

Council of the City of York, Pennsylvania

Michael Ray Helfrich, President of Council
Henry Hay Nixon, Vice President of Council
Renee S. Nelson, Member of Council
Sandie Walker, Member of Council
Judy A. Ritter-Dickson, Member of Council

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MINUTES APRIL 4, 2017 6:30 p.m.

[Signed Resolutions](#) / No Bills Approved / [Committee Minutes 3-29-17](#)

CALL TO ORDER: President Helfrich called the April 4, 2017 general public comment session to order at 6:30 p.m., in Council Chambers, 101 S. George St., York, PA, with the following members present: Judy A. Ritter-Dickson, Sandie Walker, Renee S. Nelson, Henry Hay Nixon, Vice President, and Michael Ray Helfrich, President, with President Helfrich presiding.

Members of the Administration in attendance included: Jason Sabol, Assistant Solicitor.

Members of York City Council staff in attendance included: Dianna L. Thompson-Mitchell, City Clerk.

- I. Public Comment: As there was no public comment, President Helfrich adjourned the public comment session and convened in legislative session at 6:30 p.m.
- II. Called Legislative Meeting to Order: 6:30 p.m.
- III. Roll Call
- IV. Pledge of Allegiance recited.
- V. Moment of Silence observed.
- VI. Action on previous meeting Minutes of March 21, 2017 (legislative) & March 29, 2017 (committee): Council dispensed with the reading of the Minutes of 3/21/17 & 3/29/17 and unanimously approved them was written.
- VII. Presentations, Proclamations, Awards and Announcements
 - **Robin Rohrbaugh, C.E.O. & President, Community Progress Council (CPC)** – Gave a brief presentation on the mission, goals and programs of CPC. Ms. Rohrbaugh outlined services and programs offered by CPC including Early Childhood Education programs, case management, nutrition support, housing assistance, and emergency services. For more information on services and programs, please visit CPC at www.yorkcpc.org or you may call (717) 846-4600.
- VII. Meeting(s) Scheduled:
 - **Committee Meeting** – Scheduled for Wednesday, April 26, 2017 at 6:00 p.m. in Council Chambers to discuss items for the May legislative agenda. (Agenda items due by 12 noon on 4/19/17)
- IX. Status of Prior Committee Referrals: No reports.

- X. **Legislative Agenda:** (Order of Business – Action on Subdivision/Land Development & HARB Resolutions; Final Passage of Bills/Resolutions; New Business.)

Subdivision / Land Development / HARB

1. Resolution No. **35** - A Resolution
Accepting the recommendations of HARB. ([View](#))
Introduced by: Michael Ray Helfrich
Originator: HARB

Resolution No. 35, Session 2017, A Resolution accepting the recommendations of HARB in issuing a certificate of appropriateness to Matthew Wonders for work to be done at 355-357-359 W. Philadelphia St.; Murphy & Dittenhafer Architects for work to be done at 33 S. Duke St.; and The York County Industrial Development Authority (YCIDA) for work to be done at 48 E. Market St., was introduced by Helfrich, read at length, and on motion of Helfrich, seconded by Nixon, Resolution No. 35 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

Final Passage of Bills / Resolutions: NONE

New Business

2. Introduction of **Bill No. 7** - A Bill
Amending the 2017 Budget. (\$48,328.95 for an AFG Training Grant award) ([View](#))
Introduced by: Sandie Walker
Originator: Fire/Rescue

Introduction of Bill No. 7, Session 2017, A Bill amending the 2017 Budget for the Department of Fire/Rescue Services in the amount of \$48,328.95 for an AFG Training Grant award, was introduced by Walker, read by short title, and deferred to the April 18th meeting of Council.

3. Introduction of Bill No. **Bill No. 8** - A Bill
Amending the 2017 Budget. (\$14,900.00 for a State Fire Commission Grant award) ([View](#))
Introduced by: Sandie Walker
Originator: Fire/Rescue

Introduction of Bill No. 8, Session 2017, A Bill amending the 2017 Budget for the Department of Fire/Rescue Services in the amount of \$14,900.00 for a State Fire Commission Grant award, was introduced by Walker, read by short title, and deferred to the April 18th meeting of Council.

4. Introduction of Bill No. **Bill No. 9** - A Bill
Amending the 2017 Budget. (\$1,623.00 for an FM Global Fire Prevention Grant award) ([View](#))
Introduced by: Sandie Walker
Originator: Fire/Rescue

Introduction of Bill No. 9, Session 2017, A Bill amending the 2017 Budget for the Department of Fire/Rescue Services in the amount of \$1,623.00 for an FM Global Fire Prevention Grant award, was introduced by Walker, read by short title, and deferred to the April 18th meeting of Council.

5. Introduction of Bill No. **Bill No. 10** - A Bill
Approving the editing and inclusion of the 2016 ordinances as part of the York City Codified Ordinances.
Introduced by: Michael Ray Helfrich ([View](#))
Originator: Council

Introduction of Bill No. 10, Session 2017, A Bill approving the editing and inclusion of 2016 ordinances as part of the York City Codified Ordinances, was introduced by Helfrich, read by short title, and deferred to the April 18th meeting of Council.

6. Resolution No. **36** - A Resolution
Appointing & reappointing members to various boards/authorities. ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: Council / Mayor

Resolution No. 36, Session 2017, A Resolution reappointing Joann Henderson to the York City Board of Health to serve in said capacity until the first Monday of April 2022, and appointing Louis F. Rivera, III, as a member of the York City Human Relations Commission, to fill the unexpired term of Nate Rivera, which term shall expire July 16, 2017, was introduced by Ritter-Dickson, read at length, and on motion of Ritter-Dickson, seconded Nelson, Resolution No. 36 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nay – 0.

As Mr. Louis Rivera was in attendance, the City Clerk administered him the Oath of Office.

7. Resolution No. **37** - A Resolution
Awarding a contract to York Materials Group. (\$94,510.00 for asphalt mixes) ([View](#))
Introduced by: Renee S. Nelson
Originator: Public Works

Resolution No. 37, Session 2017, A Resolution awarding a contract to York Materials Group in the amount of \$94,510.00 for the purchase of asphalt mixes, was introduced by Nelson, read at length, and on motion of Nelson, seconded by Nixon, Resolution No. 37 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

8. Resolution No. **38** - A Resolution
Approving conditional offers of employment as probationary police officers. ([View](#))
Introduced by: Sandie Walker
Originator: Police

Resolution No. 38, Session 2017, A Resolution authorizing conditional offers of employment as probationary police officers be submitted to Joseph Palmer, Clayton Swartz, and Robert Fittzkee with alternate offers being submitted to Adam Nothstein, Robert Abram, Cassandra Kudzinowski, or Robert Sutherland should any of the 3 original candidates become disqualified, was introduced by Walker, read at length, and on motion of Walker, seconded by Nixon, Resolution No. 38 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

SUPPLEMENTAL AGENDA APRIL 4, 2017 6:30 p.m.

Motion to waive Rule 215: A motion was made by Helfrich, seconded by Walker to waive the provisions of Resolution No. 215 of Session 1969 to permit consideration of a supplemental agenda. The motion was approved by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

9. Resolution No. **39** - A Resolution
Endorsing a partnership with West York Borough regarding the York City Human Relations Commission (HRC). ([View](#))
Introduced by: Michael Ray Helfrich
Originator: Council / Solicitor

Resolution No. 39, Session 2017, A Resolution endorsing a partnership with West York Borough to provide office space for the HRC at its property in West York Borough located at 1381 W. Poplar St., was introduced by Helfrich, read at length, and on motion of Helfrich, seconded by Nelson, Resolution No. 39 came up for discussion.

Assistant Solicitor Sabol said West York approved the move but they still have to hash out some ordinances and associated fees which should be forthcoming.

President Helfrich said he's heard concerns about York City residents' access to this new location because it is now located outside of the city limits. He said the new location at 1381 W. Poplar St. in West York Borough is located on the bus line but Council will need to be sure this location remains accessible to our city residents.

Councilwoman Walker stated that so far she hasn't received any negative feedback but she'll keep her eyes and ears open to complaints, concerns or suggestions related to this move. She said the HRC's previous location at the York County Administrative Offices located in downtown York at 28 E. Market St. also had its pros and cons and that she'd like to receive periodic reports from the HRC on how they are functioning in West York.

Stephanie Seaton, resident, asked if the Human Relations Commissioners were notified of tonight's supplemental agenda items.

City Clerk Thompson responded that she did notify HRC staff members Tonya Thompson-Morgan and Johanna Ramirez, as well as Chairwoman Karen Rollins-Fitch, with Chairwoman Rollins-Fitch acknowledging receipt of the notification.

Ms. Seaton stated that she wants to be sure that city resident can access the West York facility and that they are informed about the details of this move and how it may affect them. She then asked if West York residents can walk into the HRC and file a complaint.

Assistant Solicitor Sabol responded that HRC staff will continue its same routine of referring non-city residents' complaints to the state HRC.

Ms. Seaton said although the HRC's goal is to become countywide, there is some historical value to why the commission should be located in the City of York.

Councilwoman Ritter-Dickson said the only reason the HRC is moving is because the county decided to use the space previously occupied by the HRC for another purpose – to house the county's Veterans Affairs Office – so the HRC had to quickly relocate.

Assistant Solicitor Sabol added that the HRC is currently operating out of a conference room located in the city's Human Resources Office on the 2nd floor of City Hall. He said they will remain there until all the details and ordinances are formally vetted and adopted between the City and West York Borough. In the meantime, residents can stop into City Hall for HRC services or contact City Hall's main switchboard at 849-2221.

There being no further discussion, Resolution No. 39 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon, Nelson, Helfrich – 5; Nays – 0.

10. Introduction of **Bill No. 11** – A Bill
Amending Article 185.10(b) "Human Relations Commission; Powers and Duties." (To allow meetings in municipalities with affiliation agreements with the city) ([View](#))
Introduced by: Michael Ray Helfrich
Originator: Council / Solicitor

Introduction of Bill No. 11, Session 2017, A Bill amending Article 185.10(b) "Human Relations Commission; Powers and Duties" to allow meetings in municipalities with affiliation agreements with the city, was introduced by Helfrich, read by short title, and deferred to the April 18th meeting of Council.

XI. Requests for Future Meetings: None

XII. Council Comment

President Helfrich thanked everyone who participated in the York City Clean-up day.

Councilwoman Walker relayed that community game night at the Voni Grimes Gym was a success. She also congratulated City Clerk Dianna L. Thompson-Mitchell and Mayor C. Kim Bracey for being honored at a ceremony held in Governor Wolf's mansion recognizing women veterans. Lastly, she invited residents to attend this year's Easter egg hunt and to register for the city's youth summer programs. For more information, please visit us at: www.yorkcity.org.

XIII. Administration Comment: None

XIV. Adjournment: The next legislative meeting of City Council is scheduled for Tuesday, April 18, 2018 at 6:30 p.m. in City Council Chambers, 101 S. George St., York, PA (general public comment beings at 6:30 p.m.). There being no further business, the April 4, 2017 meeting of Council adjourned at 7:18 p.m.

XV. Resumption of Public Comment Period (at the discretion of the presiding officer): None


Dianna L. Thompson-Mitchell, City Clerk


Michael Ray Helfrich, President of Council