



**York Historical Architectural Review Board
Meeting Minutes
October 12, 2017**

Members in attendance included W. Craig Zumbrun, Chairperson; Dennis Kunkle, Justine Landis, Mark Skehan, Dave Redshaw, Mark Shermeyer

Absent: John Fox, Theresa Johnescu, Robin Pottorff, Becky Zeller,

Consultant: Christine Leggio, Architectural Historian/HARB Consultant, JMT

AGENDA ITEM	DISCUSSION	ACTION/RESULT
Welcome and call to order W. Craig Zumbrun, Chair	The meeting was called to order at 6:00 pm. The agenda was prepared by the HARB Consultant.	A quorum was present.
Changes to the Agenda	There were no changes to the agenda.	
Minutes of September 14, 2017	Due to an error, the minutes were not distributed prior to the meeting.	The approval of the minutes from the meeting held September 14, 2017 is postponed until the October 26, 2017 meeting.
Cases	The following cases are forwarded to York City council with the recommended actions.	

Case #1 – 126 S Queen Street

The applicant is proposing to replace and repair damaged and missing brick on the exterior of the property with reclaimed brick from the building. It is also proposed to repair and/or replace the rotten wood elements of the window sills and frames on the alley side of the property, as well as to infill two basement windows at the front façade, which are currently infilled with plywood, with reclaimed brick.

Minutes: The applicant was not present.

Motion: Motion to table the application until such time that the applicant is available to discuss the proposed work by Mr. Shermeyer, seconded by Mr. Redshaw.

A vote was taken and the motion to table the application carried with all in favor.

Case #2 – 115 N Newberry Street

The applicant is proposing to replace the existing asphalt shingles with new GAF Timberline asphalt shingles on the gable roof of the property. It is also proposed to repair the fascia and soffits due to storm damage, as well as to replace the existing K-style gutters with new K-style gutters. It will be required to remove and reinstall the existing siding at the second floor in order to repair the seal on the rubber roof at the rear of the property.

Minutes: The applicant was not present at the meeting, however, discussed the proposed work with the HARB Consultant, who presented the application on his behalf.

Mr. Shermeyer noted that the existing roofing material is 3-tab asphalt shingles and noted that the proposed GAF Timberline shingles would be an improvement.

Mr. Redshaw asked whether the fascia and soffit repair would be repaired in-kind, and the HARB Consultant related that the applicant said it would be repaired and replaced in-kind as needed.

Mr. Shermeyer made a motion to approve the application as presented and Ms. Landis seconded.

Additional discussion: Mr. Zumbrun noted that the installation of half round gutter and round downspouts would be preferred, but also noted that because K-gutters are presently on the building, the HARB cannot require the installation of half round gutters. Mr. Shermeyer amended the motion to include the Board's recommendation that half round gutters and round downspouts would be most appropriate.

The Board noted the presence of step flashing and noted that if it is removed, it must be replaced in-kind and be refastened through the mortar joint rather than through brick. Mr. Shermeyer amended the motion to include the requirement that the copper step flashing be replaced in-kind, if removed, and fastened through the mortar joints rather than through the masonry units.

Motion: Motion to approve, with the above described amendments, by Mr. Shermeyer, seconded by Ms. Landis.

A vote was taken and the motion carried with all in favor.

**Adjourning and next meeting The meeting was adjourned
by common consent at 6:15
PM.**

Minutes recorded by Christine Leggio, Architectural Historian/HARB Consultant, JMT.