



## York Historical Architectural Review Board Meeting Minutes

December 9, 2021 | 101 S George St, York PA 17401

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Craig Zumbrun, Chair	Ruth Robbins	Mike Pritchard, Planner
Dennis Kunkle, Vice-chair	Mark Shermeyer	
Mark Skehan	Robyn Pottorff	

AGENDA ITEM	DISCUSSION	ACTION/RESULT
<b>Welcome and call to order</b>	Staff prepared the agenda.	<b>Mr. Zumbrun called the meeting to order at 6:00 PM.</b>
<b>Changes to the agenda</b>	No changes.	
<b>Minutes of previous meeting</b>		<b>Mr. Skehan moved to accept the minutes as submitted. Mr. Kunkle seconded. The motion carried unanimously.</b>
<b>Cases</b>	The following cases were considered as described below.	

### Case #1 – 46 W Princess St

A request by RSDC to demolish a structure.

#### DISCUSSION

Mr. Kevin Hubbel of RSDC presented the application. Per an engineer's report from CS Davidson, the property is infested with mold. Mr. Kunkle noted that the City has not condemned the property but that the engineer has deemed it "maligned," and that the property is not a pristine example of historic architecture.

#### ACTION

**Mr. Kunkle moved to approve the application as submitted. Mr. Zumbrun seconded. The motion carried 2-0, Mr. Skehan abstaining himself from the vote for a personal conflict.**

**Case #2 – 165 S Pine St**

An application by Noe Galvez for repair and replacement of exterior decking and steps.

DISCUSSION

The Board discussed with Mr. Galvez the specifics of the proposal, namely that the work will be performed only on the porch, deck, and railings. Mr. Galvez intends to use pressure-treated lumber to be painted or stained. The metal fire escape will be scraped and re-painted.

ACTION

**Mr. Skehan moved to approve the application as submitted. Mr. Kunkle seconded. The motion carried unanimously.**

**Case #3 – 349 W Philadelphia St**

An application by Jim and Cassidy Atkins for roof and window replacements.

DISCUSSION

The Board discussed with Mr. Atkins the specific product specifications intended to be used in each replacement. Mr. Zumbrun and Mr. Kunkle reiterated the Board's rejection of vinyl windows, especially on primary facades. The applicants agreed to not use vinyl windows and instead use composite, wood (with or without metal/aluminum cladding), or fiberglass windows, and to use a standard 6-panel style exterior door.

ACTION

**Mr. Skehan moved to approve the application amended to include the above agreements concerning window and door details. Mr. Kunkle seconded. The motion carried unanimously.**

**Case #4 – 49-51 S Duke St**

An application by Buchart Horn, on behalf of the City of York, for window replacements and other work.

DISCUSSION

Arland Hollinger of Buchart Horn presented the proposal as submitted. The Board requested more information about the specific types of products proposed for window replacements or the method of repair, if repair in-kind is to be completed. Mr. Hollinger agreed to return in January with additional information for a formal review and recommendation.

**ACTION**

**Mr. Zumbrun moved to table the application for 49-51 S Duke St until the applicant can provide more detailed information about the proposed work. Mr. Skehan seconded. The motion carried unanimously.**

**Other business**

**Adjournment and next meeting**

Mr. Kunkle adjourned the meeting at approximately 7:00 PM. The next meeting is scheduled for January 13, 2022.

Minutes recorded by Mike Pritchard, Planner