



**York Historical Architectural Review Board  
Meeting Minutes  
January 23, 2020**

Members in attendance included: Craig Zumbrun (Chair), Dennis Kunkle (Vice-Chair), Mark Skehan, Joe Downing

Absent: Rebecca Zeller, Dave Redshaw, Robyn Pottorff, Mark Shermeyer, Ruth Robbins

Consultant: Christine Leggio, JMT Senior Architectural Historian/ HARB Consultant

AGENDA ITEM	DISCUSSION	ACTION/RESULT
<b>Welcome and call to order</b>	The meeting was called to order at 6:00 pm.  The agenda was prepared by the HARB Consultant.	
<b>Changes to the Agenda</b>	The Board discussed adding the item to the agenda	The item was added to the agenda
<b>Minutes of January 9, 2020</b>		Mr. Skehan motioned to approve January 3, 2020 minutes. Mr. Kunkle seconded. Approved.
<b>Cases</b>	The following cases are approved and preliminarily reviewed with the recommended actions.	

**Case #1 – 238 E Philadelphia Street:** A request by John Esh for the replacement of existing windows and additional façade work on the property.

**Discussion:** The applicant stated that the majority of the windows on the property are in very poor condition. He would like to replace the deteriorated windows with an appropriate window per HARB’s recommendation. Mr. Zumbrun noted that the primary concern is that street-facing windows maintain their historic appearance and noted that composite, fiberglass, wood, and aluminum clad wood windows have all been approved. He noted that vinyl windows are not typically approved. The applicant noted that he is still gathering quotes but is looking for an economical replacement. The Board noted that a composite material may be a little cheaper than a fiberglass window. Mr. Zumbrun also noted that the

Board does not typically approve wrapping of sills or trim and noted that it tends to cause the underlying wood to rot.

Mr. Kunkle noted that spot-pointing is proposed. Mr. Zumbun noted the importance of choosing an appropriate mortar for the historic brick.

The applicant noted that there is an area of the façade where tiles had been previously affixed. A black adhesive substance remains on the façade. The applicant would like to repoint the area and paint the façade. It is recommended to use a gentle method to attempt to remove the adhesive rather than harsh abrasives that will damage the face of the brick. The Board recommends speaking with a mason to determine the best approach for removing the black coating.

The Board generally agreed that, although it is not typically recommended to paint previously unpainted masonry surfaces, the condition of the façade of this particular building does warrant the application of a paint coating.

**Motion:** Mr. Skehan motioned to table the application until such time that the final choice of windows and repointing mortar can be presented. Mr. Downing seconded.

**Additional Discussion:** None.

**Vote:** 4-0. The motion to approve the application as submitted is approved with all in favor.

**Case #2 – 115 S Pershing Avenue:** A request by the York Housing Authority for the replacement of five existing windows on the façade of the property.

**Discussion:** The application was presented by the Preservation Consultant. The installation of fiberglass windows for all openings on 115 S Pershing and 446 and 450 E Market Street by the Housing Authority was approved in 2018. The proposal remains the same except for the installation of aluminum clad wood windows on the front façade of 115 S Pershing.

**Motion:** Mr. Skehan motioned to approve the application as presented and Mr. Downing seconded.

**Additional Discussion:** None.

**Vote:** 4-0 – Motion to approve the application as presented is passed with all in favor.

**Other Business:** None.

**Adjourning and next meeting**      **The meeting was adjourned by general consent at 6:30 pm the next scheduled meeting is set for Thursday February 13, 2020.**

**Minutes recorded by Christine Leggio, JMT Senior Architectural Historian/HARB Consultant.**

DRAFT