



**York Historical Architectural Review Board Meeting Minutes**

January 9, 2025, | 101 S George St, York PA 17401

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Craig Zumbrun, Chair Dennis Kunkle, Vice- chair Mark Skehan Mark Shermeyer Blake Gifford	Steven Buffington Lindy Hitzel Lauren McLane-Gross	Nancy Griffin
AGENDA ITEM	DISCUSSION	ACTION/RESULT
<b>Welcome and call to order.</b>		<b>Mr. Zumbrun called the meeting to order at 6:00 PM.</b>
<b>Changes to the agenda</b>		<b>No Changes.</b>
<b>Minutes of previous meeting</b>		<b>Mr. Skehan made a motion to approve Mr. Kunkle 2<sup>nd</sup>. Unanimous.</b>

**Cases**

The following case  
were considered as  
described below.

**Case #1 – 200 W. MARKET ST.**

TO CONSTRUCT ORNAMENTAL PICKET FENCING ALON PROPERTY.

**Discussion:**

Applicant explained it is to preserve the integrity of the property as well as safety.

**Action.**

Mr. Shermeyer moved to accept the application as submitted, Mr. Gifford 2<sup>nd</sup>. Unanimous.

**Case #2 - 215 S. GEORGE ST.**

ALL PROPOSED WORK IS ONLY SEEN FROM COURT STREET. THE SCOPE OF WORK INCLUDES THE INSTALLATION OF A NEW DOOR OPENING WITH DOUBLE DOORS ON THE SIDE OF THE BUILDING. INSTALLATION OF A GARAGE DOOR AT THE REAR OF BUILDING.

**Discussion:**

Applicant spoke on renovation of 217 S. George St. Hollinger's Hardware(original) Renovating both addresses possibly restaurant. Reopen garage door. Staff agrees most is not visible from Thorofare.

**Action.**

Mr. Gifford moved to accept the application as submitted. Shermeyer 2<sup>nd</sup>. Unanimous

**Case #3 – 113 S. PINE ST.**

BASEMENT WINDOW AT GROUND LEVEL IS DETORiated DUE TO CONSTANT EXPOSURE TO THE ELEMENTS. PROPOSE REPLACEMENT OF WOOD FRAMED WINDOW WITH VINYL WINDOW AT GROUND LEVEL.

THE PROPOSED CHANGE WILL IMPROVE THE SUSTAINABILITY OF THE PROPERTY AND WELL AS REDUCE UPKEEP COSTS.

**Discussion:**

Applicant spoke on window replacement stating constantly exposed to the elements. Propose vinyl window. Mr. Skehan asked about the estimates being different from vinyl and applicant stated would use if vinyl not allowed. Composite would be better board stated. Windows in alley not as bad. Mr. Gifford suggested replacing bottom only. Applicants believes vinyl would be more durable to the elements. Mr. Shermeyer feels it would not wood or composite would be better. Sketch is not accurate. Mr. Zumbrun stated that they usually never approve vinyl on street side and offered alternatives. They set precedence.

**Action.**

Mr. Shermeyer moved to accept the application with a Marvin Wood window, Mr. Skehan 2<sup>nd</sup>. Unanimous.

**\*ELECTION OF OFFICERS**

Mr. Zumbrun nominated Mr. Kunkle as chair, Mr. Skehan 2<sup>nd</sup>. Unanimous.  
Mr. Shermeyer nominated Mr. Zumbrun for vice chair, Mr. Skehan 2<sup>nd</sup>. Unanimous.

Mr. Zumbrun made a motion to have Council appoint Mr. Gifford as a regular board member to fill the vacant spot, Mr. Shermeyer 2<sup>nd</sup>. Unanimous.

Ms. Johnescu stated she has been tasked with coming up with an consistent application process for new board members.

**Adjournment and next meeting**

Mr. Zumbrun adjourned the meeting at approximately 6:30 PM.

The next meeting will be 1/23/2025.

Minutes recorded by Nancy Griffin.