

# Council of the City of York, Pennsylvania

Henry Hay Nixon, Member of Council  
Sandie Walker, Member of Council  
Judy A. Ritter-Dickson, Member of Council  
Vacant, Member of Council  
Vacant, Member of Council

Dianna L. Thompson-Mitchell, City Clerk  
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## REORGANIZATION MINUTES January 2, 2018 6:30 p.m.

[Signed Resolutions](#) / No Bills Approved

**CALL TO ORDER:** City Clerk Thompson-Mitchell called the January 2, 2018 Reorganization meeting to order at 6:30 p.m., in Council Chambers, 101 S. George St., York, PA, with the following Council members present: Judy A. Ritter-Dickson, Sandie Walker, and Henry Hay Nixon.

Members of the Administration in attendance included: Michael Ray Helfrich, Mayor; Captain Troy Bankert, Interim Police Chief (per executive order of the Mayor dated 1/2/2018); and Jason Sabol, Assistant Solicitor.

Members of York City Council staff in attendance included: Dianna L. Thompson-Mitchell, City Clerk.

City Clerk Thompson-Mitchell presided over the meeting until a Council President was elected.

### CERTIFICATES OF ELECTIONS

The following Certificates of Election were verified and are on file at the York County Bureau of Elections:

1. Henry Hay Nixon to the Office of City Council for a term of four years beginning the first Monday of January 2018.
2. Judy A. Ritter-Dickson to the Office of City Council for a term of four years beginning the first Monday of January 2018.
3. Judy A. Ritter-Dickson to the Office of City Council for a term of 2 years beginning the first Monday of January 2018.
4. AliceAnne D. Frost to the Office of City Controller for a term of four years beginning the first Monday of January 2018.
5. Michael Ray Helfrich to the Office of City Mayor for a term of four years beginning the first Monday of January 2018.

### RESIGNATIONS

1. Judy A. Ritter-Dickson resigned from the 2-year position won for City Council as she will assume the 4-year position on City Council.
2. Michael Ray Helfrich resigned from his remaining 2-year term on City Council to assume the Office of York City Mayor.

I. Swearing in of Officers

City Clerk Dianna L. Thompson-Mitchell administered the Oath of Office to Councilpersons Henry Hay Nixon and Judy A. Ritter-Dickson, and City Controller AliceAnne D. Frost.

II. Call Reorganization Meeting to Order

**Notice:** Council's reorganization meeting is strictly for the purpose of reorganization. Therefore, public comment will only be received on items up for consideration of passage. General public comment on items not on the printed agenda will resume at Council's January 16, 2018 legislative meeting. (Note: As vacancies exist on Council, finalization of reorganization will take place after new members are appointed, which will occur on or after January 24, 2018.)

III. Roll Call

IV. Pledge of Allegiance recited.

V. Moment of Silence observed.

VI. Action on previous meeting Minutes of December 19, 2017: Council dispensed with the reading of the Minutes of December 19, 2017 and unanimously approved them as written.

VII. Announcements:

- **Council Vacancies:** York City Council is seeking interested persons to submit resumes for appointment to fill two (2) vacancies that currently exist in the Office of York City Council. Council has declared said vacancies effective January 2, 2018. Council will conduct public interviews of selected candidates during its committee meeting on Wednesday, January 24, 2018 at 6:00 p.m. in Council Chambers, 101 S. George St., York, PA. Immediately following interviews, Council will recess its committee meeting and convene in Special Session to appoint candidates to fill said vacancies to serve until the first Monday of January 2020. Applicants are asked to make themselves available to attend this meeting should they be selected for an interview. Council will reconvene its committee meeting immediately following the special session.

**RESUMES ARE DUE BY 12:00 NOON – FRIDAY, JANUARY 12, 2018. NO EXCEPTIONS.**

To be considered for the position:

- Candidate shall be at least twenty-one years of age.
- Shall have been a resident of the City for at least one year prior to appointment.
- Shall reside in the City throughout their term of service.

Please forward a resume and letter of interest to: Dianna L. Thompson-Mitchell, York City Clerk, Attn: Council Vacancy, 101 S. George St., York, PA 17401, or email: [dthomps@yorkcity.org](mailto:dthomps@yorkcity.org).

VIII. Reorganization Agenda:

4. Resolution No. 1 - A Resolution  
Adopting the Rules & Procedures of Council. ([View](#))  
Introduced by: Henry Hay Nixon  
Originator: Council

Resolution No. 1, Session 2018, A Resolution adopting the Rules and Procedures of Council, was introduced by Nixon, read at length, and on motion of Nixon, seconded by Walker, Resolution No. 1 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

5. Resolution No. 2 - A Resolution  
Electing the President of Council. ([View](#))  
Introduced by: Sandie Walker  
Originator: Council

Resolution No. 2, Session 2018, A Resolution electing the President of Council to serve in said capacity until the first Monday of January 2020, was introduced by Walker, and came up for discussion.

Councilwoman Ritter-Dickson nominated Henry Hay Nixon for President of City Council. The nomination was seconded by Walker and PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

There being no further discussion, Resolution No. 2 electing Henry Hay Nixon as President of Council to serve until the first Monday of January 2020, PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

President Nixon immediately assumed the role of presiding officer.

6. Resolution No. 3 - A Resolution  
Electing the Vice President of Council. ([View](#))  
Introduced by: Judy A. Ritter-Dickson  
Originator: Council

Resolution No. 3, Session 2018, A Resolution electing the Vice President of Council to serve in said capacity until the first Monday of January 2020, was introduced by Ritter-Dickson, and came up for discussion.

President Nixon nominated Sandie Walker for Vice President of City Council. The nomination was seconded by Ritter-Dickson and PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

There being no further discussion, Resolution No. 3 electing Sandie Walker as Vice President of Council to serve until the first Monday of January 2020, PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

7. Resolution No. 4 - A Resolution  
Fixing the bond amount for the City Controller. (\$10,000.00) ([View](#))  
Introduced by: Henry Hay Nixon  
Originator: Council

Resolution No. 4, Session 2018, A Resolution fixing the bond amount for the York City Controller at \$10,000.00 was introduced by Nixon, read at length, and on motion of Nixon, seconded by Ritter-Dickson, Resolution No. 4 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

8. Resolution No. 5 - A Resolution  
Amending the start time of Council’s legislative meetings. (To change from 6:30 p.m. to 6:00 p.m.) ([View](#))  
Introduced by: Henry Hay Nixon  
Originator: Council

Resolution No. 5, Session 2018, A Resolution amending the start time of Council’s legislative meetings to change from 6:30 p.m. to 6:00 p.m. beginning January 16, 2018, was introduced by Nixon, read at length, and on motion of Nixon, seconded by Walker, Resolution No. 5 PASSED by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

IX. Requests for Future Meetings

- **Council Legislative Meeting:** Scheduled for Tuesday, January 16, 2018 at **6:00 p.m.** in City Council Chambers. General public comment begins at 6:00 p.m.
- **Council Committee Meeting:** Scheduled for Wednesday, January 24, 2018 at 6:00 p.m. in City Council Chambers to discuss items for Council's February legislative agendas. Committee items are due by 12 noon on Wednesday, January 17, 2018. (Note: During the committee meeting, Council will publicly interview candidates to fill two vacancies on City Council.)
- **Council Special Session:** Council will recess during its committee meeting on Wednesday, January 24, 2018 to convene in special session to appoint new Council members to fill two vacancies. Immediately following said appointments, Council will reconvene its committee meeting to discuss items for its February legislative agendas.
- **Continuation of Reorganization:** Council will finalize its reorganization after the appointment of new Council members, which shall occur on or after January 24, 2018.

X. Council Comment: None

XI. Administration Comment

Mayor Helfrich introduced Capt. Troy Bankert who is serving as interim Police Chief. He said they will do an extensive search for appointment of a permanent Chief of Police.

XII. Adjournment: The next legislative session of Council is scheduled for Tuesday, January 16, 2018 at 6:00 p.m. in City Council Chambers. General public comment begins at 6:00 p.m. There being no further business, the January 2, 2018 reorganization meeting of Council adjourned at 6:44 p.m.



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Dianna L. Thompson-Mitchell, City Clerk



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Henry Hay Nixon, President of Council