



# The City of York Pennsylvania

Office of City Council  
101 S. George St.  
York, PA 17401

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Edquina Washington, Vice President  
Lou Rivera, Member  
Betsy Buckingham, Member  
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## COMMITTEE MINUTES March 1, 2023 6:00 p.m.

Fire/Police	Public Works	Econ & Comm Development	Business Admin	Rules & Admin
Washington Dennis Buckingham	Dennis Washington Rivera	Washington Walker Buckingham	Buckingham Walker Rivera	Rivera Washington Dennis

**\*Bold text indicates Chairperson**

Note: General Committee is chaired by Council President or designee and includes all Council members.

**CALL TO ORDER:** President Walker called the March 1, 2023 committee meeting to order at 6:00 p.m. in Council Chambers, 101 S. George St., York, PA, with the following members present: Felicia Dennis, Betsy Buckingham, Lou Rivera, Edquina Washington, Vice President, and Sandie Walker, President.

**Members of the Administration in attendance included:** Kim Robertson, Acting Business Administrator; Michael Muldrow, Police Commissioner; Monica Kruger, Director of Health; Dave Rudolph, Electrical Bureau Supervisor; Kittrell Barnes, Parking Director; James Crosby, Director of the Bureau of Housing Services; and Don Hoy, Assistant Solicitor.

**Members of York City Council staff in attendance included:** Dianna L. Thompson, City Clerk.

- I. Call committee meeting to order at 6:00 p.m.
- II. Committee Issues for the **March 7 & 21, 2023** legislative Agendas as follows:

**[CLICK HERE TO VIEW ISSUES CHART](#)**

### ECONOMIC & COMMUNITY DEVELOPMENT

- 1. Resolution - Approving the 2022 CAPER

James Crosby, Director of the Bureau of Housing Services, said this is a report they submit annually to HUD, which highlights the performance of subrecipients. He said Council is encouraged to contact him with questions. He said a public hearing was held today but no one from the public attended. He said this has to be submitted to HUD by March 30<sup>th</sup>.

President Walker read the information for the public review period. She said comments can be received until March 14<sup>th</sup>, so she encouraged residents to review the plan and to comment. Mr. Crosby said comments can be emailed to him at [jcrosby@yorkcity.org](mailto:jcrosby@yorkcity.org).

**DECISION:** A motion was made by Washington, seconded by Buckingham, to place this item on the 3/21/23 legislative agenda. The motion passed by the following vote: Yeas - Buckingham, Walker, Washington - 3; Nays - 0.

2. Bill amending the 2023 budget for Health (\$21,242).  
Health Director Monica Kruger said these are rollover funds from the 2022 fiscal year to the 2023 fiscal year for the Family Planning Program in the amount of \$21,242.00.

**DECISION:** A motion made by Washington, seconded by Buckingham, to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas – Buckingham, Walker, Washington – 3; Nays – 0.

## **BUSINESS ADMINISTRATION**

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3. Bill – 2023 Budget Amendment – WellSpan donations (\$1 million).

Administrator Robertson said this equates to a \$1 million contribution from WellSpan that we use for various purposes within Police, Fire, Health, and Eco System Coordinator.

**DECISION:** A motion was made by Walker, seconded by Rivera, to place this on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas – Walker, Rivera, Buckingham – 3; Nays – 0.

4. Bill – 2023 Budget Amendment – ARPA – YoCo Fiber Project – This item was PULLED from the agenda at the request of Administrator Robertson.

5. Resolution – Risk Management – Liability Insurance (\$51,380)

Administrator Robertson said if a transfer is requested to move funds from one bucket to another, our rules required that if the transfer is 5% or more it needs Council approval. She said these funds are already in the budget so just a transfer needs to happen. If the funds were not in the budget, then it would require an ordinance for a budget amendment. She explained that Risk Management handles the expenses associated with our insurance policies. We work with our broker for our policies and our renewal period is the beginning of the year.

**DECISION:** A motion was made by Walker, seconded by Rivera, to place this on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas – Walker, Rivera, Buckingham – 3; Nays – 0.

6. Resolution – Yorktowne Hotel Parking Agreement

Administrator Robertson explained that **she has** been working with our Parking Bureau **Manager Kittrell Barnes** and the Yorktowne Hotel **on this agreement**. **She explained that the Yorktowne** demolished their parking garage **as part of the renovation project**, so this agreement will allow us to lease **parking** spots to them at the Market St. garage for staff and guest parking. She said we are still in negotiations, but they are looking for 105 parking spaces. The cost to rent is \$96 but with a **five-year** agreement, there is a discount. She said the city will be receiving close to \$100,000 per year in revenue **from this parking agreement**.

**DECISION:** A motion was made by Walker, seconded by Rivera, to place this on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas – Walker, Rivera, Buckingham – 3; Nays – 0.

7. Resolution – Teamsters Collective Bargaining Agreement (2023-2025)

Administrator Robertson said the previous contract expired at the end of 2022 and we've been working on this since June of 2022. **She stated that we used** a mediator, and we were almost in full agreement **with the union terms**. With some tweaks, **she said** the union approved the **final** draft. She asked that this be placed on the 3/21 agenda so we can have the finalized agreement ready by then.

**DECISION:** A motion was made by Walker, seconded by Rivera, to place this on the **3/21/23** legislative agenda. The motion passed by the following vote: Yeas – Walker, Rivera, Buckingham – 3; Nays – 0.

8. Bill - Handicap Parking Ordinance Amendment (Article 513)

Administrator Robertson said Parking Bureau Director Kittrell Barnes has been looking over and researching this ordinance. First, we want to remove the fee for handicapped parking applications because it could be perceived as discriminatory but there will still be an application process. The next amendment is to give applicants the ability to assign vehicles to handicapped parking spaces so that anyone with a handicapped parking placard cannot park in your parking space.

**DECISION:** A motion was made by Walker, seconded by Rivera, to place this on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas - Walker, Rivera, Buckingham - 3; Nays - 0.

9. Bill - Amending the 2023 Budget - HRC Diversity Dinner

Administrator Robertson said we discussed this in December but that was for payment of the venue. This is an amendment to the fund 26 special projects budget. Because there is a fund balance specifically for this event, we kept that amount and credited to them. This year, this amendment will pay for the invoices associated with the event.

**DECISION:** A motion was made by Walker, seconded by Rivera, to place this on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas - Walker, Rivera, Buckingham - 3; Nays - 0.

## POLICE

10. Bill - 2023 Budget Amendment - Police Training

Administrator Robertson said this is the first big year where the police department had multiple funding sources. We wanted to make sure we are tying the correct funding with the correct item. This is to budget into our general fund cost center. This will be to add needed funds so that funding is available. She said she doesn't have the proposed ordinance prepared but she can provide it to the City Clerk tomorrow.

President Walker recommended that this be placed on the 3/21 agenda because of last minute information.

**DECISION:** A motion was made by Buckingham, seconded by Dennis to place this item on the **3/21/23** legislative agenda. The motion passed by the following vote: Yeas - Dennis, Buckingham, Washington - 3; Nays - 0.

11. Resolution - The Program, Its About Change - GVI Support

Administrator Robertson said we shared these agreements (agenda items 11 & 12) with Anser (the city's ARPA consultant) and they are reviewing them to create subrecipient agreements so that we stay within the proper reporting requirements. They will get back to us with their recommendations. She said she suggests this wait until the 3/21/23 agenda to allow feedback on subrecipient agreements from Anser. Also, they will work on a conflict-of-interest agreement as the Controller is the vendor in both agreements. She said our legal department will review.

AliceAnne Frost, City Controller and Executive Director of Its About Change, said two years ago they received a CDBG allocation and what Council did was made an official public announcement at the Council meeting about the conflict as suggested by an attorney. She said she also made a public comment that although the organization is receiving funding, she is not receiving funding personally.

Councilwoman Buckingham said their concerns are strictly to stay in compliance with ARPA funding requirements but said she said she appreciates Ms. Frost's disclosure.

Commissioner Muldrow said we are excited to work with Its About Change and connecting them to the community. This will carry a lot of the non-uniform police initiatives and alternative approaches to make

this a safer community. He said Its About Change aligns perfectly with what they are trying to do from the Credible Messengers to Trauma Responders.

Ms. Frost said she wanted to add that as far as GVI, the program did respond to an official RFP and we went through a rigorous process and was approved through a government committee that oversees the GVI initiative.

**DECISION:** A motion was made by Buckingham, seconded by Dennis to place this item on the **3/21/23** legislative agenda. The motion passed by the following vote: Yeas - Dennis, Buckingham, Washington - 3; Nays - 0.

#### 12. Resolution - The Program, Its About Change - Trauma Responder

Commissioner Muldrow said this will be the second agreement because the first one was with the School District. This will allow us to directly work with the community through Its About Change.

**DECISION:** A motion was made by Buckingham, seconded by Dennis to place this item on the **3/21/23** legislative agenda. The motion passed by the following vote: Yeas - Dennis, Buckingham, Washington - 3; Nays - 0.

#### 13. Resolution - York County Mobile Data Computer Service Agreement

Commissioner Muldrow said these are the computers in our patrol cars and it's time to renew the agreement. At the end of this five-year term, he said we will own these devices.

**DECISION:** A motion was made by Buckingham, seconded by Dennis to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas - Dennis, Buckingham, Washington - 3; Nays - 0.

### **PUBLIC WORKS**

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#### 14. Bill - 2022 Budget Amendment - King St. Bike Lane - TAP funding (\$75,100)

Administrator Robertson said this project is completely funded through PennDot and we're the middle person. When there are increased expenses, we amend the budget for which we'll be getting reimbursed. We are working on determining a buffer so that we don't have to continually come to Council for budget amendments.

**DECISION:** A motion was made by Rivera, seconded by Washington to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas - Rivera, Washington, Dennis - 3; Nays - 0.

#### 15. Resolution - Authorizing CS Davidson Billing Rates

Dave Rudolph, Superintendent of the Electrical Bureau, said C.S. Davidson is our engineer for projects throughout the city. This will approve their billing rates.

**DECISION:** A motion was made by Rivera, seconded by Washington to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas - Rivera, Washington, Dennis - 3; Nays - 0.

#### 16. Resolution - Authorizing Transportation Resource Group Billing Rates

Mr. Rudolph stated that TRG is the engineering company for traffic signals. The resolution approves their billing rates.

**DECISION:** A motion was made by Rivera, seconded by Washington to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas – Rivera, Washington, Dennis – 3; Nays – 0.

17. Resolution – Authorizing agreement with General Recreation, Inc. for playground equipment (Wms. Park)

Mr. Rudolph said GR is our vendor for parks equipment. Every year we try to do an upgrade to a park and this year it's Williams Park. GR will help us lay out the equipment to help spruce up our parks.

**DECISION:** A motion was made by Rivera, seconded by Washington to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas – Rivera, Washington, Dennis – 3; Nays – 0.

18. Resolution – Approving an Operation and Maintenance Agreement (N. Pershing St.)

Mr. Rudolph said this is for BMP for stormwater discharge. The applicant is just updating the permit.

**DECISION:** A motion was made by Rivera, seconded by Washington to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas – Rivera, Washington, Dennis – 3; Nays – 0.

**GENERAL**

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19. Resolution – Approving a Letter of Intent supporting Phase II – Public Safety Network

Assistant Solicitor Hoyt said he spoke to former Assistant Solicitor Jason Sabol, and he said it's a resolution of support without any hard and fast language on infrastructure.

Vice President Washington asked if this is something needed to move the project forward.

Commissioner Muldrow said to his understanding this is needed in order for the project to move forward. LogosWorks has secured funding and the funders want to know that everyone is committed toward taking the next steps before they toss their money into this project. LogosWorks is incurring costs keeping this concept afloat.

President Walker said we've talked about a public safety camera system for quite some time. She said we've met with other municipalities and attended various meetings. She said it took a while for her to get an understanding of what was needed from Council. However, digging into Lancaster's camera system, she said Lancaster City Council wasn't directly involved in that process. She said she doesn't want to leave any stone unturned, and she's pleased that we've gotten to this point of a letter of intent. She said she is 99% fine with the letter of intent but she would like to add additional language to make sure there is consistent collaboration with Council's end.

**AMENDMENT.** President Walker made a motion to amend the 6<sup>th</sup> Whereas clause to add, "WHEREAS, prior to final approval for use of City infrastructure, City Council has requested that the third parties collaborate directly with City Council to develop:"

A motion to accept the suggested amended language was made by Rivera, seconded by Buckingham, and came up for discussion.

Vice President Washington said it may appear that Council agrees with moving forward with infrastructure from the language President Walker added to the letter of intent.

Manuel Gomez, resident, said he is in full agreement that this is a logical next step and he understands the basis of this letter of intent. He said Council needs to stay abreast of what's going on. We don't want to end up disjointed as we've seen happen with other initiatives.

Ryan Brinkerhoff, resident, asked for additional language to explicitly state that all requests will be made public.

Councilwoman Buckingham said this will become public because it will come before Council.

Mr. Brinkerhoff said that the feasibility study will have more in-depth data that might not be publicly available.

Aaron Anderson, LogosWorks, said the purpose of this process is to be fully transparent to allow Council and the public to obtain information. He said this information needs to be out there for everyone to see and ask questions. He said he can imagine numerous check-ins with Council and public meetings to help with transparency.

**AMENDMENT.** Vice President Washington made a motion to amend the 3<sup>rd</sup> WHEREAS clause to add, "WHEREAS, the City understands that the next step in the development of this potential public safety network is a study to determine if such a network is feasible in the City of York, and if so, what type of network would be the most effective and cost efficient and the results will be made available to the public;"

Councilman Rivera said maybe there's an opportunity for Mr. Brinkerhoff to meet with Mr. Anderson because he has legitimate concerns and suggestions. Mr. Brinkerhoff and Mr. Anderson agreed.

Manuel Gomez, resident, said if we can put the language to explicitly state that some reporting would be made available to the public.

**MOTION TO APPROVE AMENDMENTS.** A motion was made by Rivera, seconded by Washington to accept the proposed amendments made by President Walker and Vice President Washington. The motion to approve the proposed amendments passed by the following vote: Yeas - Dennis, Buckingham, Rivera, Washington, Walker - 5; Nays - 0.

**DECISION:** A motion was made by Rivera, seconded by Washington, to place this item on the 3/21/23 legislative agenda. The motion passed by the following vote: Yeas - Dennis, Buckingham, Rivera, Washington, Walker - 5; Nays - 0.

## 20. Bill - FY2023 Budget Amendment for the Treasurer's Office (For Financial Assistant position)

Treasurer Joe Jefcoat said after the transfer and termination of four employees, he was then told his revenue supervisor was being cut. He said these changes created staff deficiencies in his office and his office is falling further and further behind. He outlined how the Treasurer's Office has been affected by staff changes and funding challenges. He said he is asking for a Finance Assistant position in his office. He provided a job description of this position. He said the Administration is seeking another staff accountant, but he is confused to how that position would mesh with his office and responsibilities.

President Walker said she sees that overtime was reduced by \$40K per year.

Treasurer Jefcoat said the old hours of the Treasurer's office caused his staff to stay after hours. His staff simply requested to be able to spend time with their families. So, the hours were changed to 9AM-4PM. He said this gives them time to close out their accounts and be able to leave when everyone else does at 5PM. He said this scheduled has worked out well.

Administrator Robertson said the full intent of adding a staff accountant was to add additional staff for a procurement officer and to focus on policies, and to take back the refuse and sewer payment work that a former position was doing. So, we plan to find someone to take over those responsibility so the Deputy Treasurer can focus on her responsibilities. She said she disagrees with whose responsibility it is for what

the Revenue person use to do. But certain duties should not be done in the treasurer's office such as accounts receivable.

Treasurer Jefcoat said we need someone to follow through on all the reporting projects that we have, and they are way behind on their reporting, plus changes on their tax bills need to be addressed. We must track every one of the tax bills that are returned to us undeliverable. He explained the painstaking process of rectifying those returned bills, and various other responsibilities and challenges his office faces daily.

Councilman Rivera thank Treasurer Jefcoat for what his does for the city. He said we hear what you're requesting but Business Administrator Robertson clearly disagrees so he would suggest he and she discuss before coming to Council.

Treasurer Jefcoat said the Mayor doesn't have say in the emoluments of his office as an elected official.

President Walker said this request has been a repeated request of the Treasurer's office. She said she is not opposed to the additional help in the Treasurer's office.

**DECISION:** A motion was made by Rivera, seconded by Washington, to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Yeas - Dennis, Buckingham, Rivera, Washington, Walker - 5; Nays - 0.

## 21. Resolution - Exonerating 2022 municipal taxes for Keystone Kidspace

Niles Benn, Benn Law Firm, representing Keystone Kidspace, gave a brief history of Keystone Kidspace. You may click [here](#) to read the request letter for more information. He said the city has never collected taxes on the property. He said they have an appeal pending with the County of York. He asked for tax forgiveness for the bill submitted and going forward.

Jessica Brubaker, Executive Director, and Co-Founder of Keystone Kidspace, introduced herself and made herself available to answer questions.

Councilman Rivera asked if the county is forgiving the taxes.

Attorney Benn said he wrote a similar letter to the school district and the county. The county will hold their decision until the board of assessment and appeals renders its decision. The school district said it is not their policy to honor tax forgiveness. He said he has asked for them to reconsider. He said we have limited income so we would like to remove this liability but if Council desires to hold its decision until after the county tax assessment office renders its decision, he said he's okay with that. He said if the city says yes and the county says yes, then he believes the school district will exonerate. He said they are a not-for-profit tax-exempt entity.

President Walker said she would feel more comfortable waiting until the board of assessment and appeals renders its decision. She said it just seems to be the property order.

**DECISION:** A motion was made by Walker, seconded by Buckingham, to keep this item in committee. The motion passed by the following vote: Yeas - Dennis, Buckingham, Rivera, Washington, Walker - 5; Nays - 0.

## RULES & ADMINISTRATIVE CODE

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### 22. Bill No. 54 - Amending Article 145 - Police

Commissioner Muldrow outlined the requested amendments, specifically the Detective Commander position that went to arbitration. He said we won the arbitration that authorized him to develop this position. The other item is the Violence Intervention Unit and authority piece. VIU's have been able to

perform in a supervisory position but it has become a problem recently. This will give them the availability on paper to supervise. Lastly is the removal of the 100 cap on the police force. He said there was a lot of discussion surrounding this and Council has approved funding for officers. He said there are safeguards and checks and balances on how we hire additional officers which will be through the budget process.

Andy Baez, Acting Detective Commander, said he heard objections made by attendees at the last committee meeting where this was discussed. He said he is more than qualified to hold this position. He said he was born and raised in the city of York, he's a York High graduate, has 23 years of experience, 14 years of detective experience, and 11 years of 1<sup>st</sup> Class detective experience. He said he has been actively involved in 154 homicides with 41 being homicides he's taken to the Judicial Center or had guilty verdicts. He said he is also an arson investigator and has been highly sought out by the county for his experience and for being bilingual. He said a lieutenant in that position doesn't come with the qualifications or stamina for this position.

President Walker said Council does not deal with the internal conflict within the Police Department and we were taken aback by the comments made at that time. So, we tabled the legislation until the language could be hashed out through arbitration.

Vice President Walker asked about the violence intervention piece.

Commissioner Muldrow said 145.07(d) covers that amendment.

Manuel Gomez, resident, said he's in agreement with the memo submitted by Vice President Washington. With regard to 145.07, he had questions about the language, which were answered by Commissioner Muldrow.

**DECISION:** A motion was made by Dennis, seconded by Washington, to place this item on the **3/7/23** legislative agenda. The motion passed by the following vote: Dennis, Washington, Rivera - 3; Nays - 0.

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III. Council Comment

IV. Administration Comment

V. Next Committee Meeting **March 29, 2023** in Council Chambers. Committee agenda items due by 12 noon on March 22<sup>nd</sup>.

VI. Adjournment: There being no further business, the March 1, 2023 committee meeting adjourned at 8:24PM.

  
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Dianna L. Thompson, City Clerk

  
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Sandie Walker, President of Council