



# THE CITY OF YORK, PENNSYLVANIA

101 SOUTH GEORGE STREET, YORK, PA 17401

PH: (717) 849-2281 FAX: (717) 846-1708

## MAILING ADDRESS CORRECTION

To have **future tax bills** sent to the **correct name and mailing address**, please complete, sign, and date this form, and return or mail to Office of the City Treasurer, 101 S George Street, York, PA 17401. This request must be made in writing by the property owner. Remember that you are responsible for paying your taxes in a timely manner, whether or not you actually receive your tax bill.

If you no longer own the property, please promptly forward the tax bill and this form to the new owner. Their address can be found on your settlement sheet. Please give them the same courtesy you would expect if you were the new property owner. If you do not have the new owner's contact information, please return the tax bill to our office as soon as possible.

TYPE OF TAX BILL	CITY MUST RECEIVE CHANGE BY	TAX BILLS SENT OUT
City 2021	December 11, 2020	February 15, 2021
School 2021-22	May 7, 2021	July 15, 2021

**Property Address** \_\_\_\_\_

**Parcel Number** \_\_\_\_\_

**NEW NAME:** The first name/s in the address must always be the name of the actual property owner/s as noted on the deed. If another individual actually pays the bill, provide their name after C/O and note their relation to you under explanations. For example, child, attorney, renter, etc.

\_\_\_\_\_ C/O \_\_\_\_\_  
(Actual Property Owner/s) (Individual Receiving Bill if different)

**NEW ADDRESS:** If mailing address is different from the property address, please explain below.

Street/PO Box \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Email** \_\_\_\_\_ **Day Phone** \_\_\_\_\_

**Explanation:** \_\_\_\_\_