York Historical Architectural Review Board Meeting Minutes  
November 11, 2021 | 101 S George St, York PA 17401

MEMBERS PRESENT

Dennis Kunkle, Vice-chair  
Ruth Robbins  
Mark Shermeyer  
Mark Skehan  
Robyn Pottorff

MEMBERS ABSENT

Craig Zumbrun, Chair

STAFF PRESENT

Mike Pritchard, Planner

AGENDA ITEM | DISCUSSION | ACTION/RESULT
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Welcome and call to order | Staff prepared the agenda. | Mr. Kunkle called the meeting to order at 6:00 PM.

Changes to the agenda | No changes. |

Minutes of previous meeting | Mr. Skehan moved to accept the minutes as submitted. Ms. Robbins seconded. The motion carried unanimously. |

Cases | The following cases were considered as described below. |

Case #1 – 130 E Market St
A request by Goldfein & Joseph, P.C. to replace damaged windows.

DISCUSSION
Mr. Scott Fleischman of Goldfein & Joseph, P.C and Mr. Robin Ness of Lauer Construction summarized the proposal. The center fourth-story window has been damaged. The application proposes to replace the fourth-story windows with wooden reconstructions, likely of Spanish cedar. Mr. Shermeyer noted that the proposal is essentially replacement in-kind.

ACTION
Mr. Shermeyer moved to recommend approval of the proposal as submitted. Mr. Skehan seconded. The motion carried unanimously.
Case #2 – 48 E Market St
A presentation by the York County Industrial Development Authority for preliminary feedback on proposed signage.

DISCUSSION
Ms. Kristin Topper with JMT, consulting engineer on the project, and Mr. Jack Kay, Chair of the YCIDA, summarized the portfolio of signage proposed. Mr. Kay stated that the signage has three goals: wayfinding, meeting the requirements of the Hilton brand and meeting the requirements of the National Park Service, as this is a historic tax credit project subject to NPS approval.

The Board agreed, generally, with the proposed work. As stated in the staff review, Mr. Skehan and Mr. Shermeyer noted that internally-lit signage, as proposed for the canopy sign, is inappropriate in the historic district per the York Design Guidelines. The Board noted its preference for “halo-lit” letter signage.

Ms. Robbins also indicated concerns with the large size of the proposed vertical sign on the southern elevation.

ACTION
Mr. Kay reiterated that this presentation was preliminary and the applicant did not seek a final recommendation to Council at this time. YCIDA/JMT will return with a more detailed proposal at a later date.

Other business
Ms. Alicia O’Rorey of First Presbyterian Church discussed with the Board the process and possibilities for repairing and replacing the front steps of the Billmeyer House. Ms. O’Rorey will return with a more detailed proposal at a later date.

Adjournment and next meeting
Mr. Kunkle adjourned the meeting at approximately 6:45 PM. The next meeting is scheduled for December 9, 2021.

Minutes recorded by Mike Pritchard, Planner