

CITY OF YORK, PENNSYLVANIA

101 SOUTH GEORGE STREET / PO Box 509, YORK, PA 17405

PH: (717) 849-2281 FAX: (717) 846-1708

www.yorkcity.org

Public Hours: Monday – Friday, 8:00 am – 4:30 pm, Closed on Major Holidays

2017 TAX INFORMATION

OFFICE OF THE CITY TREASURER

JOE M. JEFFCOAT

FREE PARKING AVAILABLE IN THE LOT LOCATED IMMEDIATELY SOUTH OF YORK CITY HALL OFF GEORGE STREET. LOOK FOR THE SIGN THAT READS "**YORK CITY HALL CUSTOMER PARKING**".

Our office accepts CASH, CHECKS and MONEY ORDERS. Make checks payable to York City Treasurer. Postdated checks are not acceptable.

ARE YOUR TAXES ESCROWED? If your taxes are included in your mortgage, you are responsible for forwarding a copy of your TAX BILL to your mortgage company. The Treasurer's Office DOES NOT forward tax bills to mortgage companies. Your mortgage company must include the Tax Collector portion of your bill with their payment. The mortgage company may charge you a fee for a duplicate bill if you have not forwarded the bill to them. Do please keep a copy of the original bill for your records.

Is this your primary residence? If so, you may be eligible for a HOMESTEAD EXCLUSION which will lower your school taxes. For more information or to obtain an application, you may call the York City Treasurer's Office or the York County Assessment Office.

WHEN ARE MY TAXES DUE?

County/Municipal Tax dated 2/15/2017

- REBATE due on or before **April 18, 2017**
- FACE due on or before **June 15, 2017**
- PENALTY due after **June 15, 2017**, but before **DECEMBER 31, 2017**

York City School Tax dated 7/1/2017

- REBATE due on or before **August 31, 2017**
- FACE due on or before **October 31, 2017**
- PENALTY due after **October 31, 2017**, but before **DECEMBER 31, 2017**

HOW ARE TAX RATES DETERMINED?

Each year the City Council, the County Commissioners and the York City School Board establish millage rates. These rates, when multiplied by the assessed value of your property, result in the Face taxes due. State law allows for a 2% discount, if paid within 60 days (Rebate), and a 10% penalty, if it is not paid within 120 days (Penalty). For 2017, these dates are noted above.

2% REBATE (DOES NOT APPLY TO PARTIAL PAYMENTS.)

If the FULL amount of County or City taxes is paid in one payment during the **REBATE** period, a 2% discount is *deducted* from the **FACE** amount.

10% PENALTY

If payment is received after the **FACE** due date, a 10% penalty is *added* to the **UNPAID BALANCE**. Make payments as soon as possible after receiving your tax bill to minimize your total taxes due.

PARTIAL PAYMENTS - You may call the York City Treasurer's Office for assistance at (717) 849-2281.

NO PARTIAL PAYMENTS are allowed on County taxes. County taxes must be paid in FULL in a single payment.

The amount is determined based on the period in which you are paying – Rebate, Face or Penalty. Partial payments of an amount sufficient to pay County taxes will be applied to County taxes prior to the payment of city taxes.

FOUR partial payments may be made on **Municipal (City) and School taxes**. The amounts of these payments are up to you but you will want to make these payments as soon as possible to avoid the higher cost of payments made in the penalty period.

NO REBATES ARE ALLOWED ON PARTIAL PAYMENTS.

MAKING PAYMENTS

Whether payment is made in person or by mail, **the Tax Collector portion of your tax bill must accompany your tax payment.** If the Tax Collector portion of the bill does not accompany your payment, an additional \$3 for a duplicate bill is required. You must wait until you have received your bill before you may pay your taxes. If you have not received your City/County tax bill by March 15 or your School tax bill by August 1, call us. If your bill was returned to us we will forward it to you. If it was not returned, a duplicate bill fee will apply. Overpayments under \$10 will not be refunded. This limitation will also apply to small reductions in assessment value resulting in overpayments of less than \$10. Underpayments will be applied to your bill, but you remain responsible for the difference.

If you are paying taxes in person for more than three parcels, plan to leave your tax bills with the Treasurer's Office for processing. You may provide a self-addressed, stamped envelope and your receipts will be mailed to you. We cannot process larger batches of payments at the window during office hours.

RECEIPTS

If you pay in person, you will receive a computer generated receipt. Your portion of the tax bill along with your cancelled check or a copy of your money order or cashier's check, will serve as an additional receipt. If you bring your portion of the tax bill with you, we will stamp it "PAID" and it will also serve as a receipt. **REMEMBER, you must bring or mail the Tax Collector copy of the bill along with your payment to avoid the \$3 duplicate bill fee.**

If you pay by mail, you will receive a computer generated receipt only if you enclose a self-addressed, stamped envelope with your payment. If you also enclose your ENTIRE BILL (and/or a copy of the entire bill) with your payment, it will be stamped "PAID" and can be used as an additional receipt.

DO NOT LOSE YOUR RECEIPTS! You may need a receipt for preparation of your income taxes, application for a PA Property Tax Rebate or for your bank or mortgage company. If you need a duplicate receipt, there is a charge of \$3 per parcel.

MISC INFORMATION

- If you no longer own the property, please forward the tax bill to the new owner. If you do not have contact information for the new owner, please return the bill to our office. Please give the new owner the same courtesy you would expect!
- Hand delivered payments must be received in the Treasurer's Office by 5:00 pm on each due date. DO NOT leave payments in the building after 5:00 pm. They will not be accepted.
- When paying by MAIL, the **US Postmark** from the US Post Office determines when it is received in our office. To be sure you obtain a legible date, this will require you to go into a Post Office and have the envelope hand cancelled indicating the date of mailing. Check date is NOT used. **Metered mail date IS NOT accepted.**
- **Our office does not use bill numbers.** Please note the DISTRICT & PROPERTY ID NUMBERS (i.e. ##-###-##-#####-#####) in your *CHECK Memo area* when using an internet bill paying service, or if the property address is not the address showing on your check. This will help us identify where your payment should be applied.
- **Is there any change to the OWNER'S MAILING ADDRESS?** If so, please make your request in writing addressed to the York City Treasurer's Office. The NOTICE must be signed and dated by the property owner. A form is available at the York County Assessment Office and from the York City Treasurer's Office online at www.yorkcity.org/taxes

DELINQUENT TAXES

What are Delinquent Taxes? Any taxes which are UNPAID from previous calendar years. 2017 York County, York City and York City School District taxes become delinquent if not paid or postmarked by December 31, 2017.

Where to pay Delinquent Taxes? Delinquent Taxes (previous year taxes) must be paid at the *York County Tax Claim Bureau located at 28 E Market Street, York, PA 17401*. **Personal Checks and Cash are NOT ACCEPTABLE forms of payment at Tax Claim!** You must pay via Cashier's Check or Money Order. Additional fees and penalties may apply. If you have any questions, or need the final payoff amount, please call the York County Tax Claim Bureau at **(717) 771-9205**.

MISCELLANEOUS FEES

Return Check Fee	\$ 35.00
Tax Certification Fee	\$ 20.00
Transaction History Fee	\$ 5.00
Duplicate Bill Fee	\$ 3.00
Duplicate Receipt Fee	\$ 3.00

ARE YOU LOOKING FOR SEWER INFO?

York City Sewer Office (717) 849-2268

ARE YOU LOOKING FOR WATER INFO?

York Water Company (717) 845-3601

OTHER IMPORTANT CONTACT INFORMATION

York County Administration Building

28 E. Market Street
York, PA 17401
www.yorkcountypa.gov

York County Assessment Office

(717) 771-9232
**Assessments
Appeals**

York County Judicial Center

45 N. George Street
York, PA 17401

Recorder of Deeds Office

(717) 771-9295
Filing of Deed

York County Tax Claim Bureau

(717) 771-9205
**Delinquent Taxes
Judicial Sales & Upset Sales**

Sheriff's Office of York County

(717) 771-9601
**Sheriff Sales
Gun Permits**

York County Treasurer

(717) 771-9603
**Small Games of Chance License
York County Dog License
Deer License & Doe Tags
Fishing License**

Representative Hill-Evans Office

53 E. North Street
York, PA 17401
(717) 848-9595
Housing/State Rent Rebate

Downtown, Inc

2 E. Market Street
York, PA 17401
(717) 849-2331
YBIDA fees
(York Business Improvement
District Authority)