

**York Historical Architectural Review Board
Meeting Minutes
September 13, 2018**

Members in attendance included: Craig Zumbrun (Chair), Mark Shermeyer, Mark Skehan, Dave Redshaw, Joe Downing

Absent: Dennis Kunkle (Vice-Chair), Rebecca Zeller, Robyn Pottorff

Consultant: Sara McLaughlin, JMT Senior Architectural Historian/ HARB Consultant

AGENDA ITEM	DISCUSSION	ACTION/RESULT
Welcome and call to order	The meeting was called to order at 6:00 pm. The agenda was prepared by the HARB Consultant.	
Changes to the Agenda	Addition of discussion of draft resolution for Ms. Justine Landis.	
Minutes of August 23, 2018		Mr. Zumbrun moved to approve August 23, 2018 minutes. Mr. Skehan seconded. Approved. Mr. Redshaw recused himself.
Cases	The following cases are approved with the recommended actions.	

Case #1- 400 S. George Street

Discussion:

The applicant is proposing to remove metal, plastic, and water damaged wood elements on the building and replace them with new wood, plastic and metal. The wrapping of wood with metal was an issue for the board as the wood would likely just rot again behind the metal. Mr. Shermeyer suggestion would be to use a composite material in place of the wood and metal to prevent that from happening. The applicant and contractor then questioned what type of door they would need to use to replace the existing door as the owners don't want glass doors due to the neighborhood. Mr. Shermeyer told them a wood or metal commercial door would be acceptable. Both he and Mr. Redshaw mentioned that the door(s) would need to be up to code. Mr. Zumbrun asked if the exterior lights are still functioning and if they will be replaced. The applicant's contractor was unsure of the functionality of the lights. Mr. Redshaw noted that they can use the existing fixtures

or replace in kind without coming to the HARB Board. However, if they plan to install new fixtures they must submit a new application.

Motion: Mr. Redshaw moved to approve the application with the amendment that they use a composite material instead of metal of the fascia. Mr. Zumbrun seconded.

Additional Discussion: None.

Vote: 5-0. Motion approved.

Case #2- 323 W. Princess Street

Discussion:

The applicant is proposing to remove the existing slate shingles and replace them with 30-year architectural shingles (black or slate Timberline) as the slate shingles are failing. Mr. Zumbrun and Mr. Redshaw asked if there will be any additional work on the mansard roof and what the condition of the roof is. The applicant stated that there will be no additional work on the mansard and that the roof is in good condition. The applicant stated that the wood is rotted in the back and will be replaced and wrapped with aluminum. Mr. Zumbrun asked if they'd be open to using composite as opposed to wood and aluminum. Applicant was receptive to using composite as only the fascia is rotted.

Motion: Mr. Shermeyer moved to approve the application with the modification that a composite material is used and that Timberline architectural shingles are used in a slate color. Mr. Skehan seconded.

Additional Discussion: None.

Vote: 5-0. Motion approved.

Case #3- 301 E. Market Street

Discussion:

The applicant is proposing to replace the existing wood windows with new double-hung, one-over-one wood windows. The applicant is retaining the wood frame and sills. Any wood that is determined to be rotting, will be replaced in kind. Mr. Shermeyer stated that the applicant could use composite to replace rotting wood. The applicant will likely paint the windows the same color as a neighbor across the street-dark yellowish. Mr. Redshaw mentioned that if the owner power washes the building in the future, there are requirements to protect the brick and mortar.

Motion: Mr. Shermeyer moved to approve the application as presented. Mr. Skehan seconded.

Additional Discussion: None.

Vote: 5-0. Motion approved.

Additional Business:

Mr. Zumbrun introduced the following resolution in honor of Justine Landis:

Whereas, Justine Landis was a faithful member of the York City Historic Architectural Review Board for many years, beginning in 2006; and

Whereas, Justine Landis served the community through her artistic interpretation of 18th Century illuminated renderings by local artists of the time; and

Whereas; Justine Landis strove to preserve the architectural heritage of her home city by offering applicants to the Board her many years of experience and care for the City's structural heritage.

Now therefore be it resolved that the Members of the York City Historic Architectural Review Board honor the service and memory of Ms. Landis and recommend that the City Council of York also pursue passage of a similarly themed resolution.

Additional Discussion: None.

Vote: 5-0. Motion approved.

Adjourning and next meeting

The meeting was adjourned by general consent at 6:45pm the next scheduled meeting is set for Thursday September 27, 2018.

Minutes recorded by Sara McLaughlin, JMT Senior Architectural Historian/HARB Consultant