



Property Location: \_\_\_\_\_

I/We understand or certify that all of the following are true:

- (1) I/We are the legal owners of the property as stated on the most current deed registered in York County.
- (2) All taxes and City, County, School and Improvement District charges against the property are current.
- (3) Any abatement will be valid only after completion of all listed construction and improvements and compliance with all program requirements and approvals.
- (4) Once set, no changes in the Assessed Value will be made during the program period.
- (5) Applicants are accepted into the program effective January 1 for City and County and July 1 for School District. Applicants must complete all program requirements no less than 30 days prior to the start dates.
- (6) Abatement schedules for each of the taxing entities may differ. Acceptance into the program by one taxing entity does not assure acceptance by other entities.
- (7) **Copies of this application must also be filed with the County Assessment Office (28 E Market Street) and the York City Treasurer's Office (101 S George Street) as designated representative of the York City School District.**

\_\_\_\_\_  
Signature of Owner and Contact

\_\_\_\_\_  
Signature of Joint Owner

\_\_\_\_\_  
PRINT Name of Owner and Contact

\_\_\_\_\_  
PRINT Name of Joint Owner

\_\_\_\_\_  
Date Application Submitted

\_\_\_\_\_  
Signature of Joint Owner

\_\_\_\_\_  
PRINT Name of Joint Owner

**ATTACH ASSESSMENT NOTICE and RETURN TO:**

Bureau of Permits, Planning & Zoning, 101 S George St, York, PA 17401      PH: (717) 849-2256

**LERTA / RETAP Application Check List**  
For the Department of Community & Economic Development ONLY

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**Application #:** \_\_\_\_\_

**Program:** \_\_\_\_\_

1. Application and Initial Assessment Received from Applicant by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

2. Initial Review in Community & Economic Development by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

2. Building Permit/s Issued by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

3. Certificate of Occupancy Issued by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

4. Notice of Change in Assessment Received by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

5. Approval Letter Issued by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

Materials in Support of the Application required by Treasurer's Office include (1) Notice of Assessment Change or Court Stipulation (if Initial Assessed Value was appealed), (2) Building Permits, (3) Certificate of Occupancy, (4) Final Notice of Change in Assessment (5) Approval Letter and (6) Completed Check List.