



York Historical Architectural Review Board Meeting Minutes

May 22, 2025, | 101 S George St, York PA 17401

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Dennis Kunkle, Chair	Craig Zumbrun, Vice	Nancy Griffin
Mark Shermeyer	Chair	
Blake Gifford	Lauren McLane-Gross	
Sarah O'Brien	Steven Buffington	
	Mark Skehan	

AGENDA ITEM	DISCUSSION	ACTION/RESULT
Welcome and call to order.		Mr. Kunkle called the meeting to order at 6:02 PM.
Changes to the agenda		No Changes.
Minutes of previous meeting		Ms. O'Brien made a motion to approve Mr. Shermeyer 2nd. Unanimous.

Cases	The following case was considered as described below.
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Case #1 – 245 E. PRINCESS ST.

REPLACE METAL ROOF FOR SHINGLE ROOF. PLYWOOD $\frac{3}{4}$, ROOFING PAPER AND SHINGLE ROOF.

Discussion:

Architectural shingles Jf Timberline or equivalent black recommended.
Metal porch roof. Ice and water shield recommended.

Action:

Mr. Gifford made a motion to approve application as submitted, Ms. Obrien 2nd. Unanimous.

Case #2 – 245 E. POPLAR ST.

CURRENT CONDITION RQUIRES STRUCTURAL REPAIRS TO REPLACE OMPROMISED 2x8 RAFTERS, RESHEETING TO EXISTING SPECS, INSTALL RUBBER ROOFING ON FLAT ROOFING SURFACES, REPLACE ASPHALT SHINGLES ON MASNSARD IN FRONT OF ROOF TO EXISTING SPECS. 30 YR ARCHITECTURAL SHINGLES.

Discussion:

The applicant stated just approval for the roof will return later once full renovation. Just need for stabilization. Purchased from RDA. Mansard with shingles now and rubber roof. Applicants propose the same in-kind. Ms. O'Brien applauded the applicant for saving structure.

Action:

Ms. O'Brien made a motion to accept the application as submitted, Mr. Shermeyer 2nd. Unanimous.

***Ms. O'Brien asked that staff not accept any HARB application without everything included on the checklist that is attached. I stated that I am working with the admins to make sure this happens.**

She also suggested that Downtown Inc. get out a one sheet informational sheet to those in HARB district. Will get to me to do labels to mail and also put on website.

Adjournment

Mr. Kunkle adjourned the meeting at approximately 6:18 PM.

The next meeting 6-12-25

Minutes recorded by Nancy Griffin.