**5 – PROPERTY TAX CERTIFICATION REQUESTS**

Please use the **Tax Certification Form** above and mail your request along with payment to the Office of the City Treasurer located at 101 S George St, York, PA 17401. You may call our office at 717-849-2281 for any questions. Emailing a copy of your request or your check in advance is not necessary. Tax Certifications will not be processed until your payment is received.

**Please do not call the office and ask for us to look up payment information to avoid payment for a Tax Certification.** Information provided over the phone is not legally binding and may change depending on the receipt of payments, new charges, modification in the assessed value and changes in the exemption status or classification.

**Payment**

Effective February 25, 2021, the fee for a Tax Certification was changed to $25 per parcel. The Tax Certification will include current and prior year tax amounts for City, School and Business Improvement District Taxes, if applicable. Checks should be made payable to York City Treasurer, 101 S George Street, York, PA 17401

**Processing Time**

Your request will be processed in the order in which it was received. Normal processing time, once we receive your check, is 2 business days; however, processing may take longer during extremely busy periods. An additional fee for “Rush Service” may apply.

**Delivery**

You may request to have the Tax Certification mailed or emailed to you. We will normally mail your Tax Certification to you, but if you need the document ASAP and have access to a computer and printer we can also scan and email the document to you. Be sure to include your email address and daytime phone number with your request. Please print clearly.

**Updates**

We will provide free updates for 60 days from the date of your Tax Certification. After 60 days, the $25 fee per parcel for a new Tax Certification will be required. To receive an update, send an email to [treasurer@yorkcity.org](mailto:treasurer@yorkcity.org) and attach a pdf of the Tax Certification you previously received from our office.