

COMMISSION MEETING – February 20th, 2023
Meeting Minutes for January 23rd

The meeting was called to order by Vice Chair Jada Richardson at 6:35 p.m., in-person at City Council Chambers.

Roll Call of Commissioners:

Commissioners Present:

- | | | |
|--|-------------------------|-----------------------------------|
| - Mark Rhodes – Chair | - Debra Martinez (Zoom) | - Carla Christopher Wilson (Zoom) |
| - Jada Richardson- Vice Chair | - Mina Edmondson | - Karen Crosby |
| - Ken Woerthwein -Secretary/Treasurer (Zoom) | - Rabiya Khan (Zoom) | |

Commissioners Absent:

Approval of Board Minutes for December 19th, 2023, meeting

- **Motion:** Commissioner Debra Martínez; Accept the Minutes as presented (with the correction of *Motion & Second* in the *Adjournment* section)
- **Second:** Commissioner Jada Richardson
- **Vote:** Unanimous

Public Comment: *No Report*

Report of Chair: *Commissioner Rhodes*

- No Report

Report of Secretary/Treasurer: *Commissioner Dr. Woerthwein*

- **Budget and Finance:**
 - Since the beginning of the month, we've had an expenditure of \$50.69 for office supplies.
 - Fund 26 refers to the Diversity Dinner funds that were reinstated.

Report of Standing Committees:

- **Personnel Committee:** *Commissioner Edmondson*
 - There have been a few more Applicants for the Exec. Dir. Position.
 - Applications are being currently accepted.
- **Planning and Community Relations Committee:** *Commissioner Rhodes*
 - Working with City Council to institute Article 136 (Small and Disadvantaged Business Enterprise Program)
 - VOICES Program at Central High School will be held at the end of this week. It is similar to the Spirit program.
- **Nominating and Leadership Development Committee:** *Commissioner Edmondson*
 - Commissioner Dawn Wright resigned from her position.
 - Jason Querry's application as a commissioner was given to and approved by the Mayor, and will be submitted to City Council for a vote at their next meeting.
- **Social Media & Branding Committee:** *Commissioner Rabiya*
 - Commissioner Rabiya Khan was able to give Saymara account access to the CYHRC Facebook page and now has full access to post on the FB page.

Correspondence:

Diversity Dinner Committee Report: Commissioner Martínez & Commissioner Woerthwein

- Save the Date post for Diversity Dinner 2023 was posted on Fb, Instagram, and Twitter last Friday, January 20th, 2023.
- Social Media Blast for the Save a Date card was also done on that mentioned date.
- Letters to the Sponsors will be mailed this week as Commissioner Martínez will be working with intake to do so.
- Eventbrite page was reestablished. Eventbrite ticket sales will start this week.
- Will create a 'memorial space' in the DD program to those who have left their footprints with the CYHRC. Send me the names soon for this 'memorial space'.
- Send to me very soon the names of minority persons or groups who have not been widely recognized..

Report of Staff:

- **Administrative Intake Support Specialist**
 - We have received 4 housing cases since the start of 2023.
 - No cases were docketed; they were either resolved with a phone call or administratively closed when received.
- **Housing Evictions Counselor:** No Report

Unfinished Business: *Commissioner Rhodes*

- **No Report**

New business:

- **No Report**

Adjournment of CYHRC meeting:

- **Motion:** Commissioner Jada Richardson at 7:23pm
- **Second:** Commissioner Mina Edmondson
- **Vote:** Unanimous

The next CYHRC meeting is scheduled for Monday, March 20th, 2023, at 6:30 pm.