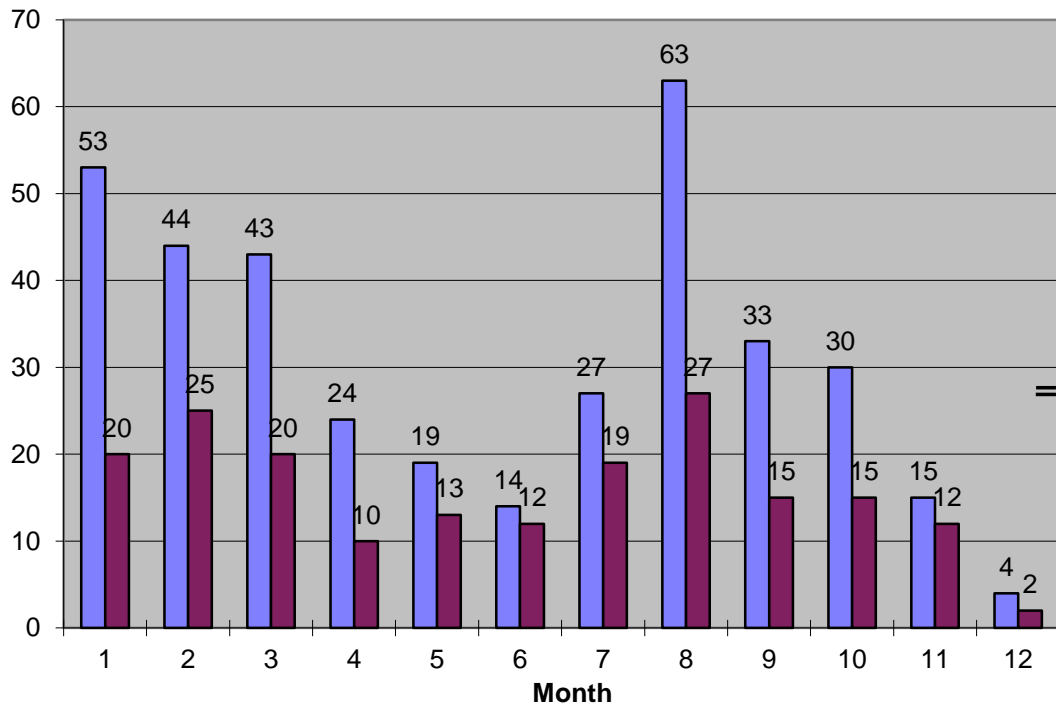
2014 7PM to 3AM Traffic



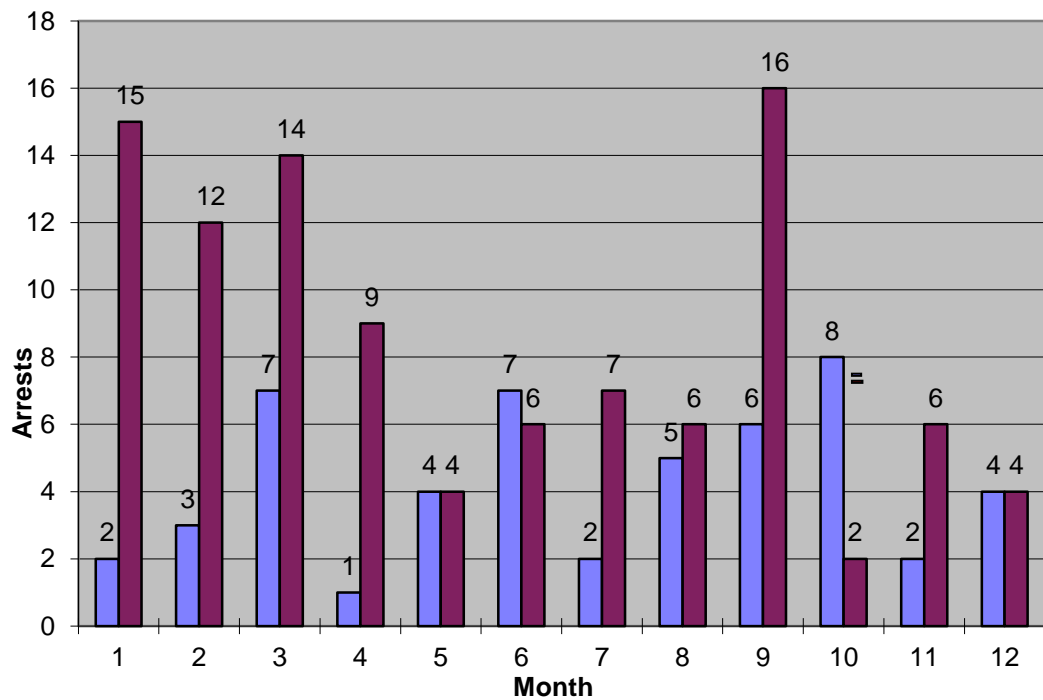
2014 7PM to 3AM Non-Traffic



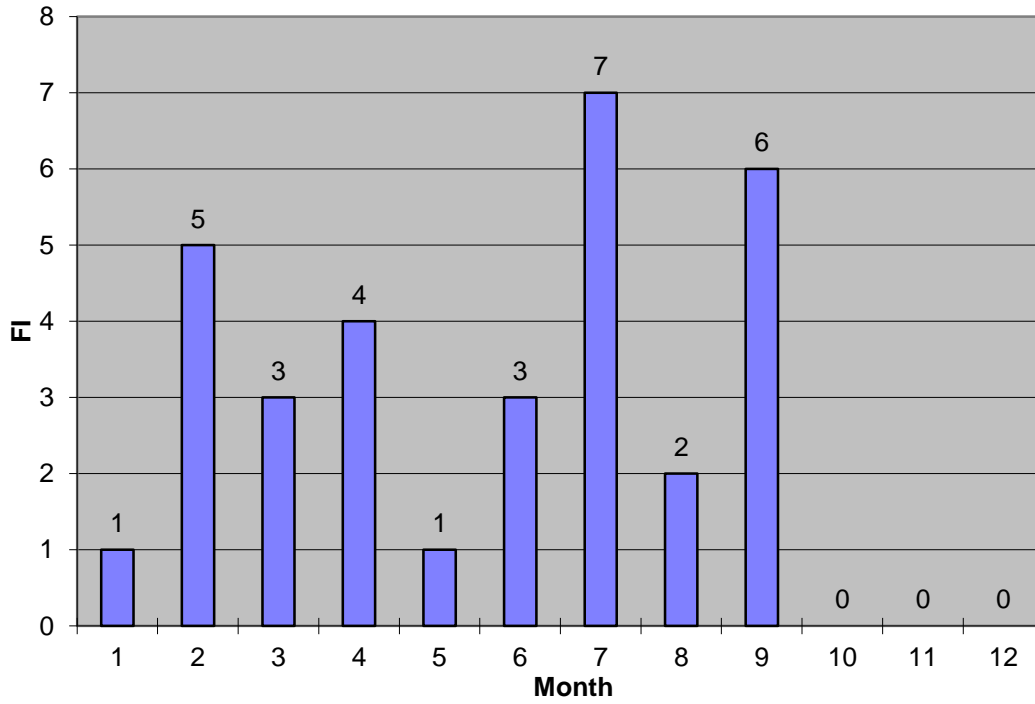
2014 7PM to 3AM Warrant Service



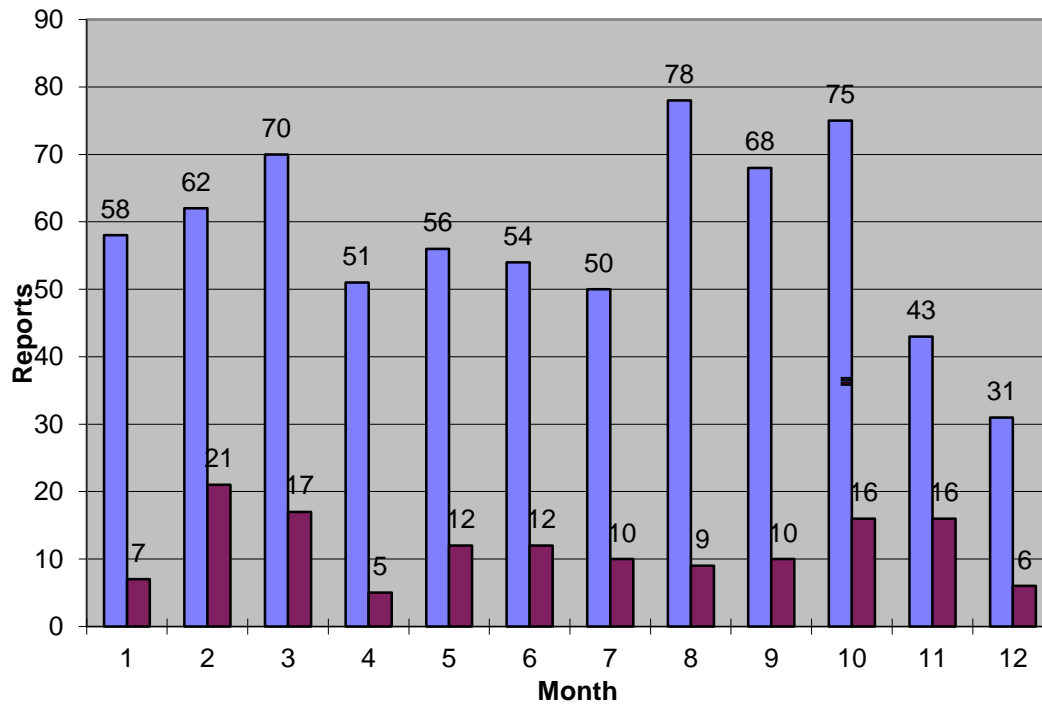
2014 7PM to 3AM Felony and Misdemeanor Arrests



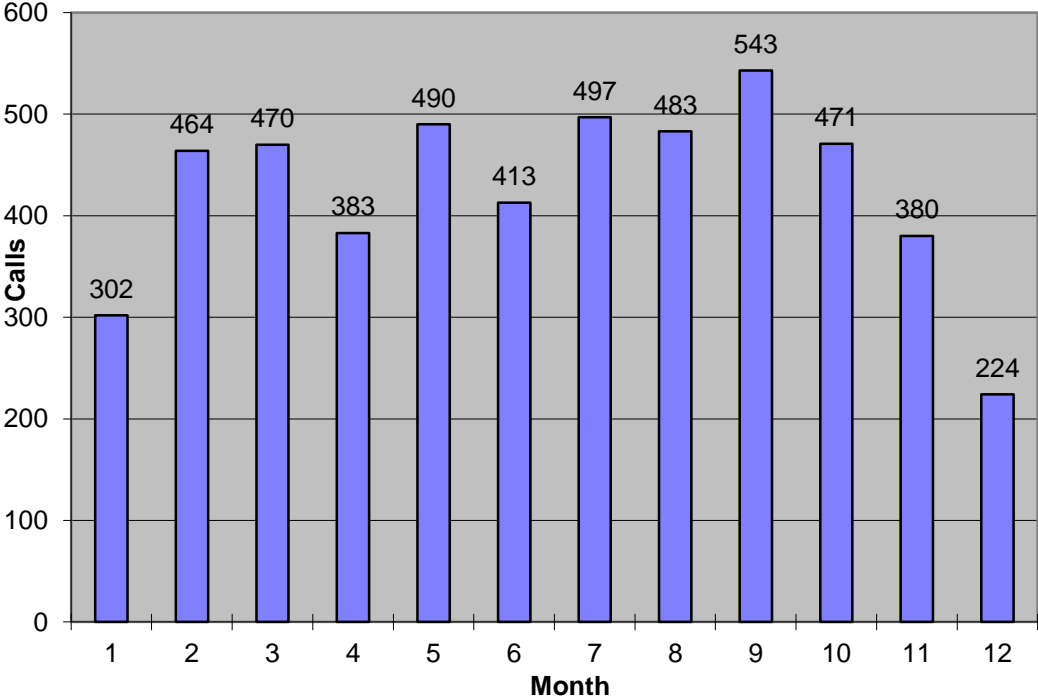
2014 7PM to 3AM Field Interviews



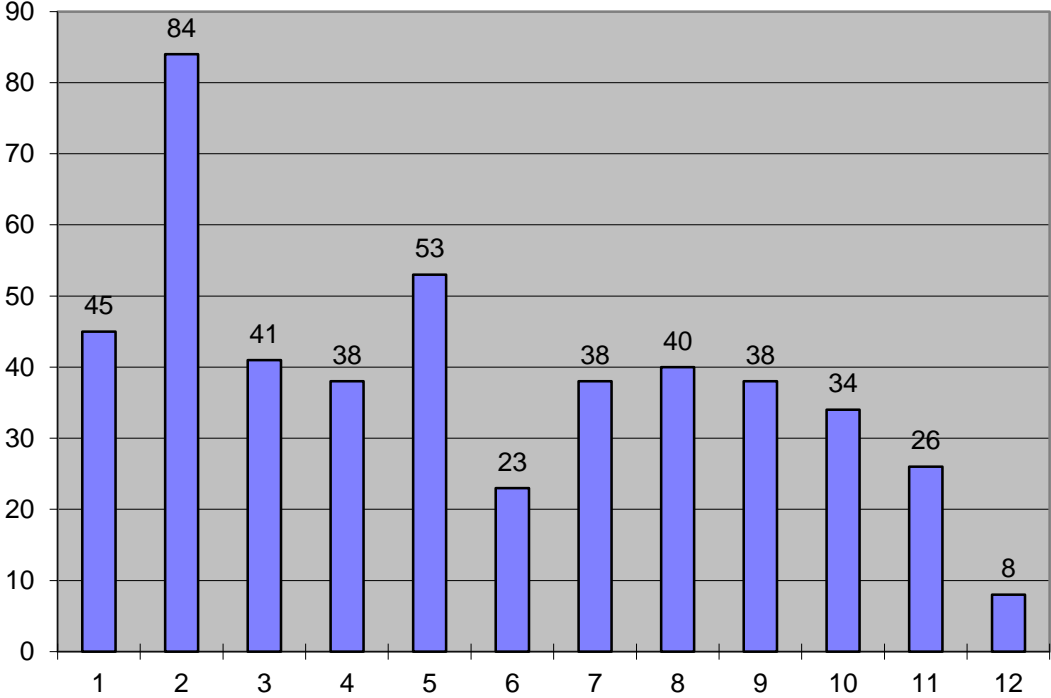
2014 7PM to 3AM Reports



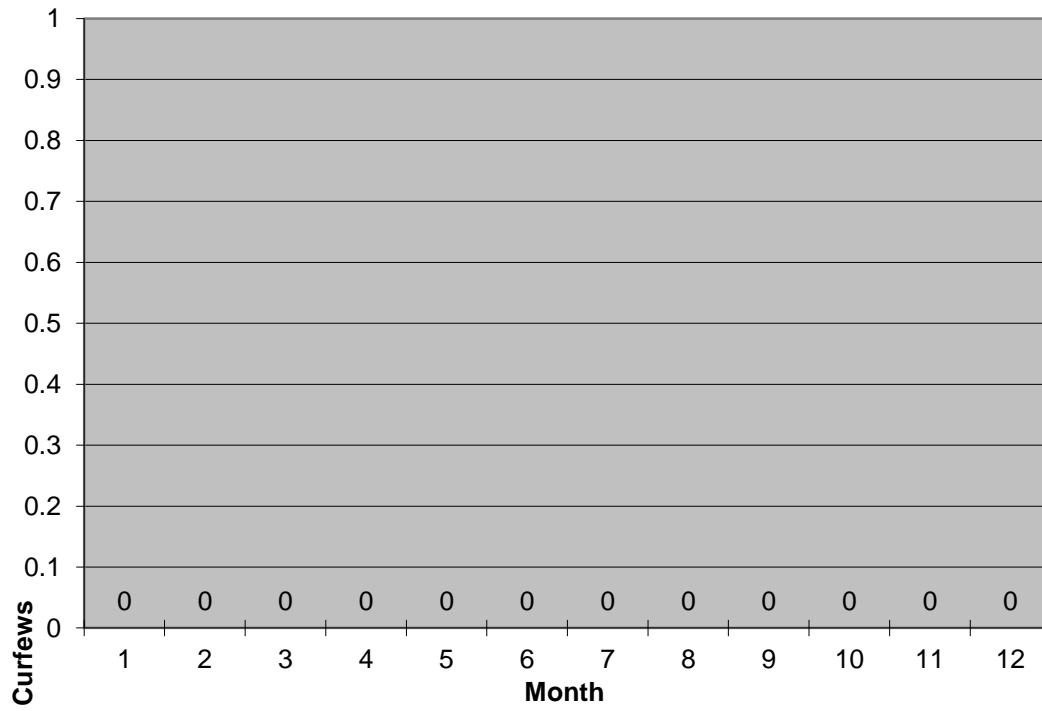
2014 7PM to 3AM Calls



2014 7PM to 3AM Faulty Equip



2014 7PM to 3AM Curfew



NEIGHBORHOOD ENFORCEMENT UNIT (NEU)

SCHOOL RESOURCE OFFICERS (SRO)

Lt. Erik R. Kleynen

Sgt. Craig Losty

School Resource Officers

Sgt. Orazio Riccobono

West Unit

PO Kyle Pitts

PO Matthew Irvin

PO Ritchie Blymier

PO Christopher Perry

College Unit

PO Daniel Craven

PO Daniel Lentz

PO Christopher Martin

South Unit

PO Clayton Glatfelter

PO Daniel Kling

Northeast Unit

PO Corey Ames

PO Benjamin Praster

PO Chuck Crumpton

Parkway Unit

PO Tiffany Vogel

PO Timothy Clymer

PO Vincent Monte

2014 had some minor personnel changes within the Neighborhood Enforcement Unit (NEU). PO Vincent Monte was added to the Parkway area unit, and PO Christopher Martin, the College unit, replacing PO Smith and PO Knarr respectively. Due to logistical reasons, the downtown unit was transferred to command under the day shift patrol division. Officers Blymier and Perry competed the year at the high school, however, at the beginning of the school year their assignments were changed based upon changes to the school district. PO Blymier continued at the high school and the west area of the city school district: Devers Elementary; Ferguson Elementary and McKinnley Elementary Schools. PO Perry was reassigned to Hannah Penn Middle School with the reopening as a K – 8 elementary school. Additionally, he was assigned to the east school districts: Phineas Davis Elementary; Alexander Goode Elementary; and Jackson Elementary.

NEU: The York City Police Departments Neighborhood Enforcement Unit (NEU) is comprised of six areas within the city: The West; Southwest or College; South; Northeast; Parkway and Downtown areas.

Each unit is responsible for solving problems within their respective areas. This is often done with the assistance of other departments within the city such as: the fire dept; the codes dept; PMI's; as well as other departments.

The officers assigned to each of the districts routinely walk and/or bike their areas to document quality of life issues (junk cars in yards, trash pileup, city codes violations, street lights out and unsecured vacant properties) and also make citizen/business contacts within the area to better understand the problems they face. In conducting these walking/biking details numerous quality of life issues and

citizen complaints have been resolved in an expedient manner which otherwise would have most likely taken more time using conventional reporting methods. Officers also conduct traffic enforcement details within their selected areas to resolve traffic related complaints (speeding, reckless driving, loud music from vehicles).

NEU officers also gather gang intelligence (pictures of graffiti, tattoos, interview w/ gang members) on juvenile and adult gangs within their areas and make sure the information is entered into a database for use by officers and detectives. Neighborhood complaint forms were placed in areas that community members could access and are then collected after being filled out to document and resolve specific problems that plague areas we patrol.

In addition to their regular duties, all unit members readily switch their schedules based upon events that take place through the year, or as needed based upon manpower issues. Each of the units make themselves available to the neighborhoods that they routinely patrol, and participate in meetings as well. The college unit, routinely, holds a freshman orientation meeting for incoming students. During this time, they introduce themselves, tell the students what to expect, and how to make sure that they stay safe. Additionally, the unit participates in the student body court on a regular basis and maintains communications with York College security and administrators.

All units routinely participate in helping the narcotics officers, nuisance abatement and patrol.

The following is a breakdown of assignments and activities within the units:

Sgt. Craig Losty, supervisor for West, South and Parkway areas.

WEST: Boundary Ave to King St and S. George St to S. Queen St
PO Kyle Pitts
PO Matthew Irvin

SOUTH: Sheridan St. to S. Penn St and W. College Ave to W. Phila St
PO Clayton Glatfelter
PO Daniel Kling

PARKWAY: Parkway Blvd to Hamilton Ave and Smith St to N George St
PO Tiffany Vogel
PO Timothy Clymer
PO Vincent Monte

**Numerous surveillance/Quality of Life (QOL) details @ Princess and West Numerous surveillance/QOL details @ Market and West
Traffic details 400 Blk W. Phila St, 500 Blk W. Market St and Parkway Blvd
City Wide Prostitution Details
Drug suppression details ALL areas
Working w/ Wingate Mgmt to get problem tenants compliant
9 Salem Square Community Meetings
2 Civil Enforcement Meetings
Daily Walking details & Business checks
To date posted over 2350 properties "No Trespassing"**

Bi monthly intell report from all units to Det Bureau
Craigslist/Back Page Prostitution Details
DUI Roving Patrols
LPR Details
Bike Patrols
Assisted w/ ATF Investigation

January

10 month Old Baby Death Investigation (Gladdy, Irvin, Clymer)
Assist w/ 316 Harding Ct Drug Investigation (Vogel, Smith)

February

Snow Emergency Detail (Gladdy, Vogel)
ATF Surv Detail (Gladdy, Pitts, Clymer)
ATF Surv Detail (Vogel, Irvin, Kling)
719 N Pershing Ave Search Warrant (Vogel, Monte)

April

Pway Safety Mtg (Losty, Monte)
Assist w/ Search Warrant 125 W Jackson St
Victims Vigil
Good Fri Procession
Search Warrant 141 Willis Ln (Monte)
Search Warrant 316 Harding Ct (Irvin)
Mini Clean Sweep Parkway (Vogel, Monte)

May

Search Warrant 28 E South St and 736 E Market St
Surv WOS M/C Club (Pitts, Irvin)
Lincoln Charter School March
Search warrant 809 W Princess St (Pitts)

June

South End Neighborhood Mtg (Gladdy)

July

July 4th Fireworks Detail
Can Am Bike Detail (Gladdy, Kling)
Can Am Bike Detail (Irvin, Clymer)
Can Am Bike Detail (Monte)
Can Am Bike Detail (Pitts, Clymer, Irvin)
Assist w/ Homicide Union St
Lance Seases B Day Patry Surv (Vogel, Monte)

August

Search Warrant 133 E Princess St (Gladdy, Kling)
National Night Out ALL Areas
Gang Intell Input Database (Pitts)
Search warrant 217 W College Ave (Pitts)
Gang Awareness Class Children/Youth (Irvin)
Assist Det Bureau w/ Arson Surv (Monte)
Assist Det Bureau w/ Arson Surv
ATF Invest Briefing

September

Dentsply Safety fair (Irvin)

October

Search Warrant 302 S Penn St (Irvin)
Search Warrant 809 W Princess St (Irvin)
Lincoln School Ed Walk
Assist w/ Search Warrant 352 Reincke Place
Assist w/ Search Warrant 634 E King St

November

Assist Search Warrant 915 E Princess St

December

Drug Investigation Martin Memorial Library
Search Warrant 311 Smyser St
Search Warrant 142 S Hartley St

Search Warrants Executed

719 N Pershing Ave
125 W Jackson St
141 Willis Ln
316 Harding Ct
28 E South St
809 W Princess St
133 E Princess St
217 W College Ave
302 S Penn St
809 W Princess St
311 Smyser St
142 S Hartley St

January 1 thru Dec 31, 2014 West, South, Parkway NEU Stats

Cocaine Seized	162.6 grams (\$16,260 street value)
Marijuana Seized	1131.5 grams (\$7,921 street value)
Heroin	87.9 grams (\$26,370 street value)
Weapons Seized	19
Vehicles Seized	4
Cash Seized	\$21,458.00
Misdemeanor Arrests	368 (225 drug involved)
Felony Arrests	120 (74 drug involved)
Criminal Arrests Total	488 (299 drug involved)
Warrants served	1270
Traffic Citations	844
Non-Traffic Citations	239
Curfew	19
Vacant Properties	14

Sgt. Orazio Riccobono, supervisor for Northeast, and Southwest (College) areas.

Northeast: Queen St. to Franklin, King St. to the railroad tracks north.

- PO Corey Ames
- PO Benjamin Praster
- PO Chuck Crumpton

Southwest: Penn Park and Kings Mill south to City Line, and Duke St. west to City Line.

- PO Daniel Craven
- PO Daniel Lentz
- PO Christopher Martin

SWNU:

January-- unit focused on working burglary detail in response to students being on winter break. Assisted with snow emergency in the city Shut down a party with over 100 underage kids turned over to campus security. Excellent work by the unit in arresting a robbery suspect outside Murphs bar.

(1) Party shut down

February--unit conducted a back-page prostitution detail Assisted patrol with a missing juvenile in the college area

Worked a buy/bust detail with the Nenu at Martin Library
Assisted the Nenu with a graffiti detail in the east end of the city. Assisted with the Phineas Davis incident. Assisted the PWAY unit with a search warrant in their area.

(2) QOL details conducted in the area.

March—assisted patrol on UOF and F/A training days.

Arrested the suspects in the robberies in the college area.

Conducted a detail in response to car break ins in the area.

Assisted the ATF on an arrest detail.

Made an arrest of a subject that basically kidnapped a college student in an attempt to escape police after fighting with his mother.

Conducted Thrash pulls resulting in (2) search warrants being executed in their area.

(2) QOL details conducted

(3) Search warrants executed

April—arrested a subject off the US Marshall Felony list.

Worked the downtown food truck event on bike. Arrested a subject that robbed the expensive custom made floor mat from the Yorktown Pizzeria, used social media as part of the investigation. Began to address the issue of locals showing up at Morphs' and starting problems. In response to growing activity in the area of Cleveland Ave worked a spotting detail resulting in drug arrest being made. Began to work with patrol by requesting the assistance of new officers on details in the area.

(1) QOL detail

(2) Search warrants executed

May-- Altered hours to assist the end of the school year working consecutive weekends. Arrested subjects breaking into the abandon buildings on Kings Mill Rd. Shut down a underage party 100-150 people in attendance. Started to focus attention in the area of Penn Park and the 400 block of S. Pershing Ave.

(1)QOL detail conducted

June – slow month with several officers in training.

Conducted a back-page detail.

Executed (2) search warrants

(1) QOL detail

July

--- QOL details included Prostitution and Roving traffic Details

---PO Lentz assisted the A/G office with a Child Pornography case

---Assisted York College with A Professor with emotional issues and making threats on face-book

---Coordinated efforts targeting 400 block S. Pershing Ave.

--- Several QOL details assisting Nuisance Abatement

--- Shut down big House party at 262 W. Jackson St resulting in misdemeanor and summary arrests.

AUGUST

---Unit conducted a clean sweep on Springettsbuy Ave.

----Unit conducted a safety presentation and new student presentation at York College. Unit conducted a house party detail at 342 W. Jackson St resulting in (2) being charged with Furnishing Alcohol to minors and several underage students were turned over to Campus Security for discipline.

SEPTEMBER

Assist State parole with a subject that resulted in a large Heroin arrest of 141 bags of Heroin and the seizure of 3600 dollars in cash.

Assisted with ATF search warrants

Recovered a stolen vehicle which led to a Heroin arrest

Assisted with Spartan walk and cleanup along the rail trail

Assisted with Bike Night detail

OCTOBER

Conducted QOL plain clothes detail (10/02) resulted in S/W at 302 W. Jackson St for underage party (3) subjects charged with furnishing and several underage summary charges filed.

Began investigating accusations of Date Rape drugs being distributed via drinks at several parties. No actual incidents of assault but on at least two occasions' females found pills floating in their drinks.

Conducted a QOL back Page Prostitution detail.

NOVEMBER

Various QOL life issues coordinated with the NENU.

Excellent work by PO Craven who was instrumental in conducting an investigation into a car-jacking. After some good police work all three subjects involved were charged.

Back-Page Detail (11/07)

QOL details on Halloween weekend resulting in numerous underage arrests.

Assisted with Shotgun robbery of college girl (GPS phone tracking case)

December

Traffic LPR DUI detail (12/05)

LPR detail (12/12) 43 warrants served

Assisted on Home Invasion at 123 S. Penn St all three subjects charged as adults.

Prostitution Detail on New Year's Eve.

NENU:

January—Unit worked details in the area of Thackston school in response to citizen complaints of Drug activity. Unit also focused its attention on Martin Library in response to a drug overdose in the bathroom. QOL detail in the 600 block of E. Market St

Three (3) QOL details conducted

February- unit conducted roving traffic details in the area of State and Wallace St. Conducted QOL detail in the 600 block of E. Market St.

Began to work a new female juvenile gang called TPN began to ID and found out not really much of an issue at this time. Spent time at Georges and Pandora's monitoring the bars. Worked the Phineas Davis incident and the Cleveland Ave shooting.

March—after much discussion with the Housing Authority, the office was reopened as part of a mutual agreement to help each other out. Conducted a drug QOL detail in the 600 block of Chestnut St. Conducted a Codes detail in the 400 block of Walnut St. Arrested two subject and seized (2) guns from a house party in the Wellington Homes. Worked details with the Vice/narcotics unit. Assisted the detectives with a shooting in the east end and helped ID subjects involved.

(2) QOL details conducted

April--began to ride more shift on bikes. Began to work trespass issues in the Wellington area. Focused attention on abandon houses in the 200 block of York St. Keeping an eye on the Stockade bar as a problem after large crowds have been noticed at closing times.

(3) QOL details conducted. Attended a hearing with the PLCB for Georges bar, the bar is on probation with strict guidelines that must be followed.

May—focused much of its attention on juvenile issues in the area. The juvenile seem to hang around right up to curfew time and then go home. Arrest made when they can be for curfew and other summary issues. QOL details focused on the 400-500 block of Walnut St. Georges is monitored continuously on night that the unit works.

June—spent much of the month on bike patrol. Conducted a thrash pull at a problem house on E. Princess St resulting in a search warrant being executed and multiple arrests. Focusing on Wednesday nights as Pandora's is now being touted as a Pagan bar and this is bike night. So far no major issues other than complaints of traffic infractions.

Conducted numerous shifts as part of bike patrol.

JULY

Unit focused heavily on QOL details in and around several bars Pandora's Box and Georges and Deagens

Focused on several neighbor complaints in the 600 block of Wallace St.

QOL details in the area of Delphi Plaza, Wellington homes

AUGUST

Georges Bar is closed after extensive input from the unit and coordinated efforts with the LCB New problem area of E. Princess St and N Tremont St.

ENVY bar starts to have larger crowds on the weekend. Unit focuses its attention on the bar and reports info back to LCB

SEPTEMBER

Assisted with ATF round up and Search warrants.

Started to address complaints from neighbors about the park alongside Goode School QOL detail conducted

Addressed issue of dirt bike riding along the tracks. QOL detail conducted and a subject was arrested.

Traffic detail resulted in recovery of a stolen vehicle and a crack cocaine arrest.

Addressing QOL issues in the 600 block of E. Market St.

OCTOBER

Assisted with search warrant 53 S. Pine St (10/02)

Conducted search warrant at problem house on Reinecke Pl.

Assisted WENU with search warrant on S. Penn St.

Conducted S/W on a house at 602 E. Market St. resulted in drug and gun arrests.

Assisted with Lincoln Charter School march

Assisted with S/W 809 W. Princess St.

November

As the weather has turned colder the units have turned to roving LPR (11/01, 11/07, 11/15) traffic and warrant details

Conducted S/W 950 E. Princess St

Joint Traffic detail with SWNU (11/14) resulting in felony gun arrest

Worked surveillance detail at martin Library

Back page detail (11/07) plain clothes detail Fulton St (11/05)

Was instrumental in arrest of three subject who went on a gun robbery spree. Worked with Sgt Losty unit to arrest all the subjects after using phone tracking GPS software.

December

Qol Library detail (12/09)

LPR details (12/12, 12/13)

Assisted on Home Invasion at 123 S. Penn St all three subjects charged as adults.

	<u>NE</u>	<u>SW</u>
Parking	44	25
Traffic	275	212
Non-traffic	80	212
Warrants	440	363
Misdemeanor	89	100
Felony	37	44
Field Interview	235	88
Reports	274	233
Warnings	156	121
Search warrants	6	8
Guns	8	8
Calls	1334	1051
Cocaine seized	115.6 grams (\$11,560 street value)	
Marijuana seized	385 grams (\$3850 street value)	

Heroin seized	31.8 grams (\$9540 street value)
Molly/Ex	8 grams (\$1600 street value)
Cash seized	\$6901

College Parties shut down/Search Warrants- (5) in which hundreds (100-150 at each party) of underage kids were turned over to college security for which internal drinking violation charges were filed.

Numerous Furnishing charges filed against Adults

210 W. Jackson St: 7 noise complaints
225 W. Jackson St: 3 Furnishing Alcohol to Minors
244 W. Jackson St: 2 Furnishing
302 W. Jackson St: 3 Furnishing
342 W. Jackson St: 2 Furnishing

Unit combine totals

Traffic	1331
Non-traffic	531
Warrants	2073
Felonies	201
Misdemeanors	557
Curfew	19

Cocaine	278.2 grams (SV \$27820)
Marijuana	1516.5 grams (SV \$11771)
Heroin	119.7 grams (SV \$35910)
Guns	35
Cash	\$28359

SCHOOL RESOURCE OFFICERS (SRO'S)

PO Ritchie Blymier and PO Christopher Perry were both assigned to work as SRO's within The York City School District. During the school year, Officers Blymier and Perry worked out of William Penn Senior High School at the beginning of the year. At the beginning of the school year, York City School district restructured the elementary schools, and reopened Hannah Penn Middle School as a K through 8th grade elementary School. They assisted each other as well as staff members within the school with issues involving students.

Officer Blymier was assigned to the High School and west which included: McKinnley, Ferguson and Devers Elemenatry Schools. Officer Perry was assigned to Hannah Penn and east which included: Phineas Davis, Goode, and Jackson Elementary Schools.

Their primary response is to take action when a 911 police incident would be warranted. Most of the action taken is for disorderly conduct and trespassing. However, there were assaults that took place against both teachers and other students. Additionally, weapons, thefts, and drug

violations were dealt with. This in turn allows day shift officers to concentrate on 911 calls during their regular patrol.

The following is a breakdown of activities:

Traffic	8
Non-traffic:	38
Warrants:	12(7)
Felony:	16
Misdemeanor:	61
Incidents:	143
Calls:	2116

Towards the end of 2013, the SRO's reinstated the juvenile probation referral. The program, JPO, was for non-violent, offenders who had made poor choices along the way.

If the incident was the first for the involved child, if they admitted their actions, took responsibility and paid restitution (if necessary), they may qualify for a JPO referral. Once referred, Juvenile Probation institutes a program for the offender involving counseling, community services etc. Once completed, the incident is closed without a formal arrest being made of the involved child. There were 14 such referrals this year.

INTERNAL AFFAIRS DIVISION

Inspector Dana Ward

It is the policy of the York City Police Internal Affairs Division that every complaint or allegation of misconduct by a member of the York City Police Department is thoroughly investigated and the results of the investigation are documented by a written report. These complaints are registered and records are maintained of each complainant's disposition. Inspector Dana Ward is assigned to the Internal Affairs Division and reports directly to Chief Wes Kahley. A final report of each investigation is submitted to Chief Kahley and the corresponding Division Captain for their review, resolution and disposition.

During 2014 a total of 13 formal Citizen Complaints were registered and investigated. (Up from 7 in 2013)

Characterization of Citizen Complaint	Total for each category
Excessive Force	2
Improper Arrest/ Poor Investigation	6
Courtesy	5

Internal Affairs Division is also responsible for investigating complaints involving City of York municipal employees, including police officers that arise during the course of employment with the City. These investigations are generated from "other information sources", not the formal citizen complaints that are filed. Internal Investigations of municipal workers including police employees: 9 Internal Investigations. (Up from 7 in 2013)

Another function of the Internal Affairs Division is to conduct extensive and thorough pre-employment background investigations of City of York Civil Service Applicants that have successfully completed the initial phases of the Civil Service Board Employment selection process. Internal Affairs Division initiated 11 pre-employment background investigations of civil service police and fire applicants for potential hire by the City of York in 2014. (Up from 5 in 2013)

The Internal Affairs Division also conducts pre-employment criminal background investigations of all City of York municipal employee applicants to determine if the applicants are suitable for consideration for employment. This pre-employment criminal investigation is to verify that no persons are hired with a criminal record that the City is not aware of. In 2014 the following background investigations were conducted for various positions within the City of York: 80 Criminal background investigations for general municipal employees. (Down from 131 in 2013)

SUPPORT SERVICES DIVISION

ADMINISTRATIVE SERVICES DIVISION

Captain Steven M. Butler
Commander

The Administrative Services Division is responsible for administrative and support services for the Police Department. The primary duties of the division are budget preparation and administration, and equipment procurement and distribution. The Administrative Division works closely with the City's Grant Coordinator on the financial management duties for all grants received by the police department, including JAG Grants, COPS Technology Grants, Local Law Enforcement Block Grants, Bulletproof Vest Partnership, and other sources such as Pennsylvania Commission on Crime and Delinquency.

The Administrative Services Division includes the Community Services, Professional Development (Training and Accreditation), Police Records, and Property Management Sections.

The Community Services Division fosters a spirit of cooperation between the members of the police department and the community through a variety of programs, academies, trainings, and services. Members of Community Services include the crime prevention coordinator, neighborhood development coordinator, resource center staff, Police Chaplains, and animal enforcement officer.

The Professional Development section has responsibilities for accreditation management, recruiting, selecting and hiring new officers and is the primary liaison for the Police Civil Service Board, as well as the responsibility for the training of all the personnel in the department.

The Police Records Division manages the department's computerized Records Management System and provides coordination between the courts and police officers for their court appearances. The Records supervisor manages contracted overtime and certain special event permits.

The Property Management Division is responsible for cataloging and storing all evidence and recovered property.

RECORDS DIVISION/SPECIAL EVENTS

York City Police Records Division was made up of nine full time civilian employees and one sworn police supervisor – Sgt. Richard Barth. Five Employees worked full time processing police records. The records office was open from 8am-11pm Monday-Friday. Three employees provided front desk coverage which is open to the public from 7am-11pm Monday-Friday. The final employee is an IT (Information Technology) specialist who handles the police department’s computer and technology systems.

Records Division and Front Desk

The specific detailed duties performed on a daily basis can be found in the Records Operation Manual. A brief description of duties follows.

Front desk duties include the following:

Telephone	Messages (Email and voicemail)
In Person – Walk-ins	Faulty Equipment Cards
Fax	QRT Log/QRT Callout
MDC	Towed/Impounded Vehicles
Taking and updating reports	Chaplains
Clean/NCIC Hits	Prisoner Release
Referrals and Call-Outs	Officer Calling off shift

Records Operation duties include the following:

Traffic Citations	PCCD
Non-Traffic citations	Microfilm
Call Sheets	CHRIA
Overtime Details	Records Checks
Overtime request/payment forms	UCR
Pursuit forms	Clean/NCIC
Written Warnings (5-day cards)	Validations
Fax	Statistics/Analysis
Crash Reports	Records Retention
Protection from abuse	Right to Know Requests
DA’s Office	Court Coordination
Magistrates	

Information & Technology Services performs maintenance in the following areas:

Computers
Phones
Fax
Printers
Copier

Cameras
Metro
Telestaff
Software
Network Server

Additional Duties performed by Records Division Supervisor

Payroll

Sgt. Barth is responsible for maintaining and submitting the uniformed police payroll to the finance department on a bi-weekly basis.

Police Overtime / Special Events

In addition to organizing special events, the police department is sometimes called upon to provide traffic control and/or security during these special events. These events include races, parades, street fairs, etc. All special events are managed through this office. Responsibilities include meeting with customers to develop a traffic control/security plan, scheduling details and assigning the details. Many events require the coordination of several agencies throughout the city. This office acts as the lynch pin between police services, fire services, parks and recreation, public works, fire police, and the event organizers. In some cases, this office will provide police supervision as the OIC for the events.

In 2014, the City of York organized 58 Special Events, some of which included

Can-Am Games	Hispanic Heritage Festival
Saint Patrick's Day Parade	Labor Day Parade
Oysterfest	Quarterback Club 5K race
Victim's Rights March & Candlelight Vigil	Foodstruck
YWCA Race against Racism	Bike Night
Yorkfest Arts Festival	York Halloween Parade and Run
Olde York Street Fair	York White Rose Run
National Street Rod Parade	YMCA Turkey Trot
YMCA Kids Triathlon	Light Up Night
The Bob Potts Marathon	Walk a Mile in Her shoes
July 4 th Fireworks	Cigar Box Festival

In addition to security services, and special event services, this office also handles grant money that is allocated for traffic safety. Typically, this money is used to fund traffic enforcement details and public awareness details that relate to improving traffic safety in the city.

Traffic enforcement details were funded by grants from Buckle Up Pennsylvania and Aggressive Driver. In addition to the details generated through the grants, there were numerous details throughout the year filled through the use of directed patrol at the shift level. The patrol details were instrumental in

addressing citizen traffic complaints received throughout the year as well as matching the “in-kind” hours required by the state agencies funding these grants.

Fire Police

The York City Fire Police assist the Police Department and Fire Department by providing traffic and pedestrian control at emergency calls and special events. The members of the York City Fire Police donate their time in all types of weather, and at all times of day. Their efforts make many of the scheduled events possible at no cost to the City. In 2014, the Fire Police had 9 members. York City Fire Police responded to 40 calls, 29 of which were emergency calls. They volunteered for 7 Special Events. They accounted for 157.5 hours of duty time (53 for emergency calls

The following Fire Police members served as Officers during 2014:

President	Paul Leiphart	Trustee	Deb Warner
Vice President	Clarence March	Trustee	Richard Houch
Recording Secretary	Bonnie Shilke	Trustee	Johnny Housseal
Treasurer	Raymond Sneddon	Chaplain	George Redding

Towing Ordinance

The Records Office oversees the City’s Towing Ordinance. Currently there are three companies licensed to tow vehicles. Darrah’s, Louie’s, and J&K Auto. This office is responsible to oversee the towing companies are licensed to operate in the city. Inspections of facilities & equipment, license renewals and required paperwork (applications) occurs on a yearly basis.

Arrest Records Transferal

Arrest information that has been collected over the years for both juveniles and adults had been transferred to an off-site facility during the building reconstruction phase. Since the construction and development of a records storage room in the basement of the Police Dept., we have begun the transition of re-collecting those records and permanently storing them on shelving units in the storage area. By the end of the year we were roughly 30-40 % completed.

Traffic Engineering Studies

Traffic/engineering studies are occasionally conducted on the roadways within the City Of York. Traffic Studies are conducted for several reasons:

- The placement and maintenance of roadway signs.
- In response to citizen complaints of traffic issues.
- Directed studies from the Highway Dept. or other City Dept.
- Directed studies from the Police Department.

TRAINING & ACCREDITATION

Lt. Troy M. Bankert

The Training and Accreditation Division is responsible for the training of all department personnel, recruiting, hiring, and meeting the PLEAC standards for accreditation.

TRAINING

Each officer within the department received the following mandatory training:

Spring Use of Force
 Fall Use of Force
 Legal updates/mandatory in service

Members of the Honor Guard attended 3 days of in-service training (4 less than 2013).
 Members of the York County Quick Response Team attended 18 days of in-service training (2 more than 2013).
 One member successfully completed the QRT School in Baltimore.
 Members of the York County Negotiation Team attended 12 days of in-service training.

Two Probationary Police Officers attended 754 hours (each) of Academy training.
 PPO Pritchard completed 840 hours of field training successfully.
 The two officers that were hired in 2014 did not start field training until 2015.

An increase in training sessions rose 20 % in 2014 from 2013, without a budget increase.

Department personnel attended other courses as detailed below:

OC Recertification	ASP Recertification	Taser Recertification
PLEAC Conference	Tactical Patrol Rifle	Colt Armorer School
Glock Advanced Armorer	Policy cyclist	Wire-Tap
Basic arson investigation	Arson Schools	CIT: Mental Health First aid
Grant Writing	SRO violence and safety	Drug enforcement training
Active Shooter	Spear instructor school	Intelligence School
Traffic crash recon.	ASP Instructor	Drug conference
Basic Sniper	Taser technician	Jnet updates
Basic cell phone investigation and related training	EVOC	MCSAP Cert and recert
Supervisor in-service training - 8 hours total	Telestaff (Conference calls)	PELRAS
Taser instruction	FTO School	FTO Management school
Advanced SRO	Field Sobriety instructor school	OC/impact munitions instructor school
Interview and interrogation	Incident Command System	

- Four classes were attended by the least senior of officers for EVOC
- Cell phone and other forensic training was attended by Officer Lentz to support county equipment for assistance to investigators.
- Officer Eastman was sent to certification classes for MCSAP and Officer Hansel to Re-cert
- Supervisor in-service training was conducted twice at four hour sessions
- Det. Baez and Hower completed the last series of arson schools
- Lt. Kleynen attended a master taser instruction, then trained several officers as instructors, broadening our capability for in-house training
- Several attempts were made to send Evidence Techs to the official state police school but they filled up before they were open to municipal police, therefore in 2014 a different approach will need to be made.
- Four officers attended the initial FTO School and Lt. Bankert attended a FT management course
- Two officers attended Standardized Field Sobriety Instructor School. Internal training will be conducted in 2015.

As part of an overall risk management strategy, the department instituted an on-line training program in 2010. Certain high risk / low frequency job tasks require regular training and review to ensure policy compliance. Examples include vehicle pursuit and use of force policies.

The program is designed for officers to log onto the training website and review certain policies and procedures. The officers take a quiz to verify competency.

Each block of training is designed to take six minutes (.1 hour). After ten training sessions, the officer has one hour of training. After eighty sessions, the officer received the equivalence of one training day, without losing a duty day. Each officer was provided 56 blocks of instruction on the website in 2014 (and increase of 31 from 2013).

FIELD TRAINING

One officer, Pritchard, successfully completed the 840 hours of field training. Issues arose from communication of FTOs and supervision which was resolved through additional observation of Pritchard. Adjustments were made to program by Lt. Bankert to prevent the same occurrence in 2015.

RECRUITING/HIRING

Three officers were successfully hired in 2014, with one candidate denying the appointment in an untimely manner as to prevent filling that hiring position. Two of the officers completed academy successfully and initiated their field training in 2015. The third officer was ACT 120 certified and attended field training upon appointment.

Lt. Bankert served at the department's representative to the Metropolitan York Police Testing Consortium which initiated a testing process in 2014. The chair of the Minority Recruitment and Advertising Committee was given to Lt. Bankert and subsequently created a strategic recruitment plan for MYPTC and the York City Police Department. That plan was approved and implemented with success through a promising relationship with the Racial Justice Committee (YWCA) and through a pace of doubling applications.

ACCREDITATION

The York City Police Department was evaluated at a mock assessment and an actual assessment in 2014. Both assessments were productive. The actual assessment took place in late December of 2014 and although the official report has not been created at the time of this report, it appears clear that a recommendation for accreditation will be made in 2015.

HACC

A partnership was continued with HACC security to exchange training and services in 2014. Lt. Bankert assisted in constructing an active shooter exercise which was mimicked throughout all of their campuses successfully. Additionally, their facilities were opened up to officers for firearms training and a sponsorship of outside training that was conducted in the first week of 2015

PROPERTY AND EVIDENCE

Denise Conrad, Supervisor

For the Evidence Office, 2014 was a time of positive changes. We happily finished out the year in our new first floor office. Officers began to utilize the adjacent evidence intake lockers and packaging area. A large item intake container and vehicle storage areas were set up at the Eagle. Written procedures were established for all these changes, and the Evidence Office was overjoyed to have helped our department meet the necessary evidence-related standards for accreditation.

In terms of data entry transactions, there were more than 10,200 logged for the year. 2014 saw a 512 unit drop in barcode-tagged evidence intake versus 2013. This includes 47 fewer firearms than in 2013. For the second year in a row- due to the backlog of old guns in our inventory- we managed to destroy more firearms than we received. Here are some of the relevant numbers:

Incoming:

Total 2014 tagged units entered by officers: 5,970

Total 2014 new guns received: 100

Total 2014 cash intake: \$99,808.69

Outgoing:

Total tagged units destroyed: 262

Total firearms destroyed (excludes BB Guns, paintball guns, etc...): 124

Total cash forfeited to DA's Office in 2014: \$41,677.00

Total cash turned over to PA State Treasury Bureau of Unclaimed Property: \$6,528.66
Total cash released to owners: \$6,095.21
Total items (individual tags) returned to owners: 215

One additional major task which my office undertook in 2014 was setting up a more efficient system to identify evidence which is eligible for disposal. This project grew out of another project from early in the year- I had already created a *Microsoft Access* database with user interfaces to replace the soon-to-be defunct *Spillman Summit*. Our office also had a few separate *Access* databases for cash, guns, and *Metro* backup. I was able to link all of this data in one "Super Duper Database" module exclusively for the Evidence Custodians. It connects the dots between case disposition information from the Clerk of Courts Office and each case's related incidents, evidence, suspects, and any court orders we receive.

This system does a lot of work for us. It cuts our disposition-check time in half, eliminates redundant case research and organizes the forfeiture and destruction process. Most importantly, with a little input, it automatically generates lists of evidence to pull for disposal. In our current 'paperless' system, this is invaluable. In the last few months of 2014, we identified over 230 pages of evidence (thousands of individual items still listed in our systems) to be pulled and destroyed in the coming year. I hope we can keep up! In the past, we were lucky to be able to identify a tenth of that amount in a given year. I think we've come a long way in the past few years, and I look forward to serving you in 2015.

COMMUNITY SERVICES DIVISION

Lt. Gene Fells
Commander

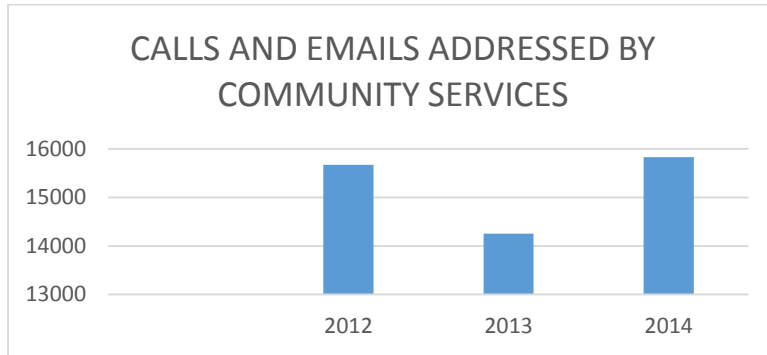
Jacqueline Marrero – Crime Prevention Coordinator
Danny Evans – Neighborhood Development Coordinator
Mark McCartney – Animal Enforcement Officer
Jeri Zimmerman - Resource Center Staff
Danyiell Newman - Resource Center Staff

York City Police Chaplain's Corp

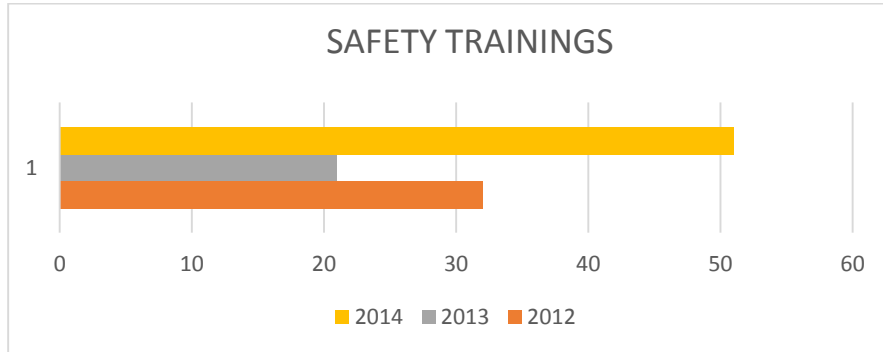
Pastor Dan White (Co-Captain)
Pastor Darnell Bowman (Co-Captain)
Pastor Carlo Kelly (Co-Captain)

In 2014, the Community Services Division upheld the Department's Mission Statement through its many programs, meetings, youth events and academies. Over 62% of the Police Department's staff and officers, through normal working hours, overtime or volunteering, were involved in sponsored or created partnership activities.

In 2014, the Community Services Division responded to over 15,830 phone calls and emails for assistance and information.



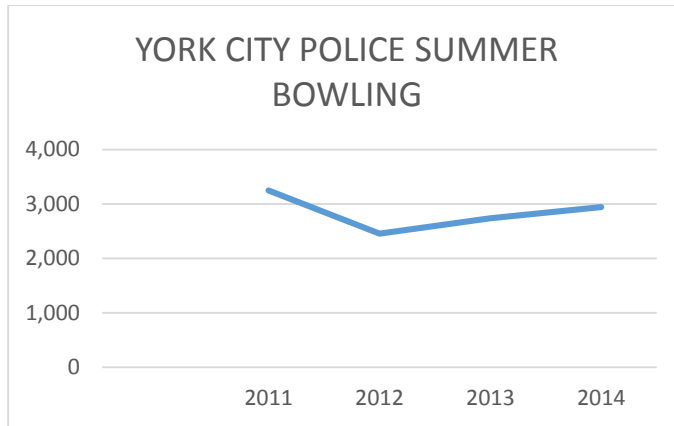
In 2014, Community Services provided safety trainings to a wide range of agencies, churches and communities. Each training was adjusted to fit the needs of each group.



October 2014 - National Crime Prevention Month,
The Community Services Division, working with 34 very active neighborhood groups and the Uniform Patrol Division, celebrated National Night Out. Each site was very well attended. Also 190 citizen volunteers and businesses were recognized for their support for Crime Prevention.

Community Services Worked with "Toys for Tots" and the Resource Center Staff, to provide Christmas gifts to 100 children.

In 2014, the Police Department celebrated 32 years of Police and Youth Summer Bowling. This youth event is coordinated by Community Services, but is supported by a large number of Police Officers.

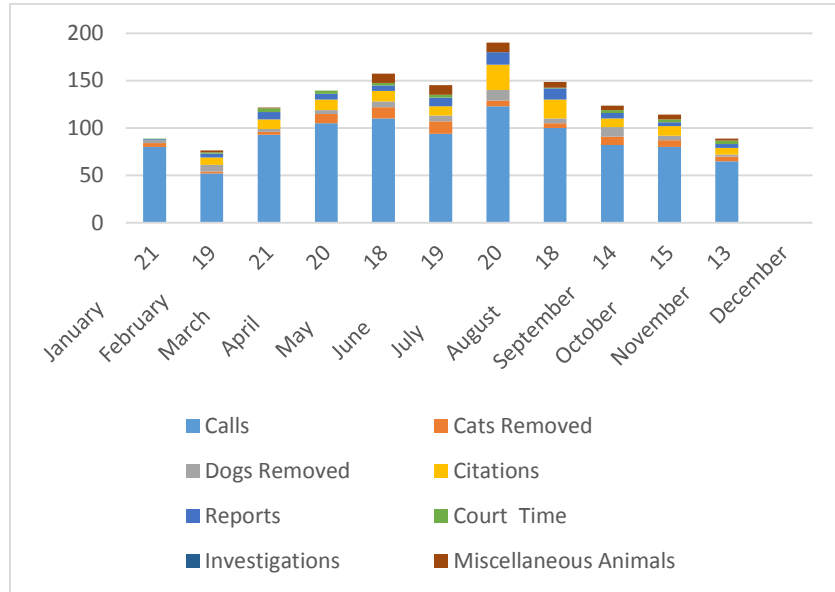


Youth Outreach - Working with Martin Memorial Library, Officers meet once a month with young people. In 2014, this youth program involved 318 children playing video games and hanging out with Officers.

In 2014, Community Services working Detectives and Uniform Officers partnered with local schools providing 21 Officer Friendly type visits and a Youth Academy. Staff members attended 472 meetings and responded to 56 Neighborhood Complaints. The Division also hosted 7 Intern students from local colleges and Institutes. The Department Sponsored a Booth at the York Fair, which always draws a large crowd. The booth offers a large selection of safety and crime prevention material, and interaction with Law Enforcement Officers.

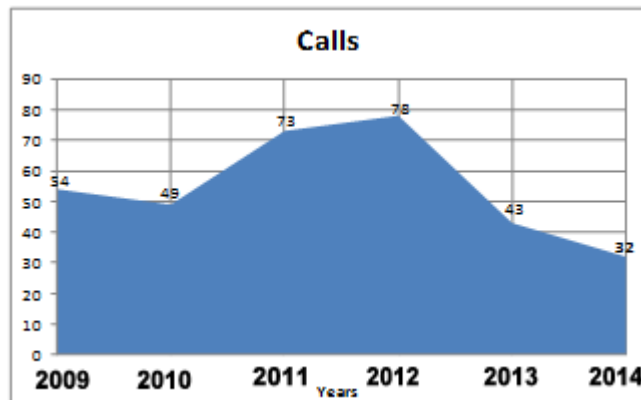


YORK CITY POLICE ANIMAL ENFORCEMENT



YORK CITY POLICE CHAPLAINS' CORPS

During 2014, 12 ordained ministers, representing 12 different denominations, served some part or all of the year as York City Police Chaplains. During the year, three chaplains resigned, leaving the corps with a roster of nine chaplains. Different from other years, 2013 saw no new chaplains added to the corps.

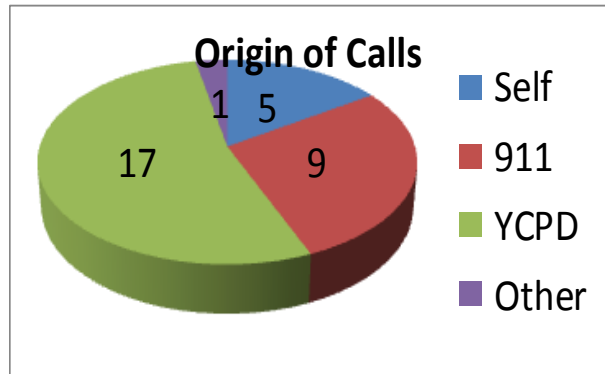
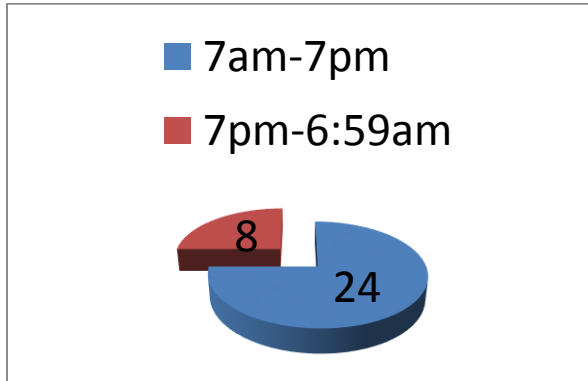


Over the course of 2014, the chaplains' corps handled 32 cases. Since the inception of the chaplains' corps in 1983, the corps has handled 2,523 cases. 2014 the information reveal a 25% drop-off in the number of calls and services.

75% in 2014 were between 7 am and 7 pm. Specifically, 24 of the 32 calls/ministry involvements that

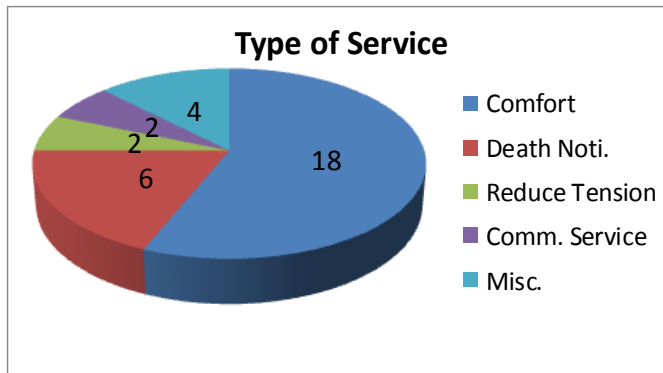
involved the chaplains took place during that daytime period.

Of the 32 calls handled by the chaplains in 2014, the pie chart to the right indicates their source.



Each of the 8 chaplains reported at least one call or ministry involvement during the course of 2014.

Over the years, the chaplains' have sought to help people in crisis "get back on their feet" after "having the rug pulled out from under them". The graph below gives the types of ministries or services provided.



The average time of the services was 1.6 hours.

Areas to improve:

1. Increase officer awareness of the Chaplains and their availability to provide services.
2. Schedule more officer ride-a-longs to improve the visibility of the Chaplains.

Three new chaplains joined the Corps at the end of 2014, adding new resources and community connections to our team.

2014 ANNUAL REPORT

COMMUNITY RELATIONS

Honorable C. Kim Bracey, Mayor

Edquina Washington

Director

COMMUNITY INITIATIVES

2014 MLK America's Sunday Supper: Where Do We Go From Here?

The 2014 MLK America's Sunday Supper: Where Do We Go From Here?, held under the umbrella of FaithNet, one of Mayor C. Kim Bracey's 9 in 9 initiatives, was held on January 19, 2014, in collaboration with Asbury United Methodist Church and Lincoln Charter School.

The event is convened on a national level annually from the administration of two key organizations, Points of Light and Rethink Church, in cities and states across the United States with the premise to acknowledge the legacy of Dr. Martin Luther King Jr, through providing a community meal, the viewing of a documentary focused on a community need, and a community discussion.

Locally, our focus covered the current state of our youth, while generating a community led discussion on effective strategies in addressing the needs of our youth, after the viewing of the documentary "The Graduates/Los Graduados," which told the moving story of six Latino and Latina students and their unique challenges while navigating through the education system. Over 250 community members attended the event, while donating shoes along with the "Shoes for Shalom" project, which provides shoes to Haiti, South America, and Africa to micro-finance new businesses.

2014 Minority and Women Owned Business Luncheon

The 2014 Minority and Women Owned Business Luncheon: Growing Diverse Business in the City of York was held on May 22, 2014 at Santander Stadium. The third year of this hallmark event for our small business community, which involved the opportunity for networking and advice of effective strategies for improved business growth, proved itself to be beneficial, as demonstrated by a fifty percent increase in participation, from the Inaugural event in 2011. This year's event had a participation of 155 businesses within the city and county of York.

Our Keynote Speaker, Mrs. Jacqueline Camacho - Ruiz, a seasoned entrepreneur, author, and award winning marketing firm owner, engaged business professionals with effective strategies and systems on business growth.

Merchant of the Month

Since 2011, local businesses have been celebrated by Mayor C. Kim Bracey and Downtown, Inc. monthly,

highlighting their benefit to the city of York with a community celebration at their place of business, a parking pass for the current month, and the utilization of professional video advertisement of the services they offer to our community.

Town Hall Meetings

Mayor C. Kim Bracey held one Town Hall meeting, July 9, 2014 at YWCA York, in which her Cabinet provided information on relevant programs and initiatives, as well as encouraged residents to share their concerns regarding community needs. Over 70 community members attended the event.

Mayors Day of Recognition for National Service

Joining hundreds of Mayors across the United States on April 1, 2014, Mayor C. Kim Bracey recognized the impact and value that national service volunteers provided to the city of York, by organizing a ceremony in collaboration with the U.S. Conference of Mayors, Corporation for National and Community Service, and the National League of Cities.

National service volunteers from United Way of York County, Community Progress Council, Luther Social Services, Crispus Attucks, and the American Red Cross were recognized by Mayor C. Kim Bracey and each personally received a token of her appreciation for the service that they provide to our community.

Weight Watchers Healthy Community Program

As a component to the Let's Move York City initiative, the city of York was selected as a recipient of the Weight Watchers Healthy Communities Program grant from the U.S. Conference of Mayors and Weight Watchers International for \$25,000 and \$1 million in benefits split across the other two winning cities, Baltimore, MD and Racine, WI to implement the program successfully.

The program provides residents with a Body Mass Index (BMI) of 27 or above that meet certain financial requirements to attend Weight Watchers meetings at a steeply discounted rate of \$3.00 per week at three community locations within the city of York.

Residents that have participated in the initiative have loss over 300 pounds, while gaining a new way of living a healthy and happy life in the city of York.

MENTORYork

In 2011, Mayor Bracey joined the efforts of Cities of Service and AARP in developing a High Impact Service Plan for the City of York, which she coined MENTORYork. The initiative provides high school freshman with mentors committed to being involved in the lives for a period of four years, to encourage students in their successfulness. Mentors meet with students on a weekly basis and maintain contact two - four times per week via telephone and other means of communication. Mentors and students have equally gained tremendously from their involvement with the initiative.

In 2015, the first cohort of MENTORYork graduates will be graduating from William Penn Senior High School.

Teen's Fourth Friday

September 2014, Teen's Fourth Friday celebrated its on year anniversary.

Mayor C. Kim Bracey launched "Teen's Fourth Friday," a program designed to address the needs of teenagers, while providing them with a safe and nurturing environment to receive those services. The program occurs every fourth Friday of the month at different community organization throughout the City of York. Besides having fun and meeting new peers, youth receive invaluable information on college preparation, healthy lifestyles, positive behaviors, self – esteem, after school programming, family resources and much more during our monthly program, while also receiving a free meal.

Over 200 teenagers have attended Teen's Fourth Friday events in the city of York. ***Teen's Fourth Friday received the U.S. Conference of Mayors and Waste Management's Outstanding Achievement City Livability Award.***

Mayor's Campaign To End Bullying

In collaboration with the U.S. Conference of Mayors, Mayors Campaign To End Bullying, Mayor C. Kim Bracey and The School District of the City of York held the "Ending Bullying" conference for parents on Thursday October 16, 2014, 5:30pm at William Penn Senior High School – Cafeteria Entrance, 101 W. College Avenue, York, PA.

The event included a screening of the documentary "BULLY," which shares the harsh realities of peer to peer bullying in school across America, followed by discussion and feedback, led by the Byrnes Health Education Center.

Continuous events will be held throughout the following year.

FaithNet 2014

On August 7, 2014, FaithNet 2014: Changing the lives of our youth through male servant leadership was held.

FaithNet is an initiative introduced by Mayor Bracey as one of her 9 in 9 initiatives, as a call to action for the faith-based community to collaborate efforts in developing solutions to address the needs of the community. FaithNet 2014 focused upon the critical needs of our youth and a call upon the servant leadership of our male clergy and male community leaders in a collective and action based approach, to work together in uplifting our youth.

The focus of the event was held in collaboration with President Barack Obama's "My Brother's Keeper" initiative, which focuses on "taking important steps to connect young people to mentoring, support networks, and the skills needed to find a good job or go to college and work their way into the middle class."

There were over 90 community members in attendance.

Sigma Gamma Rho Sorority Inc.'s 17th Annual Youth Symposium

The city of York partnered with the Kappa Omicron Sigma Alumnae Chapter of Sigma Gamma Rho Sorority Inc. in the presentation of their 17th Annual Youth Symposium, on March 8, 2014 at William Penn Senior High School.

The event focused upon the importance of partnerships in the community and coming together to support our youth. The symposium featured an opportunity for youth to gain valuable information on several topics ranging from healthy behaviors to college preparation assistance, which provide the opportunity for youth to gain insight on living healthy and productive lives from organizations within our community.

Forty youth attended the event.

Hispanic Heritage Month: Alien

In celebration of Hispanic Heritage Month, Mayor C. Kim Bracey, in collaboration with York Arts and multi-media artist Joaquin Calles Guzman held an interactive exhibit entitled "Alien," which addressed the artists' own immigrant experience and that of other "aliens" of Hispanic culture, residing throughout our community, that have been shaped by a sense of lost and found identities.

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2014 ANNUAL REPORT

SOLICITOR

Honorable C. Kim Bracey, Mayor

Donald Hoyt, Esquire

Jason Sabol, Esquire

Pennsylvania's Third Class City Code establishes the position of the City Solicitor. The Mayor, with the advice and consent of City Council, appoints the Solicitor. The Solicitor is the chief law officer of the City, and represents the City in all legal actions brought by or against the City. In addition, the Solicitor renders legal opinions to the Mayor, City Council, department heads, administrative boards, the Controller and the Treasurer upon request.

Two Assistant Solicitors and a Legal Assistant staff the Solicitor's Office. Donald B. Hoyt has been an Assistant Solicitor with the City of York since 1994. The other Assistant Solicitor, Jason R.

Sabol, began working for the City in April, 2013.

The major function and activities of the Solicitor's Office during 2014 are summarized below.

LITIGATION

As of December 31, 2014, there are 14 open lawsuits involving the City of York. Eleven of these cases are defenses. Four cases name police officers or detectives as defendants, sometimes along with the City itself or other City officials, and 10 involve the supervision of outside counsel, hired by insurance companies. In those cases where outside counsel is involved, the Solicitor's Office monitors the progress of the case, coordinates contact between the counsel and other City employees, and acts as a conduit for any files or records required by the outside counsel, as well as meeting with employees involved, and participating in depositions and trials. This oversight function is especially important in cases involving law enforcement, where the City's \$100,000 deductible makes it necessary for the Solicitor's Office to carefully monitor the outside counsel's billing, and to provide them with as much help as is practicable.

BUSINESS PRIVILEGE TAX

The Solicitor's Office works with an outside auditor and the York-Adams County Tax Bureau, monitoring the results of audits, representing the City when an audit result is appealed, and ensuring that money due as a result of an audit is collected. The Assistant Solicitor appeared on behalf of the City at two audit appeal hearings in the Court of Common Pleas. One of the cases was successfully argued at the PA Commonwealth Court and is currently at PA Supreme Court level awaiting decision. The second decision was heard in the York County Court of Common Pleas and the ruling was not in the City's favor and in on appeal.

The Assistant Solicitors also provide opinions the auditor and The York-Adams Tax Bureau regarding questions about the interpretation of the regulations.

ADMINISTRATION

The Solicitor's Office handled 244 administrative actions during 2014, (a decrease from the 282 handled in 2013 due to the department's settlement of tax assessment appeal cases). These include responses to employee complaints to the Pennsylvania Human Relations Commission (PHRC), appeals or responses to appeals of tax assessment decisions from the County Tax Assessment Board, review and drafting of ordinances and resolutions, responding to legal questions of City staff members, sending collection letters, appearing with members of the Human Resources Department at unemployment compensation hearings, and other miscellaneous projects. The Solicitor's Office provides advice (confidential and otherwise, as determined under the circumstances) on legal matters to City employees and elected officials as requested, drafts ordinances, reviews contracts and agreements, and writes formal opinions on specific questions of law.

Three new claims were filed against the City before the PHRC or EEOC in 2014. As of yet, we have not received final determinations in these cases.

As of December 31, 2014, the City currently has an interest in 145 tax assessment appeals, having started the year with over 180. These appeals include the City's intervening in situations where the property owner has appealed a decision, or appealing a decision where the County Tax Assessment Board has reduced the assessment. One case was appealed to the PA Commonwealth Court by the Solicitor's Office and will be mediated in 2015. At least 40 of these appeals were settled during the year (either by stipulation or trial).

The Solicitor's Office also assists the City in its efforts to collect unpaid taxes.

During 2014, the Solicitor's Office was made aware of eight potential lawsuits, although some of these suits date from prior years. An attorney representing a potential plaintiff usually notifies the City of an injury or damage claim, or a sends a formal notice of intent to file suit. Occasionally, the individual files a claim with one of the City's insurers and the insurer notifies the Solicitor's Office or the Solicitor's Office is otherwise made aware of a situation where there seems to be lawsuit potential.

The Assistant Solicitors attend the Blight Task Force meetings, which are normally scheduled to be held monthly. These meetings decide if a property should be preliminarily noted as in need of repair and a letter goes to the property owner. Some properties are then referred to the Planning Commission to start the process of condemning a property as outlined under the Urban Redevelopment Act. Property owners have the right to appeal the declaration of blight to the Nuisance Abatement Appeals Board. The Solicitor's Office responded to 135 internal requests for property information (i.e. name of property owner, correct mailing address, date of death - if applicable, open estate, etc.) to the Fire

Department and PPZ. Also, the Solicitor's Office tracks the bankruptcy filings affecting City properties, alerts the Finance Department of any new filing dates, and researches bankruptcy status to confirm sewer payments.

RIGHT TO KNOW LAW

The Solicitor's Office processes requests for information under Pennsylvania's Right to Know law.

During 2014, the Solicitor's Office received 294 Right to Know requests, a marked increase from 186 in 2013. Three requestors whose requests were denied appealed the denials of information, one of which was decided in the City's favor by the Office of Open Records. One appeal was granted. A third remains under review with the Office of Open Records, after being extended indefinitely. None were appealed to the Court of Common Pleas.

DISTRICT JUSTICE HEARINGS

Assistant Solicitor Jason Sabol attended 177 District Justice hearings on behalf of the City, working with Property Maintenance Inspectors, fire department officials, and the City's lead technician in defending the citations issued, resulting in guilty findings or settlement in the City's favor in approximately 70% of the cases.

Summary Conviction Appeals of District Justice decisions are held at the Court of Common Pleas 12 times each year. Appeals of decisions involving the City were heard at the 2014 Summary Conviction Appeals, involving twelve cases. In those cases, 10 were confirmed as guilty and two were withdrawn. The Solicitor's Office represented the City of York in three Unemployment Compensation hearings, winning all cases on appeal.

In summary, it is anticipated that the activities of the Solicitor's Office will remain the same, if not increase, in 2015.