



# COMMENDATION REQUEST FORM

Office of City Council / City Clerk, 101 S. George St., York, PA 17401  
Phone: (717) 849-2246 / Fax: (717) 812-0557 / Email: [dthomps@yorkcity.org](mailto:dthomps@yorkcity.org)

Please print, complete your request form, and submit the hard copy via fax, mail, hand deliver, or email.

Date of Request:	Date Commendation is needed:
Your Name:	Your Address:
Your Telephone:	Your Email:
Name of Person to Receive Commendation:	Address of Person to Receive Commendation:
Biographical Information of the Individual: (additional pages may be added)	Significant Contributions of the Individual: (additional pages may be added)
Date and Type of Event Being Planned for the Individual:	Action to be taken when the Commendation is Ready for Pickup: <input type="checkbox"/> Call: _____ <input type="checkbox"/> Email: _____ <input type="checkbox"/> Mail to: _____ _____ _____