



**YORK CITY PARKS & RECREATION BUREAU  
LABOR DAY FESTIVAL – SEPTEMBER 5, 2022 – 4 to 9 PM  
KIWANIS LAKE, YORK PA**

**FOOD VENDOR APPLICATION**

**DEADLINE to submit an application: Friday, August 26, 2022**

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**PA STATE TAX NUMBER:** \_\_\_\_\_

We must have your PA Sales Tax Number to complete this application. No Applications will be accepted without a valid tax number. Please call 717-425-7700 for the PA Revenue Dept.

**Vendor Fee: \$50.00 per space**

**BUSINESS NAME** \_\_\_\_\_

**CONTACT NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_  
street city state zip

**PHONE DAY** (\_\_\_\_\_) \_\_\_\_\_ **PHONE EVENING** (\_\_\_\_\_) \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**WEB SITE:** \_\_\_\_\_

**Are you on Facebook? Yes / No Are you on Twitter? @** \_\_\_\_\_

**PROPOSED FOOD ITEMS FOR SALE** (Please be as complete as possible OR attach a list.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DESCRIPTION OF BOOTH OR TRAILER** (Size, signing, etc. You must include a photo of your stand with this application.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NO ELECTRICITY AVAILABLE. QUIET GENERATORS ONLY** – Only the use of quiet generators is allowed.  
**DISCLAIMER** (Must be signed or application will be returned)

**DISCLAIMER** - Applicant and members and associates of his/her organization agree to indemnify and hold harmless the City of York, and its agents from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs, arising from any circumstances occurring during the Labor Day Festival.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

Send completed application AND vendor fee (check or money order) made payable to **The City of York**.  
**Mail To:** York City Recreation and Parks, 101 S George St, York, PA 17401 | P. 717.854.1587

## **Food Vendor Guidelines**

1. The Labor Day Festival is held on Monday, September 5, 2022
- 2. If inclement weather, the City of York will determine event cancellation.**
3. Waste generated by vendor must be discarded by vendor.
4. Names of all vendors will be sent to the Pennsylvania Department of Revenue. ALL VENDORS MUST HAVE A CURRENT PA SALES TAX LICENSE (Permanent or Temporary). YOU CANNOT BE ACCEPTED WITHOUT A VALID LICENSE NUMBER.
5. Insurance or waiver (signed application) must be provided by vendors. City of York assumes no liability for any accidents to property or person. The certificate must name City of York as an additional insured party.
6. If you do not have a valid City of York Health License, please visit the Permits Planning & Zoning office at City Hall (main level), office hours Monday through Friday, 9 am to 4 pm, 717.849.2256. Additional fees will apply.
7. Vendors may begin set-up as early as 2:00 pm.
8. All vendors must be ready to provide said items by 4:00 pm.
9. This is a rain or shine event. The vendor fee is non-refundable. No refunds will be given for inclement weather conditions, poor sales, or no shows.
10. There is a \$35.00 fee for checks returned due to insufficient funds.
- 11. Report to the information booth to check-in and receive your assigned booth location information.**
12. Set-up and dismantling of the booth is the responsibility of the vendor. All items needed for set-up must be provided by the vendor.

**Questions - Email Diaz Woodard – [dwoodard@yorkcity.org](mailto:dwoodard@yorkcity.org) or call 717-854-1587.**