

**The City of York
Pennsylvania**

Honorable Michael Ray Helfrich, Mayor



Economic and Community Development

101 South George Street
York, PA 17401
www.yorkcity.org

Multiple-Family Tenant Occupied Property License Application

IF THE OWNER/OPERATOR ARE AN LLC, A RESPONSIBLE PARTY FOR SERVICE MUST BE DESIGNATED

PROPERTY ADDRESS:

Owner:

Owner's Address:

CITY STATE STREET ZIP CODE **Email:**

Phone: **Cell Phone:** **Fax:**

Operator:

Operator's Address:

CITY STATE STREET ZIP CODE **Email**

Phone: **Cell Phone:** **Fax:**

Insurance Company:

Policy Number: **Expiration Date:** **Coverage Amount:**

FEES DUE:

Number of Dwelling/Rooming Units:
License Fee @ \$75:00 Per Unit:
Inspection Fee @ \$75:00 Per Unit:
Total Due:

All fees are **NON-REFUNDABLE** and due at the time of application. We do not participate in payment plans for license and inspection fees. Checks should be made payable to: **Qdot Engineering**. Applications should be submitted to Qdot at 280 W Market Street, York, PA 17401

I hereby make application for a tenant occupied property license for the above property. I understand that the license for this property will not be issued until the property has been inspected and meets all applicable codes and standards related to tenant occupied properties.

Signature Date

INCOMPLETE/ILLEGIBLE APPLICATIONS WILL NOT BE ACCEPTED

..... **OFFICIAL USE ONLY**

RECEIVED STAMP	<input type="checkbox"/> APPLICATION COMPLETE/LEGIBLE	
	<input type="checkbox"/> ENTERED INTO PROPERTY LICENSE PROGRAM	DATE: <input type="text"/> BY: <input type="text"/>
	<input type="checkbox"/> INSPECTION REQUIRED	<input type="checkbox"/> INSP SCHEDULED INSP DATE: <input type="text"/>
	ZONING: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	BY: <input type="text"/> DATE: <input type="text"/>