

Council of the City of York, Pennsylvania

Michael Ray Helfrich, President of Council
Henry Hay Nixon, Vice President of Council
Renee S. Nelson, Member of Council
Sandie Walker, Member of Council
Judy A. Ritter-Dickson, Member of Council

Dianna L. Thompson-Mitchell, City Clerk
Email: dthomps@yorkcity.org



Office of York City Council
101 S. George St.
York, Pennsylvania 17401

Telephone: (717) 849-2246
Fax: (717) 812-0557

Website: www.yorkcity.org

AGENDA January 3, 2017 6:30 p.m.

[Signed Resolutions](#) / No Bills Approved

CALL TO ORDER: President Helfrich called the January 3, 2017 general public comment session to order at 6:30 p.m., in Council Chambers, 101 S. George St., York, PA, with the following members present: Judy A. Ritter-Dickson, Sandie Walker, Renee S. Nelson, Henry Hay Nixon, Vice President, and Michael Ray Helfrich, President, with President Helfrich presiding.

Members of the Administration in attendance included: Joe Jefcoat, Treasurer; Carol Downs-Brady, Deputy Treasurer; James Gross, Director of Public Works; Chaz Green, Deputy Director of Public Works; and Jason Sabol, Assistant Solicitor.

Members of York City Council staff in attendance included: Dianna L. Thompson-Mitchell, City Clerk.

I. Public Comment

Mayor C. Kim Bracey took a moment to introduce Director Jim Gross and Deputy Director Chaz Green of the Public Works Department. She gave a background about the duties of these Directors and the purpose and operations of the Public Works Department. For more information on Public Works, please visit: <http://www.yorkcity.org/public-works>.

Franklin Williams, resident, bought up his inquiry into the shooting death of resident DeQuan Williams by a York City Police Officer. He said he has asked for an investigation into this shooting and whether it was justified. He stated that he is disheartened and dismayed that he has received no response from the York City Police Department regarding his request for an investigation.

President Helfrich adjourned the general public comment session at 6:47 p.m. and convened Council's Legislative Session.

II. Call Legislative Meeting to Order: 6:47 p.m.

III. Roll Call

IV. Pledge of Allegiance recited.

V. Moment of Silence observed.

VI. Action on previous meeting Minutes of **December 6, 2017**: Council dispensed with the reading of the Minutes of December 6, 2016 and unanimously approved them as written.

VII. Presentations, Proclamations, Awards and Announcements:

City Controller Vacancy Notice: York City Council is seeking interested persons to submit resumes for appointment to fill a vacancy for the Office of York City Controller. Council has declared said vacancy to be effective at 12:01 a.m., January 1, 2017. The deadline to submit a letter of interest and resume to the City Clerk's Office is 12:00 noon on Wednesday, January 11, 2017. No exceptions. For more information, please contact the City Clerk or visit www.yorkcity.org/city-controller-vacancy.

VII. Meeting(s) Scheduled

Committee Meeting: Scheduled for **Wednesday, January 25, 2017 at 6:00 p.m.** in City Council Chambers. Council will discuss items for February's legislative agenda.

Special meeting: During its committee meeting scheduled for **Wednesday, January 25, 2017 at 6:00 p.m.**, Council will be conducting public interviews of selected candidates to fill the vacancy in the office of York City Controller. Immediately following interviews, Council will recess its committee meeting and convene in special session to appoint a candidate to fill said vacancy to serve until the first Monday of January 2018. Council will reconvene its committee meeting immediately following the special session.

IX. Status of Prior Committee Referrals: No reports.

X. Legislative Agenda: (Order of Business – Action on Subdivision/Land Development & HARB Resolutions; Final Passage of Bills/Resolutions; New Business.)

Subdivision / Land Development / HARB

1. Resolution No. **1** - A Resolution
Approving a waiver to the land development process submitted by Paramount LMS LLC (For a new loading dock and re-striping of the parking lot located at 965 Loucks Rd.) ([View](#))
Introduced by: Henry Hay Nixon
Originator: Economic & Community Development (PP&Z)

Resolution No. 1, Session 2017, A Resolution approving a waiver to the land development process submitted by Paramount LMS LLC for a new loading dock and re-striping of the parking lot located at 965 Loucks Rd., was introduced by Nixon, read at length, and on motion of Nixon, seconded by Walker, Resolution No. 1 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

2. Resolution No. **2** - A Resolution
Accepting the recommendations of HARB. ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: HARB

Resolution No. 2, Session 2017, A Resolution accepting the recommendations of HARB in issuing a certificate of appropriateness to Royal Square Development for work to be done at 156 W. Philadelphia St.; and Adomia Enterprises, LLC, for work to be done at 101-107 S. Duke St., was introduced by Ritter-Dickson, read at length, and on motion of Ritter-Dickson, seconded by Nelson, Resolution No. 2 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

Final Passage of Bills / Resolutions:

NONE

New Business

3. Introduction of **Bill No. 1** - A Bill
Amending Bill No. 26, Ordinance No. 22 of Session 2016. (To correct 2017 appropriations resulting from adjustments made to the 2017 adopted budget.) ([View](#))
Introduced by: Michael Ray Helfrich
Originator: Business Administration (Finance)

Introduction of Bill No. 1, Session 2017, A Bill amending Bill No. 26, Ordinance No. 22 of Session 2016 (the 2017 Budget) to correct 2017 appropriations resulting from adjustments made to the 2017 adopted budget, was introduced by Helfrich, read by short title, and deferred to the January 17th meeting of Council.

4. Introduction of **Bill No. 2** - A Bill
Amending Article 933 “Sewer Rentals” of the Codified Ordinances. (To reduce sewer fees) ([View](#))
Introduced by: Michael Ray Helfrich
Originator: Business Administration (Finance)

Introduction of Bill No. 2, Session 2017, A Bill amending Article 933 “Sewer Rentals” of the Codified Ordinances to reduce sewer fees from \$9.15 per 1,000 gallons to \$9.10 per 1,000 gallons, was introduced by Helfrich, read by short title, and deferred to the January 17th meeting of Council.

5. Resolution No. **3** - A Resolution
Appointing/Reappointing members to various boards & authorities. ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: Council/Mayor\

Resolution No. 3, Session 2017, A Resolution appointing and reappointing members to various boards and authorities as follows:

1. Reappointment of Pam Zerba as a member of the York City General Authority to serve until January 1, 2022.
2. Reappointment of Tim Fulton as a member of the York City General Authority to serve until January 1, 2022.
3. Appointment of Kimberly J. Lentz as a member of the York City General Authority to fill the unexpired term of Larry Homsher, which term shall expire January 1, 2021.
4. Reappointment of Eric Menzer as a member of Downtown Inc (aka York Business Improvement District Authority) to serve until December 31, 2021.
5. Appointment of Louis F. Rivera, III, as a member of the York City Planning Commission to fill the unexpired term of Paul Minnich, which term shall expire January 1, 2021.
6. Reappointment of Carolyn J. Van Newkirk, Ed. D., as a member of the Susquehanna Area Regional Airport Authority to serve until January 5, 2022.
7. Appointment of W. Craig Zumbun as a regular member of the Historical Architectural Review Board, to fill his original unexpired term, which term shall expire the first Monday of January 2022.
8. Appointment of Mark Skehan as an alternate member of the Historical Architectural Review Board to fill the unexpired term of Joe Jefcoat, which term shall expire the first Monday of January 2021.
9. Reappointment of Justine Landis as a member of the Historical Architectural Review Board to serve until the first Monday of January 2022.

Resolution No. 3 was introduced by Ritter-Dickson, read at length, and on motion of Ritter-Dickson, seconded by Nixon, Resolution No. 3 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

The City Clerk then administered to oath of office to Kimberly Lentz, Louis Rivera, Craig Zumbrun and Mark Skehan as they were in attendance.

6. Resolution No. **4** - A Resolution
Approving the 2017 Tax & Revenue Anticipation Note. (2017 TRAN) ([View](#))
Introduced by: Michael Ray Helfrich
Originator: Stock & Leader (For Business Administration)

A motion was made by Nixon, seconded by Helfrich, to read Resolution No. 4 by short title only, which passed unanimously.

Resolution No. 4, Session 2017, A Resolution authorizing a borrowing in anticipation of current taxes and revenues by the issuance of a \$3,000,000 aggregate principal amount tax and revenue anticipation note, Series of 2017, was introduced by Helfrich, read by short title, and on motion of Helfrich, seconded by Nixon, Resolution No. 4 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

7. Resolution No. **5** - A Resolution
Authorizing PennDot to request approval from the PA Public Utility Commission for railway crossing improvements. (W. Phila. St., W. Market St., & W. King St.) ([View](#))
Introduced by: Renee S. Nelson
Originator: Public Works

Resolution No. 5, Session 2017, A Resolution authorizing PennDot to act on behalf of the City of York in requesting approval from the PA Public Utility Commission (PUC) for railway crossing improvements along W. Philadelphia St., W. Market St., and W. King St., was introduced by Nelson, read at length, and on motion of Nelson, seconded by Walker, Resolution No. 5 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

8. Resolution No. **6** - A Resolution
Accepting PennDot TAP funding. (\$147,624) ([View](#))
Introduced by: Renee S. Nelson
Originator: Public Works

Resolution No. 6, Session 2017, A Resolution accepting Transportation Alternatives Program (TAP) grant funding from the PA Department of Transportation in the amount of \$147,624.00, was introduced by Nelson, read at length, and on motion of Nelson, seconded by Nixon, Resolution No. 6 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

9. Resolution No. **7** - A Resolution
Authorizing a budget transfer. (\$21,000 for the Heritage Rail Trail Project) ([View](#))
Introduced by: Renee S. Nelson
Originator: Public Works

Resolution No. 7, Session 2017, A Resolution authorizing a budget transfer within the 2016 capital budget in the amount of \$21,000.00 for the Heritage Rail Trail construction project, was introduced by Nelson, read at length, and on motion of Nelson, seconded by Walker, Resolution No. 7 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

10. Resolution No. 8 - A Resolution Authorizing an agreement with the PA Dept. of Health. (\$24,843 for immunization initiatives) ([View](#))
Introduced by: Henry Hay Nixon
Originator: Economic & Community Development (Health)

Resolution No. 8, Session 2017, A Resolution authorizing an agreement with the PA Department of Health to provide immunization services to city residents for the period of 1/1/2017 through 3/1/2017 in the amount of \$24,843.00, was introduced by Nixon, read at length, and on motion of Nixon, seconded by Walker, Resolution No. 8 **PASSED** by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

XI. Requests for Future Meetings: None

XII. Council Comment

President Helfrich encouraged residents to take part in Martin Luther King, Jr. festivities happening throughout the city and to remember that this is not just a day off, it's a day of service.

XIII. Administration Comment: None

XIV. Adjournment: The next legislative session of Council is scheduled for Tuesday, January 17, 2017 at 6:30 p.m. (with public comment beginning at 6:30 p.m.) in City Council Chambers, 101 S. George St., York, PA. There being no further business, the January 3, 2017 meeting of Council adjourned at 7:10 p.m.

XV. Resumption of Public Comment Period (at the discretion of the presiding officer): None

Dianna L. Thompson-Mitchell, City Clerk

Michael Ray Helfrich, President of Council