



**York Historical Architectural Review Board**  
**Meeting Minutes**  
**Emergency Meeting, June 18, 2020**

Members in attendance included: Craig Zumbun (Chair), Dennis Kunkle (Vice-Chair), Mark Shermeyer, Robyn Pottorff, Mark Skehan

Absent: Rebecca Zeller, Dave Redshaw, Joe Downing, Ruth Robbins

Consultant: Christine Leggio, JMT Senior Architectural Historian/ HARB Consultant

AGENDA ITEM	DISCUSSION	ACTION/RESULT
<b>Welcome and call to order</b>	The meeting was called to order at 6:00 pm.  The agenda was prepared by the HARB Consultant.	
<b>Changes to the Agenda</b>		The item was added to the agenda
<b>Minutes of May 28, 2020</b>		--
<b>Cases</b>	The following case was initially reviewed at the regularly scheduled June 11th HARB meeting; however, quorum was not present, and no motion could be formally adopted as a result. HARB convened an emergency meeting with quorum to review the application.	The following application was approved.

**Case #1 – 55 S Newberry Street:** A request by Deborah Mauro, owner, for the replacement of 14 existing windows with new, Fibrex windows.

**Discussion:** The HARB consultant described the proposed project and reiterated the applicant’s statement that the existing one-over-one wood windows would be replaced with new, one-over-one Fibrex composite windows; that previously aluminum wrapped and subsequently rotted wills will be unwrapped and replaced with new wood windowsills matching the historic sills; that no wrapping or capping of any element is proposed as part of the project and that no other alteration to any woodwork is

proposed; and that the six-over-six light windows at the attic story on the side off the property would not be altered.

Mr. Shermeyer reiterated that the proposed work is in keeping with Historic District guidelines and that he and Ms. Robbins had been in agreement that they would be in favor of approving the application as submitted. He noted that by unwrapping and replacing in-kind previously wrapped sills, the proposal corrects an adverse condition. The Board noted that the proposed work is an appropriate treatment for windows in the historic district.

**Motion:** Mr. Shermeyer motioned to approve the application as presented. Mr. Skehan seconded.

**Additional Discussion:** N/A

**Vote:** 5-0; the application is approved as presented with all in favor.

**Other Business:** N/A

**Adjourning and next meeting**      **The meeting was adjourned by general consent at 6:15 pm the next scheduled meeting is set for Thursday June 25, 2020.**

**Minutes recorded by Christine Leggio, JMT Senior Architectural Historian/HARB Consultant.**