



The City of York Pennsylvania

101 South George Street ❖ PO Box 509 ❖ York PA 17401

www.yorkcity.org

Honorable Michael R. Helfrich, Mayor

Chaz A. Green
Director
Department of Public Works
1/6/2020

Responses to Ice Rink Questions

1. We apologize if we missed this, but how does a respondent indicate that it qualifies as a Local and Small Business Enterprise as referenced in the RFP. Is there a standard city process or form that must be followed/submitted to qualify?

Please review section B on page 5.

2. The RFP states that respondents must submit:
 - Fidelity bond and fiduciary liability insurance

A bond is not currently required under the existing contract. Is that being added as a requirement going forward? Can you please describe more fully what "fiduciary liability insurance" means and what insurance limits are being requested?

Fiduciary liability insurance is targeted at protecting businesses' and employers' assets against **fiduciary-related claims (PDF)** of mismanagement of a company's employee benefit plans.

A bond is not required for a non-service agreement.

3. The RFP says to submit:

Evidence of financial strength of Firm _____? [INCLUDE _____?]

Bond Rating is to be inserted in the first line.
Please provide your profits over the last five years in the second line.

4. In the "Compliance" section, the RFP asks for:
 - Firm's registration and proof of compliant corporate standing
 - Most recent regulatory inspection report and follow-ups, if any

We are not aware of any type of special registration or license to manage ice arena facilities. Can you confirm that this is “generic” language that is not relevant to this RFP? We assume you are simply wanting to make sure that the respondent is a PA business in good standing – is that correct?

This is an opportunity for you to inform us of any certifications you or anyone in your organization may possess.

5. Can you please provide a copy of the referenced city conflict of interest policy?

Please see page 7 under Independence & Conflicts of Interest.

6. The forms provided online with the RFP are in “read only” format. Is it possible to get Word or other writeable versions of the forms to facilitate completion?

The fillable PDF forms will be online by the close of business on 1/7/2020.