

The City of York, Pennsylvania

Michael Ray Helfrich, President of Council
Henry Hay Nixon, Vice President of Council
Renee S. Nelson, Member of Council
Sandie Walker, Member of Council
Judy A. Ritter-Dickson, Member of Council

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COMMITTEE MINUTES MARCH 1, 2017 6:00 p.m.

Police	Fire	Public Works	E&C Development	Business Admin	Rules & Admin
Walker Helfrich Nelson	Walker Ritter-Dickson Nelson	Nelson Ritter-Dickson Helfrich	Nixon Ritter-Dickson Walker	Helfrich Nixon Nelson	Helfrich Nixon Walker

***Bold text indicates Chairperson**

Note: General Committee is chaired by Council President or designee and includes all Council members.

Council members in attendance: Judy A. Ritter-Dickson, Sandie Walker, Renee S. Nelson, Henry Hay Nixon, Vice President, and Michael Ray Helfrich, President.

Administration in attendance: Shilvosky Buffaloe, Interim Director, Economic & Community Development; Nicole Davis, Deputy Director, Economic & Community Development; James Gross, Director of Public Works; Chaz Green, Deputy Director of Public Works; and Jason Sabol, Assistant Solicitor.

Council staff in attendance: Dianna L. Thompson-Mitchell, City Clerk

- I. Called committee meeting to order at 6:00 p.m.
- II. Committee Issues for the **March 7 & 21, 2017** legislative Agendas as follows:

GENERAL COMMITTEE

1. Resolution renaming Lincoln Park to the James E. Gross Park.

Assistant Solicitor Sabol said renaming Lincoln Park to the James E. Gross Park is being submitted on behalf of Mayor Bracey. He explained that Director Gross will soon be retiring and the Mayor would like to honor his contributions to the City of York and our residents through his efforts in revitalizing city parks through initiatives such as Bring On Play (BOP) as well as construction of various new playgrounds. He said he researched the documents related to Lincoln Park and the city can change the name.

DECISION: A motion was made by Nixon, seconded by Nelson, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Walker, Nelson, Nixon, Helfrich – 5; Nays – 0.

PUBLIC WORKS COMMITTEE

1. Resolution authorizing an agreement with Bucharth Horn for engineering services. (Related to the Fireside Sanitary Sewer Improvements)

Director Gross explained that this is to authorize an agreement with the city's engineering firm, Bucharth-Horn, to provide design and bidding services on the city's behalf related to the 2017 Fireside Sanitary Sewer Improvement Project, which costs shall not exceed \$57,600. The project will include replacement of sanitary sewers across Willis Run and continuing onto Carl and Priority Streets into the intersection of Kelly Dr.

DECISION: A motion was made by Nelson, seconded by Helfrich, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Nelson, Helfrich – 3; Nays – 0.

2. Resolution authorizing a lease amendment with SBA for a Communications Site Lease.

Director Gross stated this is an amendment to an existing cell tower agreement. SBA Steel, LLC, is requesting to extend its current lease agreement for an additional year. He said a cell tower has been at this location for about 10 years and the Administration doesn't see any reason why they should not grant the extension. All other terms of lease remain intact and the city will see a 3% increase in revenue with the amended agreement.

DECISION: A motion was made by Nelson, seconded by Helfrich, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Nelson, Helfrich – 3; Nays – 0.

3. Resolution authorizing the purchase of a street sweeper.

Director Gross explained that this purchase was included in the 2017 budget. It will replace our old street sweeper with a new Elgin Pelican P Street Sweeper, which will be purchased through a Costars state contract and leased through Fulton Leasing Company for five years with annual payments not to exceed \$41,200 for a total cost of \$194,091.00.

DECISION: A motion was made by Nelson, seconded by Helfrich, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Nelson, Helfrich – 3; Nays – 0.

4. Resolution authorizing the purchase of vehicles for Public Works.

Deputy Director Green outlined that this resolution will authorize the purchase of one (1) 2017 Ford F-250 Pickup Truck (\$33,273.00), one (1) 2017 Chevrolet Silverado Pickup Truck (\$41,153.00), and one (1) 2017 Ford F-550 Sign Truck (\$116,863.00), to all be purchased through a Costars state contract, from Apple Automotive, and financed for five years through Fulton Leasing Company. He said these will replace old vehicles that will be retiring from the fleet.

DECISION: A motion was made by Nelson, seconded by Helfrich, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Nelson, Helfrich – 3; Nays – 0.

5. Resolution authorizing a proposal from GE for the Phase II project to upgrade the WWTP control system.

Director Gross stated that this is Phase II of the GE project which will be to move the PPS system from the Test Environment (Phase I) to the Production Environment (Phase II) and complete final migration and testing related to the iFix and Rx3i PPS based modernization project at the WWTP. Director Gross said although this is an extremely technical issue, in simpler terms, this is basically a software upgrade which will hopefully resolve some of the issues we've been having with the operating system.

DECISION: A motion was made by Nelson, seconded by Helfrich, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Nelson, Helfrich – 3; Nays – 0.

6. Resolution authorizing a no-cost Railroad Reimbursement Agreement.

Director Gross explained that we received a state grant for the York City Bike Lanes Project. As the project crosses railroad tracks, the York Railway Company is asking us to approve an agreement to outline the terms of the project and related costs. He said no city taxpayer monies will be used for this project.

DECISION: A motion was made by Nelson, seconded by Helfrich, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Nelson, Helfrich – 3; Nays – 0.

ECONOMIC & COMMUNITY DEVELOPMENT

1. Bill amending the Bureau of Health Budget (For the Safe & Healthy Communities Grant).

Deputy Director Davis stated that the Health Department received additional funding from the State in the amount of \$121,000.00 for the Safe and Healthy Communities grant and therefore, the budget must be amended to reflect the additional revenue.

DECISION: A motion was made by Nixon, seconded by Walker, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

2. Resolution authorizing an agreement with The Food Trust related to Penn Market.

Deputy Director Davis explained that the City has asked The Food Trust to provide detailed and evidence-based recommendations to guide the use of Penn Market, which is currently under the leadership of the RDA, to strengthen and secure its place and identity in the City of York. They will focus on recommendations assessing the competitive landscape, conducting a market analysis, surveying the community, vendor, and stakeholder needs to determine whether the market can thrive as a public farmers/vendors market or whether the city should consider alternate strategies for the building and space. Penn Market is located at 380 W. Market St., York, PA.

DECISION: A motion was made by Nixon, seconded by Walker, to place this item on the **3/7/17** agenda. The motion passed by the following vote: Yeas – Ritter-Dickson, Walker, Nixon – 3; Nays – 0.

III. Council Comment

President Helfrich reminded residents about restaurant week and encouraged all to take advantage of the great food.

Assistant Solicitor Sabol said for more information on Restaurant Week, visit www.rwyork.com.

IV. Administration Comment: None

V. Next Committee Meeting March 29, 2017 at 6:00 p.m. in Council Chambers. Committee agenda items are due by 12:00 noon on March 22nd.

VI. Adjournment: There being no further business, the March 1, 2017 committee meeting of Council adjourned at 6:14 p.m.



Dianna L. Thompson-Mitchell, City Clerk



Michael Ray Helfrich, President of Council