



**York Historical Architectural Review Board
Meeting Minutes
June 14, 2018**

Members in attendance included: Craig Zumbun (Chair), Dennis Kunkle (Vice-Chair), Mark Skehan, Teresa Johnescu, Dave Redshaw

Absent: Rebecca Zeller, Justine Landis, Mark Shermeyer, Robyn Pottorff

Consultant: Mary Alfson Tinsman, JMT Cultural Resource Manager/ HARB Consultant

AGENDA ITEM	DISCUSSION	ACTION/RESULT
Welcome and call to order	The meeting was called to order at 6:00 pm. The agenda was prepared by the HARB Consultant.	
Changes to the Agenda		Additional item from Ms. Johnescu regarding Columbia Gas meters.
Minutes of May 24, 2018		Mr. Redshaw moved to approve May 24, 2018 minutes. Ms. Johnescu seconded. Approved.
Cases	The following cases are approved with the recommended actions.	

Case #1 – 20 E. Maple Street

Discussion:

The applicant is proposing to repair and repaint existing wood windows on the property.

Applicant was not present. The application was tabled.

Motion: Ms. Pottorff moved to approve the application as submitted as presented. Mr. Kunkle seconded.

Additional Discussion: None.

Vote: 5-0. Motion approved.

Case #2 – 122 S. Pine Street

Discussion:

The applicant is proposing to replace an existing wood picket fence at the rear of the property with a new stockade style wood fence, as well as to reduce the size of the fence enclosure to accommodate parking. It is additionally proposed to repoint masonry, replace gutters and downspouts, install a new light at the front porch, as well as to replace an existing awning at the front entry and install a new awning at the rear entry.

Ms. Johnescu noted that the awnings, which are in poor condition and have been removed, were previously approved by HARB. The applicant noted that they are planning to replace with the same awnings.

Mr. Redshaw noted that the fence is primarily in the rear and could be excluded. Ms. Johnescu noted that it is visible from the right of way, but it is in poor condition and should be replaced.

Mr. Redshaw asked about the proposed masonry and the repointing that was planned. The applicant noted that the work would be done by Anderson Chimney Sweeps, and that they are aware of the mortar types that would be appropriate. Mr. Redshaw explained the differences with the mortars that can be used – type N is appropriate and will not damage the brick. The applicant noted that proposed waterproofing is only on the new mortar (the contractor requires that in order to guarantee their work). The Board recommended that the applicant secure other quotes for comparison purposes and to ensure that the contractor had experience on historic homes.

Mr. Redshaw clarified that the new gutters will be half-round. He noted that they should match the existing downspouts. The applicant shared additional photographs of the proposed work to help clarify the proposed work. Mr. Zumbrun explained what “Yankee gutters” are, asking if they were present on the house. Photographs illustrated that there are “Yankee gutters” and Mr. Redshaw recommended they add a downspout.

The applicant also brought in the light fixture that they would like to install on the front of the building on the porch. They would like to install a lantern-style fixture that has a black matte finish.

Motion: Mr. Redshaw moved to approve the application as presented with the clarification that the repair mortar must be Type N, and waterproofing is discouraged. The new gutters will be half-round gutters. Ms. Johnescu seconded.

Additional Discussion: None.

Vote: 5-0. Motion approved.

Case #3 – 253 W. Philadelphia Street

Discussion:

The applicant is proposing to replace the existing dormer windows, trim, fascia, and soffits on the property. The proposed windows and soffit replacements are vinyl, while the trim and fascia will be aluminum wrapped.

The applicant was not present. The application was tabled.

Case #4 373 E. Market Street

The owner is new, and the roof is crumbling with the rain/hail that has happened over the last few months. The applicant would like to replace the roof with an architectural shingle. The existing shingles are wood, however they are in poor shape. Mr. Kunkle remembered that the roof was bad 10-15 years ago when the previous owner lived there. The applicant would like to use black or charcoal colored architectural shingle. The Board recommend a charcoal color. Mr. Kunkle asked if the wood shingle was original, and the Board felt that it was not.

Vote: 5-0. Mr. Kunkle made a motion to approve. Ms. Johnescu seconded. Motion approved.

Case #5 – 267 E. Market Street

Discussion:

The applicant provided additional information regarding the railing system that they would like to use. The HARB consultant presented the proposed railing on behalf of the applicant.

Mr. Redshaw noted that the railing will require drilling into the cement. He questioned if the board had a problem with that. He noted that of the two options the option with the pickets is more appropriate and better matches the existing railing.

Motion: Mr. Skehan moved to approve the application as submitted as presented using the style with the pickets (Style 1). Mr. Redshaw seconded.

Additional Discussion: None.

Vote: 5-0. Motion approved.

Other business:

Ms. Johnescu brought to the attention of the board, the fact that Columbia Gas has been installing new gas meters in front of properties, along sidewalks, in the Historic District. She thought that there was an agreement in place to prevent this, but no Board members remember a formal (written) agreement. Ms. Johnescu asked if a better meter design had been discussed, or if it could be discussed. It was noted that this is a similar issue to that of satellite dishes.

Motion: Ms. Johnescu moved that the HARB Board support the neighborhood associations and individuals who are contesting the locations of these meters in front of historic homes within the

Historic District, and further recommends that City Council enter discussions with PUC and/or Columbia Gas to find an alternate location for these meters. Mr. Kunkle seconded.

Vote: 5-0. Motion approved.

Case #3 – 253 W. Philadelphia Street – Reopened

Mr. Zumbrun re-opened this application.

Mr. Redshaw moved to deny the application. Ms. Johnescu seconded.

Vote: 5-0. Motion Denied.

Adjourning and next meeting **The meeting was adjourned by general consent at 7:05pm the next scheduled meeting is set for Thursday June 28, 2018.**

Minutes recorded by Mary Alfson Tinsman, JMT Cultural Resource Professional/HARB Consultant