



**York Historical Architectural Review Board  
Meeting Minutes  
November 9, 2017**

Members in attendance included: Craig Zumbun, Chair; Mark Shermeyer; Teresa Johnescu; Justine Landis

Absent: Mark Skehan; Dennis Kunkle (Vice-Chair); Dave Redshaw; Robin Pottorff; Rebecca Zeller;  
Consultant: Mary Alfson Tinsman, JMT Cultural Resource Manager/ HARB Consultant

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION/RESULT</b>
<b>Welcome and call to order Craig Zumbun, Chair</b>	The meeting was called to order at 6:00 pm.  The agenda was prepared by the HARB Consultant.	A quorum was present.
<b>Changes to the Agenda</b>		None.
<b>Minutes of March 9, 2017</b>		Move to approve the September 14 <sup>th</sup> meeting minutes by Mr. Shermeyer; Ms. Landis seconded. Move to approve the Oct. 12 <sup>th</sup> meeting minutes by Ms. Johnescu; seconded by Mr. Shermeyer. Minutes approved.
<b>Cases</b>	The following cases are approved with the recommended actions.	

**Case #1 – 126 S. Queen Street**

The applicant was not present. Motion to table by Mr. Shermeyer; second by Ms. Landis. All in favor; application tabled.

**Case #2 – 35 N. Queen Street**

A request from Dublin Pursuits, LLC c/o Theodore King to remove and replace second floor wall studs and the header on the two-story oriel window and to add beams to the second-floor joists to strengthen

them (as needed). None of the proposed work will be visible. When they began work on the windows there was more wood rot than anticipated. The applicant has reinforced the wood and the structure. Beams have been added and 2x6 studs have been added. The lower joist had been notched for new pipes previously and were not structurally sound.

Ms. Johnescu clarified that nothing was being changed on the exterior and the applicant indicated yes, and that they had the panels ready to be reinstalled (they were removed for the work). The applicant indicated that they would repair the panels as needed.

Mr. Shermeyer made a motion to approve the application as a staff review due to the limits of the work and the exposure of the building to poor weather conditions. The application meets the requirements of a staff review as outlined in the HARB ordinance and guidelines. Ms. Landis seconded.

All in favor; motion passed. Due to the application moving forward as a staff review there will be no COA and no City Council review.

### **126 S. Queen**

Mr. Shermeyer moved to reopen the application based on the nature of this application even though the applicant was not present. Mr. Shermeyer made a motion to approve as submitted with the following caveats: the sills are not to be wrapped; they are to be repaired or replaced in kind. The basement windows that are to be infilled with brick must match the existing brick and mortar joints. If possible, the brick should be inset slightly. The brick should not be toothed. The applicant must also coordinate with the HARB consultant prior to the work starting to ensure these conditions are met. Ms. Johnescu seconded the motion.

All in favor; motion passed.

### **Other business:**

**Adjourning and next meeting** The meeting was adjourned by general consent at 6:30; the next scheduled meeting is set for Thursday December 14, 2017.

**Minutes recorded by Mary Alfson Tinsman, JMT Cultural Resource Professional/HARB Consultant**