

The City of York, Pennsylvania

Henry Hay Nixon, President of Council
 Sandie Walker, Vice President of Council
 Judy A. Ritter-Dickson, Member of Council
 Edquina Washington, Member of Council
 H. Michael Buckingham, Member of Council

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COMMITTEE MINUTES April 24, 2019 6:00 p.m.

Police	Fire	Public Works	E&C Development	Business Admin	Rules & Admin
Washington Ritter-Dickson Walker	Washington Ritter-Dickson Walker	Walker Ritter-Dickson Buckingham	Ritter-Dickson Nixon Walker	Buckingham Nixon Washington	Nixon Walker Buckingham

***Bold text indicates Chairperson**

Note: General Committee is chaired by Council President or designee and includes all Council members.

Council in attendance: H. Michael Buckingham, Edquina Washington, Judy A. Ritter-Dickson, and Sandie Walker, Vice President.

Administration in attendance: Michael R. Helfrich, Mayor; Chaz Green, Director of Public Works; Kittrell Barnes, Parking Bureau Manager; Tom Ray, Acting Business Administrator; and Don Hoyt, Assistant Solicitor.

Council staff in attendance: Dianna L. Thompson-Mitchell, City Clerk.

- I. Called committee meeting to order at 6:00 p.m.
- II. Committee Issues for the **May 7 & 22, 2019** legislative Agendas as follows:

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PUBLIC WORKS

1. Resolution authorizing the purchase of a camera truck.

Director Green explained that the purchase of this 2017 Ford Econoline Camera Truck will be done using the PA State CoStars purchasing program and purchased from Pacifico Fleet Services at a cost of \$297,815.25. He said this will be a five-year lease purchase agreement and financed through Fulton Leasing Company with annual payments not to exceed \$65,327.15. Director Green said this purchase was approved in the 2019 budget and payments will be paid out of the Sewer Maintenance Budget, account # 60-442-46101-00004.

DECISION: A motion was made by Walker, seconded by Ritter-Dickson, to place this item on the **5/7/19** legislative agenda. The motion passed by the following vote: Yeas – Buckingham, Ritter-Dickson, Walker – 3; Nays – 0.

2. Resolution authorizing a TAP reimbursement agreement for the King St. two-way cycle track project.

Director Green explained that the City of York has been awarded \$686,543.00 in TAP Funds under the PennDot Transportation Alternatives Program (TAP) to cover the cost of the King Street Two-Way Cycle Track Project. He said \$487,839.00 was received from TAP and \$198,704.00 was received from YAMPO for a total award of \$686,543.00.

Councilwoman Ritter-Dickson asked how many people use the bike lanes. Director Green responded that although he doesn't have an exact number, he said he has seen people using it, but they are mainly traveling westbound.

Councilwoman Washington asked when the project will begin. Director Green said the project will begin in the year 2020 after the King St. paving project is completed.

Councilman Buckingham asked how much of King St. will this project cover. Director Green stated that the project will cover from Penn St. to Tremont. He said the cars on King St. will now be able to park closer to the curb.

DECISION: A motion was made by Walker, seconded by Ritter-Dickson, to place this item on the **5/7/19** legislative agenda. The motion passed by the following vote: Yeas – Buckingham, Ritter-Dickson, Walker – 3; Nays – 0.

BUSINESS ADMINISTRATION

1. Resolution awarding a contract to United Public Safety, Inc. (For handheld ticketing devices & support services)

Parking Bureau Manager Kittrell Barnes explained that our parking enforcement officers use handheld ticketing devices to enforce the parking ordinances of the city. He said we last purchased handheld ticketing devices in 2009 and since that time there has been significant upgrades made to technology and these devices will become obsolete and no longer supported after June 2019. He said that since we are participating in the Commonwealth of Pennsylvania's COSTARS cooperative purchasing program, we are able to find qualified vendors specializing in the sale and support of handheld ticketing devices at a reduced cost, which was included in the 2019 budget. Our search resulted in United Public Safety, Inc. being the most responsible bidder offering a cloud based, handheld electronic ticketing system and support that meets the city's needs and budgeted amount.

Councilman Buckingham asked if the warranty amount of \$668 per year is for each device or is that the total cost for the warranty. Mr. Barnes said a standard manufacturer's three-year warranty is \$668.00 per device but it only covers the hardware.

Councilman Buckingham then asked what line item this will be paid from. Mr. Barnes responded that this expense will come out of fund 50, which is the Capital Project line item. Councilman Buckingham asked Mr. Barnes to include that language in the resolution for reference. Mr. Barnes said he would comply.

DECISION: A motion was made by Buckingham, seconded by Ritter-Dickson, to place this item on the **5/7/19** legislative agenda. The motion passed by the following vote: Washington, Buckingham – 2; Nays – 0.

2. Resolution approving the 2019-2021 IBEW union contract.

Acting Business Administrator Tom Ray said the City of York and IBEW Local 229 has tentatively agreed to a new collective bargaining agreement for the period from January 1, 2019 to December 31, 2021. For the three-year period of this agreement, the overall cost increase to the City is \$36,478. The parties agreed to a 2.5% wage increase for each year of the agreement plus a moderate increase in employee contributions for health care costs. The employee contributions will be approximately 12% of the health care costs by the third year of the agreement. He then outlined the various articles of the agreement that were amended. A copy of the summary is attached to the resolution.

Councilman Buckingham asked about the holiday and vacation stipulation and how new employees will accrue time. Administrator Ray said employees start accruing time from day one, but they have to work at least 60 working days before they can use the time they have earned. He said employees are given their vacation time in a lump sum at the beginning of the year. If an employee terminates employment but has used more time than what was earned, then we would deduct that amount from their final paycheck.

Councilman Buckingham read the amendment to Article 33 "Residency Requirement" wherein it states employees hired after January 1, 2001 must have their primary domicile within a five (5) map mile radius of City Hall; provided the employee has resided within the City's corporate limits for a period of five (5) continuous years from the date of his or her last date of hire. He asked if Council will need to act separately on the residency amendment since there is a residency requirement already in place as outlined in the city's ordinances ([Article 165.07](#)).

Assistant Solicitor Hoyt said he would look into that question and will have an answer by Council's 5/7/19 legislative meeting.

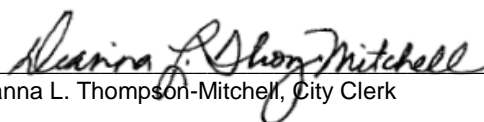
DECISION: A motion was made by Buckingham, seconded by Ritter-Dickson, to place this item on the **5/7/19** legislative agenda. The motion passed by the following vote: Washington, Buckingham – 2; Nays – 0.


III. Council Comment: None

IV. Administration Comment: Mayor Helfrich stated that he shaved his head to bring awareness to the "Shave Your Head for Kids' Cancer Research" initiative. He urged residents to join the fight against childhood cancer. For more information, please visit: <https://www.stbaldricks.org/>.

V. Next Committee Meeting: **May 29, 2019 at 6:00 p.m.** (Committee agenda items are due by 12:00 p.m. on 5/22/18). There being no further business, the April 24, 2019 committee meeting adjourned at 6:18 p.m.

VI. Adjournment: 6:19 p.m.


Dianna L. Thompson-Mitchell, City Clerk


Henry Hay Nixon, President of Council