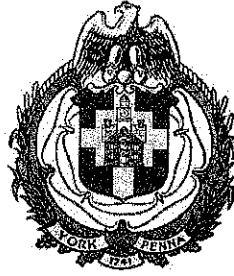


Council of the City of York, Pennsylvania

Henry Hay Nixon, President of Council
Sandie Walker, Vice President of Council
Judy A. Ritter-Dickson, Member of Council
Edquina Washington, Member of Council
H. Michael Buckingham, Member of Council



Office of York City Council
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York, Pennsylvania 17401

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Dianna L. Thompson-Mitchell, City Clerk
Email: dthompso@yorkcity.org

AGENDA August 20, 2019 6:00 p.m.

I. Public Comment: 6:00 p.m.

Public comment on non-agenda items begins at 6:00 p.m., with Council sitting as a General Committee. Each speaker shall have up to five minutes to speak. To assure access to all participants, the presiding officer may reduce the time limit down to three minutes if the number of speakers who have signed up would extend the total comment period beyond 30 minutes and/or may resume public comment after Council's legislative session has adjourned. Council's Rules & Procedures may be obtained by contacting the City Clerk or they may be viewed online by visiting www.yorkcity.org/rules-of-council.

***Disclaimer:** Pursuant to the Sunshine Act, the City of York will only record citizens' names and the subject of testimony provided during the public comment period. Should you request information or desire a response to your testimony, you must provide the City Clerk or Council President with your contact information. Information you provide will be used by City of York agents to process your request. Your name, address and request for information may be entered into the City of York complaint tracking system.*

II. Call Legislative Meeting to Order

III. Roll Call

IV. Pledge of Allegiance

V. Moment of Silence

VI. Action on previous meeting Minutes of July 16, 2019.

VII. Presentations, Proclamations, Awards and Announcements

VIII. Meeting(s) Scheduled:

- Next Council Meeting: Scheduled for **Tuesday, September 3, 2019 at 6:00 p.m.** in Council Chambers. Agenda items are due by 12 noon on Wednesday, August 28th.

IX. Status of Prior Committee Referrals

X. Legislative Agenda: (Order of Business – Action on Subdivision/Land Development & HARB Resolutions; Final Passage of Bills/Resolutions; New Business.)

Subdivision / Land Development / HARB

1. Resolution No. 63 - A Resolution
Accepting the recommendations of HARB. (View)
Introduced by: Sandie Walker
Originator: HARB

2. Resolution No. 64 _____ - A Resolution
Denying a certificate of appropriateness (426 W. Philadelphia St.) ([View](#))
Introduced by: Sandie Walker
Originator: HARB
3. Resolution No. 65 _____ - A Resolution
Approving the final land development plan submitted by FD Stonewater, LLC (Redevelopment of 1605 Clugston Rd. as a government office bldg.) ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: Economic & Community Development (PP&Z)

Final Passage of Bills / Resolutions

4. Final Passage of Bill No. 15, Ord. 14 (Forthcoming) _____ - A Bill
Amending Article 737 "Minors Curfew" of the Codified Ordinances. (To define "guardian") ([View](#))
Introduced by: H. Michael Buckingham
Originator: Mayor
5. Final Passage of Bill No. 16, Ord. 15 (Forthcoming) _____ - A Bill
Amending the 2019 Budget. (\$175,000 for purchase of a records management system) ([View](#))
Introduced by: Edquina Washington
Originator: Police

New Business

6. Introduction of Bill No. 17 (Moved to the 9/3/19 agenda) _____ - A Bill
Amending the 2019 Budget. (\$14,811.36 for equip., overtime, & flashover simulator training) ([View](#))
Introduced by: Edquina Washington
Originator: Fire/Rescue
7. Introduction of Bill No. 18 (Moved to the 9/3/19 agenda) _____ - A Bill
Amending the 2019 Budget. (\$29,000 for Safe & Health Communities Program) ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: Economic & Community Development (Health)
8. Introduction of Bill No. (PULLED) (Duplicate of Bill No. 16) _____ - A Bill
Amending the 2019 Budget. (\$175,000 for purchase of records management system) ([View](#))
Introduced by: Edquina Washington
Originator: Police
9. Introduction of Bill No. 19 (Moved to the 9/3/19 agenda) _____ - A Bill
Article 121 "Administration Generally" of the Codified Ordinances. (To limit time an acting director may serve in said capacity) ([View](#))
Introduced by: Sandie Walker
Originator: Council (Walker)
10. Introduction of Bill No. 20 (Moved to the 9/3/19 agenda) _____ - A Bill
Amending Article 718 "Marijuana Possession" of the Codified Ordinances. (To define marijuana paraphernalia & personal possession) ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: Council (Ritter-Dickson)

11. Introduction of Bill No. **21**(Moved to the 9/3/19 agenda) - A Bill
Amending Articles 933 "Sewer Rentals" and 951 "Municipal Solid Waste Management Act." (To establish language for collection of past due fees) ([View](#))
Introduced by: H. Michael Buckingham
Originator: Business Administration (Finance)
12. Introduction of Bill No. **22**(Moved to the 9/3/19 agenda) - A Bill
Amending Article 1304 of the Zoning Code. (To include regulations for personal solar panel systems)
Introduced by: Judy A. Ritter-Dickson ([View](#))
Originator: Economic & Community Development (PP&Z)
13. Resolution No. **66** - A Resolution
Authorizing a budget transfer. (\$35,000 for Poorhouse Run engineering services) ([View](#))
Introduced by: Sandie Walker
Originator: Public Works
14. Resolution No. **67** - A Resolution
Urging the US Congress to enact the Energy Innovation and Carbon Dividend Act of 2019. ([View](#))
Introduced by: Henry Hay Nixon
Originator: Council
15. Resolution No. **68** - A Resolution
Authorizing the release of security funds to Penn State University. (\$88,152.90 related to development of the Ruhl Student Center addition at 1031 Edgecomb Ave.) ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: Economic & Community Development (PP&Z)
16. Resolution No. **69** - A Resolution
Supporting the scope of work in updating the York City Comprehensive Plan. ([View](#))
Introduced by: Judy A. Ritter-Dickson
Originator: Economic & Community Development (PP&Z)
17. Resolution No. **70** - A Resolution
Authorizing an agreement with the PA Dept. of Health. (\$114,342.00 for immunization initiatives)
Introduced by: Judy A. Ritter-Dickson ([View](#))
Originator: Economic & Community Development (Health)
18. Resolution No. **71** - A Resolution
Authorizing submission of a proposal for Justice Assistance Grant (JAG) funding. (\$38,960.00 for equip., technology maintenance, and programs) ([View](#))
Introduced by: Edquina Washington
Originator: Police
19. Resolution No. **72** - A Resolution
Approving the appointment of a probationary firefighter. (J. Fram) ([View](#))
Introduced by: Edquina Washington
Originator: Fire/Rescue
20. Resolution No. **73** - A Resolution
Authorizing an agreement with CODY Computer Company. (For records management system) ([View](#))
Introduced by: Edquina Washington
Originator: Police

21. Resolution No. 74 (Tabled) (Moved to the 9/3/19 agenda) - A Resolution
Authorizing an agreement with the York Water Company. (For sewer/refuse fee collection services)
Introduced by: H. Michael Buckingham ([View](#))
Originator: Business Administration

- XI. Requests for Future Meetings
- XII. Council Comment
- XIII. Administration Comment
- XIV. Adjournment
- XV. Resumption of Public Comment Period (at the discretion of the presiding officer)



This agenda is subject to change before and during the meeting for consideration of such other business Council may desire to act upon including items of business deferred from previous Council meetings. If you are a person with a disability and plan to attend the public meeting, please call (717) 849-2246 if any accommodations are needed to participate in the proceedings. Persons with hearing impairments may contact the Deaf Center at TDD (717) 848-6765 for assistance.

Council of the City of York, PA
Session 2019
Resolution No. 63


Introduced by: **Sandie Walker**

Date: **August 20, 2019**

BE IT RESOLVED, by the Council of the City of York, Pennsylvania, and it is hereby resolved by the authority of the same as follows:

Council hereby approves a Certificate of Appropriateness to be certified to and forwarded by the City Clerk to the York City Building Inspector who is hereby authorized to issue permits for work to be covered in the following application(s) as recommended and approved by the Historical Architectural Review Board:

1. Application for work to be done at 36-42 N. Duke St.
2. Application for work to be done at 28-30 N. Beaver St.

The foregoing work to be done in accordance with plans and specifications approved by the Historical Architectural Review Board.

Passed Finally: **AUGUST 20, 2019**

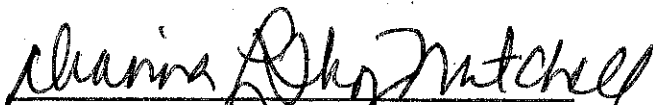
By the following vote:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None


Henry Hay Nixon, Vice President of Council

ATTEST:


Dianna L. Thompson-Mitchell, City Clerk



**York Historical Architectural Review Board
Agenda
6:00 PM Thursday August 8, 2019
101 South George Street, York PA. 17401**

I Welcome: Craig Zumbrun, HARB Chair

II Agenda: Additions or changes to the agenda

III Minutes: Approve minutes from the July 11, 2019 HARB meeting

IV Cases:

1. **36-42 N Duke Street:** A request by Joesph Mula for the replacement of the existing windows with new aluminum clad windows on the property.

(T)

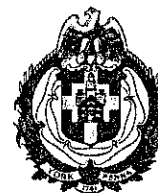
2. **24 E South Street:** A request by Loi Nguyen for the replacement of the roof, repair to the dormer and window, and installation of new siding on the dormer on the property.

3. **28-30 N Beaver Street:** A request by Sam Delp for the replacement of the existing metal roof on the property with a new asphalt shingle roof.

(D)

4. **426 W Philadelphia Street:** A request by Rashida Hameed for the replacement of the front and side doors, replacement of existing windows with new vinyl windows, restoration of the balcony, and painting of the front and back facades of the property.

V Other Business: Discussion of the installation of utility meters at the exterior of properties in the HARB district.



**York Historical Architectural Review Board
Meeting Minutes
August 8, 2019**

Members in attendance included: Craig Zumbrun (Chair), Dennis Kunkle (Vice-Chair), Mark Skehan, Dave Redshaw

Absent: Robyn Pottorff, Mark Shermeyer, Ruth Robbins, Joe Downing, Rebecca Zeller

Consultant: Christine Leggio, JMT Senior Architectural Historian/ HARB Consultant

AGENDA ITEM	DISCUSSION	ACTION/RESULT
Welcome and call to order	The meeting was called to order at 6:00 pm. The agenda was prepared by the HARB Consultant.	
Changes to the Agenda None.		
Minutes of July 11, 2019		Mr. Kunkle motioned to approve July 11, 2019 minutes. Mr. Redshaw seconded. Approved.
Cases	The following cases are approved and tabled with the recommended actions.	

Case #1 – 36-42 N Duke Street: A request by Joseph Mula for the replacement of the existing windows with new aluminum clad windows on the property.

Discussion: The applicant presented a sample of the proposed Pella aluminum clad window. The window replacements are proposed for a series of buildings along N Duke Street. Some windows have arched tops, and some have flat tops, and it is proposed to replace them in-kind. Many windows are rotted and inoperable. The proposal is to replace the existing windows with new windows matching the profiles and proportions of the existing windows. The proposed windows are single-hung.

Some windows on 36 N Duke Street are non-original vinyl clad windows, which are also proposed to be replaced with a "more-period appropriate window" to match the other proposed replacements.

Some windows will be custom to match the existing profiles. The existing storm windows will be removed where present. Some arched openings were altered to accommodate flat-topped windows. They will be reopened and restored to arched windows.

Where leaded glass is present, it will be retained. The basement windows will not be altered.

The applicant proposes to install screens in the lower (operable) half.

Motion: Mr. Redshaw motioned to approve the application as presented and Mr. Skehan seconded.

Additional Discussion: None.

Vote: 4-0. The motion to approve the application as presented passed with all in favor.

Case #2 – 24 E South Street: A request by Loi Nguyen for the replacement of the roof, repair to the dormer and window, and installation of new siding on the dormer on the property.

Discussion: The applicant was not present at the meeting. The Board elected to table the discussion of the application until the end of the agenda.

Motion: --

Additional Discussion: --

Vote: --

Case #3 – 28-30 N Beaver Street: A request by Sam Delp for the replacement of the existing metal roof on the property with a new asphalt shingle roof.

Discussion: Mr. Redshaw asked why the slate colored roof was proposed and the applicant stated that it will match other properties on the block.

The proposed shingles are GAF architectural shingles. The existing metal roof is rusted and leaking. The applicant noted that there are several layers of roofing below the metal roof, some of which are asphalt shingles. It appears that the lowest layer is wood shake.

Motion: Mr. Skehan motioned to approve the application as submitted and Mr. Redshaw seconded.

Additional Discussion: None.

Vote: 4 to 0. The motion to approve the application as submitted passed with all in favor.

Case #4 – 426 W Philadelphia Street: A request by Rashida Hameed for the replacement of the front and side doors, replacement of existing windows with new vinyl windows, restoration of the balcony, and painting of the front and back facades of the property.

Discussion: The applicant stated that she was not aware of HARB requirements prior to starting work and noted that there are many houses on the block that have existing vinyl windows. The Board noted

that those windows were likely to have been installed without prior approval or before the district was established. The Board noted that the windows and doors which were replaced were historic, and likely original to the building.

Mr. Skehan inquired about the front door. Mr. Kunkle asked how the door jambs would be finished and the applicant stated that she was unsure, and her contractor was not able to attend the meeting. Mr. Kunkle stated that he would assume that the proposal would be to wrap the wood in aluminum and noted that the Board would not approve aluminum or vinyl wrapping as it is not historically appropriate and can damage underlying materials by trapping moisture.

The Board discussed the importance of obtaining building permits and noted that when the procedure is followed properly the Board is able to advise homeowners of appropriate work before the work is conducted. Mr. Zumbrun noted that he doesn't feel that the Board could approve any of the work that has been done, as none of it is historically appropriate.

Motion: Mr. Redshaw motioned to deny the application as submitted with the recommendation that the inappropriately installed material be replaced with appropriate materials and Mr. Skehan seconded.

Additional Discussion: The applicant stated that the replacement of the work already completed will be a financial hardship. The Board noted that the contractor was performed extensive work without obtaining the proper permits and is at fault. The applicant asked what type of windows could be approved and the Board noted that the window should reflect the historic appearance and that aluminum or fiberglass clad windows are often approved. The Board noted that they discourage vinyl windows due to appearance and durability. Mr. Skehan noted that the Board would not have approved the front door.

Vote: 4 to 0. The motion to deny the application as submitted and presented passed with all in favor.

Case #2 - 24 E South Street: Mr. Zumbrun reopened the case.

Motion: Mr. Skehan motioned to table the application until such time that the applicant can answer questions regarding materials and technique and Mr. Redshaw seconded.

Vote: 4 to 0. The motion to table the application is approved with all in favor.

Other Business: Discussion of the installation of utility meters at the exterior of properties in the HARB district.

Russ Bedell of Columbia Gas was present to discuss the issue with the Board. Mr. Bedell noted that the Public Utility Commission has regulations requiring the gas meters to be installed outside. Mr. Kunkle asked why the meters are safer outside of the building where they could be hit in a traffic accident. Mr. Bedell noted that installation outside of buildings is safer, as it prevents gas from potential leaks from collecting and potentially causing explosions and indicated that a safety mechanism would turn off the gas supply to the house if the exterior meter were damaged in an accident.

Mr. Zumbrun noted that many residents who value the historic appearance of their property would prefer to have the meters installed in alleys or other exterior locations that would be out of the view of the main façade and asked whether there would be any flexibility in placement. Mr. Bedell noted that Columbia Gas will work with homeowners on a case-by-case basis to place meters in alternative locations where possible, and to provide screening or painting to match the façade where placement at the front of the

property is unavoidable. He stated that, at present, the design and material for the screening is undetermined and suggested that Columbia Gas come before the Board with a proposal for materials and designs for screenings to determine a historically appropriate approach.

Adjourning and next meeting **The meeting was adjourned by general consent at 7:15 pm the next scheduled meeting is set for Thursday August 22, 2019.**

Minutes recorded by Christine Leggio, JMT Senior Architectural Historian/HARB Consultant.

DRAFT

**CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL**

APPLICATION FOR PROPERTY ADDRESS: 36-42 N Duke Street

APPLICANT: Joseph Mula

At the public meeting held on Thursday, August 8, 2019 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located within the Historic District.

Proposed Work: The applicant is proposing to remove the existing windows on the properties at 36-42 N Duke Street and replace the existing windows with new, aluminum clad windows matching the profiles and configuration of the existing windows.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

Replacement windows will replicate existing style opening, and dimensions

General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

Other relevant findings of fact:

WHEREUPON THE BOARD VOTED TO RECOMMEND APPROVAL OF THE APPLICATION:

☒ AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

☐ AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS:

DISSENTING VOTES AND RATIONALE:

WHEREUPON THE BOARD VOTED TO RECOMMEND DENIAL OF THE APPLICATION BECAUSE:

DISSENTING VOTES AND RATIONALE:

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL


Craig Zumbly, HARB Chair

This application was reviewed by York City Council on Aug 20, 2019 and has been
☒ APPROVED ☐ DENIED


Henry Nizon, President of City Council

The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL**

APPLICATION FOR PROPERTY ADDRESS: 28-30 N Beaver Street

APPLICANT: Sam Delp

At the public meeting held on Thursday, August 8, 2019 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located with the Historic District.

Proposed Work: The applicant is proposing to replace the existing standing seam metal roof with new, Timberline architectural shingles in the color "Antique Slate."

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

architectural asphalt shingles have been approved in other areas of the district

General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

existing roof was 4 layers under it, therefore metal roof is not original

Other relevant findings of fact:

WHEREUPON THE BOARD VOTED TO RECOMMEND APPROVAL OF THE APPLICATION:

1 AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS: _____

DISSENTING VOTES AND RATIONALE: _____

WHEREUPON THE BOARD VOTED TO RECOMMEND DENIAL OF THE APPLICATION BECAUSE:

DISSENTING VOTES AND RATIONALE: _____

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL


Craig Zumbun, HARB Chair

This application was reviewed by York City Council on Aug 20, 2019 and has been
☒ APPROVED ☐ DENIED


Henry Nixon, President of City Council

The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Council of the City of York, PA
Session 2019
Resolution No. 64


Introduced by: **Sandie Walker**

Date: **August 20, 2019**

BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that Council hereby accepts the recommendations of HARB in **denying** the application submitted to HARB for issuance of a Certificate of Appropriateness for work to be done at **426 W. Philadelphia St.**

Passed Finally: **August 20, 2019**

By the following vote:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None


Henry Hay Nixon, Vice President of Council

ATTEST:


Dianna L. Thompson-Mitchell, City Clerk

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL

DENIED

APPLICATION FOR PROPERTY ADDRESS: 426 W Philadelphia Street

APPLICANT: Rashida Hameed

At the public meeting held on Thursday, August 8, 2019 the Board of Historical Architectural Review considered an application for a permit for work to be performed on the above property located within the Historic District.

Proposed Work: The applicant has been issued a "stop work" order for the proposed work. The proposed work consists of replacing the existing four-over-four double-hung windows on the front facade and a six-over-six double hung window in the dormer with new, vinyl, one-over-one windows on the front facade (completed); replacing the existing six panel front door with a new door with an oval leaded glass window (completed); reconstruction of the balcony on the side of the property including installation of one-over-one vinyl windows (completed); and painting of the exterior, previously painted brick.

Photos/Plans Attached:

Effect of the proposed change upon the general historic and architectural nature of the district [1731.09(a) of the Codified Ordinances of York, Pennsylvania]:

Appropriateness of exterior architectural features which can be seen from a public street or way only [1731.09(b)]:

Work was done without HARB review and without permits. It is all in appropriate.

General design, arrangement, texture, material and color of building or structure and relation of such factors to similar features of other buildings or structures in the district [1731.09(c)]:

Materials are in appropriate: vinyl and metal clad door, vinyl siding.

Other relevant findings of fact:

The original materials which were replaced were all original.

WHEREUPON THE BOARD VOTED TO RECOMMEND APPROVAL OF THE APPLICATION:

AS PRESENTED IN THE ATTACHED PRELIMINARY REVIEW SHEET.

AS AMENDED FROM THE PRELIMINARY REVIEW SHEET AS FOLLOWS:

DISSENTING VOTES AND RATIONALE:

WHEREUPON THE BOARD VOTED TO RECOMMEND DENIAL OF THE APPLICATION BECAUSE:

*HARB's recommendations removed and replacement by all new installation
and that appropriate work be proposed to HARB for reconsideration.*

DISSENTING VOTES AND RATIONALE:

CERTIFICATE of APPROPRIATENESS
RECOMMENDATION to YORK CITY COUNCIL


Craig Zumbly, HARB Chair

This application was reviewed by York City Council on _____
APPROVED ☒ DENIED

Aug. 20, 2019

and has been


Henry Nixon, President of City Council

The Secretary of the Interior's Standards for Rehabilitation

The Standards (Department of Interior regulations, 36 CFR Part 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. HARB applies these Standards to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.



**York Historical Architectural Review Board
Agenda
6:00 PM Thursday August 8, 2019
101 South George Street, York PA. 17401**

- I Welcome:** Craig Zumbrun, HARB Chair
- II Agenda:** Additions or changes to the agenda
- III Minutes:** Approve minutes from the July 11, 2019 HARB meeting
- IV Cases:**
 - 1. **36-42 N Duke Street:** A request by Joesph Mula for the replacement of the existing windows with new aluminum clad windows on the property.
 - (T) 2. **24 E South Street:** A request by Loi Nguyen for the replacement of the roof, repair to the dormer and window, and installation of new siding on the dormer on the property.
 - 3. **28-30 N Beaver Street:** A request by Sam Delp for the replacement of the existing metal roof on the property with a new asphalt shingle roof.
 - (D) 4. **426 W Philadelphia Street:** A request by Rashida Hameed for the replacement of the front and side doors, replacement of existing windows with new vinyl windows, restoration of the balcony, and painting of the front and back facades of the property.
- V Other Business:** Discussion of the installation of utility meters at the exterior of properties in the HARB district.



**York Historical Architectural Review Board
Meeting Minutes
August 8, 2019**

Members in attendance included: Craig Zumbrun (Chair), Dennis Kunkle (Vice-Chair), Mark Skehan, Dave Redshaw

Absent: Robyn Pottorff, Mark Shermeyer, Ruth Robbins, Joe Downing, Rebecca Zeller

Consultant: Christine Leggio, JMT Senior Architectural Historian/ HARB Consultant

AGENDA ITEM	DISCUSSION	ACTION/RESULT
Welcome and call to order	The meeting was called to order at 6:00 pm. The agenda was prepared by the HARB Consultant.	
Changes to the Agenda None.		
Minutes of July 11, 2019		Mr. Kunkle motioned to approve July 11, 2019 minutes. Mr. Redshaw seconded. Approved.
Cases	The following cases are approved and tabled with the recommended actions.	

Case #1 – 36-42 N Duke Street: A request by Joseph Mula for the replacement of the existing windows with new aluminum clad windows on the property.

Discussion: The applicant presented a sample of the proposed Pella aluminum clad window. The window replacements are proposed for a series of buildings along N Duke Street. Some windows have arched tops, and some have flat tops, and it is proposed to replace them in-kind. Many windows are rotted and inoperable. The proposal is to replace the existing windows with new windows matching the profiles and proportions of the existing windows. The proposed windows are single-hung.

Some windows on 36 N Duke Street are non-original vinyl clad windows, which are also proposed to be replaced with a "more-period appropriate window" to match the other proposed replacements.

Some windows will be custom to match the existing profiles. The existing storm windows will be removed where present. Some arched openings were altered to accommodate flat-topped windows. They will be reopened and restored to arched windows.

Where leaded glass is present, it will be retained. The basement windows will not be altered.

The applicant proposes to install screens in the lower (operable) half.

Motion: Mr. Redshaw motioned to approve the application as presented and Mr. Skehan seconded.

Additional Discussion: None.

Vote: 4-0. The motion to approve the application as presented passed with all in favor.

Case #2 – 24 E South Street: A request by Loi Nguyen for the replacement of the roof, repair to the dormer and window, and installation of new siding on the dormer on the property.

Discussion: The applicant was not present at the meeting. The Board elected to table the discussion of the application until the end of the agenda.

Motion: --

Additional Discussion: --

Vote: --

Case #3 – 28-30 N Beaver Street: A request by Sam Delp for the replacement of the existing metal roof on the property with a new asphalt shingle roof.

Discussion: Mr. Redshaw asked why the slate colored roof was proposed and the applicant stated that it will match other properties on the block.

The proposed shingles are GAF architectural shingles. The existing metal roof is rusted and leaking. The applicant noted that there are several layers of roofing below the metal roof, some of which are asphalt shingles. It appears that the lowest layer is wood shake.

Motion: Mr. Skehan motioned to approve the application as submitted and Mr. Redshaw seconded.

Additional Discussion: None.

Vote: 4 to 0. The motion to approve the application as submitted passed with all in favor.

Case #4 – 426 W Philadelphia Street: A request by Rashida Hameed for the replacement of the front and side doors, replacement of existing windows with new vinyl windows, restoration of the balcony, and painting of the front and back facades of the property.

Discussion: The applicant stated that she was not aware of HARB requirements prior to starting work and noted that there are many houses on the block that have existing vinyl windows. The Board noted

that those windows were likely to have been installed without prior approval or before the district was established. The Board noted that the windows and doors which were replaced were historic, and likely original to the building.

Mr. Skehan inquired about the front door. Mr. Kunkle asked how the door jambs would be finished and the applicant stated that she was unsure, and her contractor was not able to attend the meeting. Mr. Kunkle stated that he would assume that the proposal would be to wrap the wood in aluminum and noted that the Board would not approve aluminum or vinyl wrapping as it is not historically appropriate and can damage underlying materials by trapping moisture.

The Board discussed the importance of obtaining building permits and noted that when the procedure is followed properly the Board is able to advise homeowners of appropriate work before the work is conducted. Mr. Zumbrun noted that he doesn't feel that the Board could approve any of the work that has been done, as none of it is historically appropriate.

Motion: Mr. Redshaw motioned to deny the application as submitted with the recommendation that the inappropriately installed material be replaced with appropriate materials and Mr. Skehan seconded.

Additional Discussion: The applicant stated that the replacement of the work already completed will be a financial hardship. The Board noted that the contractor was performed extensive work without obtaining the proper permits and is at fault. The applicant asked what type of windows could be approved and the Board noted that the window should reflect the historic appearance and that aluminum or fiberglass clad windows are often approved. The Board noted that they discourage vinyl windows due to appearance and durability. Mr. Skehan noted that the Board would not have approved the front door.

Vote: 4 to 0. The motion to deny the application as submitted and presented passed with all in favor.

Case #2 - 24 E South Street: Mr. Zumbrun reopened the case.

Motion: Mr. Skehan motioned to table the application until such time that the applicant can answer questions regarding materials and technique and Mr. Redshaw seconded.

Vote: 4 to 0. The motion to table the application is approved with all in favor.

Other Business: Discussion of the installation of utility meters at the exterior of properties in the HARB district.

Russ Bedell of Columbia Gas was present to discuss the issue with the Board. Mr. Bedell noted that the Public Utility Commission has regulations requiring the gas meters to be installed outside. Mr. Kunkle asked why the meters are safer outside of the building where they could be hit in a traffic accident. Mr. Bedell noted that installation outside of buildings is safer, as it prevents gas from potential leaks from collecting and potentially causing explosions and indicated that a safety mechanism would turn off the gas supply to the house if the exterior meter were damaged in an accident.

Mr. Zumbrun noted that many residents who value the historic appearance of their property would prefer to have the meters installed in alleys or other exterior locations that would be out of the view of the main façade and asked whether there would be any flexibility in placement. Mr. Bedell noted that Columbia Gas will work with homeowners on a case-by-case basis to place meters in alternative locations where possible, and to provide screening or painting to match the façade where placement at the front of the

property is unavoidable. He stated that, at present, the design and material for the screening is undetermined and suggested that Columbia Gas come before the Board with a proposal for materials and designs for screenings to determine a historically appropriate approach.

Adjourning and next meeting The meeting was adjourned by general consent at 7:15 pm the next scheduled meeting is set for Thursday August 22, 2019.

Minutes recorded by Christine Leggio, JMT Senior Architectural Historian/HARB Consultant.

Council of City of York, PA

Session 2019

Resolution No. 65

INTRODUCED BY:

Judy A. Ritter-Dickson
Judy A. Ritter-Dickson

DATE: August 20, 2019

WHEREAS, FD Stonewater, LLC has submitted a Final Land Development Plan for 1605 Clugston Road, proposing the redevelopment of the site as a government office building; and

WHEREAS, the City Zoning Officer, City Planner, and City Engineer have reviewed and recommended conditional approval of the plan; and

WHEREAS, the Final Land Development Plan submitted by the applicant is in general accordance with the City's Zoning and Subdivision and Land Development Ordinances; and

WHEREAS, the York City Planning Commission recommended approval of the Final Land Development Plan at its regularly scheduled meeting held on July 8, 2019 with the following waivers:

Waivers:

1. Section 1333.3(a): Waiver from requirement to submit a preliminary plan.
2. Section 113.11 – Waiver from requirement to provide street lighting.
3. Section 1336.3 – Waiver from requirement to provide sidewalks.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania that the action of the York City Planning Commission in recommending approval of the Final Land Development Plan submitted by FD Stonewater, LLC, and the President of Council and City Clerk are authorized to certify this approval by affixing their signatures to the Final Land Development Plan.

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None

Henry Hay Nixon
Henry Hay Nixon, President of Council

ATTEST:

Dianna L. Thompson-Mitchell
Dianna L. Thompson-Mitchell, City Clerk

Council of the City of York, PA
Session 2019
Resolution No.66

Introduced by:  Sandie Walker

Date: August 20, 2019

WHEREAS, City Council is requesting a transfer of funds in the 2019 Budget in the amount of \$35,000.00 to cover costs for the engineering of Poorhouse Run; and

WHEREAS, said transfer exceeds five percent (5%) of the department's appropriated budget in that fund; and

WHEREAS, in accordance with Article 137.02 (b) of the Codified Ordinance of the City of York, such transfer shall require an affirmative vote of at least four members of Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania that Council hereby approves the transfer in accordance with the following schedule:

<u>Account</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
50-420-47120-10195	Construction		\$35,000.00
50-420-42010-10195	Architectural/Engineering	\$35,000.00	

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None, _____, _____, _____, _____

ATTEST:

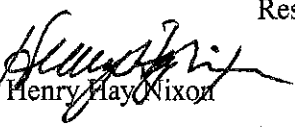

Henry Hay Nixon, President of Council


Dianna L. Thompson-Mitchell
City Clerk

Council of the City of York, PA

Session 2019

Resolution No. 67

INTRODUCED BY:  Henry Hay Nixon

DATE: August 20, 2019

A RESOLUTION

**Urging the United States Congress to enact the Energy
Innovation and Carbon Dividend Act of 2019**

WHEREAS, an Intergovernmental Panel on Climate Change issued a special report on the impacts of global warming of 1.5 °C above pre-industrial levels in October 2018 warning that global warming is likely to reach 1.5°C between 2030 and 2052 if it continues to increase at the current rate; and

WHEREAS, the United Nations climate science body said in a monumental climate report that we have only 12 years left to make massive and unprecedented changes to global energy infrastructure to limit global warming to moderate levels; and

WHEREAS, the United States government released its Fourth Annual Climate Assessment in November 2018 reporting that the impacts of climate change are already being felt in communities across the country, and that more frequent and intense extreme weather and climate-related events, as well as changes in average climate conditions, are expected to continue to damage infrastructure, ecosystems, and social systems that provide essential benefits to communities; and

WHEREAS, conservative estimates by the world's climate scientists state that to achieve climate stabilization and avoid cataclysmic climate change, emissions of greenhouse gases (GHGs) must be brought to 80-95% below 1990 levels by 2050; and

WHEREAS, presently the environmental, health, and social costs of carbon emissions are not included in prices paid for fossil fuels, but rather these externalized costs are borne directly and indirectly by all Americans and global citizens; and

WHEREAS, to begin to correct this market failure, Congress can enact the Energy Innovation and Carbon Dividend Act to assess a national carbon fee on fossil fuels based on the amount of CO₂ the fuel will emit when burned and allocate the collected proceeds to all U.S. Households in equal shares in the form of a monthly dividend; and

WHEREAS, for efficient administration, the fossil fuels fee can be applied once, as far upstream in the economy as practical, or at the port of entry into the United States; and

WHEREAS, as stated in the **Energy Innovation and Carbon Dividend Act of 2019, H.R. 763**, a national, revenue-neutral carbon fee starting at a relatively low rate of \$15 per ton of CO₂ equivalent emissions and resulting in equal charges per ton of CO₂ equivalent emissions potential in each type of fuel or greenhouse gas should be assessed to begin to lower what are now dangerously high CO₂ emissions. The yearly increase in carbon fees including other greenhouse gases, shall be at least \$10 per ton of CO₂ equivalent each year, with the Department of Energy determining whether an increase larger than \$10 per ton per year is needed to achieve program goals; and

WHEREAS, the **Energy Innovation and Carbon Dividend Act of 2019, H.R. 763**, specifies that, in order to protect low and middle income citizens from the economic impact of rising prices due to the carbon fee, equal monthly per-person dividend payments shall be made to all American households (1/2 payment per child under 19 years old) each month from the fossil fuel fees collected. The total value of all monthly dividend payments shall represent 100% of the net carbon fees collected per month; and

WHEREAS, the **Energy Innovation and Carbon Dividend Act of 2019, H.R. 763**, encourages market- driven innovation of clean energy technologies and market efficiencies which will reduce harmful pollution and leave a healthier, more stable, and more prosperous nation for future generations; and

WHEREAS, the **Energy Innovation and Carbon Dividend Act of 2019, H.R. 763**, will, after 12 years, lead to a decrease in America's CO2 emissions of 40 percent and an increase in national employment of 2.1 million jobs; and

WHEREAS, border adjustments - carbon content-based tariffs on products imported from countries without comparable carbon pricing, and refunds to our exporters of carbon fees paid - can maintain the competitiveness of U.S. businesses in global markets; and

WHEREAS, a national carbon fee can be implemented quickly and efficiently, and will respond to the urgency of the climate crisis because the federal government already has in place mechanisms, such as the Internal Revenue Service, needed to implement and enforce the fee, and already collects fees from fossil fuel producers and importers; and

WHEREAS, A national revenue-neutral carbon fee would make the United States a leader in mitigating climate change and in the clean energy technologies of the 21st century and would provide incentive to other countries to enact similar carbon fees, reducing global CO2 emissions without the need for complex international agreements;

NOW, THEREFORE, BE IT RESOLVED:

That the City of York, Pennsylvania, urges the United States Congress to enact without delay the **Energy Innovation and Carbon Dividend Act of 2019, H.R. 763**.

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None


Henry Hay Nixon, President of Council

ATTEST:


Dianna L. Thompson-Mitchell, City Clerk

Council of City of York, PA

Session 2019

Resolution No. 68

INTRODUCED BY: Judy A. Ritter-Dickson

DATE: August 20, 2019

WHEREAS, the Pennsylvania State University has requested the release of the public improvements security funds associated with the development of the Penn State York Ruhl Student Center addition at 1031 Edgecomb Ave; and

WHEREAS, the initial financial security was received in the amount of \$88,152.90; and

WHEREAS, the request for the release of the full amount of the financial security been reviewed by the City Planner and City Engineer who have determined the full amount can be released; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania that the remaining financial security associated with the Penn State York Ruhl Student Center addition can be released, and the President of Council and City Clerk are authorized to certify this approval by affixing their signatures to the resolution.

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None

Henry E. Nixon
Henry E. Nixon, President of Council

ATTEST: _

Dianna L. Thompson-Mitchell
Dianna L. Thompson-Mitchell, City Clerk

Council of City of York, PA
Session 2019
Resolution No. 69



INTRODUCED BY:

Judy A. Ritter-Dickson

DATE: August 20, 2019

WHEREAS, the Pennsylvania Municipal Planning Code states a comprehensive plan will include basic background information about the municipality and will identify areas where growth and development will occur so that a full range of public infrastructure can be adequately planned and provided as need to accommodate growth; and

WHEREAS, the Pennsylvania Municipal Planning Code recommends that municipalities update their comprehensive plan at least every ten years; and

WHEREAS, the City of York last updated its comprehensive plan in 2009; and

WHEREAS, City Council has reviewed a scope of work for an update to the comprehensive plan provided by Department of Economic and Community Development staff;

NOW, THEREFORE, BE IT RESOLVED that City Council of the City of York, Pennsylvania, supports the work of the Department of Economic and Community Development staff outlined in the scope of work to update the York City Comprehensive Plan.

PASSED FINALLY: August 20, 2019

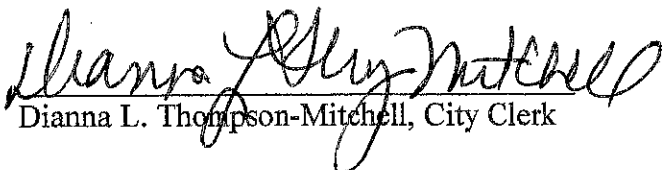
BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None.


Henry May Nixon, President of Council

ATTEST:


Dianna L. Thompson-Mitchell, City Clerk

UPDATE TO THE YORK CITY COMPREHENSIVE PLAN

DRAFT SCOPE OF WORK | 15 AUGUST 2019

PURPOSE OF THE UPDATE

The City of York last adopted a comprehensive plan a decade ago in November of 2009. The plan will soon be out-of-date by the regulatory standard in Article 3 of the Pennsylvania Municipal Planning Code (MPC), which says that local governments should review their comprehensive plan at least every ten years. The 2009 plan also uses the 2000 decennial census as a primary data source. Therefore, much of the foundational information is nearly 20 years old.

Beyond the document's age as reason to update, current data shows that since the plan update in 2009, the city has seen significant demographic and economic changes that support an update. To name a few:

- Since 2009, median household income adjusted for inflation has dropped from \$33,388 to \$29,834 in 2017 dollars.ⁱ
- In the same time, the Spanish, Hispanic, and Latino population has grown from one-quarter of the population to one-third.ⁱⁱ
- While the city has added 1,000 housing units in the past ten years, we have lost 700 owner-occupied units. Accordingly, owner-occupied units have decreased from 45% to 38% of all housing in the city.ⁱⁱⁱ

Planning and policy conversations locally, regionally, and nationally have also changed. The city adopted the 2009 plan during an economic recession that loomed large in the national discourse, but the effects of that recession had not yet been borne out in data. Today, the macro economy is recovering from that downturn, but many are questioning the benefits of that rebound for low- and moderate-income families. On the local scale, there is significant discussion about gentrification that the 2009 plan does not highlight nor address specifically.

Sustainability illustrates another example of shifts in conversation in the past decade. Like planning documents across the country at the time, the 2009 plan has a major focus on this topic. Anecdotally, green infrastructure and a locally-driven economy – two cornerstones of sustainability – are still top issues for many York City residents but the popularity of sustainability as a label for these initiatives may have waned. More importantly, the projects, policies, and

programs best suited to carry out these ambitions have evolved in the past decade.

In sum, regulation mandates and changes in our community call for this proposed update to the York City Comprehensive Plan. Without renewed efforts in research and outreach, we are making policy decisions based on dated assumptions and our planning documents and process reflect best practices of a decade ago.

THE PLAN TEAM

In addition to City of York staff and members of the City Planning Commission and City Council, we will gather a team of ten to 20 residents to lead the update of the comprehensive plan. This group will reflect the diversity of the city in age, gender, disability, race and ethnic background, income, religion, sexual orientation, and other protected classes. The group will include representation from the public, private businesses, and non-profit partners.

Members of the team should provide varied opinions about the future of the city and we will seek people with visions and ideas that differ from the administration and the status quo. The team will also raise awareness of the planning effort and, therefore, members of the team should already have the respect of the public as leaders in their neighborhoods or the community at large.

TASK ONE: DEFINING THE COMMUNITY & SUB-AREAS

In addition to serving as a plan for the entire city, the plan will focus on five to eight areas or neighborhoods. Doing so will allow the team to target outreach to specific areas and will allow the plan to include more specific recommendations for each area.

The first task of the team will be to define these sub-areas. The team will find landmarks that anchor distinct parts of the city and outline their realm of influence. These landmarks might include historic buildings, notable street intersections, parks, or schools. In determining the boundaries of a sub-area, the team will consider geographic, economic, cultural, and social bonds that connect the area.

TASK TWO: VISIONING & ISSUE IDENTIFICATION

“Think of the vision statement as a compass that guides a community through the ups and downs of economic, social, and political change.”

The Center for Rural Pennsylvania’s Visioning Guidebook

First community workshops & surveys

In each sub-area, we will hold a first community workshop to introduce the process of updating the plan and to collect key issues facing the area and the city. We will conduct this conversation in small groups, brainstorming all issues, and participants will pick the most critical issues. Following the workshops, we will conduct a paper and online survey that mirrors the workshops.

Establish task forces

The plan team will then meet to combine the list of key issues from the workshops and the surveys. The team will prioritize five to seven issues and create a task force for each. Planning staff will review the elements that the MPC mandates we include in the plan and recommend how to address any missing topics. At least one member of the plan team will be on each task force and each team member will serve on at least one task force.

Data gathering

City staff will collect the data necessary to support and give detail to the issues the public named at the first workshop. Staff will produce a user-friendly summary of existing conditions and projected trends related to the issue. The goal of this step is to find key pieces of information and translate them into knowledge – not to replicate as many data tables as possible. These summaries will be released to the public and will help market the opportunity for involvement at the next workshop.

Second community workshops

These workshops will focus on the issues. Attendees will pick a task force to join. The task forces will then decide on more specific goals about the topic. Goals should follow the SMART framework:

- **Specific:** Goals should have as much detail as possible
- **Measurable:** Goals should have a measurement to know whether we are achieving the goal
- **Attainable:** Goals should be realistic, but visioning is aspirational, and the group should not be afraid to be bold

- **Relevant:** Goals should relate to the issue at hand and should be unique. The group should drop any overlapping goals.
- **Timely:** Goals should reflect the timeframe of the plan

The task forces will also decide whether they should ask other people to join, and when the task force will meet to continue the conversation, review its work, and adopt the goals.

Third community workshops

These workshops are where the community will craft the vision statements. In small groups, attendees will answer questions like:

- What features do residents use to identify the area?
- What are the community's principle values?
- What defines a "good" quality of life in the area?
- What are the area's opportunities?
- What things should we preserve? What should we change?
- What five things would really improve the community?
- What should the community physically look like in the future?
- How fast should change occur?
- What is the community "at its best"?

Using the answers to these questions, the group will draft a two to three paragraph statement about the community and its future.

Vision statements

The plan team will collect the draft vision statements produced at each workshop and collectively write a vision statement for 1) the city and 2) each area.

Rollout

The creation of the vision statements will be a significant milestone in the planning process that the community should celebrate. City Council and other organizations should adopt the statements at public events to raise awareness and build support as the planning process moves to the next task.

TASK THREE: ACTION PLANNING & IMPLEMENTATION

Task two is the backbone of the comprehensive plan and answers the critical questions “Where are we?”, “Where are we going?”, and “Where do we want to go?” The next task answers “how will we get there?”

“Traditionally, a comprehensive plan is a guide to decisions to be made and actions to be taken after the plan is completed. An innovative plan is a record that memorializes decisions made and actions committed to and initiated during a planning process.”

DCED's Workbook for Creating an Implementable Comprehensive Plan

The task forces will create their recommendations to address their issue over a series of meetings. Below is a framework to begin the brainstorming session.

- What projects or programs are “tried and true” – what is already contributing to making progress towards the goals – that we should continue?
- What current programs are not working towards the goals? What past projects did not achieve progress?
- What new projects or programs should we try to solve the problem? What has worked in other places? What has worked in one part of the community that we should expand across the city?

Recommendations should be specific and focus on implementable action. A shorter list of deeper recommendations is preferable to a lengthy list of vague or generic ideas. Recommendations about public investments should show reasonable cost estimates and financing plans. The task forces should limit recommendations that amount to “write another plan.” Recommendations for ordinance and policy changes should include direction based on the vision statements to guide the work that will follow. In all cases, recommendations should list the parties responsible for implementation and confirm their buy-in.

The task forces should not wait to begin work on their recommendations until Council adopts the plan.

TASK FOUR: DOCUMENT COMPILATION & ADOPTION

Comprehensive planning is a process but in this task City staff will work with the plan team to compile the vision statements and action plans into a document, ensuring that it includes all MPC-mandated elements.

City staff will organize the document around the key issues the public names – in other words, the way people think. For each topic, the plan will include a problem statement and supporting information, the goals for that subject, and the recommended actions to achieve those goals.

Per the MPC, the City and County Planning Commissions and adjoining municipalities will then review the document prior to a formal public hearing and presentation to City Council for adoption.

TASK FIVE: MONITORING

The task forces should continue to meet on a regular basis following adoption of the plan to guide its implementation. The plan team should meet at least annually to review progress and update the public about successes, setbacks, and plans for the next year.

ⁱ Census Bureau's American Community Survey 5-yr estimates for York City, 2009 and 2017: S1901

ⁱⁱ Census Bureau's American Community Survey 5-yr estimates for York City, 2009 and 2017: B03003

ⁱⁱⁱ Census Bureau's American Community Survey 5-yr estimates for York City, 2009 and 2017: B25003

Council of the City of York, PA

Session

Resolution No. 70

Judy A. Ritter-Dickson

INTRODUCED BY: Judy A. Ritter-Dickson

DATE: August 20, 2019

WHEREAS, the York City Bureau of Health provides public health programs and services in the City of York; and

WHEREAS, the City is recognized and funded by the Pennsylvania Department of Health to provide immunization services to City residents; and

WHEREAS, the Pennsylvania Department of Health desires to continue its agreement with the York City Bureau of Health to advance immunization initiatives for city residents in the amount of \$114,342 for the period July 1, 2019 through June 30, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that the Mayor is authorized and the Controller is authorized and directed to enter into an agreement, a copy of which is attached hereto and made of part hereof, with the Pennsylvania Department of Health.

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

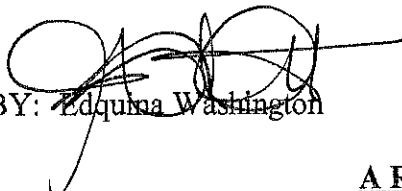
NAYS: None

ATTEST:

Henry Hay Nixon
Henry Hay Nixon
PRESIDENT OF COUNCIL

Dianna L. Thompson-Mitchell
CITY CLERK
Dianna L. Thompson-Mitchell

Council of the City of York, PA
Session 2019
Resolution No. 71

INTRODUCED BY:  Edquana Washington

DATE: August 20, 2019

A Resolution

Of the City of York Pennsylvania, authorizing the submission of a proposal for funds in the amount of \$38,960 with Edward Byrnes Memorial Justice Assistance Grant (JAG).

WHEREAS, the York City Police Department desires to obtain funds from the Edward Byrnes Memorial Justice Assistance Grant (JAG) in the amount of \$38,960 for equipment, technological maintenance and community-based programs; and

WHEREAS, the York City Police Department desires to apply to the Bureau of Justice Assistance; and

WHEREAS, the amount of the grant requested will be \$38,960 with a 0% match requirement for a three-year period; and

WHEREAS, the York City Police Department will be responsible to reimburse the Bureau of Justice Assistance for the federal government's share of any expenditures found by the Bureau of Justice Assistance to be ineligible;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that:
The York City Police Department hereby requests a JAG grant of \$38,960 through the Bureau of Justice Assistance for funding for the equipment, technological maintenance and community-based programs;
and

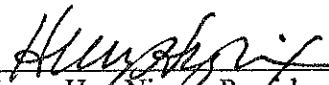
BE IT FURTHER RESOLVED, that the Applicant does hereby designate Michael R. Helfrich, Mayor and AliceAnne D. Frost, Controller as the officials to execute all documents and agreements between the York City Police Department and the Bureau of Justice Assistance and assist in obtaining the requested grant.

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None.


Henry Hay Nixon, President of Council

ATTEST:


Dianna L. Thompson-Mitchell, City Clerk

Council of the City of York, PA
Session 2019
Resolution No. 72

INTRODUCED BY: Edquina Washington

DATE: August 20, 2019

WHEREAS, the York City Department of Fire and Rescue has or will have one (1) vacancy for the position of Probationary Firefighter; and,

WHEREAS, the City of York Civil Service Board eligibility list reflects the following individual is eligible to appointment as a Probationary Firefighter:

1. John Fram

WHEREAS, the following conditions must be met prior to an appointment to the position of Probationary Firefighter, to-wit:

1. Applicant must successfully pass a psychological examination as required by the City of York Fire Civil Service Board.
2. Applicant must successfully pass a medical examination as required by the City of York Fire Civil Service Board.

WHEREAS, If the above named candidate does not meet the above conditions, a conditional offer of employment would be offered to the next suitable individual in compliance with the Civil Service provisions, and subject to the same conditions for hiring as set forth above, and if no candidate is ultimately deemed qualified, the Department of Fire and Rescue will request a new list of eligible individuals from the City of York Civil Service Board.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that City Council hereby approves and authorizes the appointment of **John Fram** to the position of Probationary Firefighter for the York City Department of Fire and Rescue pursuant to the provisions as stated in the York City Fire Civil Service Board Rules. In the event that the above listed candidate does not meet the above conditions and is disqualified from service, Council hereby appoints Candidate **Zachary R. Freireich** as Alternate to fill the position for the disqualified candidate in accordance with the current Civil Service Rules and Regulations.

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5

NAYS: None


Henry Nixon, President of Council

ATTEST:


Dianna L. Thompson-Mitchell, City Clerk

Council of the City of York, PA

Session 2019

Resolution No. 73

INTRODUCED BY: Edquina Washington

DATE: August 20, 2019

WHEREAS, the York City Police Department is operating with an antiquated police records system;

WHEREAS, said system will no longer be supported by the incumbent software company;

WHEREAS, the York City Police Department has determined that CODY Computer Company, through the Commonwealth of Pennsylvania CO-STARS program, offers a police records management system that meets the Department's needs

WHEREAS, CODY Computer Company has proposed the best combination of services, price and products to administer the York City Police Department police records management system;

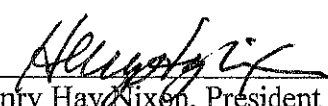
NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of York, Pennsylvania, that the Mayor is authorized and the Controller is authorized and directed to execute the documents necessary to implement the contract for a police records management system proposed by CODY Computer Company.

PASSED FINALLY: August 20, 2019

BY THE FOLLOWING VOTE:

YEAS: Washington, Ritter-Dickson, Buckingham, Walker, Nixon - 5.

NAYS: None.


Henry Hay Nixon, President of Council

ATTEST:


Dianna L. Thompson-Mitchell, City Clerk