

**The City of York
Pennsylvania**

Honorable Michael Ray Helfrich, Mayor



Economic and Community Development

101 South George Street
York, PA 17401
www.yorkcity.org

Single-Family Tenant Occupied Property License Application

IF THE OWNER/OPERATOR ARE AN LLC, A RESPONSIBLE PARTY FOR SERVICE MUST BE DESIGNATED

PROPERTY ADDRESS:

Owner:

Owner's Address:

STREET **Email:**

CITY STATE ZIP CODE **Phone:** **Cell Phone:** **Fax:**

Operator:

Operator's Address:

STREET **Email**

CITY STATE ZIP CODE **Phone:** **Cell Phone:** **Fax:**

Insurance Company:

Policy Number: **Expiration Date:** **Coverage Amount:**

FEES DUE:

All fees are NON-REFUNDABLE and due at the time of application. We do not participate in payment plans for license and inspection fees. Checks should be made payable to: **CITY OF YORK**. Applications should be submitted to the Bureau of Permits, Planning and Zoning, 101 S. George Street, PO Box 509, York, PA 17405

License Fee:

Inspection Fee \$75 (If not inspected within 2 years):

Total Due:

I hereby make application for a tenant occupied property license for the above property. I understand that the license for this property will not be issued until the property has been inspected and meets all applicable codes and standards related to tenant occupied properties.

Signature

Date

INCOMPLETE/ILLEGIBLE APPLICATIONS WILL NOT BE ACCEPTED

OFFICIAL USE ONLY

RECEIVED STAMP

APPLICATION COMPLETE/LEGIBLE

ENTERED INTO PROPERTY LICENSE PROGRAM DATE: BY:

INSPECTION REQUIRED INSP SCHEDULED INSP DATE: