

**COMMISSION MEETING – March 20<sup>th</sup>, 2023**  
**Meeting Minutes for February 20<sup>th</sup>**

The meeting was called to order by Vice Chair Jada Richardson at 6:34 p.m., in-person at City Council Chambers.

**Roll Call of Commissioners:**

**Commissioners Present:**

- |   |                  |                            |
|---|------------------|----------------------------|
| - Mark Rhodes – Chair <sup>(Zoom)</sup> | - Debra Martinez | - Carla Christopher Wilson |
| - Jada Richardson- Vice Chair           | - Mina Edmondson | - Karen Crosby             |
| - Ken Woerthwein -Secretary/Treasurer   | - Rabiya Khan    | - Jason Querry             |

**Commissioners Absent:**

**Approval of Board Minutes for January 23<sup>rd</sup>, 2022, meeting**

- **Motion:** Commissioner Mina Edmondson
- **Second:** Commissioner Karen Crosby
- **Vote:** Unanimous

**Public Comment:** *No Report*

**Report of Chair: Commissioner Rhodes**

- We are picking up some complaints, things are rolling.

**Report of Secretary/Treasurer: Commissioner Dr. Woerthwein**

- **Budget and Finance:**
  - Inquire about the purposes of “TRAINING” account in fund 10.
  - Budget in “Training” is for staff’s training purpose.
  - No new expenditures.

**Report of Standing Committees:**

- **Personnel Committee: Commissioner Edmondson**
  - There have been a few more Interviews for the Exec. Dir. Position.
  - Applications are being currently accepted.
- **Planning and Community Relations Committee: Commissioner Rhodes**
  - VOICES Program at Central High School had a great turnout. Everyone had an opportunity to share what they were thinking. Some of the students felt their school has a “Welcoming” identity but when it actually came to “issues” there was no real support, so having the community rally behind them has let them get results in their school. CRC will continue working with the school.
- **Nominating and Leadership Development Committee: Commissioner Edmondson**
  - Formal Introduction of our New Commissioner Jason Querry who was appointed last City Council Mtg.
  - Currently we have 2 commissioner vacancies pertaining to the City.
- **Social Media & Branding Committee: Commissioner Rabiya**
  - Commissioner Rabiya Khan has been active on our FB page.
  - The Instagram page currently in use is the new one created by Intake because the credentials and access to the old one has been lost.
  - Commissioners are encouraged to share the CYHRC’s media pages and posts.

**Correspondence:**

**Diversity Dinner Committee Report: Commissioner Martínez & Commissioner Woerthwein**

- The Venue has been paid in full (\$600).
- Decorations (table centers) are sponsored by Heartwood Nursery Inc.
- A&R rental was paid in full \$1,328.
- Keynote speaker has been confirmed.
- The catering is still on hold since we need a total head count before, they bill us the approx. estimate value is between \$8,000 and \$9,000.
- Entertainment is between the Sitar player Mr. John Protopapas and the Dr. Botros.
- We need to speed the process of Nominees for the 4 different categories of Awards.
- As far as the students: 8 nominees have been submitted in total.
- Program booklet is underway, and we have Penny Press as our printing company, we have printed with them in the past and they already know what we need.
- So far we have 6 committed sponsors for the Student Leadership.
- Tickets are currently being sold by EventBrite.com.

**Report of Staff:**

- **Administrative Intake Support Specialist**
  - We have 2 active and docketed cases.
  - Cases that are non-jurisdictional to us are being received and treated as ours then transferred over to the PHRC- to the Intake Supervisor.
- **Housing Evictions Counselor:**
  - Been covering the “Here for You” outreach table at the Martin Library every other Wednesday. the people have been engaging and accepting the coloring books and have shown interest in what we do.
  - No housing cases as of now.

**Unfinished Business: *Commissioner Rhodes***

- **No Report**

**New business:**

- **No Report**

**Adjournment of CYHRC meeting:**

- **Motion:** Commissioner Debra Martinez at 7:17pm
- **Second:** Commissioner Rabiya Kahn
- **Vote:** Unanimous

***The next CYHRC meeting is scheduled for Monday, April 17<sup>th</sup>, 2023, at 6:30 pm.***