



The City of York Pennsylvania

101 South George Street
York, PA 17401
www.yorkcity.org

The Honorable Michael R. Helfrich, Mayor

events@yorkcity.org

Chaz Green
Acting Director of Public Works
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YORKFEST FINE ARTS FESTIVAL **Saturday, August 25, 2018 ~ 10 a.m. to 5 p.m.** **Sunday, August 26, 2018 ~ 10 a.m. to 4 p.m.**

NON-PROFIT BOOTH SPACE APPLICATION

The Yorkfest Fine Arts Festival invites arts-related non-profit organizations to join the festival. There are a limited number of booth spaces available for non-profit groups, and they will be allocated to non-profit groups in exchange for six hours of volunteer time provided to festival organizers during Yorkfest weekend. To be considered for one of these spaces, the organization must complete the application below, and provide information on individuals who will be fulfilling the volunteer time requirement. Spaces are assigned on a first-come-first-served basis to those sending in completed applications.

(We do not need information on individuals staffing your booth; we only need information on volunteers who will be providing the volunteer time commitment to festival organizers.)

RULES FOR PARTICIPATION

- 1. The organization must be a recognized arts-related non-profit organization or community group, or the non-profit must be promoting an arts-related event or activity.**
2. Organization must provide six hours of volunteer time to event organizers during the weekend. An hour of volunteer time consists of one volunteer working one hour. This can be one individual working a total of six hours or two volunteers working three hours each. (Volunteers will help with festival setup and artist check-in, booth sitting, staffing Information Tent, helping with the youth awards, festival cleanup. etc.)
3. Organizations cannot sell food or beverage items. The selling of raffle tickets and promotion of your organization through displays and literature is acceptable. **Any other items that the organization wishes to sell must be juried into the show.** Please submit photos for approval of items to be sold.
4. Application forms must be completed and returned to York City Recreation and Parks by **July 13, 2018.**
5. Organizations will be reviewed and notified of their acceptance or rejection, with confirmation of volunteer assignment, within two weeks of receipt of application.

For additional information, please email YorkCitySpecialEvents@gmail.com or call 717-353-4876.

Thank you for your interest in the Yorkfest Fine Arts Festival!

Sincerely,

Mary Yeaple, Yorkfest Coordinator
Facebook.com/YorkCitySpecialEvents
Follow on Twitter: @YorkCityEvents



Non-Profit Application

August 25-26, 2018

For our planning purposes, please complete and return this application no later than July 13, 2018, to:

YORKFEST c/o York City Recreation & Parks
PO Box 509 / York, PA 17405-0509

EMAIL: YorkCitySpecialEvents@gmail.com

Name of Organization _____

Contact Person _____ Phone _____

Address _____

City _____ State _____ Zip _____ Email _____

Describe in detail what you will be doing at your booth:

Friday, August 24, 2018 (Festival set-up is from 9:30am to 5pm)

Time	Name	Address	Phone	Email
9:30am-12:30pm				
12noon-3pm				
2:30pm-5:30pm				

Saturday, August 25, 2018 (Festival is open 10am to 5pm)

Time	Name	Address	Phone	Email
9.30am-12.30pm				
12noon-3pm				
2.30pm-5.30pm				
Any hours (as needed)				

Sunday, August 26, 2018 (Festival is open 10am to 4pm)

Time	Name	Address	Phone	Email
9.30am-12.30pm				
12noon-3pm				
2.30pm-5.30pm				
Any hours (as needed)				