

**Meeting Minutes**

**NOTICE: CYHRC's meetings have now been re-opened to public by Mayor Helfrich, still following social distancing and masks are requested.**

**COMMISSION MEETING – May 16<sup>th</sup>, 2022**

The meeting was called to order by Chair Commissioner Seaton at 6:37 p.m., in-person at City Council Chambers.

**Roll Call of Commissioners:**

**Commissioners Present:**

- |                            |                   |
|----------------------------|-------------------|
| - Stephanie Seaton – Chair | - Ken Woerthwein  |
| - Mark Rhodes – Vice Chair | - Debra Martinez  |
| - Karen Crosby             | - Jada Richardson |
| - Mina Edmondson           | - Dawn Wright     |

**Commissioners Absent:**

- Sylvia Kelly (Excused)
- Carla Christopher Wilson (Excused)
- Rabiya Khan (Excused)

**Approval of Minutes:**

**Board Minutes for April 18<sup>th</sup>, 2022, meeting**

- **Motion:** Commissioner Jada Richardson
- **Second:** Commissioner Dawn Wright
- Vote:** Unanimous approval

**Public Comment:**

- None

**Report of Chair: *Commissioner Seaton***

- Received a statement of work from Vinnie at YCCCE.
  - Trying to combine efforts with County entity doing similar survey.
  - Commission members to be in the Committee to work with The York College Center for Community Engagement are:
    - Vice Chair Commissioner Marc Rhodes
    - Commissioner Ken Woerthwein
    - Treasurer Commissioner Jada Richardson
    - Commissioner Karen Crosby <sup>Tentative</sup>
    - Commissioner Mina Edmondson
  - Statement of work was to be forwarded to all commissioners.
- Everyone is expected to help share and advertise the Exec. Dir. Position.
  - Interview panels are yet to set up.

**Report of Secretary/Treasurer: *Commissioner Richardson***

- **Budget and Finance:**
  - Inquired about funds reserved for Diversity Dinner and that “is to be determined”.
  - Nothing matches up, hopefully Kim Robertson will be able to better investigate it.
  - Had some expenditures.
  - Finance Committee should request Mtg to analyze FHAP funds situation.

**Report of Standing Committees:**

- **Personnel Committee:**
  - *Commissioner Seaton*

- Keep advertising and spreading the word about our ED position. Office staff is pretty busy with calls and walk-ins its is important to have that position filled with someone worthy of the responsibilities onsite.
  - Being in the middle of a housing crisis, majority of cases coming in are Housing related.
  - We need to do outreach and let people know that we are here and not only for Housing or Landlord/Tenant issues but for employment and Public Accommodation issues as well.
  - Will get in touch with PHRC to try to get a “Shadowing” day from them to just oversee or staff. We want them to be as equipped as they can.
- **Planning and Community Relations Committee: Commissioner Rhodes**
    - The CRC is having an opening at the Martin Library on the 26<sup>th</sup> (May) for the Youth that stood up when the *Book Banning* at Central happened.
    - Take time to do outreach from the Central Market.
    - Commissioner Rhodes is offering his table for the CYHRC since they are all full and booked for newcomers.
    - New and more Outreach material / merch is needed.
    - new Polo shirts with the Commission’s logo, telephone # and Tagline will be ordered soon, so to become walking advertisements for the HRC.
    - Registrations for 1<sup>st</sup> Fridays of June, July & August have already been made.
    - Housing Equality Conference, PHRC June 14<sup>th</sup>.
    - **Commissioner Seaton** attended Council Mtg and encourages us to do so when ever we have a chance.
  - **Nominating and Leadership Development Committee: Commissioner Edmonson**
    - Some commissioners will be finalizing their terms this July, so hopefully some want to serve an additional term. It is encouraged to be on the lookout for potential candidates to be nominated as future Commissioners.
    - Commissioners coming in as well as those still within term have a commitment to fulfill what HRC is intended to do.
    - Further down the road we would be able to reach more people if events such as the Fair Housing Clinic was translated.
    - To be able to organize a clinic & symposium for employment as well would be great.
  - **Social Media & Branding Committee: Commissioner Rabiya & Commissioner Seaton**
    - A Media Analysis sheet for the Fair Housing Clinic was added to the packet, in it we are able to see the views that the CYHRC FHCS on FB has had from the day it aired to around May 12<sup>th</sup>.
    - Go to our FB page, like it, share it, post in it.
    - Saymara (AISS), has been granted administrative access to the CYHRC by Commissioner Seaton. Such access has not yet been virtually accepted.

#### Correspondence:

- RAYAC sent the sponsorship check for the Lunch and Learn for the FHCS.
- Affordable Housing Advocates sent mail with information and a blank application of their services.
- Plus, the e-mail from PHRC with the invitation for the June 14<sup>th</sup> conference.

#### Diversity Dinner Committee Report: Commissioner Martinez

- *No Report*

#### Report of Staff:

- **Administrative Intake Support Specialist**
  - Cumulative Report accepted
- **Housing Evictions Counselor**
  - No Report

#### Unfinished Business:

- **PHRC-** legislation to expand the definition of *sex* to include LGBT, not necessarily adding a protected class. This will guarantee protection to this group.
- **Training Proposal-** Re-Educating on LGBTQ issues. We as a Commission need to have a full understanding regarding All protected classes, what we wouldn’t know and *expand* what we do know.

#### New business:

- **Commissioner Richardson:**
  - Finding out a way that can make Council City mtgs more accessible to the public. People were being a bigger part of mtgs when Covid because of mtgs being through zoom and they felt freer to comment. Now Mtgs have been reopened to the public, therefore, and numbers of people coming in the mtgs have dropped. Having in-person mtgs along with virtual meetings, giving people accessible avenues for them to choose from and comment. “Lets not forget, our city residents *are* County residents as well and should be approached.”
  - As far as languages go, it would be in the best interest of the Ordinance if we could get a translation service for our events. Lou Rivera would be our best approach for these two topics (meeting will be requested).
- **Commissioner Seaton:** Reaching out to HUD for substantial equivalency to get our FHAP grant back.

**Adjournment of CYHRC meeting:**

- **Motion:** Commissioner Martinez moved to adjourn
- **Second:** Commissioner Woerthwein
- **Vote:** Unanimous approval. Motion carried. Meeting adjourned at 8:00 pm

***The next CYHRC meeting is scheduled for Monday, June 20<sup>th</sup>, 2022, at 6:30 pm.***

***Last Meeting Before Summer Recession***